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# Budget



Council



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**3 YEAR BUDGET AND FORECAST**

	2009 Budget	2010 Budget	2011 Forecast	2012 Forecast
Labour Costs	3,325,600	3,441,800	3,600,700	3,759,000
Other Operating Expenses	628,900	626,200	626,200	626,200
<b>TOTAL COSTS</b>	<b>3,954,500</b>	<b>4,068,000</b>	<b>4,226,900</b>	<b>4,385,200</b>
<b>NET COSTS</b>	<b>3,954,500</b>	<b>4,068,000</b>	<b>4,226,900</b>	<b>4,385,200</b>
Allocations	0	0	0	0
<b>NET of ALLOCATIONS</b>	<b>3,954,500</b>	<b>4,068,000</b>	<b>4,226,900</b>	<b>4,385,200</b>

## Human Resources Requirement

	Total FTE
2009 Budget Establishment	39.2
2010 Budget Recommendation	39.2

## Distribution

Program	2009	2010
Mayor's Office	5	5
Councillors' Office	34.2	34.2
<b>Total Recommended</b>	<b>39.2</b>	<b>39.2</b>

**BUDGET OVERVIEW**  
COUNCIL

	2008 Actual	2009 Budget	2010 Base Budget	2010 Program Changes	2010 Request	2010 Change	
	\$	\$	\$	\$	\$	\$	%
<b>EXPENDITURES</b>							
<b>LABOUR COST</b>	3,172,428	3,325,600	3,469,100	(27,300)	3,441,800	116,200	3.5%
Staff Development Costs	7,900	9,700	3,469,100	0	9,700	0	0.0%
Communications Costs	129,806	90,800	90,300	0	90,300	(500)	-0.6%
Transportation Costs	208,518	212,600	210,400	0	210,400	(2,200)	-1.0%
Occupancy & City Costs	4,497	0	0	0	0	0	0.0%
Equipment Costs & Maintenance Agreement	6,925	8,600	8,600	0	8,600	0	0.0%
Contractor & Professional Services	1,444	2,400	2,000	0	2,000	(400)	-16.7%
Advertising & Promotions	25,100	2,000	1,000	0	1,000	(1,000)	-50.0%
Materials, Supplies & Other Services	125,253	302,800	304,500	(300)	304,200	1,400	0.5%
<b>OTHER OPERATING EXPENSES</b>	<b>509,444</b>	<b>628,900</b>	<b>628,900</b>	<b>(300)</b>	<b>626,200</b>	<b>(2,700)</b>	<b>-0.4%</b>
<b>TOTAL EXPENDITURES</b>	<b>3,681,872</b>	<b>3,954,500</b>	<b>4,095,600</b>	<b>(27,600)</b>	<b>4,068,000</b>	<b>113,500</b>	<b>2.9%</b>
<b>NET SERVICE IMPACT</b>	<b>3,681,872</b>	<b>3,954,500</b>	<b>4,095,600</b>	<b>(27,600)</b>	<b>4,068,000</b>	<b>113,500</b>	<b>2.9%</b>
Allocations	0	0	0	0	0	0	0.0%
<b>NET of ALLOCATIONS</b>	<b>3,681,872</b>	<b>3,954,500</b>	<b>4,095,600</b>	<b>(27,600)</b>	<b>4,068,000</b>	<b>113,500</b>	<b>2.9%</b>

## 2010 NET BUDGET BY PROGRAM

	2008 Actual	2009 Budget	2010 Base Budget	2010 Program Changes	2010 Request	2010 Change	
	\$	\$	\$	\$	\$	\$	%
<b>PROGRAM EXPENDITURES</b>							
Mayor's Office	479,242	517,000	531,900	(3,100)	528,800	11,800	2.3%
Councillors' Office	3,202,630	3,437,500	3,563,700	(24,500)	3,539,200	101,700	3.0%
<b>NET PROGRAM IMPACT</b>	<b>3,681,872</b>	<b>3,954,500</b>	<b>4,095,600</b>	<b>(27,600)</b>	<b>4,068,000</b>	<b>113,500</b>	<b>2.9%</b>

## Service Budget Highlights - Operating

The recommended 2010 Net Operating Plan of \$4.1 million represents an increase of \$113,500 or 2.9% from the 2009 Operating Plan.

Major cost pressures for the department in 2010 include general labour cost increases.

**2010 Highlights of the recommended budget include :**

- The Mayor and Councillors' are forgoing 2010 economic adjustment resulting in a savings of \$27,300.



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Operating





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## 2010 Explanation of Budget Changes

### Program: Mayor's Office

#### Description of Program

The Mayor's salary, vehicle, office expenses and four support staff are included in this program.

	2009 Restated Budget	2010 Requested Budget	Change in 2010 Requested Budget To 2009 Restated Budget		Explanation
	\$	\$	\$	%	
<b>EXPENDITURES</b>					
<b>LABOUR COST</b>	<b>458,600</b>	<b>472,800</b>	<b>14,200</b>	<b>3.1%</b>	Reflects labour and fringe benefit increases. No 2010 economic adjustment for the Mayor as per Council's direction.
Staff Development Costs	800	800	0	0.0%	
Communication Costs	5,200	4,700	(500)	-9.6%	
Transportation Costs	20,000	17,800	(2,200)	-11.0%	
Equipment Costs & Maintenance Agreements	3,600	3,600	0	0.0%	
Contractor & Professional Services	2,400	2,000	(400)	-16.7%	
Advertising & Promotions	2,000	1,000	(1,000)	-50.0%	
Materials, Supplies & Other Services	24,400	26,100	1,700	7.0%	
<b>OTHER OPERATING EXPENSES</b>	<b>58,400</b>	<b>56,000</b>	<b>(2,400)</b>	<b>-4.1%</b>	
<b>TOTAL EXPENDITURES</b>	<b>517,000</b>	<b>528,800</b>	<b>11,800</b>	<b>2.3%</b>	
Allocations	0	0	0	0.0%	
<b>NET PROGRAM IMPACT</b>	<b>517,000</b>	<b>528,800</b>	<b>11,800</b>	<b>2.3%</b>	

## 2010 Explanation of Budget Changes

### Program: Councillors' Office

#### Description of Program

The salaries, car allowances, other operating expenses for eleven members of Council and twenty-three support staff are included in this program.

	2009 Restated Budget	2010 Requested Budget	Change in 2010 Requested Budget To 2009 Restated Budget		Explanation
	\$	\$	\$	%	
<b>EXPENDITURES</b>					
<b>LABOUR COST</b>	<b>2,867,000</b>	<b>2,969,000</b>	<b>102,000</b>	<b>3.6%</b>	Reflects labour and fringe benefit increases. No 2010 economic adjustment for Councillors per Council direction
Staff Development Costs	8,900	8,900	0	0.0%	
Communication Costs	85,600	85,600	0	0.0%	
Transportation Costs	192,600	192,600	0	0.0%	
Equipment Costs & Maintenance Agreements	5,000	5,000	0	0.0%	
Materials, Supplies & Other Services	278,400	278,100	(300)	-0.1%	Reduction in office supplies
<b>OTHER OPERATING EXPENSES</b>	<b>570,500</b>	<b>570,200</b>	<b>(300)</b>	<b>-0.1%</b>	
<b>TOTAL EXPENDITURES</b>	<b>3,437,500</b>	<b>3,539,200</b>	<b>101,700</b>	<b>3.0%</b>	
<b>REVENUES</b>					
<b>NET PROGRAM IMPACT</b>	<b>3,437,500</b>	<b>3,539,200</b>	<b>101,700</b>	<b>3.0%</b>	

**2010 Summary of Program Directions**
**Council**
**Program Reductions (-)**

Description	FTE	Expenditure	Revenue	Net	Start Date	Briefing Note or Budget Book Page Reference
Mayor and Councillors forgo 2010 economic adjustments		(27,300)		(27,300)	January 1, 2010	S-14
<b>Total Division/Service Base Budget Impacts</b>	<b>0</b>	(27,300)	-	(27,300)		

**Efficiencies / Reserve Transfers (+) or (-)**

Description	FTE	Expenditure	Revenue	Net	Start Date	Briefing Note or Budget Book Page Reference
Reduce budget for styrofoam cups-My idea item		(300)		(300)	January 1, 2010	S-15
<b>Total Division/Service Base Budget Impacts</b>	<b>0</b>	(300)	-	(300)		



2010 Service Change

Council direction to forgo 2010 Economic Adjustments

Service: Council Strategic Pillar

Type of Change Program Reductions Division: Councillors' Office

Effective Date: January 1, 2010

Financial Impact	2009 Budget	2010 Change	2011 Change
Labour		(\$27,300)	
Operating Expenses			
Revenue			
Net Cost	\$0	(\$27,300)	\$0
FTE			

FTE:

Permanent  
Temporary

<input type="checkbox"/>
<input type="checkbox"/>

Details of Service Change

Mayor and Councillors forgo 2010 economic adjustments per Council direction

Service Impact



2010 Service Change

Elimination of Styrofoam cups-My idea item

Service: Council Strategic Pillar Living Green

Type of Change: Efficiencies / Reserve Transfers Division: Councillors' Office Effective Date: January 1, 2010

Financial Impact	2009 Budget	2010 Change	2011 Change
Labour			
Operating Expenses	300	(300)	
Revenue			
Net Cost	\$300	(\$300)	\$0
FTE			

FTE:

Permanent  
Temporary

<input type="checkbox"/>
<input type="checkbox"/>

Details of Service Change

Reduce budget for styrofoam cups, where reusable cups can be used in their place

Service Impact