

**REQUEST FOR PRE-QUALIFICATION FOR ARTISTS**  
**Procurement No. FA.49.879-12**

**PUBLIC ART FOR ERINDALE GO STATION**

**Closing Date: Thursday, December 20<sup>th</sup>, 2012, 4:00 p.m. local time**

The City of Mississauga and GO Transit, a Division of Metrolinx, are pleased to invite Artists or Artist teams to submit credentials for consideration in the award of a commission to develop a high-quality public artwork for Erindale GO Station in Mississauga. The artwork should be environmentally sustainable, engaging to GO users and at the same time encourage the larger community to visit the site. Themes may incorporate, but are not limited to, the environment, transportation, mobility, rhythm, movement and/or exemplify the rich history of the Erindale area. This is an open call to all professional Artists and Artist teams based in Ontario with experience in creating site-responsive public art projects.

**BUDGET:**

The total budget for all expenses related to this project is **\$80,000**. Related expenses include: Artist fees, design and fabrication, technical consultation including engineering approval or permits (if required), delivery to the site, installation, travel, attendance and presentations at City meetings, insurance, maintenance plan, taxes and all other related costs. Budget for the preparation of the site shall not be borne by the Artist.

**SELECTION PROCESS:**

A two stage competition is proposed.

*Stage 1: Request for Pre-Qualification*

The City of Mississauga and GO Transit will review all submissions of credentials. Artists will then be short-listed based on relevant professional credentials including demonstrated public art experience as referred to in the Artist Background below.

*Stage 2: Request for Proposal*

The Art Committee (comprised of knowledgeable members of the arts community and representation from the project team) will review the short-list and invite a maximum of three Artists or Artist teams to respond to a Request for Proposal. Artists will be asked to include concept drawings and an Artist statement, in order to be further considered in the selection process. An honorarium of \$1,000 will be paid to each of the three respondents who made the short-list. At the final stage of the selection process, the Art Committee will review the proposals and will recommend an Artist or Artist team for the award of the commission.

The City and GO reserve the right to select and retain the Artist deemed most appropriate for the project at their sole discretion.

**ARTIST BACKGROUND:**

Artist(s) must demonstrate at least one of the following:

- Have an artistic method that lends itself to working in context with the location, responding to the physical site, community and/or other elements of a place; AND/OR
- Have an art practice with one or more of the following themes: transportation, movement, mobility, rhythm, history, or environment.

## **SUBMISSION REQUIREMENTS:**

Prospective artists must ensure that all information provided is correct. Artists shall submit the following material by email as PDF or Word files in letter-sized format:

1. *Artist's CV:* highlight relevant experience on projects similar to this project.
2. *Brief explanation* of what attracted the Artist(s) to this particular project.
3. *Samples of previous work:* 5 – 10 digital images (digital files no larger than 10MB total) of relevant work. Include the following information for each image: Artist name, completion date, location, dimensions, materials and budget.
4. *References:* please include contact name, title, organization, telephone number and email address for three (3) references for work performed of a similar nature, size, budget, scope and/or relevance.

Do not submit proposals at this time. Proposals will not be forwarded to the jury.

## **SUBMIT CREDENTIALS BY EMAIL TO:**

Yvonne Koscielak  
*Public Art Coordinator*  
Culture Division, City of Mississauga  
Email: [yvonne.koscielak@mississauga.ca](mailto:yvonne.koscielak@mississauga.ca)

## **SCHEDULE:**

The schedule below is provided as a guideline and is subject to change.

Deadline for RFP-Q submissions (Stage 1):	December 20, 2012
Issue RFP (Stage 2):	January 7, 2013
Deadline for RFP Questions:	February 11, 2013
Deadline for RFP submissions:	February 18, 2013
Final Artist Selected:	March 2013
Project Completion:	September 2013

The City of Mississauga and GO Transit, a Division of Metrolinx, thank all respondents for their submissions but regret that only short-listed proponents will be contacted. Submissions will not be returned. Beyond formal notification to Finalists, the City and GO will not enter into any correspondence regarding the decision.

## **RESERVED RIGHTS OF THE CITY OF MISSISSAUGA and GO TRANSIT, A DIVISION OF METROLINX**

The City and GO, at their sole discretion, reserve the following rights:

- To request clarifications or additional information, as deemed necessary to evaluate submissions
- To determine the suitability of the submission and capability of the prospective Artist(s)
- To select the Artist(s) that is deemed most appropriate for the project
- To make no selection or to cancel this process at any time
- To issue public announcements regarding the competition

This document and any submissions in response to it by prospective Artist(s) do not create any binding obligations on the City, GO, the prospective Artist(s), or any other party.