



MINUTES

MUSEUMS OF MISSISSAUGA ADVISORY COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA

<http://www.mississauga.ca>

MONDAY, FEBRUARY 12, 2007 – 6:00 PM

BENARES VISITOR CENTRE
1503 CLARKSON ROAD NORTH, MISSISSAUGA, ON L5J 2W8

Members Present

Councillor Pat Mullin
Wendy Davies, Citizen Member (Chair)
Francis Goddu, Citizen Member (Vice-Chair)
Lawrence Cook, Citizen Member
Joyce Delves, Citizen Member
Fred Durdan, Citizen Member
Anne Fabierkiewicz, Citizen Member
Kathy Munkley, Citizen Member
John Pegram, Citizen Member
Betty Ross, Citizen Member
Hugh Shaver, Citizen Member
John Van Camp, Citizen Member

Members Absent

Councillor Eve Adams, Ward 5
Margaret Adolphe, Citizen Member
Jenny Dale, Citizen Member
Gerald Dallas, Citizen Member
Descendent of the Harris Family (ex-officio)

Staff Present

Annemarie Hagan, Museums Manager
Brenda Luckhurst, Committee Coordinator

Others Present

Ali Zafan, Student, Ryerson University

MUSEUMS OF MISSISSAUGA ADVISORY COMMITTEE
INDEX – FEBRUARY 12, 2007

DECLARATIONS OF DIRECT (OR INDIRECT) PECUNIARY INTEREST

PRESENTATIONS:

- A. 3.2 Annemarie Hagan, Museums Manager, provided a powerpoint presentation entitled “2006: A year in the life of the Museums of Mississauga”.

MATTERS CONSIDERED:

1. Administrative Matters:
 - (a) Additional Items for the Agenda
 - (b) Minutes of Previous Meeting – November 20, 2006
2. Business Arising / Information Items out of previous meetings
3. New Business
4. Items for Information
5. Other Business
6. Date of next meeting – Monday, May 7, 2007 at 6:00 p.m.

ADJOURNMENT

CALL TO ORDER: 6:05 p.m.

DECLARATIONS OF DIRECT (OR INDIRECT) PECUNIARY INTEREST - None

PRESENTATIONS/DEPUTATIONS:

- A. 3.2 Annemarie Hagan, Museums Manager, will provide a powerpoint presentation entitled "2006: A year in the life of the Museums of Mississauga".

Ms. Hagan provided this powerpoint presentation as part of the Museums Manager's report under item 3.2.

RECEIVED (Fred Durdan)
See Recommendation MOMAC-0001-2007
CS.07

MATTERS CONSIDERED:

1. (a) ADDITIONAL ITEMS FOR THE AGENDA

There were no items added to the Agenda to be discussed under Other Business.

MG.30

- (b) MINUTES OF PREVIOUS MEETINGS

On a motion by John Pegram, the Minutes of the Museums of Mississauga Advisory Committee meeting held on November 20, 2006 were approved, as presented.

APPROVED (John Pegram)
MG.30

2. BUSINESS ARISING / INFORMATION ITEMS OUT OF PREVIOUS MEETINGS:

- 2.1 Draft Museums of Mississauga Community Standards Policy

Memorandum dated February 12, 2007 from the Museums Manager attaching a new version of the Museums of Mississauga Community Standards Policy ('Policy'), as amended at the November 20, 2006 Museums of Mississauga Advisory Committee meeting.

Ms. Annemarie Hagan, Museums Manager, noted that since she was not at the November 20, 2006 MOMAC meeting, she reviewed the Minutes and took the

comments into consideration in the development of this new Policy. She provided feedback on the suggested amendments as follows:

Ms. Hagan referred to the comments about the wording of the Vision and Mission Statements and advised that the Statements were included as originally written and adopted by the previous Boards.

Ms. Hagan advised that in terms of museums' hours of operation and the minimum requirement set by the Ministry of Culture, the Anchorage at the Bradley Museum and the Benares Visitor Centre were both available seven days a week, as well as after regular business hours upon request. She pointed out that stating "will endeavour" to provide daily year round public access instead of "will" provide was because occasionally staff have to attend events in other locations and it may not be feasible to leave the museums open. She referred to item 13 on page 2.1(d) of the Agenda and confirmed that staff will ensure that the public access requirements from the Ministry of Culture are met to ensure eligibility for Community Museums Operating Grants.

Ms. Hagan further advised that the word corrections from Committee in the first draft were completed.

In response to a question regarding the next steps, Ms. Hagan advised that after MOMAC endorsed the contents of this Policy, it would be provided to City Council for final approval.

Kathy Munkley sought clarification regarding the details of the Ministry regulation to be met for the public access requirements. Ms. Hagan replied that it was a certain number of days, over a certain number of months and hours, over a year. She advised how staff have to be at the front counter and two staff on site at specified times.

A motion moved by Francis Goddu that the memorandum dated February 12, 2007 from the Museums Manager be received and that the Museums of Mississauga Community Standards Policy dated February, 2007 be endorsed and provided to City Council for final approval, was voted on and carried.

ENDORSED (Francis Goddu)
See Recommendation MOMAC-0002-2007
MG.30

2.2 Action Items List

Action Items List dated February 12, 2007 on the status of items emanating out of previous Museums of Mississauga Advisory Committee meetings.

RECEIVED (Joyce Delves)
See Recommendation MOMAC-0003-2007
MG.30.Museums

2.3 Peel Regional Department of Health

A verbal update was provided by the Museums Manager regarding Museums programs and the requirement by the Peel Region Department of Health for three sinks during food preparation. She noted that it has recently been clarified that four sinks were required; three for washing dishes and one for hand washing. She advised of a meeting with a local Health Inspector and the advice that until confirmation in writing has been received of the official notice of a legal requirement, we are fine at both museum locations with using rubber-made sinks for rinsing, bleaching and air drying dishes. She further advised that once she has been assured of the legal requirement, she will seek the necessary funding to install four sinks at both museums.

RECEIVED (Hugh Shaver)
See Recommendation MOMAC-0004-2007
MG.30.Museums

3. NEW BUSINESS:

3.1 Friends of the Museums of Mississauga

Memorandum dated January 8, 2007 from John Pegram, Chair, Log Cabin Task Force regarding an update on the project to dismantle and re-erect it at the Bradley Museum site.

Fred Durdan, Chair, Friends of the Museums of Mississauga (“Friends”) expressed appreciation to Wendy Davies and Kathy Munkley on behalf of Friends for organizing the Friends of the Museums of Mississauga Gala. Ms. Davies advised that the event was a huge success and that \$12,200.00, after costs, was raised. She pointed out that over the last eight years, \$72,000.00, after costs, has been raised and without the funds from the silent auction, \$17,000.00 would have been raised.

Councillor Mullin expressed appreciation for the success of the Gala and emphasized how it would be beneficial to provide a presentation to City Council regarding the successes of Friends and the Museums of Mississauga Advisory Committee. She requested that the Museums Manager make the necessary arrangements for this presentation.

Fred Durdan provided a verbal update regarding the highlights of Friends’ recent activities in the community as follows:

- On November 29, 2006 there was a successful evening reception for Friends and volunteers at Benares.

- On December 8, 2006 the Children's Christmas Carol event on the Verandah at Benares was attended by approximately 400 people.
- There was a great turnout at the Home for the Holidays event at both museums.

Mr. Durdan extended thanks to John Pegram, Chair of the Log Cabin Task Force, for his efforts in ensuring the relocation of the Port Credit Log Cabin. Mr. Pegram provided a brief update to Committee regarding the status of the Port Credit Log Cabin. He pointed out that the Log Cabin Task Force will be presented with an Award for this project from the Mississauga Heritage Foundation on Monday February, 19, 2007 at Mississauga City Hall, 300 City Centre Drive.

Mr. Durdan advised that the annual general meeting and election of the new Board of Friends would be held on Wednesday, April 25, 2007 at 7:00 p.m.

Mr. Durdan expressed concern with how long it has taken to fix items in need of repair at the Anchorage, Bradley House and Benares Historic House. He pointed out at the Benares House, a shutter was removed from a window on the south-west corner and has not been fixed. At the Bradley House, the Committee expressed concern with the condition of the front porch, ramp and back steps, as well as the ramp at the Anchorage.

In response to a request for a recommendation to ensure that these items are repaired, Annemarie Hagan, Museums Manager advised of a recent meeting with the new Manager, Facilities Planning & Development Raj Sheth and Special Project Coordinator Charles Yang, to bring these outstanding repairs to their attention and how they were very receptive to taking action as soon as possible.

Councillor Mullin requested that an on-site meeting be arranged with the Councillor, the Museums Manager and staff from Facilities and Property Management to review what needs to be repaired at both museum facilities. The Councillor advised that a list of repairs was previously submitted and funded in previous budgets. She requested that a report be provided to MOMAC with recommendations on how and when the repairs will be done.

RECEIVED / DIRECTION (Kathy Munkley)
See Recommendation MOMAC-0005-2007
MG.30

3.2 Museums Manager Update:

Memorandum dated February 12, 2007 from the Museums Manager attaching the Museums Manager's Report from November 15, 2006 to January 31, 2007, Events and Activities for 2007 and the draft priorities for the Museums of Mississauga during 2007.

Ms. Hagan pointed out that under the heading ‘Human Resources’ on page 3.2(b) of the Agenda, all City Departments are required to complete a biological hazard assessment and that the museums will be included in that assessment. She noted it involves overall planning in case of a pandemic.

Ms. Hagan expressed appreciation to Friends for paying one-half of the costs for Kelly Kubik, Museums Community Programming Supervisor, to attend a seminar regarding “Mastering the Art of Special Events”.

Ms. Hagan provided an update regarding the major events and plans for 2007 listed on pages 3.2(c), (d), (e) of the Agenda. She advised that the “doggy dos” event at Benares will now be called “doggy dayz”. She further advised that this year, Doors Open Mississauga will feature sites in Port Credit and Clarkson and will be held on September 15th. Both Benares Historic House and Bradley Museum will be taking part, with the Bradley site featuring their annual Fall Fair and Folk Festival.

Ms. Hagan referred to page 3.2(f) and advised that staff compiled this list of joint Friends and Museums of Mississauga priorities for capital projects, events and fundraising activities. She then reviewed the staff priorities and projects for 2007.

Ms. Hagan provided a powerpoint presentation entitled “2006: A year in the life of the Museums of Mississauga” to highlight all of the programming and events during the past year at the museums, such as, Maple Magic, Shakespeare under the Stars, the changing exhibits at the museums, artifact collections, Home for the Holidays, Log Cabin sod turning and On the Verandah Concert Series. She concluded her presentation by extending thanks to the Committee members for their support of the museums and how the creation of the Museums of Mississauga Advisory Committee has been an important step so that the Committee can provide recommendations to City Council.

Councillor Mullin thanked the Committee members for their outstanding efforts and dedicated commitment to the museums during the transition phase.

RECEIVED (Fred Durdan)
See Recommendation MOMAC-0006-2007
MG.30.Museums

4. ITEMS FOR INFORMATION

- 4.1 Memorandum dated December 18, 2006 from Denise Peternell, Committee Coordinator confirming the Council Appointments to the Museums of Mississauga Advisory Committee for the next term of office.
- 4.2 Memorandum dated January 16, 2007 from Brenda Luckhurst, Committee Coordinator confirming the 2007 Museums of Mississauga Advisory Committee meeting dates.

- 4.3 Letter dated January 17, 2007 from Crystal Greer, Director of Legislative Services and City Clerk to Michael Bator, Director of Education, Dufferin-Peel Catholic District School Board, in response to Mr. Bator's attached January 4, 2007 letter regarding appointments to the Museums of Mississauga Advisory Committee.
- 4.4 Powerpoint presentation provided at the Citizen Appointment Information Session on January 15, 2007 regarding the Museums of Mississauga Advisory Committee.
- 4.5 Museums of Mississauga News Release dated January 24, 2007 entitled "Southern Exposure, Mississauga Art and Artists from the Peel Heritage Complex at the Bradley Museum, Museums of Mississauga".
- 4.6 Letter dated December 1, 2006 from Chris Oslund, President, The Ontario Historical Society and Ontario Historical Society Foundation regarding the Edward Knight Banting homestead.
- 4.7 Port Credit Villager News Release regarding Santa's arrival at the Port Credit log cabin on December 9, 2006.
- 4.8 Daily Commercial News article dated December 29, 2006 entitled "Industry breathes new life into old log cabin."
- 4.9 Letter dated February 1, 2007 from the Executive Director, Heritage Mississauga regarding the Log Cabin Task Force Team receiving the MFH Heritage Award on February 19, 2007.
- 4.10 The Booster article dated December 20, 2006 entitled "On the Verandah".
- 4.11 Blog by John Stewart dated December 13, 2006 entitled "Rediscovering Mazo".
- 4.12 Blog John Stewart dated December 14, 2006 entitled "Literary Limbo".
- 4.13 The Mississauga News article dated January 24, 2007 entitled "New biography on Mazo fills in some of the gaps".
- 4.14 Toronto Star article dated January 21, 2007 entitled "Toronto's hidden history – Thousand of artifacts are languishing in storage until the city decides where to display them".

Fred Durdan referred to item 4.3 and advised that he had a conversation with a representative from the Dufferin-Peel Catholic District School Board ("Board") and has subsequently mailed them an application form to become a member of the Friends of Museums of Mississauga. Councillor Mullin emphasized that it was important to teach heritage to children and how it would be beneficial for the

Board to appoint a member to attend Friends' meetings to be kept up-to-date on heritage matters.

RECEIVED (Lawrence Cook)
See Recommendation MOMAC-0007-2007
CS.07.MUS / FA.20.FED

5. OTHER BUSINESS: None

6. DATE OF NEXT MEETING: Monday, May 7, 2007 at 6:00 p.m.

RECOMMENDATIONS: See Report No. 1-2007

ADJOURNMENT - 7:45 P.M.

REPORT 1-2007

TO: MEMBERS OF GENERAL COMMITTEE

The Museums of Mississauga Advisory Committee presents its first report for 2007 and recommends:

MOMAC-0001-2007 That the powerpoint presentation regarding “A year in the life of the Museums of Mississauga” provided to the Museums of Mississauga Advisory Committee at its meeting on February 12, 2007 by the Museums Manager, be received for information.

MG.30. Museums
(MOMAC-0001-2007)

MOMAC-0002-2007

1. That the memorandum dated February 12, 2007 from the Museums Manager attaching an amended version of the Museums of Mississauga Community Standards Policy, be received.
2. That the Museums of Mississauga Community Standards Policy dated February, 2007 presented to the Museums of Mississauga Advisory Committee at its meeting on February 12, 2007 be endorsed and provided to City Council for final approval.

CA.24.MUS
(MOMAC-0002-2007)

MOMAC-0003-2007 That the Action Items List dated February 12, 2007 regarding the status of items emanating out of previous Museums of Mississauga Advisory Committee meetings, be received for information.

MG.30.Museums
(MOMAC-0003-2007)

MOMAC-0004-2007 That the verbal update provided by the Museums Manager to the Museums of Mississauga Advisory Committee at its meeting on February 12, 2007 regarding Museums programs and the requirement by the Peel Region Department of Health for three sinks for washing dishes plus one sink for hand washing, be received.

MG.30.Museums
(MOMAC-0004-2007)

- MOMAC-0005-2007
1. That the memorandum dated January 8, 2007 and verbal update provided by John Pegram, Chair of the Log Cabin Task Force, regarding the status of the Log Cabin being re-erected at the Bradley Museum site, be received.
 2. That the verbal report provided by Fred Durdan, Chair, Friends of the Museums of Mississauga (“Friends”) to the Museums of Mississauga Advisory Committee on February 12, 2007 highlighting matters emanating from the Friends, be received for information.

MG.30.Museums
(MOMAC-0005-2007)

- MOMAC-0006-2007
1. That the memorandum dated February 12, 2007 from the Museums Manager attaching the Museums Manager’s Report from November 15, 2006 to January 31, 2007 including events, activities and a draft of the 2007 priorities for the Museums of Mississauga, be received for information.
 2. That the verbal update provided by the Museums Manager to the Museums of Mississauga Advisory Committee at its meeting on February 12, 2007 regarding the events and activities of the Museums of Mississauga, be received for information.

MG.30.Museums
(MOMAC-0006-2007)

- MOMAC-0007-2007
- That the following items, provided to the Museums of Mississauga Advisory Committee on February 12, 2007, be received for information:
1. Memorandum dated December 18, 2006 from Denise Peternell, Committee Coordinator confirming the Council Appointments to the Museums of Mississauga Advisory Committee for the next term of office.
 2. Memorandum dated January 16, 2007 from Brenda Luckhurst, Committee Coordinator confirming the 2007 Museums of Mississauga Advisory Committee meeting dates.

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CS.07.MUS / FA.20.FED
(MOMAC-0007-2007)