



# MINUTES

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## MUSEUMS OF MISSISSAUGA ADVISORY COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA

[www.mississauga.ca](http://www.mississauga.ca)

**MONDAY, JUNE 21, 2010 – 6:00 PM**

**BENARES HISTORIC HOUSE,  
1507 CLARKSON ROAD NORTH,  
MISSISSAUGA, ON L5J 2W8**

MEMBERS PRESENT: Councillor Pat Mullin, Ward 2  
Councillor Eve Adams, Ward 5  
Lawrence Cook, Citizen Member (**Chair**)  
Joseph Zammit, Citizen Member (**Vice-Chair**)  
Anne Fabierkiewicz, Citizen Member  
Jeremy Harvey, Citizen Member  
John Pegram, Citizen Member  
John Van Camp, Friends of the Museums of Mississauga  
Joyce Delves, Citizen Member  
Wendy Davies, Citizen Member

MEMBERS ABSENT: Fred Durdan, Citizen Member  
Tamara Pope, Citizen Member  
Descendent of the Harris Family (ex-officio)

STAFF PRESENT: Susan Burt, Director, Arts and Culture  
Annemarie Hagan, Museums Manager  
John Britto, Legislative Coordinator, Office of the City Clerk

CALL TO ORDER – 6:00 p.m.

DECLARATIONS OF DIRECT (OR INDIRECT) PECUNIARY INTEREST - Nil

APPROVAL OF THE AGENDA

Those present expressed concurrence to consider the items listed on the agenda prepared for this meeting.

DEPUTATIONS

A Committee processes and procedures

Councillor Pat Mullin advised that the Museums of Mississauga Advisory Committee (MOMAC) operates as an advisory committee to Council through reports to General Committee. The Committee is constituted of members with experience in the field. Councillor Mullin further advised that the Friends of Museums of Mississauga is an independent volunteer organization supporting the Museums of Mississauga.

Susan Burt, Director Arts & Culture gave a brief overview of Council's committee processes and procedures. She explained to members of MOMAC that the role of the Clerk's Department is to assist committees to follow proper processes. She noted that as opposed to informal memos, corporate reports provide members with information that has been reviewed by the various departments of Council, e.g. finance, etc. If members need additional information, past records can easily be retrieved from Corporate Records.

Joseph Zammit explained the difference between CASS reports and MOMAC minutes. He appreciated the detailed information contained in corporate reports.

MATTERS CONSIDERED

1. Minutes of Previous Meeting(s)

- March 29, 2010  
Adopted as presented: (Councillor Pat Mullin)  
MG.30

## SUBCOMMITTEE REPORTS

### 2. Report of the Collections and Storage Subcommittee meeting held April 13, 2010

Joseph Zammit, Vice-Chair moved the following recommendation which was voted on and carried:

*MOMAC-0008-2010*

*That the report of the Collections and Storage Subcommittee meeting of April 13, 2010 to the Museums of Mississauga Advisory Committee at its meeting held June 21, 2010, be received for information.*

RECEIVED FOR INFORMATION (Joseph Zammit)

MG.30.COL

### 3. Report of the Collections and Storage Subcommittee meeting held May 18, 2010

Joseph Zammit, Vice-Chair moved the following recommendation which was voted on and carried:

*MOMAC-0009-2010*

*That the report of the Collections and Storage Subcommittee meeting of May 18, 2010 as presented to the Museums of Mississauga Advisory Committee at its meeting held March 29, 2010 be received for information:*

RECEIVED FOR INFORMATION (Joseph Zammit)

MG.30.COL

## NEW BUSINESS

### 4. Formalization of the Principles for the Management of the Benares Funds and the Process for Funding and Managing Projects Benares Historic House, 1503 Clarkson Road North, Mississauga Ward 2

Corporate report dated June 10, 2010 from the Commissioner of Community Services regarding the principles for the management of the Benares Funds and the process for funding and managing projects.

Annemarie Hagan, Museums Manager provided an overview on the formalization of the principles for managing the Benares Funds and the process for funding and managing projects, as outlined in Appendix 1 to the corporate report dated June 10, 2010 from Paul Mitcham, Commissioner of Community Services.

Responding to a question from Jeremy Harvey, Annemarie stated that Appendix 1 of the corporate report dated June 10, 2010 from the Commissioner of Community Services formalizes the principles of management of the Benares Funds as well as the process for funding and managing projects.

Councillor Eve Adams moved the following motion which was voted on and carried.

*MOMAC-0010-2010*

*That the “Principles for the Management of the Benares Funds and the Process for Funding and Managing Projects” as outlined in Appendix 1 of the corporate report dated June 10, 2010 from the Commissioner of Community Services, be adopted.*

ADOPTED (Councillor Eve Adams)  
FA.04.BEN

5. Request for additional funding for Benares Audio Visual Project from the Benares Endowment Reserve Fund  
Benares Historic House, 1503 Clarkson Road North, Mississauga Ward 2

Corporate report dated June 10, 2010 from the Commissioner of Community Services requesting additional funding for the Benares Audio Visual Project from the Benares Endowment Reserve Fund.

Annemarie Hagan, Museums Manager gave a brief overview on the reasons for seeking additional funding for the Benares Audio Visual Project from the Benares Endowment Reserve Fund. Annemarie explained that the Benares Audio Visual project has grown from its initial scope, in order to provide greater accessibility in compliance with the *Accessibility for Ontarians with Disabilities Act, 2005*, and Mississauga’s 2009 Provision of Services to Persons with Disabilities, as well as to better meet the needs of the diverse population of Mississauga, resulting in a higher project cost.

Annemarie further explained that the Friends of the Museums of Mississauga has committed up to \$4,000 to this project for funding of the duplication and packaging of the “Welcome to Benares” DVD which will be distributed to schools, libraries and community groups in Mississauga. This additional funding will enable to project to be successfully completed. It is anticipated that the DVD will be release in July 2010.

Councillor Pat Mullin moved the following motion which was voted on and carried.

*MOMAC-0011-2010*

1. *That \$3,500 be transferred from the Benares Endowment Reserve Fund of the Miscellaneous Contributions Reserve Fund account (#325515) to the Benares Audio-Visual Project Account (PN04-426)*
2. *That all necessary by-laws be enacted.*

ADOPTED (Councillor Pat Mullin)  
FA.04.BEN

6. Report of The Friends of The Museums of Mississauga

John Pegram, Past President of The Friends of The Museums of Mississauga presented a verbal update on the activities of the Friends of the Museums of Mississauga. John stated that most of the interior historical portions of the Leslie Log House will be preserved in the restoration. A public opening of the Leslie Log House is planned for May 2011. He stated that more than 100 people attended the Annual General Meeting of the Streetsville Historical Society which focussed on the Leslie Log House project. Among the other activities, John informed the committee about the presentation by Miriam Harris on restoration and collections at the Friends of the Museums Annual General Meeting. He stated that more than 100 people attended the Annual General Meeting of the Streetsville Historical Society. He informed the Committee that Fred Durdan has been re-elected as President and Joyce Delves as Vice President of the Friends of the Museums of Mississauga.

MG.30

7. Capital Project Update

Memorandum dated June 4, 2010 from Annemarie Hagan, Museums Manager, presenting an update on Capital Projects at the Museums of Mississauga, including the Leslie Log House, the Summer Kitchen, the Benares DVD, as well as Facility and Property Management projects at Benares Historic House and Bradley Museum.

Annemarie Hagan, Museums Manager updated the Committee on the various capital projects currently underway at the Museums of Mississauga, i.e. the Benares Summer Kitchen, the Leslie Log House, the Benares DVD, the Benares Compact Storage, the Artifact Preservation and Collection Storage Feasibility Study, and the Facilities and Property Maintenance projects at the Bradley Museum and the Benares Visitor Centre.

Annemarie Hagan informed the Committee that landscaping at the Anchorage is planned for 2010-2011. In response to a question from Joseph Zammit, Annemarie stated that the Facility and Property Maintenance reviews maintenance works for all City facilities.

Councillor Eve Adams moved the following motion which was voted on and carried.

*MOMAC-0012-2010*

*That the Memorandum dated June 4, 2010 from Annemarie Hagan, Museums Manager, presenting an update on Capital Projects at the Museums of Mississauga, including the Leslie Log House, the Summer Kitchen, the Benares DVD, as well as Facility and Property Management projects at Benares Historic House and Bradley Museum, be received.*

RECEIVED (Councillor Eve Adams)  
FA.04.BEN / CS.07.STR/MG.30.COL

8. Museums Manager's Report

Memorandum dated June 4, 2010 from Annemarie Hagan, Museums Manager, presenting the Museums Manager's Report for the period March 16, 2010 to May 31, 2010.

Annemarie Hagan drew the Committee's attention to some of the major events held by the Museums of Mississauga during the period March to May 2010.

Responding to a question from Jeremy Harvey, Annemarie Hagan noted that the Museums Newsletters are available on the Museums of Mississauga website and copies are distributed to local schools. Positive feedback has been received on educational programs.

Councillor Pat Mullin moved the following motion which was voted on and carried.

*MOMAC-0013-2010*

*That the Memorandum dated June 4, 2010 from Annemarie Hagan, Museums Manager, presenting the Museums Manager's Report for the period March 16, 2010 to May 31, 2010 be received.*

RECEIVED (Councillor Pat Mullin)  
MG.30

ITEMS FOR INFORMATION

9. Benares Endowment Reserve Fund – Memo dated May 27, 2010 from Susan Cunningham, Senior Policy Analyst, Corporate Services.

*MOMAC-0014-2010*

*That the Memorandum dated June 4, 2010 from Susan Cunningham, Senior Policy Analyst, Corporate Services, providing a reconciliation of the Benares Endowment Reserve Fund from January 1, 2008 to December 31, 2009, be received.*

RECEIVED (Councillor Eve Adams)  
MG.30

10. The Community Foundation of Mississauga – Fund Holder Statement for the year ended 12-31-2009

*MOMAC-0015-2010*

*That the Community Foundation of Mississauga – Fund Holder Statement for the year ended December 31, 2009, be received.*

RECEIVED (Councillor Eve Adams)  
MG.30

11. Ministry of Tourism and Culture – Copy of letter dated May 2010 from Susanne Gregor, Acting Supervisor, Culture Programs Unit regarding the 2010 Community Museum Operating Grant (CMOG)

*MOMAC-0016-2010*

*That the copy of letter dated May 2010 from Susanne Gregor, Acting Supervisor, Culture Programs Unit, Ministry of Tourism and Culture regarding the 2010 Community Museum Operating Grant (CMOG), be received.*

RECEIVED (Councillor Eve Adams)

MG.30

12. Update on Peel Heritage Complex Expansion – Background, Facts, Goals and Improvements

*MOMAC-0017-2010*

*That the Update on the Peel Heritage Complex Expansion – Background, Facts, Goals and Improvements, be received.*

RECEIVED (Councillor Eve Adams)

MG.30

13. City of Mississauga – 2009 Highlights Report

*MOMAC-0018-2010*

*That the City of Mississauga – 2009 Highlights Report, be received.*

RECEIVED (Councillor Eve Adams)

MG.30

### OTHER BUSINESS

Stephanie Meeuwse, Collections & Exhibit Coordinator organized a tour of the Benares Collection Storage Room for the benefit of the Committee members.

### DATE OF NEXT MEETINGS

Museums of Mississauga Advisory Committee – Monday, September 13, 2010 at 6:00 p.m. at the Benares Visitor Centre, 1503 Clarkson Road North, Mississauga.

Collections and Storage Subcommittee – Tuesday, August 10, 2010 at 7:00 p.m. at the Bradley Museum, 1620 Orr Road, Mississauga.

ADJOURNMENT: 7:40 p.m.