



Corporate Report

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BUDGET COMMITTEE

DEC 07 2009

DATE: November 26, 2009

TO: Chair and Members of Budget Committee
 Meeting Date: December 7, 2009

FROM: Paul A. Mitcham, P. Eng., MBA
 Commissioner, Community Services

SUBJECT: **Library Sunday Closures**

RECOMMENDATION: That the report dated November 26, 2009 from the Commissioner of Community Services, on the cost to reinstate Sunday service hours, be received for information.

BACKGROUND: Reducing the number of Library branches open on Sundays from October to May was one of the 2009 service reductions for the Library. Sunday service hours were eliminated from three Library branches:

- Burnhamthorpe
- Meadowvale
- South Common

This reduction brought the number of Library locations closed on Sundays from nine to twelve. The other branches closed on Sundays included Churchill Meadows, Clarkson, Cooksville, Lakeview, Mississauga Valley, Port Credit, Sheridan, Streetsville and Woodlands.

Six Library locations, strategically located across the City, remain open on Sundays from October to May. Locations still providing

Sunday service include Central Library, Courtneypark, Erin Meadows, Frank McKechnie, Lorne Park, and Malton Branch Libraries.

PRESENT STATUS: The Library provided the 2010 cost to reinstate the 2009 Sunday service hour reductions at the November 17th, 2009 Budget Committee meeting. A further report was requested regarding all aspects of community needs that are provided through the City's library system along with the related financial impacts of opening all libraries on Sunday for the 2010 and 2011 budgets.

COMMENTS:

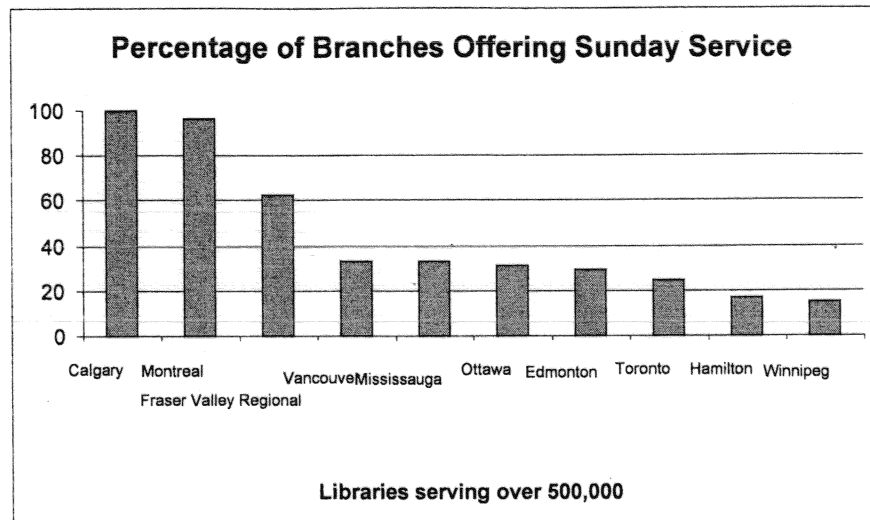
Services Provided by the Library on Sundays

The Library provides information assistance, circulation services, and access to collections, computers, and the wireless network on Sundays. Service on Sundays meets the needs of all residents including but not limited to the needs of residents looking for recreational reading materials, lifelong learning opportunities, community information and referrals to other agencies; the specific needs of students seeking homework resources and study spaces; and the needs of newcomers seeking job information or language learning materials. All of these services are currently provided on Sundays from mid-October to mid-May at Central Library, Courtneypark, Erin Meadows, Frank McKechnie, Lorne Park, and Malton Branch Libraries.

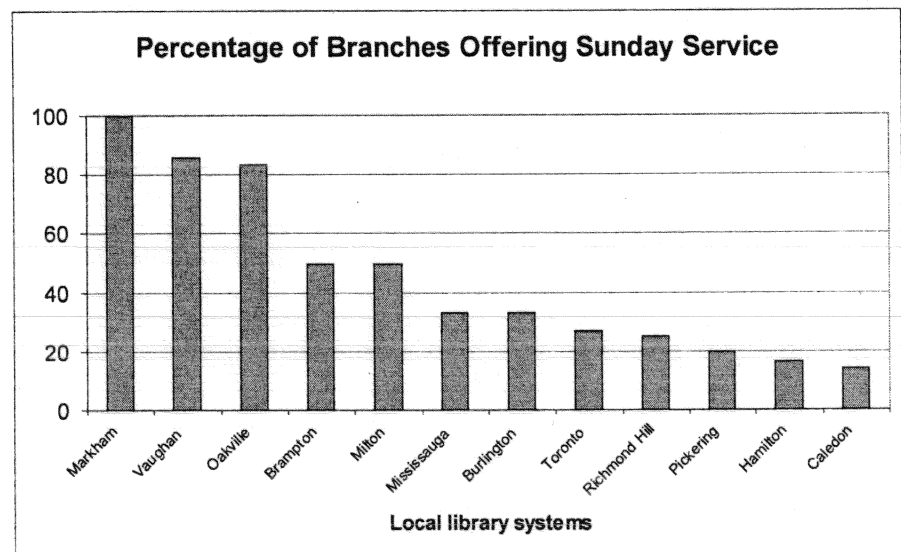
Sunday Service at Other Libraries

A review of other library systems reveals a range of Sunday service approaches.

There are 10 library systems or networks serving populations greater than 500,000 in Canada. All 10 provide Sunday service. The service provision ranges from service at 15% of locations (Winnipeg with 3 of 20 libraries open) to service at 100% of locations (Calgary with 17 of 17 libraries open). Mississauga currently offers service at 33% of libraries on Sunday (6 of 18 libraries). Mississauga and Vancouver are ranked fourth in number of branches providing Sunday service as seen below. Hours of service on Sundays range from 2 hours per Sunday (Sainte-Genevieve, Montreal) to 12 hours per Sunday (Carnegie Branch, Vancouver).



Sunday hours at 11 local library systems were also examined. All 11 provide Sunday service. The service provision ranges from service at 14% of locations (Caledon with 1 of 7 libraries open) to service at 100% of locations (Markham with 6 of 6 libraries open). As previously stated, Mississauga currently offers service at 33% of libraries on Sunday (6 of 18 libraries).



Cost to Reinstate Sunday Service

The 2010 and 2011 labour costs to reinstate Sunday service at the three branches where Sunday hours were eliminated is as follows:

BRANCH	Annual Sunday Cost		ISF Adjusted Sunday Cost	
	2010	2011	2010	2011
BURNHAMTHORPE	\$32,000	\$33,000	\$0	\$10,700
MEADOWVALE	\$36,900	\$38,000	\$36,900	\$38,000
SOUTH COMMON	\$27,200	\$28,000	\$27,200	\$28,000
Total - Reinstated Service	\$96,100	\$99,000	\$64,100	\$76,700

Note: Burnhamthorpe closed for renovation in 2010 and open for 10 weeks only in 2011.

Extending Sunday Service

Service on Sundays has historically not been provided at Churchill Meadows, Clarkson, Cooksville, Lakeview, Mississauga Valley, Port Credit, Sheridan, Streetsville, and Woodlands. A pilot was conducted at the Clarkson Branch Library in 2003. The usage and costs were assessed and the determination was made at that time that the usage was not sufficient to support the additional hours.

Cost to Introduce Sunday service

The 2010 and 2011 labour costs to introduce Sunday service to the branches which have not historically offered service is as follows:

BRANCH	Annual Sunday Cost		ISF Adjusted Sunday Cost	
	2010	2011	2010	2011
CHURCHILL MEADOWS	\$36,900	\$38,000	\$36,900	\$38,000
CLARKSON	\$18,300	\$18,800	\$18,300	\$18,800
COOKSVILLE	\$18,300	\$18,800	\$18,300	\$18,800
LAKEVIEW	\$18,300	\$18,800	\$0	\$18,800
MISSISSAUGA VALLEY	\$18,300	\$18,800	\$18,300	\$18,800
PORT CREDIT	\$18,300	\$18,800	\$0	\$18,800
SHERIDAN	\$18,300	\$18,800	\$18,300	\$18,800
STREETSVILLE	\$18,300	\$18,800	\$18,300	\$18,800
WOODLANDS	\$18,300	\$18,800	\$18,300	\$18,800
Total - New Service	\$183,300	\$188,400	\$146,700	\$188,400

Note: Lakeview and Port Credit closed for renovation in 2010.

FINANCIAL IMPACT: The annual labour cost to reinstate service on Sundays at the Burnhamthorpe, Meadowvale, and South Common Branch Libraries as outlined in this report is \$96,100 in 2010 and \$99,000 in 2011. The labour cost to introduce service on Sundays at Churchill Meadows, Clarkson, Cooksville, Lakeview, Mississauga Valley, Port Credit, Sheridan, Streetsville, and Woodlands is \$183,300 in 2010 and \$188,400 in 2011. As detailed above, these costs will be impacted by ISF closures.

CONCLUSION: The Library provides information assistance, circulation services, and access to collections, computers, and the wireless network on Sundays, meeting the educational, recreational, and informational needs of residents. As a result of the 2009 service reductions, Sunday hours were eliminated at three Library branches. The cost to reinstate the service and to introduce service at the remaining library branches is outlined in this report.

ATTACHMENTS: Appendix 1: Mississauga Library System Hours - Fall / Winter



Paul A. Mitcham, P. Eng., MBA
Commissioner, Community Services

Prepared By: Sue Coles, Area Manager, Library Services

BUDGET COMMITTEE

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Appendix 1

Mississauga Library System**Hours - Fall / Winter**

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Central Library	1-5	9-9	9-9	9-9	9-9	9-9	9-5
Burnhamthorpe	Closed	10-9	10-9	10-9	10-9	10-6	9-5
Churchill Meadows	Closed	8-9	8-9	8-9	8-9	8-6	9-5
Clarkson	Closed	Closed	12-9	12-9	10-9	10-6	9-5
Cooksville	Closed	Closed	12-9	12-9	10-9	10-6	9-5
Courtneypark	1-5	8-9	8-9	8-9	8-9	8-9	9-5
Erin Meadows	1-5	8-9	8-9	8-9	8-9	8-9	9-5
Frank McKechnie	1-5	10-9	10-9	10-9	10-9	10-9	9-5
Lakeview	Closed	Closed	12-9	12-9	10-9	10-6	9-5
Lorne Park	1-5	10-9	10-9	10-9	10-9	10-9	9-5
Malton	1-5	10-9	10-9	10-9	10-9	10-6	9-5
Meadowvale	Closed	10-9	10-9	10-9	10-9	10-6	9-5
Mississauga Valley	Closed	Closed	10-9	10-9	10-9	10-6	9-5
Port Credit	Closed	Closed	10-9	10-9	10-9	10-6	9-5
Sheridan	Closed	11-5	3-9	11-5	3-9	1-5	11-5
South Common	Closed	10-9	10-9	10-9	10-9	10-6	9-5
Streetsville	Closed	Closed	10-9	10-9	10-9	10-6	9-5
Woodlands	Closed	Closed	10-9	10-9	10-9	10-6	9-5