



AGENDA

MISSISSAUGA ACCESSIBILITY ADVISORY COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA

www.mississauga.ca

MONDAY, SEPTEMBER 10, 2012 – 2 P.M.

PROGRAM ROOM 1, MISSISSAUGA VALLEY COMMUNITY CENTRE

1275 Mississauga Valley Boulevard, Mississauga, Ontario, L5A 3R8

Members

Rabia Khedr, Citizen Member (CHAIR)
Carol MacEachern, Citizen Member (VICE-CHAIR)
Councillor Katie Mahoney, Ward 8
Councillor Pat Saito, Ward 9
Glenn Barnes, Citizen Member
Carol-Ann Chafe, Citizen Member
Naz Husain, Citizen Member
Clement Lowe, Citizen Member
Melanie Taddeo, Citizen Member
Darrin Ballard, Stakeholder Member
Mike Parris, Stakeholder Member
Amy E. Wilkinson, Stakeholder Member

CONTACT PERSON: Karen Morden, Legislative Coordinator
Legislative Services Division, Telephone: 905-615-3200, ext. 5423, Fax: 905-615-4181
karen.morden@mississauga.ca

Mississauga Accessibility Advisory Committee
Staff Working Group Members

- Daryl Bell, Manager, Mobile Licensing Enforcement
- Lisa Boyce-Gonsalves, Community Child/Youth Consultant
- Frank Buckley, Manager, Parks South District
- Brenda Callaghan, Therapeutic Programs, Recreation
- Lawrence Franklin, Urban Designer
- Laila Gabiazon, Project Manager, Facilities and Property Management
- Patti Galbraith, Human Resources Consultant, AODA
- Virginia Kalapaca, Project Coordinator Landscape Architect
- Lydia Kowalyk, Senior Buyer
- Ann Lehman-Allison, Public Affairs Specialist
- Steve MacRae, Transit Planner
- Denise Mahoney, Manager, Administration and Cemeteries
- Betty Mansfield, Area Manager, Library Services
- Karen Morden, Legislative Coordinator
- Tom Peters, Portal Administrator, eCity
- Farhad Shahla, Transportation Project Engineer
- Pamela Shanks, Corporate Policies Analyst
- Diana Simpson, Accessibility Coordinator
- Frank Spagnolo, Manager, Plan Examination Services
- Stefan Szczepanski, Acting Manager, Park Development
- Alana Tyers, Transit Planner
- Graham Walsh, Legal Counsel

CALL TO ORDER

DECLARATIONS OF DIRECT (OR INDIRECT) PECUNIARY INTEREST

APPROVAL OF AGENDA

Members may request the addition of agenda items under "Other Business."

RECOMMEND APPROVAL

DEPUTATIONS

A City Committees of Council Structure Review

Karen Spencer, Advisor, City Strategy and Innovations will speak with respect to the City Committees of Council Structure Review project.

B Accessible Picnic Tables in City of Mississauga Parks

Clement Lowe, Citizen Member, will speak with respect to the allocation and distribution of accessible picnic tables in City of Mississauga Parks.

MATTERS TO BE CONSIDERED

1. Minutes of the Previous Meeting – April 23, 2012

RECOMMEND APPROVAL

2. Proposed Meeting Dates for the Accessibility Advisory Committee and the Facility Accessibility Design Subcommittee for 2013

Memorandum, dated August 21, 2012 from Karen Morden, Legislative Coordinator, with respect to the proposed meeting dates for the Accessibility Advisory Committee and the Facility Accessibility Design Subcommittee for 2013.

RECOMMEND RECEIPT

3. ACCESSIBILITY FOR ONTARIANS WITH DISABILITIES ACT, 2005 (AODA)

(A) Integrated Accessibility Standards Regulation (IASR)

Diana Simpson, Accessibility Coordinator, will provide a verbal update. Additionally, Alana Tyers, Transit Planner, will provide an update with respect to the AMO Gas Tax Project Award – Accessible Fleet.

(B) Accessible Built Environment Standard

Diana Simpson, Accessibility Coordinator, will provide a verbal update with respect to Proposed Amendment to the Integrated Accessibility Standards Regulation under the Accessibility for Ontarians with Disabilities Act, 2005 – Design of Public Spaces (Accessibility Standards for the Built Environment) (See Item 10)

(C) Accessibility Standards Advisory Council of Ontario

Rabia Khedr, Chair and Citizen Member, will provide a verbal update, if required.

SUBCOMMITTEE REPORTS

4. Facility Accessibility Design Subcommittee (FADS) Report from the meeting on May 14, 2012

RECOMMENDATIONS

1. That the Park Path Light Review Study Powerpoint Presentation be received for information;
2. That the Facility Accessibility Design Subcommittee is satisfied with the Park Path Light Review Study, as presented.
3. That the Credit River Parks Strategy Powerpoint Presentation be received for information;
4. That the Facility Accessibility Design Subcommittee is satisfied with the Credit River Parks Strategy, as presented.

RECOMMEND RECEIPT/APPROVAL

5. Facility Accessibility Design Subcommittee (FADS) Report from the meeting on June 18, 2012

RECOMMENDATIONS

1. That the Powerpoint Presentation entitled Accessibility and the Site Plan Development Application Review Process be received for information.
2. That the Facility Accessibility Design Subcommittee is satisfied with the presentation, as presented.

RECOMMEND RECEIPT/APPROVAL

REGION OF PEEL ACCESSIBILITY ADVISORY COMMITTEE

Glenn Barnes and Naz Husain, Citizen Members, will provide a brief verbal update, if required.

PENDING WORK PLAN ITEMS

6. Pending Work Plan Items dated September 10, 2012

DIRECTION REQUIRED

ITEMS FOR INFORMATION

7. City Committees of Council Structure Review Document

RECOMMEND RECEIPT

8. Corporate Report 06-04-01 Revision - Civic Recognition Program Policy

RECOMMEND RECEIPT

9. Province of Ontario Document: Getting, Renewing or Replacing an Accessible Parking Permit (APP)

RECOMMEND RECEIPT

10. Ontario Regulation made under the *Accessibility for Ontarians with Disabilities Act, 2005* Amending O. Reg.191/11 (Integrated Accessibility Standards)

RECOMMEND RECEIPT

11. Letter from Greater Grand Sudbury, dated August 24, 2012.

RECOMMEND RECEIPT

12. AAC Process Meeting – Monday, July 23, 2012 Minutes

RECOMMEND RECEIPT

OTHER BUSINESS

13. Accessibility Advisory Committee Process Meeting

Karen Morden, Legislative Coordinator, will provide a brief verbal update with respect to the process meeting, held on July 23, 2012.

DATE OF NEXT MEETING(S)

Monday, September 17, 2012, 1:30 p.m. – Facility Accessibility Design Subcommittee meeting, Committee Room A, 2nd floor, Civic Centre

Monday, November 19, 2012, 2:00 p.m. – Mississauga Accessibility Advisory
Committee meeting, Mississauga Valley Community Centre, Program Room 1

ADJOURNMENT

SEP 10 2012

DRAFT MINUTES



MISSISSAUGA ACCESSIBILITY ADVISORY COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA
www.mississauga.ca

MONDAY, APRIL 23, 2012 – 2 p.m.

**PROGRAM ROOM 1, MISSISSAUGA VALLEY COMMUNITY CENTRE
1275 Mississauga Valley Boulevard, Mississauga, Ontario, L5A 3R8**

MEMBERS PRESENT:

Rabia Khedr, Citizen Member (CHAIR)
Councillor Katie Mahoney, Ward 8
Councillor Pat Saito, Ward 9
Carol Ann Chafe, Citizen Member
Naz Husain, Citizen Member
Melanie Taddeo, Citizen Member
Clement R. Lowe, Citizen Member
Darrin Ballard, Stakeholder Member
Mike Parris, Stakeholder Member
Amy E. Wilkinson, Stakeholder Member

MEMBERS ABSENT:

Glenn Barnes, Citizen Member
Carol MacEachern, Citizen Member (VICE-CHAIR)

STAFF PRESENT:

Seema Abbasi, Taxi Trainer, Mobile Licensing Enforcement
Frank Buckley, Manager, Parks South District
Lawrence Franklin, Urban Designer
Laila Gabiazon, Project Manager, Facilities and Property Management
Virginia Kalapaca, Project Coordinator Landscape Architect
Ann Lehman-Allison, Public Affairs Specialist
Karen Morden, Legislative Coordinator
Pamela Shanks, Corporate Policies Analyst
Diana Simpson, Accessibility Coordinator

CONTACT PERSON: Karen Morden, Legislative Coordinator
Legislative Services Division, Telephone: 905-615-3200, ext. 5423, Fax: 905-615-4181
karen.morden@mississauga.ca

CALL TO ORDER – 2:16 p.m.

DECLARATIONS OF DIRECT (OR INDIRECT) PECUNIARY INTEREST
Nil

APPROVAL OF AGENDA

There were two requests for additional agenda items under “Other Business”.

Naz Husain, Citizen Member, requested to speak with regard to the press release dated March 16, 2012 from ESCAP – United Nations entitled, “Persons with disabilities must be ‘put at the heart’ of international development, says conference on disability-inclusive MDGs and aid effectiveness”.

Diana Simpson, Accessibility Coordinator, requested to speak with regard to the Light Rail Transit public information meetings.

Approved, as amended. (K. Mahoney)

DEPUTATIONS

- A. Item 2 Gail Jones, Director of Community Supports, Kerry’s Place Autism Services, provided a verbal presentation with respect to the Increasing Safeguards For Adults Who Are Vulnerable To Abuse And Neglect Program.

Ms. Jones advised the Committee that the program had been created in response to a 2005 criminal case in Mississauga in which a developmentally disabled woman had died due to neglect and due to statistics showing that there was a high probability of developmentally disabled adults who would be victimized in their lifetime. Ms. Jones explained that the program provided tools and resources to caregivers, service providers, the general public and vulnerable adults themselves and that a protocol had been developed to address abuse issues within this population. She also noted that Peel Regional Police and Victim Services staff had received training in addressing abuse issues with respect to vulnerable adults.

Ms. Jones asked that Committee Members send her agency contact information so that she could promote awareness of the program, to which the Committee agreed.

MATTERS TO BE CONSIDERED

1. Minutes of the Previous Meeting – February 6, 2012

RECOMMENDATION

AAC-0008-2012

That the minutes from the Accessibility Advisory Committee meeting dated February 6, 2012, be approved.

Approved (K. Mahoney)

2. Increasing Safeguards for Adults Who Are Vulnerable To Abuse and Neglect - Central West Region Project Information Package

RECOMMENDATION

AAC-0009-2012

That the Increasing Safeguards for Adults Who Are Vulnerable To Abuse and Neglect - Central West Region Project Information Package, be received.

Received (A. E. Wilkinson)

3. City of Mississauga Accessibility Plan: 2011 Annual Report and 2012 – 2017 Initiatives

Memorandum, dated April 10, 2012, from Diana Simpson, Accessibility Coordinator, with respect to the City of Mississauga Accessibility Plan: 2011 Annual Report and 2012 – 2017 Initiatives.

Ms. Simpson provided an overview of the memorandum, informing Committee Members that the City of Mississauga Accessibility Plan: 2011 Annual Report and 2012 – 2017 Initiatives had been adopted by Council on March 7, 2012. In addition, Ms. Simpson provided a hard copy of the City of Mississauga Accessibility Plan: 2011 Annual Report and 2012 – 2017 Initiatives to those requesting a copy.

RECOMMENDATION

AAC-0010-2012

That the Memorandum, dated April 10, 2012, from Diana Simpson, Accessibility Coordinator, with respect to the City of Mississauga Accessibility Plan: 2011 Annual Report and 2012– 2017 Initiatives, be received.

Received (C. Chafe)

4. Revision – Corporate Policy (06-04-01) Civic Recognition Program

Memorandum dated April 23, 2012 from Karen Morden, Legislative Coordinator, Office of the City Clerk, advising that Corporate Policy (06-04-01), Civic Recognition Program, has been reviewed by staff with respect to Citizen Members who are unable to complete their terms of service.

Ms. Morden advised that the revised policy would be presented at General Committee for approval on May 2, 2012.

RECOMMENDATION

AAC-0011-2012

That the Memorandum dated April 23, 2012 from Karen Morden, Legislative Coordinator, Office of the City Clerk, advising that Corporate Policy (06-04-01), Civic Recognition Program, has been reviewed by staff with respect to Citizen Members who are unable to complete their terms of service, be received.

Received (K. Mahoney)

ACCESSIBILITY FOR ONTARIANS WITH DISABILITIES ACT, 2005 (AODA)

(A) Integrated Accessibility Standards Regulation (IASR)

Diana Simpson, Accessibility Coordinator, provided a verbal update with respect to the progress of the Project Team and noted that the City of Mississauga had completed fourteen of the legislated requirements to date.

Ms. Simpson advised that the National Access Awareness Week Event would be held on June 4, 2012 at the Mississauga Valley Community Centre.

(B) Ontario Regulation 429/07, Accessible Customer Service Standard

Ms. Simpson noted that the Accessible Customer Service Standard had been implemented and suggested that the Accessible Customer Service Standard be removed from future agendas to which the Committee Members agreed.

(C) Accessible Built Environment Standard

No update

(D) Accessibility Standards Advisory Council of Ontario

Rabia Khedr, Citizen Member and Chair, provided a verbal update noting that she had been reappointed to the Accessibility Standards Advisory Council of Ontario for a one

year term. Ms. Khedr noted that the group had not had their first meeting to date, but would be participating in a conference telephone call in the near future.

SUBCOMMITTEE REPORTS

5. Facility Accessibility Design Subcommittee (FADS) Report from the meeting on February 13, 2012

RECOMMENDATION

AAC-0012-2012

1. That the computer model presentation of the Fusion Centre (Bell Gairdner) redevelopment, located at 2700 Lakeshore Road East, as provided and presented by Mark J. Driedger, Associate, ATA Architects Inc., to the Facility Accessibility Design Subcommittee on February 13, 2012, be received for information and;
2. That the Facility Accessibility Design Subcommittee is satisfied with the computer model presentation of the Fusion Centre (Bell Gairdner), as presented.

AAC-0013-2012

1. That the Powerpoint presentation regarding the accessibility design of The Woodlands Library located at 1030 McBride Avenue in Mississauga, Ontario, as provided and presented by Kendall Wayow, Facilities and Property Management and Steve Burrows, Associate, +VG Architects to the Facility Accessibility Design Subcommittee on February 13, 2012, be received for information and;
2. That the Facility Accessibility Design Subcommittee is satisfied with the presentation and plan for The Woodlands Library Accessibility Design, as presented.

Received (N. Husain)

6. Facility Accessibility Design Subcommittee (FADS) Report from the meeting on March 26, 2012

RECOMMENDATION

AAC-0014-2012

1. That the Civic Centre Conservatory Redevelopment Powerpoint Presentation, as presented to the Facility Accessibility Design Subcommittee on February 13, 2012, be received for information and;
2. That the Facility Accessibility Design Subcommittee is satisfied with the Civic Centre Conservatory Redevelopment, as presented.

Received (C. Chafe)

REGION OF PEEL ACCESSIBILITY ADVISORY COMMITTEE

Naz Husain, Citizen Member, provided a brief verbal update.

Ms. Husain noted that she had not attended the previous Region of Peel Accessibility Committee meeting but was aware that there had been discussion with respect to concerns with roundabouts that had been built in Caledon and the safety of persons with disabilities in accessing them to cross roads.

Councillor Saito commented that the roundabout in Mississauga by Square One Shopping Mall had been successful to date, that it was well signed and that motorists have been aware of pedestrians and have stopped for them.

Ms. Simpson noted that there had been an extensive awareness campaign which has contributed to the roundabout's success.

Ms. Husain requested that public awareness resources be provided to her for information.

PENDING WORK PLAN ITEMS

7. Pending Work Plan Items dated April 23, 2012

Carol-Ann Chafe, Citizen Member, updated the Committee on the progress of the Riverwood Conservancy Enabling Garden (AAC Pending Work Plan Item AAC-0036-2010).

Ms. Chafe commented that a new Enabling Garden Coordinator had been hired and that completion of the Enabling Garden has been scheduled for the Fall of 2012 due to some important items remaining to be finalized. Ms. Chafe suggested that a site visit to the Enabling Garden may be best scheduled for the Fall.

RECOMMENDATION

AAC-0015-2012

That the pending work plan items, dated April 23, 2012 be received.
(AAC-0015-2012)

Received (M. Taddeo)

ITEMS FOR INFORMATION

8. Coalition for Persons with Disabilities Connections Resource Fair

As Glenn Barnes, Citizen Member, was not present at the meeting, Ms. Simpson provided a brief verbal update with respect to the Coalition for Persons with Disabilities Connections Resource Fair occurring on April 25, 2012 at The Living Arts Centre.

OTHER BUSINESS

9. Accessibility Advisory Committee Meeting Process Session

Karen Morden, Legislative Coordinator, spoke with respect to an Accessibility Advisory Committee meeting process session. Ms. Morden suggested that it may be productive for the Committee to conduct a brainstorming meeting to discuss meeting processes, roles of Committee Members and staff, a review of what has been successful and things the Committee would like to change to ensure productivity.

Discussion ensued and there was general consensus from the Committee that a session on meeting process would be valuable to the group and that they would participate in the session.

Ms. Morden advised that she would send an email to Committee Members to gain input with respect to possible meeting dates and focus questions.

10. Press Release – March 16, 2012 – ESCAP – United Nations – Persons with disabilities must be ‘put at the heart’ of international development, says conference on disability-inclusive MDGs and aid effectiveness

Naz Husain, Citizen Member, spoke with regard to the press release dated March 16, 2012 from ESCAP – United Nations entitled, “Persons with disabilities must be ‘put at the heart’ of international development, says conference on disability-inclusive MDGs and aid effectiveness”.

11. Hurontario-Main LRT Open House

Ms. Simpson advised Committee Members that a public open house with respect to the Hurontario – Main LRT project was scheduled for April 25, 2012 at the Civic Centre in the Great Hall from 3:00 – 8:00 p.m. and encouraged Members to attend.

DATE OF NEXT MEETING(S)

Monday, May 14, 2012, 1:30 p.m. – Facility Accessibility Design Subcommittee meeting, Committee Room A, 2nd floor, Civic Centre

Monday, June 4, 2012, 1:30 p.m. – Mississauga Accessibility Advisory Committee meeting (National Access Awareness Week Event), Larry Taylor Auditorium, Mississauga Valley Community Centre

ADJOURNMENT – 3:06 p.m.

Memorandum



Accessibility Advisory
Committee

SEP 10 2012

DATE: August 21, 2012

TO: Chair and Members of the Mississauga Accessibility Advisory Committee

RE: 2013 Accessibility Advisory Committee and Facility Accessibility Design Subcommittee Meeting Dates


This is to advise that the AAC and FADS meeting schedule has been set for 2013, as listed below.

Accessibility Advisory Committee

Date	Location	Time
Monday, January 21, 2013	Mississauga Valley CC, Program Rm. 1	2:00 – 4:00 PM
Monday, March 18, 2013	Mississauga Valley CC, Program Rm. 1	2:00 – 4:00 PM
Monday, May 6, 2013	Mississauga Valley CC, Program Rm. 1	2:00 – 4:00 PM
Monday, June 17, 2013	Mississauga Valley CC, Program Rm. 1	2:00 – 4:00 PM
Monday, September 23, 2013	Mississauga Valley CC, Program Rm. 1	2:00 – 4:00 PM
Monday, November 18, 2013	Mississauga Valley CC, Program Rm. 1	2:00 – 4:00 PM

Facility Accessibility Design Subcommittee

Date	Location	Time
Monday, February 11, 2013	Committee Room A, Civic Centre	1:30 – 3:30 PM
Monday, April 15, 2013	Committee Room A, Civic Centre	1:30 – 3:30 PM
Monday, May 13, 2013	Committee Room A, Civic Centre	1:30 – 3:30 PM
Monday, June 10, 2013	Committee Room A, Civic Centre	1:30 – 3:30 PM
Monday, September 16, 2013	Committee Room A, Civic Centre	1:30 – 3:30 PM
Monday, December 2, 2013	Committee Room A, Civic Centre	1:30 – 3:30 PM

Sincerely,
Karen Morden 
Legislative Coordinator
Legislative Services Division, Office of the City Clerk
905-615-3200 Ext. 5423



REPORT

FACILITY ACCESSIBILITY DESIGN SUBCOMMITTEE OF THE MISSISSAUGA ACCESSIBILITY ADVISORY COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA
www.mississauga.ca

MONDAY, MAY 14, 2012 – 1:30 P.M.

Committee Room A, 2nd Floor, Civic Centre
300 City Centre Drive, Mississauga, Ontario, L5B 3C1

MEMBERS PRESENT: Carol MacEachern, Citizen Member (CHAIR)
Carol-Ann Chafe, Citizen Member
Naz Husain, Citizen Member
Clement Lowe, Citizen Member
Mike Parris, Stakeholder Member

STAFF PRESENT: Lawrence Franklin, Urban Designer
Laila Gabiazon, Project Manager
Michael Gusche, Project Manager
Mark Howard, Planner, Parks Planning
Farhad Shahla, Transportation Engineer
Karen Morden, Legislative Coordinator

CONTACT PERSON: Karen Morden, Legislative Coordinator
Office of the City Clerk, Telephone: 905-615-3200, ext. 5423, Fax: 905-615-4181
karen.morden@mississauga.ca

CALL TO ORDER – 1:40 PM

Carol MacEachern, Citizen Member and Chair, led introductions of Members and Staff.

ITEMS FOR DISCUSSIONA. Park Path Light Review Study

Item 1 Michael Gusche, Project Manager, Park Development, provided an overview and update with respect to the Park Path Light Review Study.

Mr. Gusche presented a Powerpoint document to the Subcommittee, outlining the future implementation of the Park Path Light Study. He explained that the planned improvements and changes to a LED lighting system was in accordance with the Illumination Engineering Society of North America Standards.

Mr. Gusche advised that within 5 or 6 months some of the City of Mississauga parks would be retrofitted with the LED lighting, which greatly improves visibility and conserves energy. He further advised that it would cost approximately \$300,000 per year to replace existing lighting along park pathways.

Discussion from Members regarding the City's plan to further conserve energy by having the lights on timers, dimming at particular times or having them turn off ensued. Mr. Gusche explained that the technology exists to do so but that it had not yet been decided how to determine appropriate on/off/dim times and that a policy was being written and would be going before Council in the fall of 2012.

Carol-Ann Chafe, Citizen Member, asked about the frequency of tree pruning around the park lights, as it dimmed visibility considerably. Mr. Gusche agreed that it was a challenge to prevent and preserve appropriate pruning and suggested that citizens write to the Parks Department with specific observations and locations of concern.

B. Credit River Parks Strategy

Item 2 Mark Howard, Planner, Parks Planning, provided an overview and Powerpoint presentation with respect to the Credit River Parks Strategy.

Mr. Howard explained that the Credit River Parks Strategy is part of a 25 year Master Plan and would involve approximately 1600 acres of parkland in the Credit River corridor, including 41 parks and 17 natural areas. Mr. Howard mentioned that the Humphreys' land along the Credit River will remain in their possession at this time but that they will sell the land to the City of Mississauga upon completion of their farming business, to be used as parkland.

Mr. Howard explained the Key Messages of the Strategy which reads:

City Parkland and Natural Areas within the Credit Valley must:

1. Be preserved and enhanced.
2. Positioned as the City's most important natural asset.
3. Be geared to uses that are primarily passive.

Mr. Howard explained that the base principal with respect to accessibility within the strategy is "We value and are working towards Universal Accessibility" and further that the City of Mississauga is working to provide accessible recreation and educational opportunities along the Credit River.

Mr. Howard mentioned that staff had met with the Accessibility Coordinator in March of 2011 to discuss accessibility and design recommendations. Suggestions from Members of automated audio messaging the parks to identify accessible opportunities, improved signage, a review of the accessibility of washroom facilities and the use of "scent gardens" be considered in the future.

Further suggestions from Subcommittee Members included improvements to the Parks web site that would identify accessible parks and what the accessible features of each location were so that residents could assess their ability to access particular locations and the creation of an electronic application for City of Mississauga Parks to be accessed through mobile devices. Mr. Howard agreed that the suggestions provided were excellent recommendations.

Discussion among Members and Staff ensued with regard to paved pathways and why some were paved and some were not. Michael Gusche, Park Development, explained that the landscape of the Credit River and in particular, the river itself, was a challenge as it is a very changeable, living river and that natural forces impact the pathways, such as flooding which causes breakage to the asphalt.

Mr. Howard advised that the Strategy is recommendation-based and a "big picture" view at this point in time. Clement Lowe, Citizen Member, requested that the Credit River Parks Strategy be brought back to the Facility Accessibility Design Committee in the future to provide updates and gain feedback, to which Mr. Howard agreed.

ITEMS FOR INFORMATION1. Park Path Light Review Study Powerpoint Presentation

Powerpoint presentation with respect to the Park Path Light Review Study, Mississauga, ON.

RECOMMENDATION

1. That the Park Path Light Review Study Powerpoint Presentation be received for information;
2. That the Facility Accessibility Design Subcommittee is satisfied with the Park Path Light Review Study, as presented.

2. Credit River Parks Strategy Powerpoint Presentation

Powerpoint presentation with respect to the Credit River Parks Strategy, Mississauga, ON.

RECOMMENDATION

1. That the Credit River Parks Strategy Powerpoint Presentation be received for information;
2. That the Credit River Parks Strategy project be brought back to FADS to update Members and gain feedback;
3. That the Facility Accessibility Design Subcommittee is satisfied with the Credit River Park Strategy, as presented.

DATE OF NEXT MEETING

Facility Accessibility Design Subcommittee - Monday, June 18, 2012 at 1:30 PM, Committee Room A, 2nd Floor, Civic Centre.

Accessibility Advisory Committee – Monday, September 10, 2012 at 2:00 PM, at the Mississauga Valley Community Centre, Program Room 1.

ADJOURNMENT – 2:35 PM

Accessibility Advisory
Committee
SEP 10 2012



REPORT

FACILITY ACCESSIBILITY DESIGN SUBCOMMITTEE OF THE MISSISSAUGA ACCESSIBILITY ADVISORY COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA
www.mississauga.ca

MONDAY, JUNE 18, 2012 – 1:30 P.M.
Committee Room A, 2nd Floor, Civic Centre
300 City Centre Drive, Mississauga, Ontario, L5B 3C1

MEMBERS PRESENT: Carol MacEachern, Citizen Member (CHAIR)
Carol-Ann Chafe, Citizen Member
Naz Husain, Citizen Member
Clement Lowe, Citizen Member

STAFF PRESENT: Justin Camacho, Student, F&PM
Lawrence Franklin, Urban Designer
Laila Gabiazon, Project Manager
Virginia Kalapaca, Project Coordinator
Chris Rouse, Manager, Development and Design
Farhad Shahla, Transportation Engineer
Frank Spagnolo, Manager, Plan Examination Services
Karen Morden, Legislative Coordinator

CONTACT PERSON: Karen Morden, Legislative Coordinator
Office of the City Clerk, Telephone: 905-615-3200, ext. 5423, Fax: 905-615-4181
karen.morden@mississauga.ca

CALL TO ORDER – 1:36 PM

Carol MacEachern, Citizen Member and Chair, led introductions of Members and Staff.

ITEMS FOR DISCUSSIONA. Site Plan Process – Development and Design Division

Item 1 Lawrence Franklin, Urban Designer, provided an overview and process review with respect to the Site Plan Process within the Development and Design Division.

Mr. Franklin provided a Powerpoint presentation to the Subcommittee Members with respect to Recommendation AAC-0003-2012 which states: That the Mississauga Accessibility Advisory Committee's Facility Accessibility Design Subcommittee (FADS) meet with staff from the Development and Design Division of the Planning and Building Department at a future FADS meeting to discuss facility accessibility initiatives; for example, guidelines in the City of Mississauga's Accessibility Design Handbook.

It was explained that a site plan is a drawing prepared by a professional designer that includes the locations of buildings and structures and the landscape and grading information. Mr. Franklin noted that there are several items that are subject to site plan approval noted in the Powerpoint hand-out, which includes items such as lands zoned for employment purposes which abut major roads or green space, commercial and institutional developments, multi-unit residential developments, among others.

Chris Rouse, Manager, Development and Design, commented that site plans are frequently sent to residents associations within the district of the proposed development, but that mostly it is in-fill housing, particularly in Wards 1 and 2.

Mr. Franklin advised that there is a Site Plan Authority By-law, under Section 41 of The Planning Act, The Council of the City of Mississauga passed Site Plan By-law 0293-2006, as amended.

Discussion ensued with respect to the mandate of the site plan process and it was explained that it was mandated to:

- Limiting the adverse impacts of a development on surrounding areas
- Ensuring that each project contributes to the character of the development envisaged by the official plan
- Addressing safety issues

The site plan is assessed with respect to accessibility and fixed with guidance from the Accessibility Design Handbook. Several departments within the City of Mississauga review a site plan, such as Community Services, Transportation and Works, Planning and Building as well as external agencies, most notably Enersource, Region of Peel, Conservation Authorities, Ministry of Transportation, Utility Companies, Ward Councillors and Residents Associations.

Mr. Franklin noted that every designer is different with regard to how receptive they are when accessibility is questioned and that the Ontario Building Code(OBC) must be followed.

Frank Spagnolo, Manager, Plan Examination Services, explained that the city must issue a permit if the plan meets minimum standards of the OBC and that they cannot enforce accessibility fixes, only recommend as the minimum standards of the OBC are being met. Mr. Spagnolo also noted that the OBC doesn't address everything but that people are more accepting of incorporating accessibility improvements. Updated legislation is needed for some accessibility improvements to be enforceable.

Mr. Franklin explained that the volume of site plan reviews is very large with sometimes 100 ongoing projects per month. Mr. Rouse commented that of the 200 or 300 site plan applications per year, likely half of them are in-fill housing. Mr. Spagnolo commented that there are approximately 3500 applications being reviewed each year and that it can be a challenge to convince designers to be more accessible.

Mr. Franklin explained that the department provides comments to designers and will often give designers City Standards; for example, curb/ramp cuts and accessible parking. He noted that it is the responsibility of the applicant to address each of the comments on the site plan and elevation drawings and to resubmit the appropriate number of revised drawings. Once approved, the Landscape Plan must also be approved. Securities are collected from applicants to ensure the plans are followed. They are given a deadline to comply and if not, the City will go onto a site and fix it, using the collected securities to pay for the fix. At that time, the City becomes liable for the property.

Further action to occur:

- There will be periodic updates from the Development and Design Division
- There will be periodic training workshops
- Staff will refer individual items to FADS, as required

Diana Simpson, Accessibility Coordinator reiterated that FADS reviews City site plans and that FADS Members will provide advice as an advisory committee, as they are willing to provide their experience and expertise.

ITEMS FOR INFORMATION1. Site Plan Process – Development and Design Division Powerpoint Presentation

Powerpoint presentation with respect to the Site Plan Process – Development and Design Division.

RECOMMENDATION

1. That the Site Plan Process – Development and Design Powerpoint Presentation be received for information;
2. That the Facility Accessibility Design Subcommittee is satisfied with the Site Plan Process – Development and Design Division, as presented.

DATE OF NEXT MEETING

Accessibility Advisory Committee – Monday, September 10, 2012 at 2:00 PM, at the Mississauga Valley Community Centre, Program Room 1.

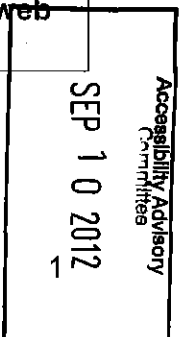
Facility Accessibility Design Subcommittee - Monday, September 17, 2012 at 1:30 PM, Committee Room A, 2nd Floor, Civic Centre.

ADJOURNMENT – 2:41 PM

Pending Work Plan Items – Mississauga Accessibility Advisory Committee

Prepared by Karen Morden, Legislative Coordinator, for the September 10, 2012 Accessibility Advisory Committee
Agenda

AAC Recommendation	Work Plan Item	Status
AAC-0024-2009	Post-completion site visit	That the Facility Accessibility Design Subcommittee conduct an accessibility site visit following completion of the Riverwood – MacEwan Terrace Garden Park #331 project and report to the Accessibility Advisory Committee.
AAC-0036-2010	Post-completion site visit	That the Mississauga Accessibility Advisory Committee visit the Riverwood Conservancy Enabling Garden in 2011 once this project is complete. Update: Carol-Ann Chafe, Citizen Member, advised the Mississauga Accessibility Advisory Committee that completion of the Enabling Garden was scheduled for Fall 2012.
AAC-0006-2011	Installation of Accessibility Devices/Features in Residential Dwellings	That the Mississauga Accessibility Advisory Committee supports that the City of Mississauga's Building Division provides building permit applicants with more information about what is required to install accessibility devices/features (e.g., elevators, ramps) in residential dwellings. Update: Frank Spagnolo, Manager, Plan Examination Services advised that the City of Mississauga's web site was currently under redevelopment to include more information for permit applicants with the expected completion in December 2012.
AAC-0031-2011	Accessible Parking Permits	That a Ministry of Transportation representative be invited to a future Mississauga Accessibility Advisory Committee meeting to deliver a presentation about the process and guidelines for Accessible Parking Permits in the province of Ontario. Update: A representative is not readily available. The information is self-explanatory, as attached from the web site.



Pending Work Plan Items – Mississauga Accessibility Advisory Committee

Prepared by Karen Morden, Legislative Coordinator, for the September 10, 2012 Accessibility Advisory Committee
Agenda

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AAC Recommendation	Work Plan Item	Status
N/A	Site Visit, Therapy Pool Addition Project, Mississauga Valley Community Centre	<p>Carol-Ann Chafe, Mississauga Accessibility Advisory Citizen Member, suggested that Committee members conduct a site visit of the Therapy Pool Addition Project at the Mississauga Valley Community Centre once the project was completed.</p> <p>Update: Committee visited site on August 30, 2012.</p>
AAC-0003-2012	Orientation meeting with staff from the Development and Design Division	<p>That the Mississauga Accessibility Advisory Committee's Facility Accessibility Design Subcommittee (FADS) meet with staff from the Development and Design Division of the Planning and Building Department at a future FADS meeting to discuss facility accessibility initiatives; for example, guidelines in the City of Mississauga's Accessibility Design Handbook.</p> <p>Completed: FADS Meeting – June 18, 2012</p>

SEP 10 2012

City Committees of Council Structure Review

The purpose of this project is to review the administration, mandate and structure of existing (and potential) City of Mississauga Committees of Council, and to make specific recommendations regarding these committees for Council approval.

The analysis will critically assess whether the committees operate effectively and efficiently while meeting the needs of City Council, citizens and the corporation.

In particular, the review will include:

- the purpose of each committee and how effectively it meets that purpose and whether it aligns with the City's Strategic Plan and corporate values
- the membership of the committee
- the citizen engagement opportunities within each committee
- the administration of the committee including time commitment, the decision-making framework, work processes, staff role, products and budgets
- the history of the committee, including significant revisions over time
- the mechanisms and opportunities to delegate authority

The research and analysis phase will be completed by November, 2012. The entire review will be completed by February, 2013 when the recommendations are formally approved by Council.

The Steering Committee members for this review include:

- Crystal Greer, Director of Legislative Services and City Clerk
- Gary Kent, Director of City Strategy and Innovations
- Mary Ellen Bench, City Solicitor

The Project Lead for this review is Karen Spencer, Advisor, City Manager's Office. Please contact Karen for further information at karen.spencer@mississauga.ca or at (905) 615-3200 x5766.

Committees to be reviewed in this project:

- Accessibility Advisory Committee
- Advertising Review Panel
- Audit Committee
- Budget Committee*
- Citizen Appointments
- Committee of Revision
- Council*
- Election Campaign Finances Committee
- Environmental Advisory Committee
- General Committee*
- Governance Committee
- Heritage Advisory Committee
- Incidents in City Facilities Appeal Committee
- Mississauga Celebration Square Events Committee
- Mississauga Appeal Tribunal
- Mississauga Cycling Advisory Committee
- Museums of Mississauga Advisory Committee
- Planning and Development Committee*
- Property Standards Committee
- Public Vehicle Advisory Committee
- Road Safety Mississauga Advisory Committee
- Traffic Safety Council
- Towing Industry Advisory Committee

(Total 23 committees)

* Governance Committee on May 14th 2012 gave direction that the governance structure for Council, General Committee, Planning and Development Committee and Budget Committee will remain as 'Committees of the Whole'.



Corporate Report

Clerk's Files

Originator's
Files

Accessibility Advisory
Committee

SEP 10 2012

DATE: April 23, 2012

TO: Chair and Members of General Committee
Meeting Date: May 2, 2012

FROM: Brenda R. Breault, CMA, MBA
Commissioner of Corporate Services and Treasurer

SUBJECT: Revision – Civic Recognition Program Policy

GENERAL COMMITTEE

MAY 02 2012

RECOMMENDATION: That the proposed revision to Corporate Policy and Procedure - Civic Recognition Program, attached as Appendix 1 to the report dated April 23, 2012 from the Commissioner of Corporate Services and Treasurer, be approved.

BACKGROUND: The following Recommendation, AAC-0004-2011, was passed at the February 7, 2011 Accessibility Advisory Committee (AAC) meeting: "That staff review the Corporate Policy and Procedure – Civic Recognition Program Policy (06-04-01) in light of the concerns expressed by Rabia Khedr, Citizen Member and Chair, and report back to the Mississauga Accessibility Advisory Committee with their recommendations."

Ms. Khedr spoke specifically about the Civic Awards of Recognition for Citizen Members of Committees section of the policy. A former AAC member, who served the majority of the four year committee term, was not recognized at the Civic Awards of Recognition event in November, 2010 because the individual was no longer a current AAC member. Ms. Khedr asked staff to review and revise Policy 06-04-01

so that Citizen Members who resign due to unforeseen or personal circumstances are recognized at the Civic Awards of Recognition event at the completion of their appointed terms. The Policy is currently silent on the matter.

PRESENT STATUS: The current Civic Recognition Program Policy states, under the Civic Award of Recognition section: "Citizen members of committees receive their awards in the fall of each municipal election year to recognize the completion of their appointed term."

The behind-the-scenes process for preparing the list of recipients, which is not part of the Policy, involves the Office of the City Clerk providing lists of all current City committee members to staff in the Communications Public Affairs Section. The name of any committee member who had resigned would no longer appear on the list. This led to the omission of the AAC member who had recently and reluctantly resigned for personal reasons not being recognized with the other AAC members at the Civic Recognition event.

COMMENTS: Staff in Communications; Legislative Services, Office of the City Clerk; and Corporate Policy met to review the current Policy and also consulted with Council's AAC representatives. The following proposed revision was presented to the AAC at the November 28, 2011 meeting:

"Citizen members of committees receive their awards in the fall of each municipal election year to recognize the completion of their appointed term. Citizen members of committees who have stepped down mid-term or who have chosen to resign will be considered for recognition on a case-by-case basis. The Director, Legislative Services and City Clerk, in consultation with the respective Council committee representative(s), committee chair and relevant City staff will make the final determination."

The AAC accepted the revised policy and asked that staff consider further revising the policy to state that members could be recognized posthumously. Staff agree with this recommendation and have added appropriate wording (page 7 - Appendix 1).

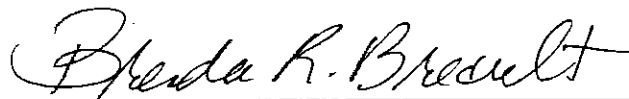
The recommended revision allows flexibility in recognizing those citizen members who have served part of the four year term and have resigned or stepped down due to personal or health related matters, while not obligating the City to recognize members who did not complete their full-term appointment.

FINANCIAL IMPACT: Not Applicable.

CONCLUSION: This change will apply to all Committees of Council. Staff in the Clerk's department will revise their process to ensure that members who resign but who may still be recognized are not permanently removed from committee lists and ensure that applicable staff and all Committees of Council are aware of the change to the Policy.

Staff are also recommending that each committee's Terms of Reference include a clause stating that committee members who have served part of the four year term may be considered for recognition at the Civic Recognition event at the end of the committee's four year term.

ATTACHMENTS: Appendix 1: Revised Civic Recognition Program Policy



Brenda R. Breault, CMA, MBA
Commissioner of Corporate Services and Treasurer

Prepared By: Pamela Shanks, Corporate Policy Analyst

Getting, Renewing or Replacing an Accessible Parking Permit (APP)

The Accessible Parking Permit (APP) is issued to an individual or company and entitles the vehicle in which it is displayed to be parked in a designated accessible parking space. For permits issued to individuals, the person to whom the permit is issued must be transported in the vehicle and the permit must be visibly displayed on the dashboard or sun visor when it is parked in the designated accessible parking space. Individual permit holders may use the permit in any vehicle in which they are traveling. There is no fee for an APP. ServiceOntario issues four types of permits, which are colour coded; a Permanent Permit (blue), a Temporary Permit (red), a Traveler Permit (purple) and a Company Permit (green).

The name "Accessible Parking Permit" was adopted to focus on the functionality and benefits of the permit to the holder. Holders of a valid "Disabled Person Parking Permit" (DPPP) may continue to use their existing permit until it expires.

Who is eligible for an individual APP?

To qualify for an APP, the individual must be certified by an APP Program recognized health practitioner as having one or more of the following conditions:

- Cannot walk without assistance of another person or a brace, cane, crutch, a lower limb prosthetic device or similar assistive device or who requires the assistance of a wheelchair.
- Suffers from lung disease to such an extent that forced expiratory volume in one second is less than one litre.
- Portable oxygen is a medical necessity.
- Cardiovascular disease impairment classified as Class III or Class IV to standards accepted by the American Heart Association or Class III or IV according to the Canadian Cardiovascular Standard.
- Severely limited in the ability to walk due to an arthritic, neurological, musculoskeletal or orthopedic condition.
- Visual acuity is 20/200 or poorer in the better eye with or without corrective lenses or whose greatest diameter of the field of vision in both eyes is 20 degrees or less.
- Condition(s) or functional impairment that severely limits his or her mobility.

Which health practitioners may certify an application for an APP?

A licensed physician, chiropractor, registered nurse practitioner (extended class), physiotherapist, occupational therapist, chiropodist or podiatrist may certify the applicant's condition on the permit application.

Types of Permits Issued

- Permanent Permits
- Temporary Permits
- Traveler Permits
- Visitor Permits
- Company Permits

Application for an APP

- Obtaining an Application for an APP
- Completing the Application for an Accessible Parking Permit
- Submitting an Application for an Accessible Parking Permit
- Re-applying for a Subject-to-Change or Temporary Permit
- Renewing a Permanent Accessible Parking Permit
- Obtaining a Traveler Permit or Company Permit
- Replacing an APP
- Lost or Stolen Permits

Misuse of Permit and/or Designated Accessible Parking Space

- Misuse of the permit will result in fines ranging from \$300 to \$5,000 and revoked APP privileges.
- ServiceOntario may cancel or refuse to issue a replacement permit if it is misused.
- Misuse or abuse of a permit should be reported to the police.
- For information on local bylaws concerning accessible parking privileges, please contact your municipality.

Types of Permits Issued

Permanent Permits

A permanent permit (blue) is valid for five years. All existing DPPP's are valid until their current expiry date. At that time, the applicant must meet the conditions of the new program criteria.

Everyone under the DPPP Program must be re-certified by a recognized health practitioner once under the new criteria. If their health practitioner indicates that the applicant has a permanent disability, ServiceOntario will not require any future re-certifications under the APP Program (see Renewing a Permanent Accessible Parking Permit). If certified as having a condition that may improve (subject-to-change), re-certification will be required every five years as a condition of renewal.

If the condition necessitating an APP improves, or if anyone comes into the possession of a valid permit issued in the name of a deceased person, the permit must be returned to the following address:

ServiceOntario

Top of page

Temporary Permits

Temporary permits (red) are issued when the disability is expected to last more than two months to a maximum of 12 months but is not considered a permanent disability. This permit is not renewable.

Top of page

Traveler Permits

A Traveler permit (purple) is valid for up to one year and is issued and renewable upon request. These permits are displayed on the dashboard or sun visor of a vehicle at any Ontario airport. The regular permit travels with the permit holder. Only people who currently hold a valid permanent permit can apply for a Traveler permit by following the process described under Obtaining a Traveler or Company Permit.

Top of page

Visitor Permits

While in Ontario, disabled visitors may use their currently valid permit, number plates, marker or device, bearing the international symbol for access for the disabled, issued by the visitor's home jurisdiction.

A visitor may also obtain an Ontario visitor's permit if they can prove that they hold a currently valid permit, number plates, marker or device, bearing the international symbol for access for the disabled, issued by the visitor's home jurisdiction, or if they provide personal identification with their year of birth, and proof of their disability from their home jurisdiction (eg. Out of province hospital card, medical certificate, medical insurance document, or other appropriate medical document).

Top of page

Company Permits

A Company permit (green) is valid up to five years and is issued to companies/non-profit organizations for use in vehicles they own/lease for the purpose of transporting people with physical disabilities who meet ServiceOntario's eligibility criteria.

For companies that rely on volunteer drivers who operate a vehicle not owned or leased by the company, these drivers may access designated accessible parking

9c

spaces provided either the driver or passenger has their individual APP permit with them.

Top of page

Application for an APP

Obtaining an Application for an APP

- Use the Accessible Parking Permit (APP) online service to start the process; or,
- Pick up an application at any ServiceOntario Centre; or,
- Request an application by mail from:

ServiceOntario
P.O. Box 9800
Kingston, ON K7L 5N8

Note: All APP applications certified as of January 2, 2008 must be on a revised APP application dated July 2008 (form number SRLV-129 07-08, as seen in the lower left corner of the form) or later.

Top of page

Completing the Application for an Accessible Parking Permit

- The entire application form must be completed in order to be processed.
- Applicant completes Part A – Applicant Information section on the front of the application for Accessible Parking Permit. The applicant must provide their legal first and last name, date of birth and gender.
- A recognized health practitioner completes Part B – Health Information, sections 1, 2 and 3 on back of application.
- If you have printed the form on two pages, the health practitioner must complete the applicant's legal first and last name section at the top of the 2nd page of the application.
- It is a serious offence to make a false statement on the APP application form.

Top of page

Submitting an Application for an Accessible Parking Permit

Completed applications (with Part B - Health Information duly completed by a recognized health practitioner) can be taken to any ServiceOntario Centre or mailed to:

ServiceOntario
P.O. Box 9800
Kingston, ON K7L 5N8

9d
A ServiceOntario Centre can issue an interim temporary permit when an APP application is submitted. This permit differs from the red Temporary permit, as it is only valid for a period of up to two months. This official interim temporary permit, issued at a ServiceOntario Centre is provided as a customer service to facilitate mobility in advance of the permit being mailed to the applicant. Once the permit arrives in the mail the interim temporary permit must be destroyed.

Top of page

Re-applying for a Subject-to-Change or Temporary Permit

Holders of Subject-to-Change or Temporary permits must re-apply for a permit, if a permit is still required because of their continued disability.

- To ensure you are still eligible for the APP, you must have an application form re-certified by a recognized health practitioner (physician, chiropractor, registered nurse practitioner (extended class), physiotherapist, occupational therapist, chiropodists or podiatrist).
- Once your health practitioner has completed the APP application, please bring it to any ServiceOntario Centre, where you will be issued an interim temporary permit to use until your permit placard arrives through the mail.
- If you prefer to send in the completed application by mail, please send to:

ServiceOntario
P.O. Box 9800
Kingston, ON K7L 5N8

Note: If the application is sent through the mail, an interim temporary permit will not be issued. The permit holder must wait for the permit placard to be mailed out, which takes approximately 4 weeks.

Top of page

Renewing a Permanent Accessible Parking Permit

The renewal process for permanent Accessible Parking Permits (APP) no longer requires recertification from a health practitioner.

If you have a permanent APP you will receive a Renewal Without Recertification (RWR) notice approximately 90 days before your APP expiry date. Your name, address, date of birth, sex, APP number and APP expiry date will be preprinted on the renewal notice.

If you receive the RWR notice you will have the option of renewing your APP by bringing the notice to a ServiceOntario Centre or returning the completed/signed notice by mail to:

ServiceOntario
P.O. Box 9800
Kingston, ON K7L 5N8

Note: If the application is sent through the mail, an interim temporary permit will not be issued. The permit holder must wait for the permanent permit to be mailed out in approximately 4 weeks.

9e

Receiving a renewal notice with a blank application form indicates that you are the holder of a Subject-to-Change permit. Please complete the application and follow the instructions under 'Re-applying for a Subject-to-Change or Temporary permit.'

Top of page

Obtaining a Traveler Permit or Company Permit

All requests for a Traveler Permit or a Company Permit must be submitted in writing to:

ServiceOntario
P.O. Box 9800
Kingston, ON K7L 5N8

To obtain a Traveler permit, please submit a written request indicating:

- your current permit number, legal first and last name and address,
- and specifically advise ServiceOntario that you are requesting a Traveler permit.

To obtain a Company permit, requests should be written on official company letterhead and indicate:

- why permit(s) should be issued.
- the licence plate number and vehicle identification number (VIN) of each vehicle in which a permit will be used. The permit(s) will only be provided for vehicle(s) owned or leased by the company to transport people with disabilities who meet the APP eligibility criteria.
- proof of transportation services for the people with disabilities (e.g. contracts if available).
- and proof of operating as a company/organization (e.g. articles of incorporation, master business licence) or business number.

Note: Temporary permits are not issued during the processing period for requests of Traveler or Company permits. Please allow four weeks for the permit to be mailed to you.

Top of page

Replacing an APP

If your permit needs replacing due to damage, you may apply for a replacement at any ServiceOntario Centre. You will be required to:

- surrender any permits in your possession, and
- complete Part A of the APP application.

At that time, you will be issued an interim temporary permit which you may use while the replacement permit placard is being processed.

Top of page

Lost or Stolen Permits

If your permit has been lost or stolen, a Replacement Declaration must be completed by your local police department. Or, you must provide an occurrence number and the name of the officer to whom the matter was reported if you reported the permit missing by telephone. You must provide this information to ServiceOntario, along with the application for a replacement permit.

Replacement Declaration forms are also available at a ServiceOntario Centre.

Please sign and date the Replacement Declaration form, and complete the APP application form, Part A.

Mail both to:

ServiceOntario
P.O. Box 9800
Kingston, ON K7L 5N8

You can also take it to a ServiceOntario Centre where an interim temporary permit can be issued at that time.

For further information on the APP program, please complete our online feedback form, or contact the ServiceOntario Driver and Vehicle Contact Centre at 416-235-2999 or toll free at 1-800-387-3445.

See also:

Changing Information on an Accessible Parking Permit

APP Motorcycle Plate Decal

[Top of page](#)

Was this information useful?



SEP 10 2012

Disclaimer:

This draft regulation is provided solely to facilitate public consultation under subsection 39 (4) of the *Accessibility for Ontarians with Disabilities Act, 2005*. Should the decision be made to proceed with the proposal, the comments received during consultation will be considered during the final preparation of the regulation. The content, structure, form and wording of both language versions of the draft regulation are subject to change as a result of the consultation process and as a result of review, editing and correction by the Office of Legislative Counsel.

Ontario Regulation

made under the

Accessibility for Ontarians with Disabilities Act, 2005

Amending O. Reg. 191/11

(Integrated Accessibility Standards)

Note: Ontario Regulation 191/11 has not previously been amended.

1. Subsection 1 (1) of Ontario Regulation 191/11 is revoked and the following substituted:

Purpose and application

- (1) This Regulation establishes the accessibility standards for each of information and communications, employment, transportation and the design of public spaces.

2. Section 2 of the Regulation is amended by adding the following definition:

“mobility aid” means a device used to facilitate the transport, in a seated posture, of a person with a disability; (“aide à la mobilité”)

3. (1) Clause 4 (3) (a) of the Regulation is amended by adding “including steps taken to comply with this Regulation” at the end.

- (2) Section 4 of the Regulation is amended by adding the following subsections:

- (3.1) Two or more designated public sector organizations who are required to comply with the requirements with respect to accessibility plans set out in subsection (1) may prepare a joint accessibility plan.

- (3.2) A joint accessibility plan prepared in accordance with subsection (3.1) is deemed to be the accessibility plan of each designated public sector organization to which it applies and subsections (2) and (3) apply, with necessary modifications, where designated public sector organizations prepare a joint accessibility plan.

- 4. Subsection 18 (1) of the Regulation is revoked and the following is substituted:**

Libraries of educational and training institutions

- (1) Subject to subsection (2) and where available, the libraries of educational or training institutions that are obligated organizations shall provide, procure or acquire by other means an accessible or conversion ready format of print, digital or multimedia resources or materials for a person with a disability who is a student of the educational or training institute, upon request.
- 5. (1) Subsection 26 (1) of the Regulation is amended by striking out “consult with the employee to” in the portion before clause (a).**
- (2) Subsection 26 (2) of the Regulation is amended by adding “In meeting its obligations under subsection (1),” at the beginning.**
- 6. The definition of “mobility aid” in section 33 of the Regulation is revoked.**
- 7. Subsections 49 (1), (2), (3) and (4) of the Regulation are amended by striking out “courtesy seating” wherever it appears and substituting in each case “priority seating”.**
- 8. Section 52 of the Regulation is amended by adding the following subsections:**
- (3.1) Where a conventional transportation system provider provides electronic on-board announcements under clause (2) (a), the conventional transportation provider is not required to provide the same information verbally under subsection (1).
-
- (4.1) Despite subsection (4), subsection (1) does not apply to subways, light rail, commuter rail and inter-city rail.
- 9. Clause 53 (1) (c) of the Regulation is amended by striking out “courtesy seating” and substituting “priority seating”.**

10. Subsection 56 (1) of the Regulation is amended by striking out “courtesy seating” and substituting “priority seating”.

11. Section 78 of the Regulation is amended by adding the following subsection:

- (3.1) Despite subsection (3), a municipality shall limit the participation of the person in the consultation and planning to the extent that is necessary to prevent the person from obtaining an unfair advantage in future bidding for new contracts with the municipality.

12. The Regulation is amended by adding the following Part:

Part IV.1 Design of Public Spaces Standards (Accessibility Standards for the Built Environment)

Definitions, Application and Schedule

Definitions

80.1 In this Part,

“amenities” mean items that are conveniences or services that are usable by the public, examples of which include drinking fountains, benches and garbage receptacles; (“commodités”)

“beach access routes” means routes that are intended for public pedestrian use and that provide access to a beach recreational level from off-street parking facilities, recreational trails, exterior paths of travel and amenities; (“voie accessible”)

“bevel” means a small slope that helps an individual in a mobility aid negotiate an elevation change; (“biseau”)

“cross slope” means the slope that is perpendicular to the direction of travel; (“pente transversale”)

“in-line ramp” means a ramp that does not change directions; (“rampe en ligne droite”)

“maintenance” means activities meant to keep existing public spaces and elements in existing public spaces in good working order or to restore the spaces or elements to their original condition, for example by painting or through minor repairs; (“entretien”)

“mm” means millimetres; (“millimètre”)

“on-street parking” includes parking spaces located on highways, as defined under the *Highway Traffic Act*, that provide direct access to shops, offices and other facilities whether or not the payment of a fee is charged; (“stationnement sur rue”)

“off-street parking facilities” includes open area parking lots and structures, such as garages, intended for the temporary parking of vehicles to which the public has access whether or not the payment of a fee is charged and includes visitor parking spaces in parking facilities; (“installations de stationnement hors rue”)

“recreational trails” means public pedestrian trails that are predominately used for recreational and leisure purposes; (“sentier récréatif”)

“redeveloped” means planned significant or substantial changes to public spaces but does not include maintenance activities; (“réaménagement”)

“rest area” means, in respect of a recreational trail, a dedicated level area that allows a person to stop or sit, but does not require seating; (“aire de repos”)

“running slope” means the slope that is parallel to the direction of travel; (“pente”)

“vibro-tactile walk indicators” means pedestrian crossing signal push button devices that vibrate and can be felt through the sense of touch to communicate pedestrian crossing timing in a non-visual way. (“signal de marche vibrotactile”)

Application

80.2(1) Except as otherwise specified, this Part applies to public spaces that are new or redeveloped on and after the dates set out in the schedule in section 80.4 and that are covered by this Part.

(2) Except as otherwise specified, this Part,

(a) applies to the Government of Ontario, the Legislative Assembly, designated public sector organizations and large organizations; and

(b) does not apply to small organizations.

Slope ratios

80.3 In this Part, the ratios with respect to the slope of something mean that for every one unit of elevation, expressed as the first number in the ratio, the user has the second number in the ratio in length with which to negotiate the one unit of elevation.

Schedule

80.4 Obligated organizations, including small organizations to the extent that specified standards apply to them, shall meet the requirements set out in this Part in accordance with the following schedule:

1. For the Government of Ontario and the Legislative Assembly, January 1, 2015.
2. For designated public sector organizations, January 1, 2016.
3. For large organizations, January 1, 2017.
4. For small organizations, January 1, 2018.

Recreational Trails and Beach Access Routes, General**Trails**

80.5 This Part applies to recreational trails, but does not apply to the following types of recreational trails:

1. Trails intended for cross-country skiing, mountain biking, snowmobiling and the use of off-road vehicles.
2. Trails that are not regularly maintained, such as wilderness trails including backcountry trails and portage routes.

Beach access routes

80.6 This Part applies to beach access routes, including permanent and temporary routes and temporary routes that are established through the use of manufactured goods, which can be removed for the winter months.

Consultation, recreational trails

80.7(1) Obligated organizations, other than small organizations, shall consult on the following before they develop new or redevelop existing recreational trails:

1. The slope of the trail.
2. The need for and location and design of,
 - i. rest areas,
 - ii. passing areas,

- iii. viewing areas, and
- iv. amenities on the trail.

(2) Obligated organizations, other than small organizations, shall consult on the matters referred to in subsection (1) in the following manner:

1. The Government of Ontario, the Legislative Assembly, designated public sector organizations, other than municipalities, and large organizations must consult with the public and persons with disabilities.
2. Municipalities must consult with their municipal accessibility advisory committees, where one has been established in accordance with subsection 29 (1) or (2) of the Act, the public and persons with disabilities.

Technical Requirements for Recreational Trails

Technical requirements for trails, general

80.8(1) Obligated organizations, other than small organizations, shall ensure that new and redeveloped recreational trails meet the following technical requirements:

1. A recreational trail must have a minimum clear width of 1,000 mm.
2. A recreational trail must have a clear height that provides a minimum head room clearance of 2,100 mm above the trail.
3. The surface of the recreational trail must be firm and stable.
4. Where a recreational trail has openings in its surface,
 - i. the openings must not allow passage of an object that has a diameter of more than 13 mm, and
 - ii. any elongated openings must be orientated approximately perpendicular to the direction of travel.
5. Where the trail is constructed adjacent to water, a recreational trail must be provided with edge protection that meets the following requirements:
 - i. The edge protection must constitute an elevated barrier that runs along the edge of the recreational trail and must prevent users of the trail from slipping over the edge.

- ii. The top of the edge protection must be at least 50 mm above the trail surface.
 - iii. The edge protection must be designed so as not to impede the drainage of the trail surface.
- 6. Despite paragraph 5, where there is a handrail of between 865 mm and 965 mm that runs along the edge of the recreational trail that is adjacent to water, edge protection does not have to be provided.
- 7. The entrance to the recreational trail must provide a clear opening of between 850 mm and 1,000 mm, whether the entrance is a gate, bollard or other entrance design.
- 8. A recreational trail must have at its start signage that provides the following information:
 - i. The length of the trail.
 - ii. The type of surface of which the trail is constructed.
 - iii. The average and the minimum trail width.
 - iv. The average running slope and maximum cross slope.
 - v. The location of amenities, where provided.

(2) The signage referred to in paragraph 8 of subsection (1) must have text that,

(a) is high colour-contrasted with its background in order to assist with visual recognition; and

(b) has the appearance of solid characters.

(3) Where other media is used to provide information about a recreational trail, such as websites or brochures, the media must provide the same information as listed in paragraph 8 of subsection (1).

Technical Requirements for Beach Access Routes

Technical requirements for beach access routes, general

80.9 Obligated organizations, other than small organizations, shall ensure that new and redeveloped beach access route designs meet the following technical requirements:

1. The beach access route must have a sufficiently clear width to permit people using mobility aids,
 - i. to access the land portion of a beach where recreation normally occurs, and
 - ii. to turn around.
2. A beach access route must have a clear height that provides a minimum head room clearance of 2,100 mm above the beach access route.
3. The surface of the beach access route must be firm and stable.
4. Where the surface area of the beach access route is constructed, that is where the surface area is not natural, the surface area must meet the following requirements:
 - i. It must have a 1:2 bevel at changes in level between 6 mm and 13 mm.
 - ii. The maximum cross slope of the beach access route must be no more than 1:50.
 - iii. It must have a running slope of between 1:10 and 1:12 at changes in level between 14 mm and 200 mm.
 - iv. It must have a ramp that meets the requirements of section 80.12 where there are changes in level greater than 200 mm.
 - v. Any openings in the surface of the beach access route must not allow passage of an object with a diameter of more than 13 mm.
 - vi. Any elongated openings in the beach access route, such as gratings, must be oriented approximately perpendicular to the direction of travel.
5. The maximum cross slope of the beach access route where the surface is not constructed must be the minimum slope required for drainage.
6. The maximum running slope of the beach access route is 1:10.

7. The entrance to the beach access route must provide a clear opening of between 850 mm and 1,000 mm, whether the entrance is a gate, bollard or other entrance design.

Technical Requirements Common to Recreational Trails and Beach Access Routes

Common technical requirements, general

80.10 Obligated organizations, other than small organizations, shall ensure that new and redeveloped recreational trails and beach access routes meet the technical requirements set out in this Part in respect of boardwalks and ramps.

Boardwalks

80.11 Where a recreational trail or beach access route is equipped with a boardwalk, the boardwalk must meet the following requirements:

1. The boardwalk must have a minimum clear width of 1,000 mm.
2. The boardwalk must have a minimum headroom clearance of 2,100 mm.
3. The boardwalk must be made of firm and stable surface material.
4. The boardwalk must not have any openings in the surface that allow the passage of an object with a diameter of more than 13 mm.
5. The boardwalk must include edge protection that is at least 50 mm in height.
6. If a boardwalk has running slopes that are steeper than 1:20, the running slopes must meet the requirements for ramps set out in section 80.12.

Ramps

80.12 Where a recreational trail or beach access route is equipped with ramps, the ramps must meet the following requirements:

1. Ramps must have a minimum clear width of 900 mm.

2. Ramps must have a minimum headroom clearance of 2,100 mm.
3. Ramps must be made of firm and stable surface material.
4. Ramps must have a maximum running slope of no more than 1:10.
5. Ramps must not have any openings in the surface that allow the passage of an object with a diameter of more than 13 mm.
6. Ramps must be equipped with handrails on both sides of the ramp and the handrails must,
 - i. be continuously graspable along their entire length and have circular cross-section with an outside diameter not less than 30 mm and not more than 40 mm, or any non-circular shape with a graspable portion that has a perimeter not less than 100 mm and not more than 155 mm and whose largest cross-sectional dimension is not more than 57 mm,
 - ii. be not less than 865 mm and not more than 965 mm high, measured vertically from the surface of the ramp, except that handrails not meeting these requirements are permitted if they are installed in addition to the required handrail,
 - iii. be terminated in a manner that will not obstruct pedestrian travel or create a hazard,
 - iv. extend horizontally not less than 300 mm beyond the top and bottom of the ramp, and
 - v. be provided with a clearance of not less than 50 mm between the handrail and any wall to which it is attached.
7. Where ramps are more than 2,200 mm in width, one or more intermediate handrails which are continuous between landings shall be provided and located so that there is no more than 1,650 mm between handrails; the handrails must meet the requirements set out in paragraph 6.
8. Ramps must have a wall or guard on both sides and where a guard is provided, it must,

- i. be not less than 1,070 mm measured vertically to the top of the guard from the ramp surface, and
- ii. be designed so that no member, attachment or opening located between 140 mm and 900 mm above the ramp surface being protected by the guard will facilitate climbing.

9. Ramps must have edge protection that is provided,

- i. with a curb at least 50 mm high on any side of the ramp where no solid enclosure or solid guard is provided, and
- ii. with railings or other barriers that extend to within 50 mm of the finished ramp surface.

10. Ramps must be provided with landings that meet the following requirements:

- i. Landings must be provided,
 - A. at the top and bottom of the ramp,
 - B. where there is an abrupt change in the direction of the ramp, and
 - C. at horizontal intervals not greater than nine metres apart.
- ii. Landings must be a minimum of 1,670 mm by 1,670 mm at the top and bottom of the ramp and where there is an abrupt change in direction of the ramp.
- iii. Landings must be a minimum of 1,670 mm in length and at least the same width of the ramp for an in-line ramp.
- iv. Landings must have a cross slope that is not steeper than 1:50.

Exceptions to the Requirements for Recreational Trails and Beach Access Routes

Exceptions, limitations

80.13 Where an exception is provided to a requirement that applies to a recreational trail or a beach access route, the exception applies solely,

- (a) to the particular requirement for which the exception is allowed and not to any other requirement that applies to the recreational trail or beach access route; and

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- (b) to the portion of the recreational trail or beach access route for which it is claimed and not to the recreational trail or beach access route in its entirety.

Exceptions, general

80.14 Exceptions to the requirements that apply to recreational trails and beach access routes are permitted where obligated organizations, other than small organizations, can demonstrate one or more of the following:

1. The requirements or some of them would erode the heritage attributes, as defined under the *Ontario Heritage Act*, of a property,
 - i. listed in a municipal register as being of cultural heritage under section 27 of that Act,
 - ii. designated by a municipality as being a property of cultural heritage value or interest under section 29 of that Act,
 - iii. included in a heritage conservation district designated by a municipality under section 41 of that Act,
 - iv. designated by the Minister of Culture under section 34.5 of that Act as a property of cultural heritage value or interest of provincial significance, or
 - v. designated as having national historic significance by the Minister of the Environment for Canada on the advice of the Historic Sites and Monuments Board of Canada.
2. The requirements or some of them would affect natural habitats for extirpated, endangered or threatened species as classified under the *Endangered Species Act, 2007*.
3. It is not practicable to comply with the requirements or some of them because existing physical or site constraints prohibit modification or addition of elements, spaces or features, such as where surrounding rocks bordering the recreational trail or beach access route impede achieving the required clear width or where the clear height of the recreational trail or beach access route requirements would result in permanently damaging vegetation growth.

Outdoor Public Use Eating Areas

Outdoor public use eating areas, application

80.15 The requirements in section 80.23 apply to outdoor public use eating areas that consist of tables that are found in public areas, such as in public parks, on hospital grounds and on university campuses.

Outdoor public use eating areas, general requirements

80.16 Obligated organizations, other than small organizations, shall ensure that new and redeveloped outdoor public use eating areas meet the following requirements:

1. A minimum of 20 per cent of the tables that are provided must be accessible to people using mobility aids by having knee and toe clearance underneath the table; in no case, shall there be fewer than one table in an outdoor public use eating area that meets this requirement.
2. The ground surface leading to and under tables that are accessible to people using mobility aids must be level, firm and stable.
3. Tables that are accessible to people using mobility aids must have clear ground space around them that allows for a forward approach to the tables.

Outdoor Play Spaces

Outdoor play spaces, application

80.17 This Part applies to outdoor play spaces that consist of an area that may contain play equipment, such as swings, or features such as logs, rocks, sand or water where the equipment or features are designed to provide play opportunities and experiences for children and caregivers.

Outdoor play spaces, accessibility in design

80.18 Obligated organizations, other than small organizations, shall incorporate accessibility features for children and caregivers with various disabilities into the design of outdoor play spaces when developing new or redeveloping existing play spaces.

Outdoor play spaces, consultation requirements

80.19 When developing new or redeveloping existing outdoor play spaces, obligated organizations, other than small organizations, shall consult on the

100

needs of children and caregivers with disabilities and shall do so in the following manner:

1. The Government of Ontario, the Legislative Assembly, designated public sector organizations, other than municipalities, and large organizations must consult with the public and persons with disabilities.
2. Municipalities must consult with their municipal accessibility advisory committees, where one has been established in accordance with subsection 29 (1) or (2) of the Act, the public and persons with disabilities.

Exterior Paths of Travel

Exterior paths of travel, application

80.20 (1) This Part applies to exterior paths of travel that are outdoor sidewalks or walkways designed for pedestrian travel that serve a functional purpose and are not intended to provide a recreational experience.

(2) This Part does not apply to barrier free paths of travel regulated under Ontario Regulation 350/06 (Building Code) made under the *Building Code Act, 1992*.

Exterior paths of travel, general obligation

80.21 Obligated organizations, other than small organizations, shall ensure that new and redeveloped exterior paths of travel meet the requirements set out in this Part.

Exterior paths of travel, technical requirements

80.22 When developing new or redeveloping existing exterior paths of travel obligated organizations, other than small organizations, shall ensure that new and redeveloped exterior paths of travel meet the following requirements:

1. The surface must be firm and stable.
2. The surface must be slip resistant.
3. The exterior path must have a clear width of 1,500 mm, but this clear width can be reduced to 1,200 mm where the exterior path connects with a curb ramp.
4. Where the head room clearance is less than 2,100 mm over a portion of the exterior path, a rail or other barrier with a leading

edge that is cane detectable must be provided around the object that is obstructing the head room clearance.

5. The maximum running slope of the exterior path must be no more than 1:20, but where the exterior path is a sidewalk, it can have a slope of greater than 1:20 but it cannot be steeper than the slope of the adjacent roadway.
6. The maximum cross slope must be no greater than 1:50.
7. Where there are changes in level, the exterior path must,
 - i. include a maximum bevel of 1:2, where the change is between 6 mm and 13 mm,
 - ii. include a 1:8 to a 1:10 slope, where the change is between 14 mm and 74 mm,
 - iii. include a 1:10 to a 1:12 slope, where the change is between 75 mm and 200 mm, and
 - iv. include a ramp that meets the requirements of section 80.23, where the change is greater than 200 mm.
8. Gates, bollards and other entrance designs must provide a minimum clear opening of 850 mm.
9. Where an exterior path has openings in its surface,
 - i. the openings must not allow passage of an object that has a diameter of more than 13 mm, and
 - ii. any elongated openings, such as a grating, must be oriented approximately perpendicular to the direction of travel.

Exterior paths of travel, ramps

80.23(1) Where exterior paths of travel are equipped with ramps, the ramps must meet the following requirements:

1. Ramps must be made of firm and stable material.

2. Ramps must have a slip-resistant surface.
3. Ramps must have a minimum clear width of 900 mm.
4. Ramps must have a maximum running slope of no more than 1:15.
5. Landings must be provided,
 - i. at the top and bottom of a ramp,
 - ii. where there is an abrupt change in direction on the ramp, and
 - iii. at horizontal intervals not greater than nine metres apart.
6. Landings must meet the following requirements:
 - i. Landings must be a minimum of 1,670 mm by 1,670 mm at the top and bottom of the ramp and where there is an abrupt change in direction on the ramp.
 - ii. Landings must be a minimum of 1,670 mm in length and at least the same width of the ramp for an in-line ramp.
 - iii. Landings must have a cross slope that is not steeper than 1:50.
7. Handrails must be included on both sides of the ramp and must,
 - i. be continuously graspable along their entire length and have circular cross-section with an outside diameter not less than 30 mm and not more than 40 mm, or any non-circular shape with a graspable portion that has a perimeter not less than 100 mm and not more than 155 mm and whose largest cross-sectional dimension is not more than 57 mm,
 - ii. be not less than 865 mm and not more than 965 mm high, measured vertically from the surface of the ramp, except that handrails not meeting these requirements are permitted provided they are installed in addition to the required handrail,
 - iii. be terminated in a manner that will not obstruct pedestrian travel or create a hazard,

- iv. extend horizontally not less than 300 mm beyond the top and bottom of the ramp,
 - v. be provided with a clearance of not less than 50 mm between the handrail and any wall to which it is attached, and
 - vi. be designed and constructed such that handrails and their supports will withstand the loading values obtained from the non-concurrent application of a concentrated load not less than 0.9 kN applied at any point and in any direction for all handrails and a uniform load not less than 0.7 kN/metre applied in any direction to the handrail.
8. Where ramps are more than 2,200 mm in width, one or more intermediate handrails which are continuous between landings shall be provided and located so that there is no more than 1,650 mm between handrails; the handrails must meet the requirements set out in paragraph 7.
9. Ramps must have a wall or guard on both sides and where a guard is provided, it must,
- i. be not less than 1,070 mm measured vertically to the top of the guard from the ramp surface, and
 - ii. be designed so that no member, attachment or opening located between 140 mm and 900 mm above the ramp surface being protected by the guard will facilitate climbing.
10. Ramps must have edge protection that is provided,
- i. with a curb at least 50 mm high on any side of the ramp where no solid enclosure or solid guard is provided, and
 - ii. with railings or other barriers that extend to within 50 mm of the finished ramp surface.

(2) In this section,

“kN” means kilonewtons.

Exterior paths of travel, stairs

80.24 Where stairs are provided on exterior paths of travel, they must meet the following requirements:

1. Stairs must have uniform risers and runs in any one flight.
2. The rise between successive treads must be between 125 mm and 180 mm.
3. The run between successive steps must be between 280 mm and 355 mm.
4. The stairs must have closed risers.
5. The maximum nosing projection on a tread must be no more than 38 mm, with no abrupt undersides. That is, the undersides should be bevelled for example to avoid an individual from tripping.
6. Stairs must have high colour contrast markings that extend the full tread width of the leading edge of each step.
7. Stairs must be equipped with tactile walking surface indicators that are built in or applied to the walking surface and that warn individuals who are visibly impaired of hazards, such as a change in elevation. The tactile walking surfaces must,
 - i. be located at the top of all flights of stairs, and
 - ii. extend the full tread width to a minimum depth of 610 mm commencing one tread depth from the edge of the top step.
8. Handrails must be included on both sides of stairs and must satisfy the requirements set out in paragraph 7 of subsection 80.23 (1).
9. A guard must be provided that is not less than 920 mm, measured vertically to the top of the guard from a line drawn through the outside edges of the stair nosings and 1,070 mm around the landings, is required on each side of a stairway where the difference in elevation between ground level and the top step is more than 600 mm but, where there is a wall, a guard is not required on that side.
10. Where stairs are more than 2,200 mm in width, one or more intermediate handrails that are continuous between landings must be provided and located so there is no more than 1,650 mm

between handrails. The handrails must satisfy the requirements set out in paragraph 7 of subsection 80.23 (1).

Exterior paths of travel, curb ramps

80.25(1) Where curb ramps are provided on exterior paths of travel, they must align with the direction of travel and meet the following requirements:

1. Curb ramps must have a minimum clear width of 1,200 mm, exclusive of any flared sides.
2. The running slope of curb ramps must,
 - i. be 1:8 to 1:10, where elevation is less than 75 mm, and
 - ii. be 1:10 to 1:12, where elevation is greater than 75 mm and less than 200 mm.
3. The maximum cross slope of curb ramps must be no more than 1:50.
4. The maximum slope on the flared side of a curb ramp must be no more than 1:10.
5. Where curb ramps are provided at pedestrian crossings, they must have tactile walking surface indicators that,
 - i. are located at the bottom of the curb ramp,
 - ii. are set back between 150 mm and 200 mm from the curb edge,
 - iii. extend the full width of the curb ramp, and
 - iv. are a minimum of 610 mm in depth.

(2) For the purposes of this section, curb ramps are ramps that are cut through a curb or that are built up to a curb.

Exterior paths of travel, depressed curbs

80.26(1) Where depressed curbs are provided on exterior paths of travel, they must meet the following requirements:

1. Depressed curbs must have a maximum running slope of 1:20.

2. Depressed curbs must be aligned with the direction of travel.
3. Where depressed curbs are provided at pedestrian crossings, they must have tactile walking surface indicators that,
 - i. are located at the bottom portion of the depressed curb that is flush with the roadway,
 - ii. are set back between 150 mm and 200 mm from the curb edge, and
 - iii. are a minimum of 610 mm in depth.

(2) For the purposes of this section, depressed curbs are seamless gradual slopes at transitions between sidewalks and walkways and highways, and are usually found at intersections.

Exterior paths of travel, accessible pedestrian signals

80.27(1) Where new pedestrian signals are being installed at pedestrian street crossings or existing pedestrian signals are being replaced, they must be pushbutton-integrated accessible pedestrian signals.

(2) Pushbutton-integrated accessible pedestrian signals must meet the following requirements:

1. They must have a locator tone that is distinct from a walk indicator tone.
2. They must be installed within 1,500 mm of the edge of the curb.
3. They must be mounted at a maximum of 1,100 mm above ground level.
4. They must have tactile arrows that align with the direction of crossing.
5. They must include both audible and vibro-tactile walk indicators.

(3) Where two pushbutton assemblies are installed on the same corner, they must be a minimum of 3,000 mm apart.

(4) Where the requirements in subsection (3) cannot be met because of site constraints or existing infrastructure, two pushbutton assemblies can be installed on a single post, and when this occurs, a verbal announcement must clearly state which crossing is active.

Exterior paths of travel, rest areas

80.28 When developing new or redeveloping exterior paths of travel, obligated organizations, other than small organizations, shall consult on the design and placement of rest areas along the path of travel and shall do so in the following manner:

1. The Government of Ontario, the Legislative Assembly, designated public sector organizations, other than municipalities, and large organizations must consult with the public and persons with disabilities.
2. Municipalities must consult with their municipal accessibility advisory committees, where one has been established in accordance with subsection 29 (1) or (2) of the Act, the public and persons with disabilities.

Exceptions, limitations

80.29 Where an exception is provided to a requirement for an exterior path of travel, the exception applies solely,

- (a) to the particular requirement for which the exception is allowed and not to any other requirement that applies to the exterior path; and
- (b) to the portion of the exterior path for which it is claimed and not to the exterior path in its entirety.

Exceptions, general

80.30 Exceptions to the requirements that apply to exterior paths of travel are permitted where obligated organizations, other than small organizations, can demonstrate one or more of the following:

1. It is not practicable to comply with the requirements or some of them because existing physical or site constraints prohibit modification or addition of elements, spaces or features, such as where increasing the width of the exterior path would narrow the width of the adjacent highway or locating an accessible pedestrian signal poles within 1,500 mm of curb edge is not feasible because of existing underground utilities.
2. The requirements of this Part or some of them would erode the heritage attributes, as defined under the *Ontario Heritage Act*, of a property,

- i. listed in a municipal register as being of cultural heritage under section 27 of that Act,
- ii. designated by a municipality as being a property of cultural heritage value or interest under section 29 of that Act,
- iii. included in a heritage conservation district designated by a municipality under section 41 of that Act,
- iv. designated by the Minister of Culture under section 34.5 of that Act as a property of cultural heritage value or interest of provincial significance, or
- v. designated as having national historic significance by the Minister of the Environment for Canada on the advice of the Historic Sites and Monuments Board of Canada.

Accessible Parking

Application

80.31 All obligated organizations, including small organizations, shall ensure that all new and redeveloped off-street parking facilities meet the requirements set out in this Part.

Exception

80.32(1) The requirements in respect of off-street parking facilities do not apply to off-street parking facilities that are used exclusively for one of the following:

- 1. Parking for employees.
- 2. Parking for buses.
- 3. Parking for delivery vehicles.
- 4. Parking for law enforcement vehicles.
- 5. Parking for medical transportation vehicles, such as ambulances.
- 6. Parking used as a parking lot for impounded vehicles.

(2) The requirements in respect of off-street parking facilities do not apply to those off-street parking facilities that are not located on a barrier-free path of travel, regulated under Ontario Regulation 350/06 (Building Code) made under

the *Building Code Act, 1992* where obligated organizations have multiple off-street parking facilities on a single site that serve a building or facility.

Types of accessible parking spaces

80.33 Off-street parking facilities must provide the following two types of accessible parking spaces:

1. Type A, a wider parking space which has a minimum width of 3,400 mm and signage that identifies the space as "van accessible".
2. Type B, a standard parking space which has a minimum width of 2,400 mm.

Access aisles

80.34(1) Access aisles is the space between parking spaces that allows people with disabilities to transfer to and from vehicles, must be provided for all accessible parking spaces in off-street parking facilities.

(2) Access aisles may be shared by two accessible parking spaces in an off-street parking facility and must meet the following requirements:

1. They must have a minimum width of 1,500 mm.
2. They must extend the full length of the parking space.
3. They must be marked with high colour contrast diagonal lines, which discourages parking in them.

Minimum number and type of accessible parking spaces

80.35(1) Off-street parking facilities must have a minimum number and type of accessible parking spaces, in accordance with the following requirements:

1. One accessible parking space, which meets the requirements of a Type A parking space, where there are 25 parking spaces or fewer.
2. Four per cent of the total number of parking spaces must be accessible parking spaces where there are between 26 and 500 parking spaces in accordance with the following ratio, rounding up to the nearest whole number:

- i. Where an even number of accessible parking spaces are provided in accordance with the requirements of this paragraph, an equal number of parking spaces that meet the requirements of a Type A parking space and a Type B parking space must be provided.
 - ii. Where an odd number of accessible parking spaces are provided in accordance with the requirements of this paragraph, the number of parking spaces must be divided equally between parking spaces that meet the requirements of a Type A parking space and a Type B parking space, but the additional parking space, the odd-numbered space, must be a Type B parking space.
- 3. Twenty accessible parking spaces, and an additional two per cent of parking spaces for spaces in addition to 500, must be accessible parking spaces where more than 500 parking spaces are provided in accordance to the following ratio, rounded up to the nearest whole number:
 - i. Where an even number of accessible parking spaces are provided in accordance with the requirements of this paragraph, an equal number of parking spaces that meet the requirements of a Type A parking space and a Type B parking space must be provided.
 - ii. Where an odd number of accessible parking spaces are provided in accordance with the requirements of this paragraph, the number of parking spaces must be divided equally between parking spaces that meet the requirements of a Type A parking space and a Type B parking space, but the additional parking space, the odd-numbered space, must be a Type B parking space.
- (2) If an obligated organization provides more than one off-street parking facility at a site, the obligated organization must calculate the number and type of accessible parking spaces according to the number and type of parking spaces required for each off-street parking facility.
- (3) In determining the location of accessible parking spaces that must be provided where there is more than one off-street parking facility at a site, an obligated organization may distribute them among the off-street parking facilities in a manner that provides substantially equivalent or greater accessibility in terms of distance from an accessible entrance or user convenience.

(4) For the purposes of subsection (3), the following factors may be considered in determining user convenience:

1. Protection from the weather.
2. Security.
3. Lighting.
4. Comparative maintenance.

Exception

80.36(1) An exception to the minimum number of accessible spaces required is permitted where obligated organizations can demonstrate that it is not practicable to comply with the requirement because existing physical or site constraints prevent it from meeting the required ratio, such as where the minimum width for accessible parking spaces or access aisles cannot be met because of existing pay and display parking meters, surrounding curb edges, walkways, landscaping or the need to maintain a minimum drive aisle width.

(2) Where an obligated organization claims an exception to the minimum number of accessible spaces, it must provide as close to as many accessible parking spaces, that meet the requirements of this Part, as would otherwise be required under subsection 80.35 (1) or (2), as the case may be, that can be accommodated by the existing site and,

- (a) where that number is an even number, the number of parking spaces must be divided equally between parking spaces that meet the requirements of a Type A parking space and a Type B parking space; and
- (b) where that number is an odd number, the number of parking spaces must be divided equally between parking spaces that meet the requirements of a Type A parking space and a Type B parking space, but the additional parking space, the odd-numbered space, must be a Type B parking space.

On-street parking spaces

80.37(1) Where a designated public sector organization, other than a municipality, develops new or redevelops existing on-street parking spaces, it must consult on the need, location and design of accessible on-street parking spaces with the public and persons with disabilities.

- (2) Where a municipality develops new or redevelops existing on-street parking spaces, it must consult on the need, location and design of accessible on-street parking spaces and it must consult with its municipal accessibility advisory committee, where one has been established in accordance with subsection 29 (1) or (2) of the Act, the public and persons with disabilities.

- (3) In this section and despite section 2,

“designated public sector organization” means every municipality and every person or organization described in Schedule 1 to this Regulation, but not every person or organization listed in Column 1 of Table 1 of Ontario Regulation 146/10 (Public Bodies and Commission Public Bodies — Definitions) made under the *Public Service of Ontario Act, 2006*.

Obtaining Services

Application

80.38(1) All obligated organizations, including small organizations, shall ensure that the following meet the requirements set out in this Part:

1. All new means of obtaining services in respect of service counters and fixed queuing guides.
 2. All new and redeveloped means of obtaining services in respect of waiting areas.
- (2) For the purposes of this Part, requirements for obtaining services in respect of service counters, fixed queuing guides and waiting areas apply whether the services are obtained in buildings or out-of-doors.
- (3) Where there is a conflict between the requirements set out in this Part and the accessibility standards set out in Ontario Regulation 429/07 (Accessibility Standards for Customer Service) made under the Act, the requirement or standard that provides the greater accessibility for people with disabilities prevails.

Service counters

80.39(1) When installing new service counters, the following requirements must be met:

1. There must be at a minimum one service counter that accommodates a mobility aid for each type of service provided and the accessible service counter must be clearly identified with signage, where there are multiple queuing lines and service

counters.

2. Each service counter must accommodate a mobility aid, where a single queuing line serves multiple counters.

(2) The service counter that accommodates mobility aids must meet the following requirements:

1. The countertop height must be such that it is usable by a person seated in a mobility aid.
2. There must be sufficient knee clearance for a person seated in a mobility aid, where a forward approach to the counter is required.
3. The floor space in front of the counter must be sufficiently clear so as to accommodate a mobility aid.

Fixed queuing guides

80.40 When installing new fixed queuing guides, the following requirements must be met:

1. The fixed queuing guides must have sufficient width to allow for the passage of mobility aids.
2. The fixed queuing guides must have sufficiently clear floor area to permit mobility aids to turn where queuing lines change direction.
3. The fixed queuing guides must be cane detectable by persons who are blind or who have low vision.

Waiting areas

80.41 (1) When providing a new or redeveloping an existing waiting area, where the seating is fixed to the floor, three per cent of the new seating must be accessible, but in no case shall there be fewer than one accessible seating space.

(2) For the purposes of this section, accessible seating is not a seat but a space in the seating area where an individual in a mobility aid can wait.

Maintenance

Maintenance of accessible elements

80.42 Obligated organizations, other than small organizations, shall ensure that their multi-year accessibility plans include the following:

1. Procedures for preventative and emergency maintenance of the accessible elements in public spaces as required under this Part.
2. Procedures for dealing with temporary disruptions when accessible elements required under this Part are not in working order.

13. The Regulation is amended by adding the following section:

Accessibility reports

86.1(1) Subject to subsection 33 (3) of the Act, organizations shall file an accessibility report with a director according to the following schedule:

1. Annually, in the case of the Government of Ontario and the Legislative Assembly.
2. Every two years, in the case of designated public sector organizations.
3. Every three years, in the case of large organizations.

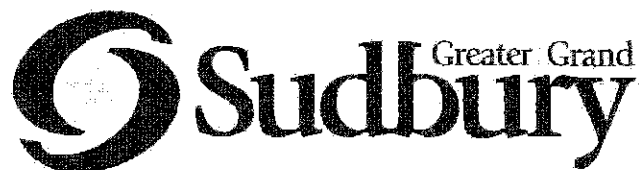
(2) The reporting schedule referred to in subsection (1) begins to apply as of January 1, 2013 with the first report being due,

- (a) as of December 31, 2013, in the case of the Government of Ontario and the Legislative Assembly;
- (b) as of December 31, 2013, in the case of designated public sector organizations; and
- (c) as of December 31, 2014, in the case of large organizations.

Commencement

14. This Regulation comes into force on the later of January 1, 2013 and the day it is filed.

City of Greater Sudbury
100 Adelaide Street West



August 24, 2012

VIA EMAIL

Accessibility Advisory
Committee

SEP 10 2012

PO BOX 5000 STN A
200 BRADY STREET
SUDBURY ON P3A 5P3

Ontario Network of Accessibility
Professionals

CP 5000 SUCCA
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Dear Sirs & Mmes.:

Re: Creating an Accessible Ontario

705.671.2489

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The following resolution #CC2012-293 was passed by Council of the City of Greater Sudbury on August 14, 2012:

WHEREAS the Province of Ontario is responsible for Accessibility and has enacted two pieces of legislation, the *Ontarians with Disabilities Act, 2001* and the *Accessibility for Ontarians with Disabilities Act, 2005* as well as Regulations for the Accessibility Standards for Customer Services and the Integrated Accessibility Standards all of which are designed to benefit all Ontarians by creating an accessible province by 2025;

AND WHEREAS the City of Greater Sudbury has demonstrated its commitment to enhancing accessibility in municipal programs, municipal facilities and municipal services by the adoption of a Policy on Universal Access (Council Resolution 2003-523) and reinforced that commitment by way of amendments to the Citizen Service Policy which reflect that 'The City of Sudbury respects the independence, dignity, integration, and equality of opportunity of all citizens' (Council Resolution 2009-216);

AND WHEREAS the City of Greater Sudbury recognizes that significant financial resources are required in both the public and private sectors in order to remove barriers and increase access in communities across Ontario;

NOW THEREFORE BE IT RESOLVED that the Council of the City of Greater Sudbury request that the Province of Ontario reinforce its commitment to creating an accessible Ontario for all citizens by removing or reducing financial barriers to accessibility by creating specific funding programs and grant opportunities in support of accessibility;

Page 2

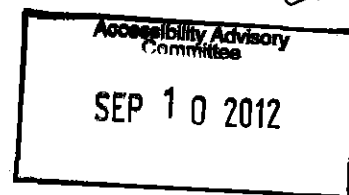
AND THAT copies of this resolution be sent to the Association of Municipalities of Ontario, the Ontario Network of Accessibility Professionals, the Honourable Rick Bartolucci, MPP for Sudbury, France Gelinas, MPP for Nickel Belt, the Honourable John Milloy, Minister of Community and Social Services and Government House Leader and the Honourable Dwight Duncan, Minister of Finance.

Yours truly,

A handwritten signature in cursive script, appearing to read 'Brigitte Sobush'.

Brigitte Sobush
Deputy City Clerk

cc: Councillor Joscelyne Landry-Altmann
Councillor Claude Berthiaume



AAC Process Meeting – Monday, July 23, 2012

What did we hope to achieve?

- A list of City Services
- The process of raising an issue at an AAC meeting
- A refreshed orientation/ orientation package
- Subcommittees – revisit, re-evaluate, subcommittees to provide a verbal report at AAC meetings
- Unity with AAC and subcommittees
- Our history and where do we need to go
- To learn how a policy is created
- Revisit our current work plan
- Structure – what we should be doing, our focus

The role of the Accessibility Advisory Committee

- To provide advice
- To review policies, by-laws, programs, facilities, etc. with respect to accessibility
- Ensure we are following the City's Accessibility Plan
- Subcommittees – are they necessary? Should some be collapsed?
- Members would like to be more active
- Agenda creation / input
- "Round table" updates from Members

The Role of the Chair

- To provide leadership to the committee
- To submit agenda items
- Chairs meetings following appropriate committee guidelines
- Keeps the AAC focused
- *Ex-officio* on subcommittees
- Liaises with Accessibility Coordinator and Legislative Coordinator
- Ensure there is fair opportunity for members, staff and guests to speak
- To ensure all present raise their hand if they wish to speak and state their name aloud

The Role of the Vice-chair

- To replace the Chair if he/she is not available to attend the meeting

The Role of the Citizen Members

- To provide reference with respect to the ODA, AODA
- To read agendas and minutes prior to the AAC meeting
- To contribute their opinions, ideas and expertise
- To advice Council
- To review City facility site plans
- To advocate for persons with disabilities
- Encouraged to attend meetings, events, etc. to represent the AAC
- Access the City web site to keep up to date

The Role of the Accessibility Coordinator

- To act as Departmental Lead with respect to accessibility in the City of Mississauga
- To create the Accessibility Plan

- To advise staff on accessibility issues
- To ensure compliance of standards
- To support the AAC
- To share information with staff and AAC Members

The Role of the Legislative Coordinator

- To set meeting dates and times
- Coordinates with other Legislative Coordinators when absent
- Sets the agenda with the Accessibility Coordinator
- Takes minutes and prepares a report to General Committee
- Coordinates application for membership
- Maintains the contact list
- Writes correspondence with respect to the AAC meetings

Agenda Items

- There is a call for agenda items to the Accessibility Coordinator and Members
- Agendas are distributed one week prior to the meeting
- A need to revisit the Pending Work Plan Items document
- The agenda is the “point of information”

Meetings: Where are we now? What do we do well? What can we improve?

- Excellent attendance by members
- Setting an accessibility tone
- Ensuring inclusion for ALL
- Advocate – be a voice for others
- Time management
- Need to provide a Speaker’s List
- Need to remember to name yourself aloud

12c

- Would like to see presentations from Divisions
- Would like a round of introductions of staff working group

Next Steps

- Karen to summarize meeting information and share with Members – complete
- Diana and Karen to update the Accessibility Advisory Committee Resource Manual
- AAC Members are encouraged to participate in other committees of interest
- Provide a Speaker's List at AAC meetings
- Discuss the Process Meeting at the September AAC meeting