



AGENDA

MUSEUMS OF MISSISSAUGA ADVISORY COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA
www.mississauga.ca

MONDAY, March 28, 2011 – 6:00 PM

**BENARES VISITOR CENTRE
1507 CLARKSON ROAD NORTH, MISSISSAUGA, ON L5J 2W8**

Members

Lawrence Cook, Citizen Member (**Chair**)
Anne Fabierkiewicz, Citizen Member
Fred Durdan, Citizen Member
Jeremy Harvey, Citizen Member
John Pegram, Citizen Member
John Van Camp, Friends of the Museums of Mississauga
Joseph Zammit, Citizen Member (Vice-Chair)
Joyce Delves, Citizen Member
Tamara Pope, Citizen Member
Wendy Davies, Citizen Member
Councillor Pat Mullin, Ward 2
Councillor Jim Tovey, Ward 1
Descendent of the Harris Family (ex-officio)

John Britto, Legislative Coordinator, Office of the City Clerk
905-615-3200 ext. 3795 Fax: 905-615-4181
john.britto@mississauga.ca

CALL TO ORDER

DECLARATIONS OF DIRECT (OR INDIRECT) PECUNIARY INTEREST

APPROVAL OF THE AGENDA

DEPUTATIONS

MATTERS TO BE CONSIDERED

1. Minutes of Previous Meeting(s)

- December 13, 2010

Recommend Adoption
MG.30

2. Museums of Mississauga Artifact Preservation and Collection Storage Facility Feasibility Study

Memorandum dated March 18, 2011 from Annemarie Hagan, Museums Manager, presenting an update on the work done by Lundholm Associates Architects on the Museums of Mississauga Artifact Preservation and Collection Storage Facility Feasibility Study.

Recommend Receipt
FA.49.846-10

SUBCOMMITTEE REPORT(S)

3. Report of the Collections and Storage Subcommittee meeting held March 1, 2011

CASS-0001-2011

That the Report dated February 8, 2011 from Stephanie Meeuwse, Collections & Exhibit Coordinator, be received.

CS.07

CASS-0002-2011

That the copy of letter dated February 8, 2011 from Mayor Hazel McCallion to Ms. Kathleen Hicks regarding a museum and artifacts facility, be received.

CS.07

NEW BUSINESS

4. Report of The Friends of The Museums of Mississauga

Verbal report by a representative of the Friends of the Museums of Mississauga.

5. Museums Manager's Report

Memorandum dated March 18, 2011 from Annemarie Hagan, Museums Manager, presenting the Museums Manager's Report for the period December 1, 2010 to March 15, 2011.

Recommend Receipt

MG.30

6. Capital Projects Update

Memorandum dated March 18, 2011 from Annemarie Hagan, Museums Manager, presenting the Museums of Mississauga Capital Project Update.

Recommend Receipt

FA.04.BEN / CS.07.STR/MG.30.COL

ITEMS FOR INFORMATION

7. Memorandum dated March 9, 2011 from John Britto, Legislative Coordinator confirming the Councillor appointments to the Museums of Mississauga Advisory Committee for the Council term ending November 30, 2014.

Recommend Receipt

MG.30

8. Letter dated February 23, 2011 from the Minister of Tourism and Culture regarding the Heritage Programs One Time Project Grant.

Recommend Receipt

FA.04.BEN / CS.07.STR/MG.30.COL

9. News Release dated February 25, 2011, from the Office of the Minister of Tourism and Culture regarding the release of \$54,753 to the Museums of Mississauga through the Community Museum Operating Grant.

Recommend Receipt

FA.04.BEN / CS.07.STR/MG.30.COL

10. Copy of Corporate Report dated January 17, 2011 from the Commissioner of Community Services to General Committee of February 2, 2011, regarding the Feasibility Study for an Artifact Preservation Centre, Museums of Mississauga.

Recommend Receipt
MG.30

OTHER BUSINESS

DATE OF NEXT MEETING

Museums of Mississauga Advisory Committee – 6:00 p.m. on Monday, June 20, 2011 at the Benares Visitor Centre.

ADJOURNMENT

MAR 28 2011



MINUTES

MUSEUMS OF MISSISSAUGA ADVISORY COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA
www.mississauga.ca

MONDAY, DECEMBER 13, 2010 – 6:00 PM

BENARES VISITOR CENTRE
1507 CLARKSON ROAD NORTH, MISSISSAUGA, ON L5J 2W8

MEMBERS PRESENT: Lawrence Cook, Citizen Member (**Chair**)
 Councillor Eve Adams, Ward 5 (till 7:25pm)
 Anne Fabierkiewicz, Citizen Member
 Fred Durdan, Citizen Member
 Jeremy Harvey, Citizen Member
 John Pegram, Citizen Member
 Joseph Zammit, Citizen Member (**Vice-Chair**)
 Joyce Delves, Citizen Member
 Tamara Pope, Citizen Member
 Wendy Davies, Citizen Member

MEMBERS ABSENT: Councillor Pat Mullin, Ward 2
 John Van Camp, Friends of the Museums of Mississauga
 Descendent of the Harris Family (ex-officio)

STAFF PRESENT: Annemarie Hagan, Museums Manager
 John Britto, Legislative Coordinator, Office of the City Clerk

CALL TO ORDER – 6:00 p.m.

DECLARATIONS OF DIRECT (OR INDIRECT) PECUNIARY INTEREST - Nil

APPROVAL OF THE AGENDA

Those present expressed concurrence to consider the items listed on the agenda prepared for this meeting.

DEPUTATIONS

A. Artifact Preservation and Collections Storage Facility Feasibility Study

Mr. Michael Lundholm of Lundholm Associates Architects presented the Committee with a verbal update on the Museums of Mississauga Artifact Preservation and Collections Storage Facility Feasibility Study. A copy of the presentation is attached. Mr. Lundholm tabled a draft report on the Feasibility Study and informed the Committee that the final report would be ready by the end of December 2010.

Mr. Fred Durdan was of the opinion that the Collection Storage Facility and Museum need not be in the same location.

Mr. John Pegram and Ms. Anne Fabierkiewicz initiated a discussion on the use of the words 'municipality' and 'city' as compared to community, in the Feasibility Study report.

On the topic of the consideration of partners in the project, Ms. Annemarie Hagan, Museums Manager informed that this would be an opportunity for sharing in the funding. Ms. Hagan further informed that Mayor McCallion expressed her support for the Collection Storage Facility.

Mr. Jeremy Harvey suggested that a detailed schedule be included in the executive summary of the Feasibility Study.

Ms. Annemarie Hagan, Museums Manager advised that a copy of the Feasibility Study report would be emailed to all members.

MATTERS CONSIDERED

1. Minutes of Previous Meeting(s)

- September 13, 2010
Adopted (Tamara Pope)
MG.30

2. Scheduled Meeting Dates for 2011

Memorandum dated December 1, 2010 from John Britto, Legislative Coordinator, Office of the City Clerk, outlining the meeting dates scheduled for 2011.

MOMAC-0024-2010

That the Memorandum dated December 1, 2010 from John Britto, Legislative Coordinator, Office of the City Clerk, outlining the meeting dates scheduled for 2011, be received.

RECEIVED (Jeremy Harvey)

MG.30

3. Museums of Mississauga Artifact Preservation and Collection Storage Facility Feasibility Study

Memorandum dated November 30, 2010 from Annemarie Hagan, Museums Manager, presenting an update on the Feasibility Study contract awarded to Lundholm Associates Architects, Museum Planning Consultants.

Annemarie Hagan, Museums Manager updated the Committee of the progress of the Museums of Mississauga Artifact Preservation and Collection Storage Facility Feasibility Study. Annemarie Hagan further advised that the project is on schedule and within budget. The consultants, Lundholm Associates Architects have worked with the Museums staff throughout the project and have held two focus group sessions and presented at two Collection and Artifact Storage Sub-committee (CASS) meetings. Members of the Steering Committee and staff have had input into the presentation and also in preparing the draft report.

Annemarie Hagan, Museums Manager advised the Committee that a final report from the consultants, Lundholm Associates Architects will be presented to the City's Leadership Team in January 2011, and then to General Committee in February 2011.

MOMAC-0025-2010

That the Memorandum dated November 30, 2010 from Annemarie Hagan, Museums Manager, presenting an update on the Feasibility Study contract awarded to Lundholm Associates Architects, Museum Planning Consultants, be received.

RECEIVED FOR INFORMATION (Tamara Pope)

FA.49.846-10

SUBCOMMITTEE REPORTS4. Report of the Collections and Storage Subcommittee meeting held November 23, 2010

MOMAC-0026-2010

That the report of the Collections and Storage Subcommittee from its meeting held November 23, 2010, be received and that recommendations CASS-0014-2010 through to CASS-0015-2010 be approved as presented:

1. *That the Report dated October 5, 2010, from Stephanie Meeuwse, Collections & Exhibit Coordinator, be received (CASS-0014-2010).*
2. *That the Report dated November 23, 2010, from Stephanie Meeuwse, Collections & Exhibit Coordinator, be received (CASS-0015-2010).*

APPROVED (Wendy Davies)
MG.30.COL

NEW BUSINESS

5. Report of The Friends of The Museums of Mississauga

Fred Durdan presented a verbal update on the activities of the Friends of the Museums of Mississauga. Fred advised of a presentation and DVD release to the Mississauga Public Library Board. Fred further advised that a copy of the DVD on the Benares Historic House has been distributed to all City libraries. A Christmas event was organized for all Museums Volunteers on November 25, 2010 at the Benares Historic House. A copy of the DVD will be presented to each school in the Dufferin-Peel Region at the presentation sessions that have been scheduled end June 2011.

Tamara Pope commended the Friends of the Museums of Mississauga for their excellent work during the year 2010.

6. Capital Projects Update

Memorandum dated November 30, 2010 from Annemarie Hagan, Museums Manager, presenting an update on Capital Projects at the Museums of Mississauga, including the Leslie Log House, the Summer Kitchen, the Benares DVD, as well as Facility and Property Management projects at Benares Historic House and Bradley Museum.

Annemarie Hagan, Museums Manager presented an update on the Capital Projects as of November 30, 2010. She discussed continuing budget and schedule challenges that are causing delays in the construction works at the Leslie Log House. The Streetsville Horticultural Society has made a donation of plants from the Sheridan Nurseries, and planting has been planned for spring 2011.

Annemarie Hagan advised that the Benares A/V Project was awarded the Ontario Museums Association Award of Excellence at the OMA Conference held in October 2010 in Toronto. Annemarie further advised that funds of \$4,000 was provided by the Friends of the Museums for the reproduction, packaging and distribution of the Benares DVD.

Annemarie Hagan advised that a new Building Automation System is planned for the Anchorage. The new ramp designs at the Anchorage and Bradley House will be submitted to the Heritage Advisory Committee at the December 1, 2010 meeting, as both these buildings have been designated under the Ontario Heritage Act. Design for a new metal ramp has been provided due to the serious maintenance challenges faced with the existing wooden ramp, due to the building being in a heavily wooded area.

Annemarie Hagan advised that painting and repairs work of the Verandah is almost complete. Interior painting and repairs to the main door of the Benares Visitor Centre is scheduled for late 2010 or early 2011. An urgent request has been submitted for replacing the Liebert Unit (which provides environmental controls) in the Benares Collection Storage Room. A lighting retrofit, excluding any historic fixtures or areas where heritage-look lighting is essential, has been completed at both the museums sites making the museums environmentally friendly.

MOMAC-0027-2010

That the Memorandum dated November 30, 2010 from Annemarie Hagan, Museums Manager, presenting an update on Capital Projects at the Museums of Mississauga, including the Leslie Log House, the Summer Kitchen, the Benares DVD, as well as Facility and Property Management projects at Benares Historic House and Bradley Museum, be received.

RECEIVED (Joyce Delves)

FA.04.BEN / CS.07.STR/MG.30.COL

7. Museums Manager's Report

Memorandum dated November 30, 2010 from Annemarie Hagan, Museums Manager, presenting the Museums Manager's Report for the period September 1 to November 30, 2010.

Annemarie Hagan, Museums Manager presented her report for the period September 1 to November 30, 2010. She updated the members on the various special events conducted at the Museums of Mississauga during the period. 560 people attended the Bradley Location during the Doors Open Mississauga event held on September 18, 2010, in partnership with the Community Services Environmental Department. Culture Days was held at both Museums locations on September 26, 2010. Over 400 full-time and contract staff attended the Recreation & Parks annual staff appreciation day at the Bradley Museum. The annual Lakeshore Art Trail comprising of an art show and sale was held on October 16, 2010. The Historic Halloween Fun event, co-sponsored by Holcim, Meridian and Dr. Kalina, was held at the Benares location on October 24, 2010. A Home for the Holidays event has been scheduled for December 12, 2010 at the Benares location. Early planning is underway for the Doors Open 2011 event to be held on October 2, 2011, which will coincide with the Culture Days event.

Annemarie Hagan, Museums Manager updated the Committee on upcoming educational and pre-registered programs, including the December Tea, Old Fashioned Bread making, Cooking 'Sweets and Sours', Edwardian Christmas Cooking and Pioneer Christmas Crafts. It has been decided to re-introduce the Bradley Team Room as an in-house registered program in February 2011. This event was not very successful when re-introduced in 2010 on an experimental basis. The Heritage Lecture Series continues with well attended lectures in November 2010. Planning is underway for the 2011 lecture series with the Canadiana Room at the Library, Heritage Planning and Heritage Mississauga.

From the Marketing and Promotions perspective, Annemarie Hagan, Museums Manager advised the Committee that Creative Services continues to design a “new look” or “branding” for the Culture Division. The Museums has recently re-designed the education brochure, promotional flyers for overnight programs, pre-registered programs and special event flyers for the Fall and Halloween festivals. Six Mississauga Transit AD’s have been created by the Museums through Creative Services, to be displayed on Mississauga Transit buses in 2011. Information packages of educational programs and brochures have been sent to the communication departments of six school boards to be shared with principals and teachers in those schools. Christmas programming is being promoted through school drop offs of approximately 50 schools in Mississauga. The Museums social media (Twitter and Facebook) sites are an important tool in further promoting events within the Culture Division

Annemarie Hagan, Museums Manager advised the Committee that Museums have received the Ministry of Culture’s Community Museums Operating Grant of \$53,953. She further advised that Museums staff are working closely with the Friends of the Museums “Friends and Partners Committee” to develop a plan to continue to grow Museums event sponsorships. The 2011 Museums Operating Budget has been submitted to the Director of Culture in mid-August.

MOMAC-0028-2010

That the Memorandum dated November 30, 2010 from Annemarie Hagan, Museums Manager, presenting the Museums Manager's Report for the period September 1 to November 30, 2010, be received.

RECEIVED (John Pegram)

MG.30

ITEMS FOR INFORMATION

8. Letters dated September 27, 2010 from the Ministry of Tourism and Culture regarding Heritage Grant Program Changes – 2010-2011.

MOMAC-0029-2010

That the letters dated September 27, 2010 from the Ministry of Tourism and Culture regarding Heritage Grant Program Changes, be received.

RECEIVED (Joseph Zammit)

FA.16

9. Letter dated October 19, 2010 from the Ministry of Tourism and Culture regarding the approval of an operating grant in the amount of \$53,953 for the Museums of Mississauga from the Community Museum Operating Grant program for the 2010-11 fiscal year.

MOMAC-0030-2010

That the letter dated October 19, 2010 from the Ministry of Tourism and Culture regarding the approval of an operating grant in the amount of \$53,953 for the Museums of Mississauga from the Community Museum Operating Grant program for the 2010-11 fiscal year, be received.

RECEIVED (Joseph Zammit)
FA.16

10. Letter dated October 22, 2010 from the Ministry of Tourism and Culture regarding Heritage Programs Review and Community Museum Operating Grant Standards Questionnaires

MOMAC-0031-2010

That the letter dated October 22, 2010 from the Ministry of Tourism and Culture regarding Heritage Programs Review and Community Museum Operating Grant Standards Questionnaires, be received.

RECEIVED (Joseph Zammit)
FA.16

11. Letter dated November 17, 2010 from the Chair, Friends of the Museums of Mississauga 2011 Gala Committee regarding the annual Starlight and Candlelight Gala

MOMAC-0032-2010

That the letter dated November 17, 2010 from the Chair, Friends of the Museums of Mississauga 2011 Gala Committee regarding the annual Starlight and Candlelight Gala, be received.

RECEIVED (Joseph Zammit)
FA.16

OTHER BUSINESS

The Chair, Lawrence Cook thanked all members of the Museums of Mississauga Advisory Committee and the representative of the Friends of the Museums for the work done during the Council term 2007-2010.

DATE OF NEXT MEETING

Museums of Mississauga Advisory Committee – 6:00 p.m., Monday March 28, 2011 at the Benares Visitor Centre.

ADJOURNMENT: 8:05 p.m.



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Museums of Mississauga
Advisory Committee

MAR 28 2011

MEMO

DATE: March 18, 2011

TO: Members of Museums of Mississauga Advisory Committee

FROM: Annemarie Hagan, Museums Manager, Community Services

RE: Museums of Mississauga Artifact Preservation and Collection Storage Facility Feasibility Study

Lundholm Associates Architects began work on this project August 9, 2010 and presented their final report to the Museums of Mississauga Advisory Committee at the December 13, 2010 meeting.

Michael Lundholm made a presentation on the project to the City Leadership Team (the City Manager and Commissioner) on January 13 and to General Committee on February 9, 2011. At Council the following week, the issue was referred back to staff to address several questions about the potential location, fundraising opportunities, the size of the future museum (phase two), and partnership opportunities with the region.

We are currently gathering information, and expect to return to General Committee at the end of April with an updated report.

Sincerely,

Annemarie Hagan
Museums Manager
905 615-3200 ext 2106



Museums of Mississauga 1620 Orr Road, Mississauga, ON L5J 4T2
905-615-4860 fax 905-615-4861 www.museumsofmississauga.com



Report

COLLECTIONS AND STORAGE SUBCOMMITTEE (CASS)

Museums of Mississauga Advisory Committee (MOMAC)

TUESDAY, MARCH 1, 2011 - 7:00 PM

Bradley Museum
 1620 Orr Road, Mississauga, ON L5J 4T2
 The Anchorage

MEMBERS:

Joseph Zammit, Citizen Member MOMAC (Chair)
 Anne Fabierkiewicz, Citizen Member, MOMAC
 Becky Ryder, Museums Collections Volunteer
 Jeremy Harvey, Citizen Member MOMAC
 Joyce Delves, Citizen Member MOMAC
 Lawrence Cook, *ex-officio* as Chair of MOMAC
 Wendy Davies, Citizen Member, MOMAC

STAFF:

Annemarie Hagan, Museums Manager
 Tracy Oliveira, Collections Assistant
 John Britto, Legislative Coordinator, Office of the City Clerk

ABSENT:

Tamara Pope, Citizen Member MOMAC
 Stephanie Meeuwse, Museums Collections and Exhibit Coordinator

GUEST:

Terry Butt, Museum of Reason

John Britto, Legislative Coordinator
 Legislative Services, 905-615-3200 ext. 3795 Fax: 905-615-4181
john.britto@mississauga.ca

CALL TO ORDER – 7:05 pm

DECLARATIONS OF PECUNIARY INTEREST – Nil

MATTERS DISCUSSED

1. Review of Report of previous meeting – Nil
2. Update and discussion of next steps on the Feasibility Study for an Artifact Preservation Centre, Museums of Mississauga

Annemarie Hagan, Museums Manager provided a verbal update on the Feasibility Study for an Artifact Preservation Centre for the Museums of Mississauga, and advised the Collection and Artifact Storage Subcommittee that a corporate report on the Feasibility Study was presented to General Committee on February 2, 2011. Council, at its meeting held on February 9, 2011, passed a resolution that the matter regarding the Feasibility Study for an Artifact Preservation Centre for the Museums of Mississauga be referred back to General Committee for further discussion.

3. Update from Collections & Exhibit Coordinator

Report dated February 8, 2011 from Stephanie Meeuwse, Collections & Exhibit Coordinator was presented by Tracy Oliveira, Collections Assistant.

CASS-0001-2011

That the Report dated February 8, 2011 from Stephanie Meeuwse, Collections & Exhibit Coordinator, be received

Received (Becky Ryder)
CS.07

4. Update from Museums Manager

Annemarie Hagan, Museums Manager provided a verbal update on the Leslie Log House Project and various activities held at the Museums of Mississauga.

Jeremy Harvey suggested a post-project review on the Leslie Log House project, which could enable discussions on positive lessons learnt during the process.

MG.30.COL

ITEMS FOR INFORMATION – Nil

CASS-0002-2011

That the copy of letter dated February 8, 2011 from Mayor Hazel McCallion to Ms. Kathleen Hicks regarding a museum and artifacts facility, be received

Received (Anne Fabierkiewicz)
CS.07

OTHER BUSINESS – Nil

NEXT MEETING – to be confirmed by the City Clerk's Office.

ADJOURNMENT – 8:35pm

DRAFT

MAR 28 2011



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MEMO

DATE: March 18, 2011

TO: Members of Museums of Mississauga Advisory Committee (MOMAC)

FROM: Annemarie Hagan, Museums Manager, Community Services

RE: Museums Manager's Report

Please find attached the Museums Manager's Report to the Museums of Mississauga Advisory Committee, covering the period December 1 to March 15, 2011.

It was prepared for the March 28, 2011 MOMAC meeting.

Thank you,

Annemarie Hagan
Museums Manager
905-615-4860 ext. 2106



Museums Manager's Report to MOMAC

December 1, 2010 to March 15, 2011

PROJECT	DETAILS
<p>Special Events</p>	<ul style="list-style-type: none"> • 368 people braved rainy weather to attend Home for the Holidays held at both Bradley and Benares on Sunday, December 12. Almost \$1,000 was raised by the Friends of the Museums from photos of Santa in the Log Cabin. • The Museums participated with Recreation facilities in a city-wide Family Day Pass, offering hands-on programming at both sites. 325 people visited the Museums, the majority for the first time. • As of mid-week of Maple Magic, our annual maple festival over March Break, attendance figures were about 20% ahead of last year at the same time. With sunny weather forecast for the rest of the week, expect to exceed 4,000 visitors in total. More than 30 youth volunteers work to support the event along with corporate volunteers from Holcim Canada Inc., and members of the Friends of the Museums. • Our first-ever "youth focussed" event, "Canvasfest 2011", an arts, music and culture festival, is being held at Bradley Museum from 4 to 10 pm on Saturday, April 2. With funding support from the Friends of the Museum, this event is being planned by youth volunteers from University of Toronto at Mississauga and Humber College. • The official public opening of the Leslie Log House will be held on Saturday, May 14 from 1 to 4 pm, with speeches at 2 pm. It will feature tours of the building, children's crafts and activities, community displays and refreshments. Both the Streetsville Historical Society and Friends of the Museums have provided funding towards the opening. • Planning is well underway for the Friends of the Museums' summer events, including Gallery in the Garden at Benares on Sunday, June 5 and the On the Verandah concert series which starts on Friday, June 3 and runs every Friday night all summer. • Early promotion and planning continues for Doors Open 2011, which will be held on October 2nd to coincide with Culture Days. Leslie Log House will be open, but not Benares or Bradley. Instead, our staff will assist with animating and programming other sites that are usually not open to the public.
<p>Educational and Pre-Registered Programs</p>	<ul style="list-style-type: none"> • Maple educational programs are offered throughout March, and up until April 4th. All daytime programs were fully booked by the end of February, something that hasn't happened for several years. • Upcoming pre-registered programs include a Mother-Daughter Tea at Benares (April 30 and May 7); Old Fashioned Spa Day at Bradley (May 8 and June 12); and Cooking Sweets and Sours at Bradley (June 26). Registration is done through the Customer Service Centre or Connect2Rec online. • Our 2010 experiment of running the Bradley Tea Room as a pre-registered program had limited success. So, we are reintroducing the program, with people calling the Museum directly for reservations. Cost is \$14.90 per person, and upcoming dates are: March 27, April 17, May 29 and June 19. • The next event in the Heritage Speakers Series is "The Avro Lancaster" at Malton Victory Hall at 7 pm on Thursday, April 7th. Admission is free.

	<ul style="list-style-type: none"> • Overnight Programs in the log cabin at Bradley are still down from their 2009 levels, working to continue to promote them to groups.
<p>Marketing and Promotions</p>	<ul style="list-style-type: none"> • Benares Historic House was featured on Breakfast Television on Thursday, February 24th. Related to the Ontario Association of Home Inspectors Conference being held here in Mississauga, the focus was to be on their demonstrating what to look for in an inspection. However, the host and crew were intrigued by Benares, so it featured well in their coverage. • Hosted our first “Educators Open House” at Benares in early February. Approximately a dozen teachers attended, enjoying interactive tours, snacks, and a chance to find out about our programs. • Museum staff hosted displays at the Peel School Board’s Art’s Alive Conference and at a Guiding Open House both in February. • Maple educational programming promoted through school drop offs of approximately 50 schools in Mississauga. This resulted in March educational programming being completed booked up. There was also an increase in schools requesting the bus funding that is available through the Friends of the Museums. • Our social media sites (Twitter and Facebook) have been an important tool in further promoting events within the Culture Division. Currently our Twitter site has 305 followers and 202 ‘likes’ on Facebook, up almost 30% since the end of 2010. • Continued use of free City of Mississauga promotion of special event flyers on library screensavers, civic centre elevators, electronic road signs, Intranet homepage and staff webBoard. Promotional material also sent to all City of Mississauga Community Centres, libraries, etc. • Ongoing positive response to the new branding of the Culture Division being used for all our promotional materials.
<p>Exhibits and Collections</p>	<ul style="list-style-type: none"> • Please see the Collections & Exhibit Coordinator Reports to Collections and Storage Sub-Committee with the reports from the March CASS meeting included in the MOMAC agenda. • Ongoing exhibits include a photographic exhibit at the Anchorage featuring the history of the Woodlands Nurseries, owned by the Hancock family as well as “Who is Jerry Love?” in our display area adjacent to the Great Hall in the Civic Centre. Jerry Love is a former director of Recreation and Parks, and founder of the “Jerry Love Fund” that provides subsidies to under privileged children so they can participate in recreational activities through the City of Mississauga. “What’s New in Old Stuff” is on display in the Benares Visitor Centre, featuring recent donations.
<p>Human Resources</p>	<ul style="list-style-type: none"> • Isabel Palferro, Administrative Coordinator returned from her Maternity Leave on December 13th, and Lee Anne Dorcich who has been our Administrative Coordinator for this past year now has a full-time position at Meadowvale Community Centre. • Annemarie Hagan and Merri Fergusson attended a three day “Cultural and Historical Gathering” hosted by the Mississauga of the New Credit, First Nations in Hagersville, Ontario. • All staff are participating in City of Mississauga on-line training regarding the

	<p>Workplace Violence Policy. As well, all staff have participated in Cash Handling and Counterfeit Identification training recently.</p> <ul style="list-style-type: none"> • Tracy Oliveira, our Collections Assistant, will go on Maternity Leave by the end of April. There will be a replacement hired to cover her year away.
<p>Funding</p>	<ul style="list-style-type: none"> • The 2011 City of Mississauga Operating Budget passed by Council on March 9th included a 3% cut to the Museums' operating budget, impacting the funds available to pay for the horse and wagon at Maple Magic. • An increased fee per ride from \$1 to \$2 a person, as well as sponsorship brought in by the The Friends of the Museums "Friends and Partners Committee" (\$2,000 sponsorship from Holcim Canada Inc. and \$5,000 from the Port Credit Foundation) allowed the wagon rides to continue at the event. • The budget did provide for an increase in the part-time staff budget, to allow for a staff presence during drop in hours at Leslie Log House. • At the Friends of the Museums 12th Annual Starlight and Candlelight Gala on February 25th, MPP Charles Sousa announced that the Museums would be receiving a Ministry of Culture's Community Museums Operating Grant in the amount of \$54,753 for 2011. • The Museums also received a one-time grant of \$800 from the Ministry of Culture for funding training for staff and volunteers by a professional conservator. • We have submitted grant applications to both the Young Canada Works in Heritage Program and the Service Canada Grant program for funding for summer students.
<p>Misc.</p>	<ul style="list-style-type: none"> • At the annual Heritage Mississauga Award Night, Penny McKean, Volunteer Coordinator of the Benares Gift Shop since 1995 received the Betty Ross Memorial Award. The Leslie Log House Steering Committee also received an award.



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MEMO

DATE: March 18, 2011
TO: Members of Museums of Mississauga Advisory Committee (MOMAC)
FROM: Annemarie Hagan, Museums Manager, Community Services
RE: Capital Project Update

Please find attached an update on Capital Projects at the Museums of Mississauga.

This report was prepared for the March 28, 2011 MOMAC meeting.

Thank you,

Annemarie Hagan
Museums Manager
905-615-4860 ext. 2106



Update on Capital Projects at the Museums of Mississauga
as of March 18, 2011

PROJECT	DETAILS
Benares Summer Kitchen Project	<ul style="list-style-type: none"> • All work completed with the exception of the observation window in the floor to allow viewing of the original 1830s stone hearth. • Still do not have a quotation for the window that is within the budget, so investigating alternative designs to address this issue. • \$13,212 of the \$20,000 funding from the Benares Endowment Fund has been spent to date.
Facility and Property Maintenance (FPM) Capital Projects at Bradley	<ul style="list-style-type: none"> • Heritage Permit issued for design of Anchorage and Bradley House ramps at December 14, 2010 Heritage Advisory Committee meeting. • Contractor was on site through January and February working on the new ramps and other work identified in the Bradley Museum Building Condition Assessment. • Will be returning to work on site as of April 4th to complete the concrete and landscape work on site, as well as inspection and repairs to Anchorage roof and chimney.
FPM) Capital Projects at Benares	<ul style="list-style-type: none"> • Verandah painting and repairs work completed before Christmas. • Visitor Centre interior painting and main door repairs scheduled for spring 2011. • A request for replacement of the Liebert Unit (provides environmental controls) in the Benares Collection Storage Room has been submitted as an urgent request for 2011.
Leslie Log House Project	<ul style="list-style-type: none"> • Some budget and schedule challenges continue. • As of March 18th, April 4 is the projected date for occupancy permit, dependant upon installation of a new electrical pole on March 24th. • Streetsville Historical Society hopes to move in the week of April 4th. • In April, Parks staff will be installing the split rail fence and plant materials donated by Sheridan Nurseries will be planted by volunteers from Streetsville Horticultural Society. • Public opening is scheduled for 1 to 4 pm on Saturday, May 14th.
Artifact Preservation and Collection Storage Feasibility Study	<ul style="list-style-type: none"> • Project completed on time and on budget. • Please see related memo in meeting agenda

Memorandum




Museums of Mississauga
Advisory Committee

MAR 28 2011

To: Susan Burt, Director, Culture Division
From: John Britto, Legislative Coordinator, Office of the City Clerk
Date: March 9, 2011
File: MG.30
Subject: Councillor appointments – Museums of Mississauga Advisory Committee

This confirms that the Council of The Corporation of the City of Mississauga, at its meeting on December 15, 2010 adopted the following resolution:

- 0324-2010 That the following Councillors be appointed to the Museums of Mississauga Advisory for a term of office ending November 30, 2014:
1. Pat Mullin
 2. Jim Tovey



John Britto
Legislative Coordinator
Office of the City Clerk
905 615-3200 ext 3795

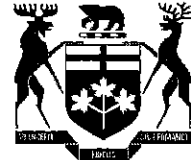
cc: ✓ Annemarie Hagan, Manager, Museums

Ministry of Tourism and Culture

Ministère du Tourisme et de la Culture

Minister
9th Floor, Hearst Block
900 Bay Street
Toronto, ON M7A 2E1
Tel: (416) 326-9326
Fax: (416) 326-9338

Ministre
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Ontario

Museums of Mississauga
Advisory Committee
MAR 28 2011

February 23, 2011

Ms. Annemarie Hagan
Museums Manager/Curator
Museums of Mississauga
1620 Orr Road
Mississauga, ON L5J 2W8

Dear Ms. Hagan:

Re: **Heritage Programs One Time Project Grant**
File Number 20101DD00063

The McGuinty Government plays an active role in community and economic development by providing resources to organizations to deliver programs that share Ontario's heritage with audiences. In 2010/11 the McGuinty Government provided an opportunity for Community Museum Operating Grant recipients and Provincial Heritage Organizations to apply for a one time project grant. All organizations that were eligible for this grant were invited to apply for funding and I am delighted that your organization took advantage of this opportunity to submit an application.

I am pleased to advise you that your application for a one time project grant has been approved in the amount of \$800 for 2010/2011. A cheque will follow under separate cover. If you have any questions, please contact your Museum and Heritage Programs Advisor or Heritage Outreach Consultant.

Ontario has a proud culture, diverse in languages, histories and traditions. We are committed to ensuring that our cultural heritage legacy continues to guide the growth and development of our communities and our economy.

I want to thank you for your continued efforts and enthusiasm to share and celebrate Ontario's history. Please accept my best wishes for a successful year of partnership in the preservation and promotion of Ontario's heritage.

Yours truly,

Michael Chan
Minister

c. Charles Sousa, MPP
Mississauga South



Charles Sousa MPP
Mississauga South



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 - Supporting Mississauga's Unique Local Heritage**
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 - Happy Family Day!**
A Message from Charles
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 - Sousa Announces New MRI Funding to Reduce Wait Times in Mississauga**
Ontario Government Improving Access to Diagnostic Scans
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 - Reducing MRI Wait Times In Mississauga**
Ontario Government Improving Access to Diagnostic Scans
view >>
- See All

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Supporting Mississauga's Unique Local Heritage

Ontario Government Continues To Invest In Local Cultural History

February 25, 2011

NEWS

Ontario

is helping to protect and promote Mississauga's unique heritage and boost tourism and economic development in the region.

The province is supporting Museums Mississauga with a grant of \$54,753, which will help them enhance and deliver programs that share Mississauga's rich history with residents and visitors.

Helping to preserve our past is part of the Open Ontario Plan to strengthen our economy and create new opportunities for jobs and growth.

QUOTES

Museums Mississauga plays an important role in ensuring that our heritage is celebrated. This support will also help us continue to promote our local culture."

—Hon. Charles Sousa, MPP Mississauga South

"The McGuinty Government is committed to investing in programs and services that protect Ontario's cultural and natural legacy. As we look to strengthen Ontario for the years to come, we need to recognize the value of our shared past in building our communities and economy."

— Michael Chan, Minister of Tourism and Culture

QUICK FACTS

- Museums Mississauga is receiving \$54,753 through the Community Museum Operating Grant.
- Ontario has increased its investment in three heritage operating grants by \$650,000 for a total of close to \$6.5 million – the Community Museum Operating Grant, Heritage Organization Development Grant and Provincial Heritage Organization Operating Grant.
- There are over 380 community museums and heritage organizations in Ontario, reflecting the diversity of Ontario's history.

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• This year, the Museums and Technology Fund will provide \$1.25 million to support 60 technology projects across Ontario.

9-2

Legislative Assembly | Contact
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Corporate Report

Clerk's Files

Originator's
Files

Museums of Mississauga
Advisory Committee

MAR 28 2011

DATE: January 17, 2011

TO: Chair and Members of General Committee
Meeting Date: February 2, 2011

FROM: Paul A. Mitcham, P.Eng. MBA
Commissioner of Community Services

SUBJECT: **Feasibility Study for an Artifact Preservation Centre, Museums of Mississauga**

General Committee

FEB 02 2011

- RECOMMENDATIONS:**
1. That the report from the Commissioner of Community Services, dated January 17, 2011 titled "Feasibility Study for an Artifact Preservation Centre, Museums of Mississauga" be endorsed.
 2. That staff be directed to assess the City's inventory of properties to recommend the best location for a 1.9 ha site which can accommodate both the Artifact Preservation Centre and a future public museum that shares Mississauga's 10,000 years of history.

BACKGROUND: The mandate of the Museums of Mississauga is to collect, preserve, interpret, research and share Mississauga's cultural heritage. To meet this mandate, staff curate an artifact collection spanning 200 years of Mississauga's history as well as operate two main complexes: Benares Historic House; and the Bradley Museum. The Leslie Log House will open in May 2011, in partnership with the Streetsville Historical Society.

Two previous consultant's reports established the Museums are facing a "dire shortage" of museum-quality collection storage space. Many artifacts are not stored with the environmental controls recommended

by the Ministry of Culture's Standard for Community Museums and the City is unable to actively collect artifacts reflecting the scope and breadth of Mississauga's rich history.

Concerns about this issue were raised at Council in the past by both the Friends of the Museums of Mississauga and by Museums of Mississauga Advisory Committee (MOMAC). These concerns were expressed through a number of resolutions from MOMAC including MOMAC-0012-2007, 0003-2008, and most recently in MOMAC-0013-2009 which recommended the City conduct a feasibility study for the development of an appropriate purpose built collection storage and management space.

Funding to support the feasibility study was included in the 2010 capital budget. Lundholm Associates Architects were hired to conduct a Feasibility Study for an Artifact Preservation Centre in August 2010. They worked closely with MOMAC, the Collection Artifacts Storage Sub-Committee (CASS) of MOMAC, as well as Museum staff and the wider heritage community, in the preparation of their report.

COMMENTS:

The purpose of the Feasibility Study for an Artifact Preservation Centre was to determine the type of facility required to collect, store, document and preserve artifacts reflecting Mississauga's vast history and heritage. This study was to include consultation with key stakeholders, a determination of the nature and size of a future collection, any potential partnerships for the development of the facility and the associated costs. All recommendations were to ensure the proposed facility meets the Ministry of Culture's Standards for Community Museums, the Canadian Museums Associations Ethical Guidelines, and accepted museum building standards for the preservation of collections.

Lundholm Associates conducted two focus groups with key stakeholders and potential partners, held one on one interviews with staff and members from Mississauga's heritage community and worked closely with the CASS committee.

As a result of these meetings it was acknowledged that Mississauga's history extends beyond the past 200 years. There was consensus on the importance of preserving our 10,000 years of development, and in beginning to consider plans for a future public museum to share this

story. This resulted in the establishment of five priority themes which the Museum's should focus on for future acquisitions:

- The Credit River and Lake Ontario;
- Local First Nations – Pre-contact through Present to Future;
- Former Villages and Agricultural History (1850 – 1939);
- Business, Science and Industry (1939 to present); and
- City and Community Building (1939 to present).

An artifact preservation facility is a specialized building that requires significant investment in environmental controls to the level of a pharmaceutical company or a hospital. The key recommendation from Lundholm Associates is the need to construct a new 4,128 square meter building at an estimated cost of \$11.4 million, not including land. The option of purchasing a building and re-purposing it as a preservation centre was examined. However, it was determined this option is likely to be equally or more expensive in the long term due to the costs associated with required upgrades to bring any facility up to the stringent qualities expected by the Ministry of Culture.

Lundholm Associates also recommend annual operating costs of \$500,000. This cost includes the need for two staff dedicated to the facility as well as the standard building costs for utilities, security etc. and annual funding for the purchase of artifacts. The Arts and Culture Business Plan includes \$120,000 to support the hiring of two staff and \$70,000 for utility costs. Additional funding requirements to address the gap between the funding outlined in the Business Plan and the consultant's estimate will be addressed through future planning cycles.

The consultants identified site assessment and selection as a key next step in this project. Furthermore, in order to ensure future synergies between a collection facility and a possible future public museum, they recommend identification of a 1.9 ha site to accommodate both facilities. Staff from the Museums will work with Community Services to assess potential City owned sites to locate these two facilities.

The Executive Summary of the report is attached as Appendix 1. A full copy of the report will be forwarded under separate cover.

The report and recommendations from Lundholm Associates was reviewed and supported by the Museums of Mississauga Advisory Committee at its December, 2010 meeting. A letter of support for the feasibility study is attached to this corporate report in Appendix 2.

STRATEGIC PLAN

The development of an Artifact Preservation Centre supports the Connect pillar of the Strategic Plan. This facility will allow residents and visitors alike to “celebrate our community” through the promotion of our past and pride in the diversity that built this city.

FINANCIAL IMPACT: The 2011 – 2020 capital budget submission reviewed by Budget Committee in January 2011, included a capital request of \$10.85 million gross and \$6.85 million net to support the construction of a new Artifact Preservation Centre. The capital expenditure is currently planned for 2013 to 2016.

The operating impact of this project was also included in the 2011 – 2014 Budget and Business Plan reviewed by Budget Committee in January 2011. Funding for two new full time equivalents (\$114,000) is budgeted in 2013 and 2014, as well as funds for utility costs (\$70,000). The Feasibility Study, which was completed after the Business Plan, recommends annual operating costs of \$500,000.

Construction of a future public museum is not currently considered in the capital budget.

As plans for the Centre are refined, staff will evaluate the anticipated capital and operational costs and make adjustments to future budget requests as required.

CONCLUSION:

An Artifact Preservation Centre is essential infrastructure to allow the Museums of Mississauga to continue collect and preserve Mississauga’s heritage, and to allow for the development of a future public museum telling the story of 10,000 years of rich history of this area now called Mississauga.

Based on the feasibility study completed by Lundholm Associates Architects, a purpose built Centre which meets the conservation standards outlined by the Ministry of Culture’s Standards for Community Museums, the Canadian Museums Associations Ethical Guidelines, and accepted museum building standards for the preservation of collections, is required.

The consultants have identified site assessment and selection as a key next step, and have recommended a preferred location on a City-owned site of 1.9 ha, that will provide space for both the Artifact Preservation Centre and a future public museum.

ATTACHMENTS:

Appendix 1: Executive Summary, Feasibility Study for an Artifact Preservation Centre, Museums of Mississauga
Prepared by Lundholm Associates Architects,
December 22, 2010

Appendix 2: Letter dated January 17, 2011 from Lawrence Cook,
Chair, Museums of Mississauga Advisory Committee
to Mayor and Members of Council.

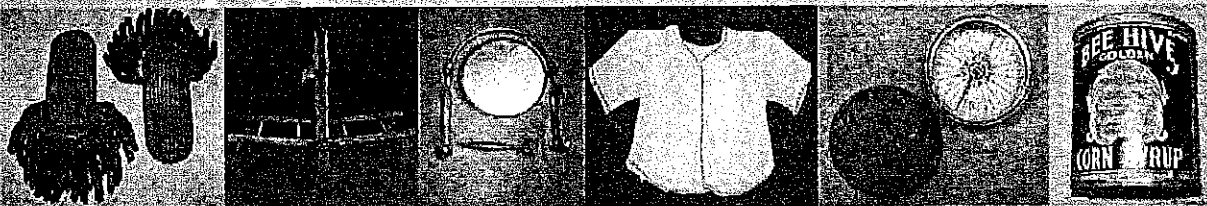


Paul A. Mitcham, P. Eng., MBA
Commissioner of Community Services

Prepared by: Annemarie Hagan, Museums Manager

Feasibility Study
 for an
 Artifact Preservation Centre
 Museums of Mississauga

EXECUTIVE SUMMARY



Lundholm
 Associates
 Architects

museum
 planning
 consultants

 museums
 OF MISSISSAUGA
 engage in the past

 **MISSISSAUGA**
 Leading today for tomorrow

Feasibility Study
for an
Artifact Preservation Centre
Museums of Mississauga

EXECUTIVE SUMMARY

22 DECEMBER 2010

Cover's Artifact Images taken from www.mississauga.ca -
From left to right:

976.6.1227 Epaulettes
1830-1870, Benares Historic House

2005.2.1 Folding Wringer Bench
1880-1890, Bradley Museum

2005.4.2 Brass Gong with a Hammer
c. 1910, Benares Historic House

2007.7.10 Jacket, Baby
1944-1945, Bradley Museum

979.6.530 Compass
1820-1840, Benares Historic House

2002.1.51 Can - Beehive Corn Syrup
1920-1935 Bradley Museum

Background Image taken from:
http://en.wikipedia.org/wiki/File:Downtown_Mississauga.jpg

Lundholm Associates Architects
Museum Planning Consultants

401 Richmond Street West
Studio 369
Toronto, Ontario M5V 3A8

T 416 596 7400
F 416 596 8073



Feasibility Study for an Artifact Preservation Centre

EXECUTIVE SUMMARY

The City of Mississauga's *Strategic Plan* and *Culture Master Plan* (2009) both emphasize the need for stronger cultural resources for residents of the City. Specifically, the City's Vision for the Future reads:

Mississauga will inspire the world as a dynamic and beautiful global city for creativity and innovation, with vibrant, safe and connected communities; where we celebrate the rich diversity of our cultures, our historic villages, Lake Ontario and the Credit River Valley.
A place where people choose to be.

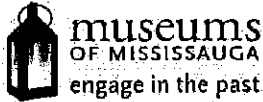
The Museums of Mississauga has an important role to play in the implementation of both "*Our Future Mississauga*" *Strategic Plan* and in the *Mississauga Culture Master Plan*. The Museums of Mississauga has identified the need for an **Artifact Preservation Centre** dedicated to the care of its existing and future collections. The Centre will preserve representative historical material for future generations, and prepare a base for a future City Museum that tells the unique stories of 10,000 years of life here in what is now Mississauga.

This initiative responds directly to three of the *Strategic Directions* proposed in the *Culture Master Plan*: **strengthen cultural infrastructure; strengthen arts, culture, and heritage organizations; and build partnerships and collaboration.** As an intermediate step towards a City Museum it contributes to the remaining *Strategic Directions*: **encourage community celebrations and festivals; strengthen the flow of information; create an artful public realm; and support creative individuals.**

About the Museums of Mississauga

The present Museums are owned and operated by the City through the Museums of Mississauga, which is part of the Culture Division. This is the only organization in Mississauga that meets the Ontario Ministry of Culture's Standards for Community Museums and follows the Canadian Museums Association Ethical Guidelines. Its vision is that it "*will be a leading presence in the innovative sharing and collecting of Mississauga's heritage*" and "*will offer lifelong learning experiences, through engaging programs and the responsible stewardship of our heritage collections and sites.*"

The museums include the Bradley Museum, Benares Historic House, Leslie Log House (to open in May 2011 in partnership with the Streetsville Historical Society), and permanent display space at the Mississauga Civic Centre. It is supported by the Museums of Mississauga Advisory Committee (MOMAC) that advises City Council on issues related to museums and collections; and the Friends of the Museums of Mississauga, a separate charitable organization that supports the museums through volunteerism and fundraising activities. The Museums of Mississauga has a small but rich artifact collection that represents the past 200 years of Mississauga's history.



The Feasibility Study

The purpose of this Feasibility Study for an Artifact Preservation Centre is to define the rationale and needs for a facility that will serve the museum functions of collection storage, documentation, and preservation for the City of Mississauga. In recognition that future development of the Museums of Mississauga requires a wide basis of community support, the Feasibility Study has incorporated two components of consultation with members of Mississauga's history and heritage communities to establish the wider needs of the City for the Artifact Preservation Centre. The Feasibility Study was supported throughout by the project Steering Committee and the Collections and Storage Subcommittee (CASS) of MOMAC.

The Study has determined the spatial needs of the present Museums of Mississauga collections and those of potential partner organizations. It has also developed a projection of the spatial needs for the future growth of the City collection based on a conceptual interpretive strategy. Furthermore, it has developed the technical criteria and standards necessary to meet recognized professional museum standards, as well as the siting considerations and projected resources required.

The Stories to be Told

In order to project the size and nature of the developing collection, a tentative list of priority content areas was determined through an initial consultation with a variety of stakeholders involved with Mississauga's heritage. Out of these consultations, five priority themes provide a focus for acquisition of an artifact collection that will enable the Museums to interpret the unique development of the City.

- The Credit River and Lake Ontario**
- Local First Nations – Pre-contact through Present to Future**
- Former Villages and Agricultural History (1800-1939)**
- Business, Science, and Industry (1939 to present)**
- City and Community Building (1939 to present)**

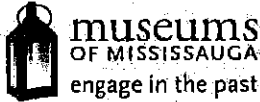
This is a first tentative step in the important task of developing a comprehensive interpretive plan, based on wider consultation.

Partners

Through consultation, several partner organizations have indicated a serious interest in being a part of this project. The planning of the Artifact Preservation Centre has allowed for storage of collections held by the following:

- Mississaugas of the New Credit First Nation
- Heritage Advisory Committee ('Boneyard' Architectural Collection)
- Art Gallery of Mississauga
- Mississauga Sports Council
- Heritage Mississauga
- Peel Heritage Complex

A general allowance has also been included to support smaller heritage organizations as needed.



Partnership with other organizations in arts and heritage will contribute significantly to the project's eligibility for funding from federal and provincial granting agencies.

The preferred implementation strategy is 'design - tender - build' on a City-owned site, all under direct control of the City. This is regarded as the best way to maintain the quality standards, sustainability features, and operational efficiency required for this specialized facility.

The Need for a Building that Meets Museum Standards

As a newly developing municipality, Mississauga has the fortunate opportunity of learning from the experience of other cities that may have lacked foresight or resources to care for local heritage collections. Many municipal collections have been amassed in an ad hoc manner, placed at risk in inappropriate warehouse-type facilities, and become an expensive burden that does not particularly lead to better understanding or enjoyment of the local heritage.

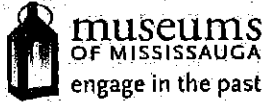
Mississauga has an opportunity to show leadership in building on a well managed core collection and organization, and developing in a thoughtful, consultative, and well planned manner. The Artifact Preservation Centre is essential for the continued preservation of the City's material heritage collections, and is an important first step towards the creation of a City Museum that interprets and celebrates the diverse cultures and history of Mississauga. Proceeding with the Artifact Centre at this time will provide a base for the thoughtful development of a more comprehensive collection in anticipation of the new public museum. This sequence is both far-sighted and innovative.

An artifact preservation centre is a specialized facility with design and operating requirements comparable to a scientific laboratory. Museum building standards for preservation of collections have evolved to a point where there is general agreement on most points of practice. These criteria develop from the science of *preventive conservation*, which emphasizes the importance of the storage conditions in the longevity of the objects. Recent developments have further integrated these standards with the objectives of *sustainable design*, leading to operational cost savings. The required accommodation criteria and the standards for museum practice are provided in the Feasibility Study.

City's Business Plan, 2011 to 2014

The Artifact Preservation Centre has been included in the City's 2011-2014 Business Plan in Smart Note 101, with plans to start design of an \$11 million facility in 2013, and construction in 2014.

This schedule could be optimized for completion of the building by the end of 2014 if funds were made available earlier. Proposed and optimal timelines for project implementation are presented on pages 8-8 and 8-9 of the Feasibility Study.



Recommendations

The primary recommendation of the Feasibility Study is that Mississauga should proceed to create a purpose-built Artifact Preservation Centre meeting recognized professional museum standards.

The Artifact Preservation Centre is necessary for the future viability of the Museums of Mississauga. Without this facility the Museums will no longer be able to fulfill its mandate to responsibly preserve the material heritage of Mississauga; significant development of the Museums' historic collections is not possible, and the material heritage of the area will continue to be lost.

The Artifact Preservation Centre will be an important visible statement of the City of Mississauga's initiatives for improved cultural resources.

To house the present collections, those of potential partner organizations, and future collection development, a facility of 3,060 net square meters (32,940 net square feet) is required for a total of 4,128 gross square meters (44,430 gross square feet).

The construction cost of such a facility, if purpose-built, is in the order of \$10.1 million (total project cost \$11.4 million) not including land. Figures are in 4th quarter 2010 Canadian dollars.

Increases in staffing and operating resources are also required as presented in the Study on p.8-2.

The preferred location is on a City-owned site large enough to eventually accommodate a public museum. There are many advantages to co-locating the collections and public functions, including enhanced offerings for the public, better care and access for the collections, and more reliable operating efficiency. An evaluation of different tenure and implementation options is presented in the Study on p.7-5.

Implementation

Significant initiatives starting in 2011 are required to implement this project:

MUSEUMS OF MISSISSAUGA:

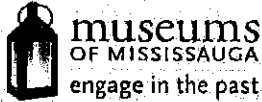
Update Collections Management Policy / Undertake Conservation Assessment (January 2011)

In anticipation of the future move of the present collections and further collection development, it is recommended that the organization review and update its current Collections Management Policy. A survey of the conservation needs for all artifacts in the collection should also be undertaken as preparation for the move.

Develop Vision for Future Museum Interpretation Strategy (April 2011)

Continue to develop the Museums' future Interpretation Strategy and incorporate a component of community consultation to ensure that future interpretation reflects the needs and interests of the residents of Mississauga, and engages with the shared memories of the City's diverse communities.

4K)



Maintain Communications with Partnering Organizations (ongoing)

Develop a communication strategy to update the needs of other organizations interested in partnership or shared use of the Artifact Preservation Centre, and to inform these organizations of the project's progression.

Develop Museum Collection Expansion Strategy (November 2011)

Develop a Collection Strategy that incorporates a public process to identify potential artifacts within the City of Mississauga. Citywide participation in a search for artifacts should be undertaken when the Interpretive Strategy has been completed. Methods for public access to the collections (physical and virtual) must also be considered for the interim period prior to the creation of a new public museum.

CITY OF MISSISSAUGA:

Develop a Resourcing Strategy

Using the findings of this Feasibility Study, develop a strategy for obtaining the resources required for capital and operating expenditures necessary to implement the Artifact Centre project. Develop an integrated schedule and cash flow to cover the period of planning, design, construction, collection preparation, move, and operation. Integrate the project activities with City budget cycles and project implementation practice.

Determine Location for the Artifact Centre

The City of Mississauga, in conjunction with the Museums of Mississauga, should determine if the Artifact Preservation Centre is to be co-located on a site that will allow for a public museum in the future. Co-location of the collections with the public functions has many advantages for the public as well as operating efficiency. Following this, potential sites or locations should be identified for a comparative evaluation. Programmatic requirements listed in this document should be used as a guide for the analysis of potential sites.

Refine Capital Costing

Further development of the capital cost estimate requires a specific strategy for location, and a model for implementation and tenure. This will lead to an understanding of the features for the specific site and/or building to be used for the Artifact Centre. Study of the identified site will provide the appropriate framework to review these accommodation related issues, focus the City's accommodation strategy, and refine the capital budget.

Prepare Full Functional Program

A complete documentation of detailed building requirements is required as a brief for the Artifact Preservation Centre design team. The document will review and elaborate the planned uses and activities for the building, provide a set of comprehensive spatial and technical performance criteria for the building as a whole, and include room by room unit space sheets that detail the requirements for the design of each space. It will take into account the specifics of the selected site.



1620 Orr Road, Mississauga L5J 4T2 905-615-4860 fax 905-615-4861
www.museumsofmississauga.com

January 17th, 2011

Mayor and Members of Council
 City of Mississauga
 300 City Centre Drive
 Mississauga, ON L5B 3C1

Dear Sir/Madam:

**RE: Feasibility Study for an Artifact Preservation Centre,
 Museums of Mississauga**

I am writing to you as Chair of the Museums of Mississauga Advisory Committee (MOMAC) in support of the recommendations made by Lundholm Associates Architects in their Feasibility Study for an Artifact Preservation Centre.

The issue of the Museums of Mississauga's lack of adequate artifact storage has been a key topic of discussion at MOMAC since the committee was first created in 2005, and it led to the creation of the Collection and Artifact Storage Sub-Committee (CASS) of MOMAC in 2007. Since that time, both CASS and MOMAC have been actively involved in this issue, and our concerns were expressed through a number of resolutions including MOMAC-0012-2007, 0003-2008, and most recently in MOMAC-0013-2009 which recommended the City conduct a feasibility study for the development of an appropriate purpose built collection storage and management space. We were pleased when the City committed \$50,000 to the development of the feasibility study in 2010.

Members of MOMAC, as well as the Collections Artifacts Sub-Committee of MOMAC were very involved in the development of the Study, and we strongly endorse the consultant's recommendation that the City of Mississauga create a purpose-built Artifact Preservation Centre, meeting recognized professional

/... 2



4m)

Page Two

museum standards. This centre is a logical first step towards the eventual development of a City Museum which will explore the long and rich history of our community, so we also support their recommendation that the site selection allow for eventual development public museum at the same location.

In the City Business Plan 2011-2014, capital funding for the Artifact Preservation Centre is targeted for 2014. However, the members of MOMAC believe that work should start sooner to address the "dire shortage" of storage space; the consultants point out that there is no need to wait to start work on this project.

We are very proud of the work that the staff and volunteers of the Museums of Mississauga have done to date, but looking ahead, believe strongly that the Museums need to grow in order to be able to collect, preserve, and share the rich history and diversity of Canada's sixth largest city. This is not a new idea, but rather, it reflects the original dreams and plans of the community volunteers who first started Bradley Museum in the 1960s. Fifty years have passed, and we believe it is time to take the next essential steps to collect, preserve and share our past in an innovative, creative way that engages community partners in all stages of its planning.

The mandate of MOMAC states that it "will have a high-level focus, with a main purpose of providing leadership, vision, advocacy, and providing continuity of purpose for the Museum, as well as providing advice and recommendation to Council with respect to policy issues related to museums and artifact collections." We are very pleased that Council has listened to us and supported funding the Feasibility Study, and are hopeful that the recommendations of the study will be endorsed. The members of MOMAC are committed to work with staff and Council on this project from the site selection process through to completion.

Sincerely,



Lawrence Cook
Chair, Museums of Mississauga Advisory Committee

cc Members of MOMAC
Annemarie Hagan, Museums Manager, City of Mississauga
Susan Burt, Director of Culture, City of Mississauga

