

City of Mississauga
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15 Fairview Road West
MISSISSAUGA ON
L5B 1K7

Tel: 905-615-3777
FAX: 905-615-3773
www.mississauga.ca

Fire Prevention
300 City Centre Drive
MISSISSAUGA ON
L5B 3C1
Tel: 905-896-5908
FAX: 905-896-5498



TO: PROPERTY OWNERS

Re: Emergency Key Security Boxes

Mississauga Fire & Emergency Services has received numerous offers to have keys for various properties in the City. With the number of occupancies in Mississauga, it would be impossible for the Fire & Emergency Services to keep track of these keys. Therefore, the Fire & Emergency Services has always had a policy of not accepting keys.

Since the Ontario Building Code and Ontario Fire Code require that property owners provide keys for fire safety systems in many buildings, the property owners have been faced with a problem. Many people are using break glass key boxes which are easily broken into by vandals and the keys are stolen.

Recognizing this problem, the Mississauga Fire & Emergency Services has adopted a program utilizing emergency key security boxes. These boxes are installed at the main entrance, or other acceptable locations, and contain the keys needed by the Fire & Emergency Services during an emergency.

In order to control the use of these boxes, the Fire & Emergency Services has established the following rules regarding their installation:

1. Only Fire Department key boxes of Type "B" all steel construction supplied by Gunnebo Canada Inc, will be accepted.
2. The property owner must contact Gunnebo Canada Inc., 9 Van Der Graaf Court, Brampton, Ontario, L6T 5E5, Telephone number 905-595-4140.
3. The key box must be mounted at the front entrance or vestibule of the building. The fire fighters must not have to pass through a lockable door to get to the key box. Alternate locations may be acceptable when in the best interest of the property owner and the Fire & Emergency Services.
4. The key box must be mounted 1.5 meters to 1.8 meters above the floor. If it is flush mounted, it must be securely cemented in the wall. If it is surface mounted, it must be "bolted through the wall", (lag screws will not be accepted).
5. The keys placed in the key box will be for Fire & Emergency Services use only. The keys must include a front door and keys for fire protection equipment such as fire alarm systems, sprinkler systems, voice communication equipment and elevators. **Master keys** for building suites will not be accepted.

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6. All keys must be properly identified with large metal tags.
7. The property owner must contact the Fire & Emergency Services, Fire Prevention division at 905-896-5908 to confirm the acceptability of his proposed location before installing the key box. After the installation is completed, the Fire & Emergency Services is to be notified. A Fire Inspector will bring the key to the building. If the key box is installed properly and the appropriate keys are provided and properly tagged, the Fire Inspector will place the keys in the key box and install the locked door.
8. The box can only be opened by the Fire & Emergency Services with a special key which only Mississauga Fire & Emergency Services has. Therefore, the Fire & Emergency Services must be notified whenever the keys require changing.
9. The Fire Fighting Division of the Fire & Emergency Services will be notified of the location when an emergency key security box is installed.

The installation of these key boxes is presently a voluntary process. However, in those buildings that must provide keys for the Fire & Emergency Services, these boxes should eliminate some of the vandalism and key thefts that often occur.

Anyone interested in installing an emergency key security box should contact this department for further information.

Yours truly,



Roger Clement, CFEI, FPO, PFLSE
Division Chief
Fire Prevention and Life Safety

RC:ed

FIRE DEPARTMENT KEY BOX

This Gunnebo key box allows fire department personnel quick access to a building in case of a fire or medical emergency.

Securely mounted near the building entrance, the box will contain keys to the building and to specific areas inside the premises. All arrangements with regard to the selected keys are made between the building owners or managers and the fire department.

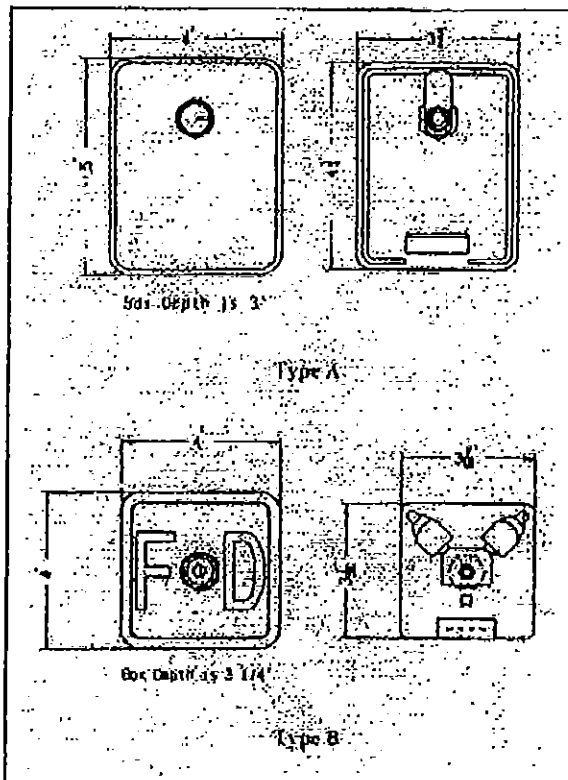
Only the fire department has the required key to open the box.

The box is locked by a high security Gunnebo/Medeco lock. Duplicate keys are available only from Gunnebo locksmiths on written authorization from the designated responsible authority in the fire department.

The box is made of an aluminum alloy of exceptional strength with a minimum of 1/4" thickness. The door fit, locking design and special reinforced construction result in a unit that is highly vandal-resistant. Outside size is 5" high, 4" wide and 3" deep. Attachment to the wall is by four security screws, through appropriately spaced holes in the back of the unit.

The concept, developed by the Vancouver Fire Department, has been adopted by a number of fire departments in Canada.

The Gunnebo fire department key box provides an inexpensive answer to the need for quick access in an emergency without the costly and frequent necessity of breaking through a door.



There are two models:

Type A

Original aluminum design, cam lock as described above.

Not available for city of Mississauga.

Body O.D. 5" X 4" X 3" Deep

Door 4 3/4" X 3 3/4"

Type B

Modified Steel design, mini bolt work.

Not available for City of Toronto.

Body O.D. 4" X 4" X 3 1/4" Deep

Door 3 7/16" X 3 7/16"

Modified bolt cam not shown.

PURCHASE ORDER - FIRE DEPARTMENT KEYBOX

COMPANY NAME _____

ADDRESS _____

POSTAL CODE _____ ATTENTION _____

TEL # () - _____ - _____ FAX # () - _____ - _____

DELIVERY ADDRESS (IF DIFFERENT FROM ABOVE)

_____ POSTAL CODE _____

TEL # () - _____ - _____ ATTENTION _____

WE WOULD LIKE TO ORDER _____ NO. OF FIRE DEPARTMENT KEYBOX(ES)

TYPE A / B KEYED TO _____ FIRE DEPARTMENT.

_____ FIRE DEPARTMENT KEYBOX(ES) TYPE A @ \$135 = \$ _____

_____ FIRE DEPARTMENT KEYBOX(ES) TYPE B @ \$250 = \$ _____

FREIGHT & HANDLING = \$ _____

GST = \$ _____

PST = \$ _____

TOTAL = \$ _____

METHOD OF PAYMENT (PLEASE CHOOSE ONE)

ENCLOSED IS CHEQUE OF \$ _____

PLEASE DEBIT VISA / MASTERCARD / AMEX CARD (PLEASE CIRCLE CHOICE)

_____ EXPIRING ____ / ____

SIGNATURE _____ DATE _____

PLEASE SEND ORDER TO
GUNNEBO CANADA INC.
9 VAN DER GRAAF COURT
BRAMPTON, ONT. L6T 5E5
TEL 905-595-4140
FAX 905-595-4136