

AGENDA



MUSEUMS OF MISSISSAUGA ADVISORY COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA
www.mississauga.ca

MONDAY, NOVEMBER 26, 2012 – 6:00 PM

**BENARES VISITOR CENTRE
1507 CLARKSON RD. N., MISSISSAUGA, ON L5J 2W8**

Members

Jeremy Harvey, Citizen Member (**Chair**)
Joseph Zammit, Citizen Member (**Vice Chair**)
Councillor Jim Tovey, Ward 1
Councillor Pat Mullin, Ward 2
Lawrence Cook, Citizen Member
Wendy Davies, Citizen Member
Joyce Delves, Citizen Member
Fred Durdan, Citizen Member
Anne Fabierkiewicz, Citizen Member
John Pegram, Citizen Member
Tamara Pope, Citizen Member
John Van Camp, Friends of the Museums of Mississauga
Descendent of the Harris Family (*ex-officio*)

Contact: Karen Morden, Legislative Coordinator
Office of the City Clerk 905-615-3200 ext. 5423 Fax 905-615-4181
karen.morden@mississauga.ca

1. CALL TO ORDER
2. DECLARATIONS OF DIRECT (OR INDIRECT) PECUNIARY INTEREST
3. APPROVAL OF THE AGENDA
4. PRESENTATIONS
5. DEPUTATIONS
6. MATTERS TO BE CONSIDERED

(a) Approval of Minutes of Previous Meeting

Minutes of the Museums of Mississauga Advisory Committee Meeting
held on September 24, 2012.

RECOMMEND APPROVAL

(b) Update from the Mayor

Mayor McCallion will provide a verbal update to the Museums of
Mississauga Advisory Committee.

7. SUBCOMMITTEE REPORT(S)

(a) Report from the September 11, 2012 Collections and Storage Subcommittee

(b) Report from the October 2, 2012 Collections and Storage Subcommittee

8. FRIENDS OF THE MUSEUMS OF MISSISSAUGA UPDATE

Fred Durdan, Citizen Member, will provide a verbal update with respect to the
Friends of the Museums of Mississauga.

9. MUSEUMS MANAGER'S REPORT

Museum Manager's Report, dated November 15, 2012, from Annemarie Hagan,
Museums Manager.

RECOMMEND RECEIPT

10. CAPITAL PROJECTS UPDATE

Capital Projects Report, dated November 15, 2012, from Annemarie Hagan, Museums Manager.

RECOMMEND RECEIPT

11. ITEMS FOR INFORMATION

(A) City of Mississauga Media Advisory: Connecting New Citizens to Mississauga's Cultural Attractions

RECOMMEND RECEIPT

(B) Community Museum Operating Grant 2012-13

Letter from Michael Chan, Minister of Tourism, Culture and Sport, dated October 26, 2012, with respect to the Community Operating Grant 2012-13.

RECOMMEND RECEIPT

(C) The Museum in Kitchener

Toronto Star newspaper article, dated October 13, 2012, with respect to the Museum in Kitchener.

RECOMMEND RECEIPT

OTHER BUSINESS

DATE OF NEXT MEETINGS

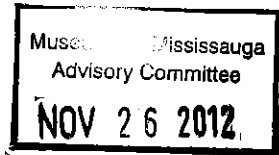
Collections and Storage Subcommittee (CASS) – Tuesday, December 4, 2012, 7:00 PM, Bradley Museum, The Anchorage

Collections and Storage Subcommittee (CASS) – Tuesday, February 5, 2013, 7:00 PM, Bradley Museum, The Anchorage

Collections and Storage Subcommittee (CASS) – Tuesday, March 5, 2013, 7:00 PM, Bradley Museum, The Anchorage

Museums of Mississauga Advisory Committee (MOMAC) – Monday, March 25, 2013, 6:00 PM, Benares Visitor Centre

ADJOURNMENT



MINUTES

(Draft)

MUSEUMS OF MISSISSAUGA ADVISORY COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA

www.mississauga.ca

MONDAY, SEPTEMBER 24, 2012 – 6:00 PM

BENARES VISITOR CENTRE

1507 CLARKSON ROAD NORTH, MISSISSAUGA, ON L5J 2W8

Members in Attendance

Jeremy Harvey, Citizen Member (**CHAIR**)
Joseph Zammit, Citizen Member (**Vice-Chair**)
Councillor Jim Tovey, Ward 1
Councillor Pat Mullin, Ward 2
Lawrence Cook, Citizen Member
Wendy Davies, Citizen Member
Joyce Delves, Citizen Member
Fred Durdan, Citizen Member
Anne Fabierkiewicz, Citizen Member
John Pegram, Citizen Member
Tamara Pope, Citizen Member
John Van Camp, Friends of the Museums of Mississauga

Members Absent

Descendent of the Harris Family (*ex-officio*)

Staff in Attendance

Annemarie Hagan, Museums Manager
Karen Spencer, Advisor
Diana Rusnov, Deputy Clerk
Andrew Whitemore, Manager, Culture Operations
Karen Morden, Legislative Coordinator

1. CALL TO ORDER – 6:02 p.m.
2. DECLARATIONS OF DIRECT (OR INDIRECT) PECUNIARY INTEREST

NIL

3. APPROVAL OF THE AGENDA

The agenda was approved, as amended.

APPROVED - (T. Pope)

4. PRESENTATIONS

NIL

5. DEPUTATIONS

(a) City Committees of Council Structure Review

Karen Spencer, Advisor, provided an overview and the background of the current project she is undertaking with respect to the review of Committees of Council. Ms. Spencer explained that there would be survey conducted to gain citizen opinion from all Citizen Members of Committees and encouraged all Members to participate and share their thoughts. Discussion ensued between the Members with respect to aligning the Committee's goals with the City's Strategic Plan and the need for consistency between the Terms of Reference for all Committees, to which there was general consensus. Ms. Spencer advised that the survey would take approximately fifteen minutes to complete and Members would be advised when it was available.

6. MATTERS CONSIDERED

(a) Approval of Minutes of Previous Meeting

The minutes of the MOMAC meeting held June 18, 2012 approved as presented.

APPROVED – (J. Zammit)

(b) Corporate Report: Update on the Search for a Location for the Artifact Preservation Centre and Future Museum

Note: This item was moved from Items for Information to To Be Considered at the request of the CHAIR.

Jeremy Harvey, CHAIR, led a discussion with the Committee with respect to the Corporate Report, dated August 20, 2012, entitled Update on the Search for a Location for the Artifact Preservation Centre and Future Museum. Discussion ensued between Members on the feasibility of continuing to obtain a separate location at this time or to review rental space options to preserve current artifacts. Councillor Mullin advised that the City is reviewing all options thoroughly and that the focus must be on preservation at this time.

A suggestion was put forth for the Committee to create a Resolution with respect to next steps to Council and the Budget Committee. It was also suggested that Susan Burt, Manager, Culture Division, set up meetings with the school boards to determine possibilities and that the Councillors be invited to attend.

RECOMMENDATION

MOMAC-0035-2012

That the Corporate Report dated August 20, 2012, Update on the Search for a Location for the Artifact Preservation Centre and Future Museum presented to the Museums of Mississauga Advisory Committee be received.

RECOMMENDATION

MOMAC-0038-2012

That staff arrange a meeting with representatives from the University of Toronto Mississauga, Peel District School Board, Councillors Jim Tovey and Pat Mullin to discuss options with respect to a rental or permanent facility for storage and/or museum purposes.

7. SUBCOMMITTEE REPORT(S)

Nil

8. FRIENDS OF THE MUSEUMS OF MISSISSAUGA UPDATE

Fred Durdan, Citizen Member, provided a verbal update and highlighted several events and successes for the Friends of the Museums of Mississauga. Mr. Durdan commented that it had been a very busy summer season with the best turn out ever, with more money being raised than in previous years.

Mr. Durdan advised that the Friends of the Museums of Mississauga were currently planning for Fall and Winter activities.

9. MUSEUMS MANAGER'S REPORT

Museum Manager's Report, dated September 12, 2012, from Annemarie Hagan, Museums Manager.

Ms. Hagan commented that it had been very busy summer season and that it continues to be very busy at the Museums. Ms. Hagan noted that staff would continue to work out of the Log Cabin until the end of October, due to the construction at the Anchorage.

RECOMMENDATION

MOMAC-0032-2012

That the Museum Manager's Report, dated September 18, 2012, from Annemarie Hagan, Museums Manager, be received.

RECEIVED – (W. Davies)

10. CAPITAL PROJECTS UPDATE

Capital Projects Report, dated September 12, 2012, from Annemarie Hagan, Museums Manager.

Ms. Hagan expressed thanks and appreciation to the Facilities and Property Management Staff for their assistance and hard work on the two major capital projects underway.

RECOMMENDATION

MOMAC-0033-2012

That the Capital Projects Report, dated September 12, 2012, from Annemarie Hagan, Museums Manager, be received.

RECEIVED – (J. Zammit)

11. ITEMS FOR INFORMATION

(a) Memorandum dated August 28, 2012 from Karen Morden, Legislative Services regarding the 2013 meeting dates for the Museums of Mississauga Advisory Committee and Collections and Storage Subcommittee.

RECOMMENDATION

MOMAC-0034-2012

That the Memorandum dated August 28, 2012 from Karen Morden, Legislative Services regarding the 2013 meeting dates for the Museums of Mississauga Advisory Committee and Collections and Storage Subcommittee, be received.

RECEIVED – (J. Tovey)

- (c) Corporate Report: Enrolment in the Cultural Access Pass Program of The Institute of Canadian Citizenship

RECOMMENDATION

MOMAC-0036-2012

That the Corporate Report dated July 30, 2012 from the Commissioner of Community Services with respect to Enrolment in the Cultural Access Pass Program presented to the Museums of Mississauga Advisory Committee as an Information Item, be received.

RECEIVED – (J. Zammit)

- (d) Letter, dated August 13, 2012, from Kiki Aravopoulos, Easements Coordinator: Benares Historical House – 1507 Clarkson Road North, Mississauga

RECOMMENDATION

MOMAC-0037-2012

That the letter, dated August 13, 2012, from Kiki Aravopoulos, Ontario Heritage Trust with respect to the installation of glass doors at the Benares Historic House, be received.

RECEIVED – (T. Pope)

OTHER BUSINESS

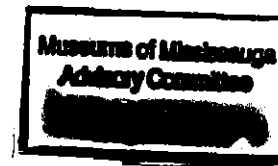
1. Councillor Tovey reminded Members of the Doors Open Event on September 29, 2012, from 10:00AM – 2:00 PM at the Small Arms Building in Ward 1.
2. Joyce Delves, Citizen Member, advised the Committee that the University of Toronto Women's Group would be releasing their book, with the official release occurring at the Lorne Park Library on September 29, 2012. Ms. Delves noted that 15 women had collaborated to write the book.

DATE OF NEXT MEETING(s)

CASS Meeting - Tuesday, October 2, 2012, 7:00 PM, Benares Visitor Centre

MOMAC Meeting – Monday, November 26, 2012, 6:00 PM, Benares Visitor Centre

ADJOURNMENT – 7:51 p.m. (J. Pegram)



NOV 26 2012

MINUTES

COLLECTIONS AND STORAGE SUBCOMMITTEE Museums of Mississauga Advisory Committee (MOMAC)

THE CORPORATION OF THE CITY OF MISSISSAUGA
www.mississauga.ca

TUESDAY, SEPTEMBER 11, 2012 - 7:00 PM

Benares Visitor Centre
1507 Clarkson Rd. N., Mississauga, ON

MEMBERS PRESENT

Joseph Zammit, Citizen Member MOMAC, (Chair)
Lawrence Cook, Citizen Member, MOMAC
Wendy Davies, Citizen Member, MOMAC
Becky Ryder, Museums Collections Volunteer
Jeremy Harvey, *ex-officio* as Chair of MOMAC
John Pegram, MOMAC Citizen Member
Fred Durdan, MOMAC Citizen Member
Tamara Pope, MOMAC Citizen Member

STAFF PRESENT

Annemarie Hagan, Museums Manager
Stephanie Meeuwse, Museums Collections & Exhibit Supervisor
Susan Burt, Director, Culture Division
Andrew Whittemore, Manager, Culture Operations
Laura Wilson, Legislative Coordinator

Contact: Laura Wilson, Legislative Coordinator, Office of the City Clerk
905-615-3200 ext. 5425 Fax: 905-615-4181
laura.wilson@mississauga.ca

CALL TO ORDER

7:00 p.m.

DECLARATIONS OF DIRECT OR INDIRECT PECUNIARY INTEREST

NIL

APPROVAL OF AGENDA

RECOMMENDATION

That the Collections and Storage Subcommittee of Museums of Mississauga Advisory Committee Agenda for September 11, 2012 be approved.

APPROVED – (L. Cook, *Citizen Member, MOMAC*)

MATTERS TO BE CONSIDERED

1. Review and Update from Susan Burt, Director, Culture Division

Susan Burt, Director, Culture Division addressed the subcommittee regarding the Corporate Report, dated August 20, 2012 from the Commissioner of Community Services, entitled Update on the Search for a Location for the Artifact Preservation Centre and Future Museum.

Ms. Burt noted that no city owned lands had been identified as appropriate for the building of an artifact preservation centre and museum and outlined the challenges faced when looking for appropriate lands. She further noted that both the University of Toronto at Mississauga and the School Board had approached the City with respect to sharing a facility built on university or School Board lands. Ms. Burt outlined the challenges involved in these proposals but noted these options would be considered. In light of the length of time involved in identifying appropriate lands and building an artifact preservation facility, Ms. Burt suggested that renting appropriate space be considered until a facility can be built. She described the various sites that could be rented to allow the City of Mississauga to store artifacts. Ms. Burt also spoke to budget, outlining the challenges with respect to budget and funding. She further noted that the funding for the project had been requested.

Wendy Law, Citizen Member inquired as to the other partnerships that the City of Mississauga was exploring with respect to the building of a joint venture artifact preservation centre and museum. Ms. Burt noted that the City had considered sharing lands with the University of Toronto at Mississauga and the School Boards further noting that the City would prefer to build on land that they already own. She stipulated the City of Mississauga would be open to suggestions

regarding potential partnerships from the Collections and Storage Subcommittee (CASS) or Museums of Mississauga Advisory Committee (MOMAC). Ms. Law suggested that land developers could be approached and Ms. Burt noted that this option could be explored and further noted that other Departments within the City of Mississauga were aware that the Community Services, Culture Division were interested in obtaining land for an artifact preservation centre and museum so that if land was identified by another Department, Community Services would be informed. Ms. Burt suggested that the artifact preservation centre and museum could be separated and that this might make finding land easier. Discussion ensued and it was noted that the City of Mississauga, CASS and MOMAC required clarity with respect to the type of facility that would be built. Tamara Pope, Citizen Member noted that the issue had been debated and that Council had directed staff to acquire land for a joint facility expressing concern that the project would be delayed further. Ms. Burt confirmed that Council had directed staff to pursue a joint facility but suggested that under the direction of CASS and MOMAC, staff could approach Council and request that they approve pursuing these projects separately. John Pegram, Citizen Member, suggested that CASS, MOMAC and staff be flexible in their direction and pursue whichever option would be most successful. Ms. Law suggested measures that could be taken to further the City of Mississauga's goal of acquiring lands and further funding. Ms. Burt noted that Ms. Law's suggestion regarding an inquiry for information could be considered.

Becky Ryder, Museums Collections Volunteer, inquired with respect to the estimated timeline for building a facility on School Board lands. Ms. Burt noted that talks with the School Board were in the preliminary stages and that it would likely be a number of years before building would begin. She stipulated that because of the amount of time it would take to build the facility, renting artifact preservation space would be a feasible alternative.

Jeremy Harvey, *ex-officio* as Chair of MOMAC, expressed concern with respect to a lack of direction and noted the importance of identifying the type of facility that should be built in order to delineate the specific steps required to reach the goal. The subcommittee discussed their concern with respect to changing the goal of building a dual use facility versus a separate artifact preservation centre. Fred Durdan, Citizen Member, noted that separating the artifact preservation centre and museum into two separate buildings and projects would simplify the process. Ms. Pope noted her support for Mr. Durdan's comments and that the efforts of CASS and MOMAC need to be focused.

Joseph Zammit, Chair and Citizen Member MOMAC, suggested that CASS make the artifact preservation centre the goal and rent space should the funding for the building project not be available. Mr. Durdan made an inquiry with respect to the sites for rent and staff noted that they had looked at a site which would be appropriate for the City's needs. Discussion ensued with respect to the space available for artifact collection and it was noted that there was no space for even small items. Mr. Cook noted that if there was no space to store items, the City might miss out on opportunities. Ms. Burt outlined the importance of moving forward with the review of policies and procedures so that the collection can be built.

RECOMMENDATION

That the report dated August 20, 2012 from the Commissioner of Community Services, entitled "Update on the Search for a Location for the Artifact Preservation and Future Museum" be received for information.

RECEIVED – (W. Davies, *Citizen Member, MOMAC*)

2. Minutes of the Previous Meeting – June 5, 2012

The subcommittee made a motion to defer this item to give the subcommittee time to review the minutes prior to the subcommittee's approval as the minutes were inadvertently omitted from the Agenda's appendix.

RECOMMENDATION

That the approval of the minutes from the June 5, 2012 Collections and Storage Subcommittee meeting on June 5, 2012 be deferred.

DEFERRED – (J. Harvey, *ex-officio as Chair of MOMAC*)

3. Update from Collections & Exhibit Supervisor

Stephanie Meeuwse, Museums Collections & Exhibit Supervisor outlined the Collections Report dated September 11, 2012. She noted that donations including kitchen ware and tools had been donated over the summer of 2012 and that the museums staff were looking at acquiring modern items. Ms. Meeuwse outlined the conservation work that was being done and the displays that had been created over the summer. She also noted that a summer student had helped create online displays and pod casts.

Ms. Meeuwse spoke to the matter of a grant for new software to help with cataloguing museum artifacts outlining the cost of the software and how it would benefit the museums.

RECOMMENDATION

That the report dated September 11, 2012 from Stephanie Meeuwse, Collections & Exhibit Supervisor be received.

RECEIVED – (B. Ryder, *Museums Collections Volunteer*)

4. Verbal Update from Museums Manager

Annemarie Hagan, Museums Manager, addressed the subcommittee and noted that work on the Anchorage House had commenced and outlined the work involved. Ms. Hagan also spoke to a funding request that would be presented to the Friends of the Museums seeking support for the purchase of software to support the administration of the City of Mississauga's artifact collection. She also noted that the Ministry of Culture had been reviewing the standards of museums involved in the Community Museum Grant Program and that the Ministry would be introducing a new set of standards once the review was completed.

RECOMMENDATION

That the verbal update from Annemarie, Museums Manager with respect to various activities and projects relating to museums in the City of Mississauga be received.

RECEIVED – (J. Harvey, *ex-officio as Chair of MOMAC*)

ITEMS FOR INFORMATION

1. Corporate Report : Update on the Search for a Location for the Artifact Preservation Centre and Future Museum

Mr. Harvey noted that this matter would be considered again at the October 2, 2012 CASS meeting.

The subcommittee discussed the mandate, mission statement and project charter of CASS and MOMAC. It was noted that further work would be required with respect to this matter.

OTHER BUSINESS

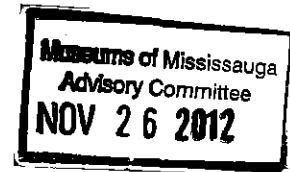
NIL

NEXT MEETING(S)

Museums of Mississauga Advisory Committee – Monday, September 24, 2012, 6:00 PM, Benares Visitor Centre

Collections and Storage Subcommittee – Tuesday, October 2, 2012, 7:00 PM, Benares Visitor Centre

ADJOURNMENT – 8:42 p.m.
(W. Law, *Citizen Member, MOMAC*)



MINUTES

COLLECTIONS AND STORAGE SUBCOMMITTEE Museums of Mississauga Advisory Committee (MOMAC)

THE CORPORATION OF THE CITY OF MISSISSAUGA
www.mississauga.ca

TUESDAY, OCTOBER 2, 2012 - 7:00 PM

Benares Visitor Centre
1507 Clarkson Rd. N., Mississauga, ON

MEMBERS PRESENT

Joseph Zammit, Citizen Member MOMAC, (Chair)
Wendy Davies, Citizen Member, MOMAC
Becky Ryder, Museums Collections Volunteer
Jeremy Harvey, *ex-officio* as Chair of MOMAC
John Pegram, MOMAC Citizen Member
Fred Durdan, MOMAC Citizen Member
Tamara Pope, MOMAC Citizen Member

STAFF PRESENT

Annemarie Hagan, Museums Manager
Stephanie Meeuwse, Museums Collections & Exhibit Supervisor
Andrew Whittemore, Manager, Culture Operations
Stephanie Smith, Legislative Coordinator

Contact: Stephanie Smith, Legislative Coordinator, Office of the City Clerk
905-615-3200 ext. 3795 Fax: 905-615-4181
stephanie.smith@mississauga.ca

CALL TO ORDER

7:05 p.m.

DECLARATIONS OF DIRECT OR INDIRECT PECUNIARY INTEREST

NIL

APPROVAL OF AGENDA

Other business item number 5 was brought forward and moved under Presentations/Deputations.

That the Collections and Storage Subcommittee of Museums of Mississauga Advisory Committee Agenda for October 2, 2012 be approved.

APPROVED – (W. Davies, *Citizen Member, MOMAC*)

PRESENTATIONS/DEPUTATIONS

Andrew Whittemore, Manager, Culture Operations engaged the Collections and Storage Subcommittee(CASS) in a facilitated discussion regarding a collaborative planning session on the Museum Project Management Plan. The discussion was divided into two steps. The first step included CASS defining their requirements in relation to a business requirement, a product requirement and a process requirement. CASS members engaged in conversation and discussed outcomes. The main business requirement outcome is to preserve, present and raise awareness of historical requirements, the main product requirement is a good quality storage and exhibit space and the main process requirements are to have a short and long term storage vision, partnership, capital funding, the process to be measurable, have adequate resources (staff) and create a collection policy.

The second part of the session was to define the project scope and began to create a problem statement. The statement created by members of CASS is to develop a museum with required storage and collection to preserve and tell the unique story of our City.

MATTERS TO BE CONSIDERED

1. Minutes of the Previous Meeting – September 11, 2012

The minutes were approved as amended.

APPROVED – (W. Davies, *Citizen Member, MOMAC*)

2. Collections & Exhibit Supervisor Report

Stephanie Meeuwse, Museums Collections & Exhibit Supervisor outlined the Collections Report dated October 2, 2012. She noted that donations including items belonging to Mazo de La Roche had been donated as well as a national roofing supply catalogue and roof drain strainer. Ms. Meeuwse mentioned that she visited 6545 Creditview Road with regards to the Harris family artifacts.

Ms. Meeuwse also mentioned that she is working with Stephen Lewis Secondary School to create a first nations themed exhibit.

RECEIVED (B. Ryder, Museums Collections Volunteer)

3. Verbal Update from the Manager of Museums

Annemarie Hagan, Museums Manager provided an update to the Collections and Storage Subcommittee(CASS) regarding various projects. Ms. Hagan indicated that the project at the anchorage is going well and on schedule. It was indicated that the leaver unit has been installed and spoke to the hydrothermal graph being installed. Ms. Hagan mentioned that filming at the exterior of Benares is ideal as there is no disruption to programming or impact on the building and artifacts.

4. Items for Information

Members of the Collections and Storage Subcommittee(CASS) reviewed the article dated September/October 2012 entitled, "City Matters: City Museums in Principle and in Practice" and commented that it was an excellent article.

RECEIVED (J. Harvey, CHAIR, MOMAC)

NEXT MEETING(S)

Museums of Mississauga Advisory Committee – Monday, November 26, 2012, 6:00 PM, Benares Visitor Centre

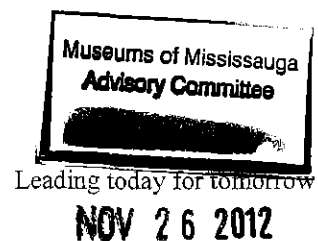
Collections and Storage Subcommittee – Tuesday, November 6 2012, 7:00 PM, Location TBD.

ADJOURNMENT – 8:49pm

(W. Davies, Citizen Member, MOMAC)

Community Services Department
Culture Division

City of Mississauga
Second Floor
201 City Centre Drive
MISSISSAUGA ON L5B 2T4
Tel: 905-896-5314
Fax: 905-615-3828
www.mississauga.ca/culture



MEMO

DATE: November 15th, 2012

TO: Members of Museums of Mississauga Advisory Committee (MOMAC)

FROM: Annemarie Hagan, Museums Manager, Community Services

RE: Museums Manager's Report

Please find attached the Museums Manager's Report to the Museums of Mississauga Advisory Committee, covering the period September 1st to November 15th, 2012.

It was prepared for the November 26th, 2012 MOMAC meeting.

Thank you,

A handwritten signature in black ink, appearing to be 'A Hagan'.

Annemarie Hagan
Museums Manager
Culture Division, Community Services
905-615-4860 ext. 2106

Museums Manager's Report to MOMAC
September 1st to November 15th, 2012

Museums of Mississauga
Advisory Committee
NOV 26 2012

AREA	DETAILS
Special Events	<ul style="list-style-type: none"> • Saturday, September 29th was Doors Open Mississauga and Culture Days across Mississauga, and the three museum sites participated. More than eighty people enjoyed guided tours of Benares Historic House and the out buildings, which were all opened specially for that day. At Leslie Log House, Streetsville Historical Society volunteers hosted 130 visitors for tours of their Archives, exhibits, and crafts. We changed the date of the Mississauga Fall Festival at Bradley Museum to coincide with Doors Open and Culture Days this year, and more than 600 people enjoyed the event which included: historic demonstrations by museum staff, a blacksmith, bee-keeper, children's craft activities, horse and wagon rides, and musical performances that were part of Culture Days. • The Museums were involved in the annual Lakeshore Art Trail show and sale, with two artists at Benares; we were unable to host at the Bradley Museum site this year due to the construction at the Anchorage. • Weather is always a factor in the attendance at special events and, unfortunately, Sunday, October 28th was a very cold, windy, rainy day. However, 392 people still came out to enjoy our 18th annual Historic Halloween Fun event at Benares. In addition to our Friends of the Museums of Mississauga volunteers, youth volunteers contributed 145 hours throughout the site. Event sponsors included Holcim (Canada) Inc. and The Port Credit Community Foundation. • Plans for Christmas events are well underway, and we have made a few changes this year. Photos with Santa are being held one weekend earlier and the Friends of the Museums of Mississauga are partnering with Mississauga Animal Control and to have pet photos on Saturday, December 1st from noon to 4 pm in the Log Cabin at Bradley Museum. The next day, Santa and Mrs. Claus will have the traditional annual Friends of the Museums Photos in the log cabin, same hours. Tea and scones and music will also be offered in the Anchorage throughout the afternoon. • Home for the Holidays will be on Sunday, December 9th from noon to 4pm at all three museum sites, with free admission, though we encourage visitors to bring a donation for local food banks. Historic tours, cooking demonstrations, Horse and Wagon rides, a visit by Santa and carolling by the Player piano are happening at Benares. The Bradley location will be hosting Father Christmas, preparation of an historic meal, traditional Dulcimer music, tea room and children's crafts. Tours, crafts and seasonal goodies will be available at Leslie Log House thanks to Streetsville Historical Society volunteers. Our sponsors include Holcim, Meridian, Evergreen Retirement Communities and the Port Credit Community Foundation. • Looking ahead, plans are also underway for Maple Magic, and new in 2013 we will extend the event to the Sunday before March Break to and plan to host a sponsor and media breakfast that day

	<ul style="list-style-type: none"> • Museum volunteers have participated in several different activities throughout this season and to date this over 4,500 hours of volunteer time has been completed by 89 different people.
Educational and Pre-Registered Programs	<ul style="list-style-type: none"> • The Museums of Mississauga began participation in the Cultural Access Pass Program of the Institute of Canadian Citizenship as of September 30th. This has resulted in increase in foot traffic as new citizens visit the Museums on an almost daily basis to get their Cultural Access Passes printed and to discover the Museums. (See Items for Information) • Our afternoon teas, both the “regular ones” and the “Downton Abbey” themed ones continue to be very popular and we have added a number of extra sittings. A few recent visitor comments include: <p><i>“Very enjoyable afternoon, one very informative guide & hostess.”</i></p> <p><i>“A Mississauga showcase, excellent event (Afternoon Tea & Tour) and place to take ‘From Out-of-Town’ visitors and for immigrants to connect with history.”</i></p> • Given the success of these teas, plans are now underway for a more formal “Mothers Day Tea” at Benares Historic House, with an historic fashion show included. • The final lecture in the Heritage Partner’s Lecture series was held on Tuesday November 6th at Meadowvale Theatre, “Fighting Words: Mississauga and the Great Debate on the Rebellion of 1837” and it featured re-enactor David Morris as William Lyon MacKenzie. The Mississauga News provided some excellent coverage. http://www.mississauga.com/community/article/1531389--mackenzie-s-historic-rebel-yell-heard-in-meadowvale • Education program bookings are down a bit this fall, likely due to some teacher’s “work to rule”; we are working to overcome the impact of this by offering outreach programs. • Plans are underway for May 2013 to offer a one day World War 1 re-enactment program at Benares, working with an outside group of re-enactors and integrating our existing themed programs. This will be supported by our Suncor Education Grant through the Friends of the Museums of Mississauga.
Marketing and Promotions	<ul style="list-style-type: none"> • Fall 2012 seasonal educational flyers sent to school boards within the GTA. • Pre-registered brochure created for all programs within the Culture Division. Museum programs continue to be included in the Recreation brochure as well. • Coverage of Fall Festival (featured with Doors Open & Culture Days) by Mississauga News, Rogers Television and SNAP.

	<p>http://www.mississauga.com/community/article/1511107--fall-festival-takes-residents-back-in-time</p> <ul style="list-style-type: none"> • Friends of the Museums of Mississauga Starlight and Candlelight Gala featured in Mississauga Life. • Museums of Mississauga featured in Heritage Mississauga's Heritage Guide; Fall Festival and Halloween advertisements featured in Today's Parent, City Parent and SNAP. • Our social media sites (FB, Twitter, RSS Feeds & Flickr) continue to be a strong marketing tool in promoting events hosted by the Culture Division (1,288+ followers on Twitter and 578+ followers on FB). • Continued use of free City of Mississauga promotion of special event flyers on library screensavers, Civic Centre elevators, electronic road signs, Intranet homepage, e-newsletters and staff web board. Promotional material also sent to all City of Mississauga community centres, libraries, etc. Select materials also distributed through restaurants, coffee shops and bookstores. • Online promotion on various websites and continue to purchase print publication advertisements for special events (such as Mississauga Life, SNAP, Today's Parent, etc.)
<p>Exhibits and Collections</p>	<ul style="list-style-type: none"> • The Museums of Mississauga website now features monthly podcasts that highlight key artifacts from our collection, such as November's feature, the Pressure Relief Valve from the train involved in the November 1979 train derailment. As well, we have a number of online exhibits featuring past exhibits from our sites. http://exhibitions.museumsofmississauga.com/ • Several items that have been funded for conservation by the Friends of the Museums of Mississauga have now been completed and returned to the Museums, including the Harris trunk and a side saddle. As well, artifacts that had been conserved by students in the Fleming College Conservation Program have now been returned. • At the end of November, a new exhibit "Debwewin (Truth): Youth Perspectives on Native History" will open in the Anchorage. It features artwork by students at Stephen Lewis Secondary School, created following study of local first nations history with Heritage Mississauga and a trip to Hagersville and the Mississaugas of the New Credit. • Stephanie Meeuwse, Collections and Exhibit Supervisor and Annemarie Hagan, Museums Manager meet with several representatives of the Slovak Museum which was formerly in Oshawa. They have many members in Mississauga and are looking for places to exhibit their collection. • From the Museum collection, we were able to provide the Living Arts Centre with

	<p>a copy of the video taken of the construction of the LAC, which they are hoping to show at the upcoming Hazel McCallion Arts for Life Gala.</p> <ul style="list-style-type: none"> • As well, please see the Collections & Exhibit Supervisor reports included the CASS reports in the MOMAC agenda
Staff News	<ul style="list-style-type: none"> • Kelly Kubik, Museums Community Program Supervisor recently attended the Ontario Museums Association Conference in Niagara Falls Ontario. Merri Fergusson, Museums Education Program Supervisor participated in a one day workshop prior to the OMA Conference, as did Tracy Oliveira, Museums Collection Assistant and Lindsay Doren, Museums Lead Historic Interpreter. • Museums Manager Annemarie Hagan was invited to be a part of the Canadian Museums Association Planning Committee for their 2014 Conference which will be held in Toronto. • Lindsay Doren, Museums Lead Historic Interpreter Presented “The Bradley Scent Project” to the Hamilton Museum Education Peer Learning Circle on November 12th. This Project, developed by Lindsay, provides visitors to Bradley House with a chance to “smell” the past in different places in the historic house.
Funding	<ul style="list-style-type: none"> • At the end of June, the City applied for an Annual Community Museums Operating Grant from the Provincial Ministry of Culture. We recently received word that the Museums of Mississauga will get a grant of \$53,953 for 2012. (See Items for Information). • At their November 12th Friends of the Museums of Mississauga Board meeting, the Friends approved funding requests totalling \$15,850, including \$8,500 in matching grant funding for Past Perfect Collections Software (dependant upon receiving provincial grant); \$2,000 for historic costuming for interpretive staff; and \$3,750 for Maple Magic programming.

Community Services Department
Culture Division

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Museums of Mississauga
Advisory Committee
NOV 26 2012

Leading today for tomorrow

MEMO

DATE: November 15th, 2012

TO: Members of Museums of Mississauga Advisory Committee (MOMAC)

FROM: Annemarie Hagan, Museums Manager, Culture Division

RE: Capital Project Update

Please find attached an update on Capital Projects at the three Museums of Mississauga sites.

This report was prepared for the November 26th, 2012 MOMAC meeting.

Thank you,

Annemarie Hagan
Museums Manager
Culture Division, Community Services
905-615-4860 ext. 2106

NOV 26 2012

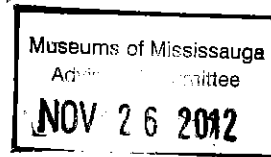
Update on Capital Projects at the Museums of Mississauga
As of November 15th, 2012

PROJECT	DETAILS
Benares Summer Kitchen Project	<ul style="list-style-type: none"> • The “window” in the floor of the summer kitchen is the last outstanding item in the project. • The deposit has been paid on the Jockimo glass, and we received their engineer’s report on the project in early November. The latest update from Jockimo (dated November 14th) indicates that they expect the glass production to be completed the first week of January. It will then be delivered from California, and we have scheduled the installation to be done as soon as possible after that. • The project is being funded within the remaining Summer Kitchen Project budget from the Benares Endowment Fund (\$8,000).
Facility and Property Maintenance (FPM) Capital Projects at Bradley	<ul style="list-style-type: none"> • The Major Capital Project at the Anchorage, involving roof replacement, siding renewal, HVAC improvements and flooring upgrades was substantially completed on November 8th, with the exception of the roof shingles. • The five staff who’s offices are in the building were able to move back from their temporary home in the Log Cabin at Bradley Museum on November 8th and the work on the roof will continue evenings and weekends when the building is not in use. • The artifacts which had been stored in the Maid’s room at Benares during the installation of the Liebert Unit in Artifact Storage in the Anchorage, were also moved back on November 8th. This storage area now has museum quality environmental controls for the first time. • An unexpected benefit of the project was the removal of the glass partition and doorway in the front hall of the Anchorage to allow for the installation of the linoleum (to protect the original 1830s floor which has suffered much wear and tear). The glass had been installed during the original rehabilitation of the building in 1991; however it detracted significantly from the heritage integrity and beauty of the hallway. • The Project Manager from Facility and Property Management as well as the other City staff from Space Planning and Information Technology were of great assistance in the move. The Museum staff are also to be commended for their flexibility and good humour in dealing with the challenges and upheaval caused by the project and the move.

Facility and Property Maintenance (FPM) Capital Projects at Benares	<ul style="list-style-type: none"> • The Major Capital Project at Benares was completed, ahead of schedule. It included: repointing the four chimneys and the bake oven, repairing the balcony door, and repainting all exterior woodwork.
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City of Mississauga
300 City Centre Drive,
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media advisory



Connecting New Citizens To Mississauga's Cultural Attractions

MISSISSAUGA, October 19, 2012 – The City of Mississauga is participating in the Institute for Canadian Citizenship's Cultural Access Pass program to help welcome new Canadian citizens to the City.

"The Cultural Access Pass will be accepted at the Museums of Mississauga which includes the Bradley Museum, Benares Historic House and the Leslie Log House," said Susan Burt, director Culture Division. "This is a great opportunity for new Canadian citizens to experience Mississauga's cultural heritage. I am pleased the City was approached to participate in this program."

The Cultural Access Pass provides new Canadian citizens, and their children, a year of free access to more than 1,000 Canadian attractions, from museums and historic sites to national and provincial parks.

"We are excited to bring our program to Mississauga, a diverse city that welcomed approximately 28,000 new citizens last year," said Gillian Hewitt Smith, executive director and CEO, Institute for Canadian Citizenship. "We encourage new citizens to use the Cultural Access Pass to visit the cultural attractions in the city and to learn about our country's heritage."

Visit mississauga.ca/planyourvisit and culturalaccesspass.ca for more information on the Cultural Access Pass program.

About Institute for Canadian Citizenship (ICC)

The Institute for Canadian Citizenship (ICC) is a national, non-profit organization that engages Canadians in active citizenship. Through innovative programs and partnerships, the ICC works to ensure new citizens are welcomed and included as equals, create meaningful connections among all Canadians, foster a culture of engaged citizens and celebrate what it means to be Canadian. For more information, visit icc-icc.ca.

About Culture Division

The Culture Division was created in 2007 to foster growth and sustainability of culture in Mississauga. Through its policy development, services, programs and partnership initiatives, the Culture Division plays an integral role in the growth of the City for the 21st Century by preserving, supporting and enhancing the artistic and historic fabric of Mississauga.

As Canada's sixth largest city, Mississauga is home to 741,000 residents and more than 54,000 businesses, including more than 60 Fortune 500 companies with Canadian head offices or major divisional head offices. A diverse, progressive and award-winning municipality located on the shores of Lake Ontario in the heart of the Greater Toronto Area, Mississauga is "Leading Today for Tomorrow" by focussing on delivering services, implementing its Strategic Plan, delivering value for money and maintaining infrastructure.

Media Contact:

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Ministry of Tourism,
Culture and Sport

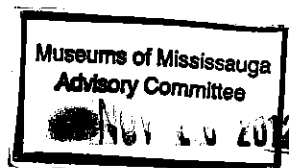
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October 26, 2012

Mr. Andrew Whittemore
Manager, Cultural Operations
Museums of Mississauga
Civic Centre
300 City Centre Drive
Mississauga, ON L5B 3C1

Dear Mr. Whittemore:

Re: **File Number: 2012-06-1-4380184**
Community Museum Operating Grant 2012-13

I am pleased to inform you that a grant of \$53,953 has been approved for your museum under the Community Museum Operating Grant (CMOG) program for the 2012-13 fiscal year. Funding through the CMOG program helps to strengthen the capacity of organizations to meet heritage sector goals and challenges in the context of government priorities.

Our Ontario government is committed to a strong culture sector. Museums play a significant role in contributing to lifelong learning and the creation of vibrant, creative communities. The Ministry is pleased to be able to continue its support for community museums. This annual funding will help museums across our province to protect and interpret Ontario's heritage.

For further information about your grant obligations, please contact your Museum and Heritage Programs Advisor:

Elka Weinstein at 416-325-4561 or by email: elka.weinstein@ontario.ca

Cathy Blackbourn at 416-314-4531 or by email: catherinelee.blackbourn@ontario.ca

Angelina French at 416-326-8536 or by email: angelina.french@ontario.ca

Our government values your dedication to the cultural community in Ontario and I wish you success in your activities.

Yours truly,

A handwritten signature in black ink, appearing to read "Michael Chan".

Michael Chan
Minister