

AGENDA



MUSEUMS OF MISSISSAUGA ADVISORY COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA

www.mississauga.ca

MONDAY, September 26, 2011 – 6:00 PM

**BENARES VISITOR CENTRE
1507 CLARKSON ROAD NORTH, MISSISSAUGA, ON L5J 2W8**

Members

Councillor Jim Tovey, Ward 1
Councillor Pat Mullin, Ward 2
Anne Fabierkiewicz, Citizen Member
Fred Durdan, Citizen Member
Jeremy Harvey, Citizen Member
John Pegram, Citizen Member
John Van Camp, Friends of the Museums of Mississauga
Joseph Zammit, Citizen Member
Joyce Delves, Citizen Member
Lawrence Cook, Citizen Member
Tamara Pope, Citizen Member
Wendy Davies, Citizen Member
Descendent of the Harris Family (ex-officio)

Contact: John Britto, Legislative Coordinator
Office of the City Clerk 905-615-3200 ext. 3795 Fax 905-615-4181
john.britto@mississauga.ca

CALL TO ORDER

DECLARATIONS OF DIRECT (OR INDIRECT) PECUNIARY INTEREST

APPROVAL OF THE AGENDA

DEPUTATIONS

MATTERS TO BE CONSIDERED

1. Minutes of Previous Meeting(s)

- June 20, 2011

Recommend Adoption
MG.30

2. Draft Terms of Reference

Review/approval of Draft Terms of Reference circulated at the June 20, 2011.

Recommend Approval
MG.30

SUBCOMMITTEE REPORT(S)

3. Report of the Collection and Artifact Storage Subcommittee meeting held August 30, 2011

CASS-0003-2011

That Joe Zammit be appointed as Chair of the Collection and Artifact Storage Subcommittee for the 2010-2014 Council term, or until a successor is appointed.

Approved: (Jeremy Harvey)

CS.07

CASS-0004-2011

That the Report dated August 30, 2011 from Stephanie Meeuwse, Collections & Exhibit Coordinator, be received

Received (Joe Zammit)

CS.07

NEW BUSINESS

4. Report of The Friends of The Museums of Mississauga

Verbal report by a representative of the Friends of the Museums of Mississauga.

5. Museums Manager's Report

Memorandum dated September 19, 2011 from Annemarie Hagan, Museums Manager, presenting the Museums Manager's Report for the period June 1 to August 31, 2011.

Recommend Receipt

MG.30

6. Capital Projects Update

Memorandum dated September 19, 2011 from Annemarie Hagan, Museums Manager, presenting the Museums of Mississauga Capital Project Update.

Recommend Receipt

FA.04.BEN / CS.07.STR/MG.30.COL

7. Update on the Benares Funds – Fiscal Year 2010. Benares Historic House, 1503 Clarkson Road North, Mississauga Ward 2

Corporate Report dated September 12, 2011 from the Commissioner of Community Services providing an update on the Benares Funds for the 2010 fiscal year.

Recommend Receipt

FA.24.BEN

8. 2012 MOMAC Work Plan

ITEMS FOR INFORMATION

9. Copy of Corporate Report entitled *Request to alter a Heritage Designated Property – Benares Main House, 1503 Clarkson Road North (Ward 2)* dated August 2, 2011 from the Commissioner of Community Services to the Chair and Members of the Heritage Advisory Committee.

Recommend Receipt

FA.04.BEN / CS.07.STR/MG.30.COL

10. Letter dated August 18, 2011 from Chuck Scott, Peel Heritage Complex, Advisory Board Chair with respect to the appointment of Claire Loughheed as Manager of the Heritage Program.

Recommend Receipt

FA.04.BEN / CS.07.STR/MG.30.COL

11. Letter dated August 26, 2011 from The Honorable Michael Chan, Minister of Tourism and Culture with respect to the approval of a grant of \$53,953 under the Community Museum Operating Grant (CMOG) program for the 2011/2012 fiscal year.

Recommend Receipt

FA.04.BEN / CS.07.STR/MG.30.COL

DATE OF NEXT MEETING – 6:00 p.m., Monday, November 28, 2011, Benares Visitor Centre.

OTHER BUSINESS

ADJOURNMENT



MINUTES

MUSEUMS OF MISSISSAUGA ADVISORY COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA
www.mississauga.ca

MONDAY, JUNE 20, 2011 – 6:00 PM

BENARES VISITOR CENTRE
1507 CLARKSON ROAD NORTH, MISSISSAUGA, ON L5J 2W8

MEMBERS PRESENT: Councillor Jim Tovey, Ward 1 (arrived at 6:35pm)
Councillor Pat Mullin, Ward 2 (arrived at 6:15pm)
Anne Fabierkiewicz, Citizen Member
Fred Durdan, Citizen Member
Jeremy Harvey, Citizen Member
John Pegram, Citizen Member
John Van Camp, Friends of the Museums of Mississauga
Joseph Zammit, Citizen Member
Joyce Delves, Citizen Member
Lawrence Cook, Citizen Member
Tamara Pope, Citizen Member
Wendy Davies, Citizen Member

MEMBERS ABSENT: Descendent of the Harris Family (ex-officio)

STAFF PRESENT: Annemarie Hagan, Museums Manager
Stephanie Meeuwse, Museums Collections Coordinator
John Britto, Legislative Coordinator, Office of the City Clerk

CALL TO ORDER – 6:00 p.m.

APPOINTMENT OF CHAIR

John Britto, Legislative Coordinator, Office of the City Clerk called for nominations for appointment to the office of the Chair for the 2010-2014 term of this Committee.

Fred Durdan nominated Jeremy Harvey for appointment to the office of the Chair. This nomination was seconded by John Pegram.

Wendy Davies nominated Lawrence Cook for appointment to the office of the Chair. This nomination was seconded by Anne Fabierkiewicz.

No further nominations were received. John Pegram moved that nominations for the Office of the Chair be closed.

RECOMMENDATION

MOMAC-0009-2011

That Jeremy Harvey be appointed Chair of the Museums of Mississauga Advisory Committee for the 2010-2014 Council term, or until a successor is appointed.

Approved: (Fred Durdan)

MG.30

APPOINTMENT OF VICE-CHAIR

John Britto, Legislative Coordinator, Office of the City Clerk called for nominations for appointment to the office of Vice Chair for the 2010-2014 term of this Committee.

Wendy Davies nominated Joseph Zammit for appointment to the office of Vice Chair. This nomination was seconded by Jeremy Harvey.

No further nominations were received. Fred Durdan moved that nominations for the Office of Vice Chair be closed.

RECOMMENDATION

MOMAC-0010-2011

That Joseph Zammit be appointed as Vice Chair of the Museums of Mississauga Advisory Committee for the 2010-2014 Council term, or until a successor is appointed.

Approved: (Wendy Davies)

MG.30

DECLARATIONS OF DIRECT (OR INDIRECT) PECUNIARY INTEREST - Nil

APPROVAL OF THE AGENDA

Jeremy Harvey moved that the following item be added to the Agenda:

Subcommittee Appointments - Collection and Artifact Storage Subcommittee

PRESENTATIONS/DEPUTATIONS

- A. Museums of Mississauga – Growing into the Future (Annemarie Hagan, Museums Manager)

Annemarie Hagan, Museums Manager provided a brief overview of the vision going forward for the Museums of Mississauga.

Discussion ensued on the Museums of Mississauga Artifact and Collection Storage Facility. It was suggested that other stakeholders be included as partners in the project. Annemarie Hagan, Museums Manager advised the Committee that MOMAC's mandate does not provide for managing the fund raising aspect. The City has Corporate Policies in place for Fund Raising.

Councillor Pat Mullin advised that this project cannot come to fruition without partnerships. Selection of a suitable site for the Storage Facility will be an In Camera item for consideration by Council. MOMAC will be updated on this matter.

MATTERS CONSIDERED

1. Introduction of Committee Members and Staff

Committee members and staff briefly introduced themselves.

2. Minutes of Previous Meeting(s)

- March 28, 2011

Amendment: Rivermede be replaced with Riverwood.

Adopted as amended (Joe Zammit)
MG.30

3. Subcommittee Appointments

Committee decided to reduce membership of the Collection and Artifact Storage Subcommittee (CASS) to five (5) voting members and one ex-officio member, being the Chair of the Museums of Mississauga Advisory Committee, for the 2010-2014 term. It was decided that the first CASS meeting be held at 7:00pm on August 30, 2011 at the Bradley Museum.

RECOMMENDATION

MOMAC-0011-2011

That the following members be appointed to the Collection and Artifact Storage Subcommittee (CASS) for the Council term ending November 30, 2014, or until successors are appointed:

Anne Fabierkiewicz

Becky Ryder

Joseph Zammit

Lawrence Cook

Wendy Davies

Jeremy Harvey (*ex-officio as Chair of MOMAC*)Approved: (Jeremy Harvey)

MG.30.COL

4. Draft Terms of Reference

A copy of the Draft Terms of Reference of the Museums of Mississauga Advisory Committee was circulated for review, and comments/amendments were to be considered at the September MOMAC meeting.

RECOMMENDATION

MOMAC-0012-2011

That the Draft Terms of Reference of the Museums of Mississauga Advisory Committee be received, and circulated for review by members, and that comments/amendments be considered at the next meeting of the Museums of Mississauga Advisory Committee scheduled for Monday, September 26, 2011.

Received: (Fred Durdan)5. Museums of Mississauga Artifact Preservation and Collection Storage Facility Feasibility Study

Annemarie Hagan, Museums Manager advised the Committee that Council at its meeting held on May 11, 2011, adopted a report on Additional Information on the Feasibility Study for an Artifact Preservation Centre, Museums of Mississauga from the Commissioner of Community Services that included a recommendation that staff be directed to assess the City's inventory of properties and recommend the best location for a 1.9 ha (4.7 ac) site which can accommodate both the Artifact Preservation Centre and a potential future public museum that shares Mississauga's 10,000 years of history. Staff were further directed to update the Museums of Mississauga Collection Policy and develop an Interpretive Strategy, Artifact Collecting Plan, plans for public access at the Artifact Preservation Centre, partnerships, resource requirements, and funding opportunities, as outlined in the Feasibility Study for an Artifact Preservation Centre.

Annemarie Hagan further advised the Committee that staff will begin the projects, outlined in the recommendation, in the fall of 2011 in collaboration with members of the Collection and Artifact Storage Subcommittee (CASS) of MOMAC.

Annemarie Hagan informed the Committee that the University of Mississauga at Mississauga (UTM) has expressed an interest in partnering on this project. Meetings have been held between the City's Community Services Department, the Chief Administrative Officer of UTM and the Vice President, Research of UTM. Further meetings are planned to be held in July 2011.

RECOMMENDATION
MOMAC-0013-2011

1. That the memorandum dated June 10, 2011 from Annemarie Hagan, Museums Manager, presenting an update on the Museums of Mississauga Artifact Preservation and Collection Storage Facility Feasibility Study, be received.
2. That Council be requested to provide the Museums of Mississauga Advisory Committee with periodic updates on the general progress with regard to the creation of the Museums of Mississauga Artifact Preservation and Collection Storage Facility, and in so far as confidentiality allows, specifically on progress with regard to potential locations and partnerships.

Approved: (Councillor Jim Tovey / Councillor Pat Mullin)
FA.49.846-10

SUBCOMMITTEE REPORT(S) – Nil

NEW BUSINESS

6. Report of The Friends of The Museums of Mississauga

Fred Durdan presented a verbal update on the activities at the Friends of the Museums of Mississauga for the period April to June 2011, including:

- Annual General Meeting held on April 28, 2011;
- First meeting of the Executive held in May 2011 – Fred Durdan appointed Chair and Joyce Delves appointed Vice Chair, respectively of the Friends of the Museums of Mississauga;
- Leslie Log House officially opened on May 14, 2011;
- On The Verandah concert series commenced in June and will continue through the summer months;
- Sister City visit from Kariya, Japan scheduled for June 30, 2011;
- Teddy Bears Picnic scheduled for July 24, 2011.

7. Museums Manager's Report

Annemarie Hagan spoke to her Memorandum dated June 10, 2011 from Annemarie Hagan, Museums Manager, presenting the Museums Manager's Report for the period March 16, 2011 to May 30, 2011.

RECOMMENDATION

MOMAC-0014-2011

That the Memorandum dated June 10, 2011 from Annemarie Hagan, Museums Manager, presenting the Museums Manager's Report for the period March 16, 2011 to May 30, 2011, be received.

Received: (Tamara Pope)
MG.30

8. Capital Projects Update

Annemarie Hagan, Museums Manager spoke to her Memorandum dated June 10, 2011 from Annemarie Hagan, Museums Manager, presenting the Museums of Mississauga Capital Project Update.

Members expressed concern regarding the delay in the installation of the replacement Liebert Unit, which provides environmental controls in the Benares Collection Storage Room.

RECOMMENDATION

MOMAC-0015-2011

That the Memorandum dated June 10, 2011 from Annemarie Hagan, Museums Manager, presenting the Museums of Mississauga Capital Project Update, be received.

Received: (Joyce Delves)
FA.04.BEN / CS.07.STR/MG.30.COL

ITEMS FOR INFORMATION

9. Letter dated May 2011 from the Ministry of Tourism and Culture regarding the 2011 Community Museum Operating Grant (CMOG) application package.

RECOMMENDATION

MOMAC-0016-2011

That the letter dated May 2011 from the Ministry of Tourism and Culture regarding the 2011 Community Museum Operating Grant (CMOG) application package, be received.

Received: (John Pegram)
FA.04.BEN / CS.07.STR/MG.30.COL

10. Email dated June 8, 2011 from the Ministry of Tourism and Culture regarding the Heritage Programs Review and CMOG Standard Questionnaires

RECOMMENDATION

MOMAC-0017-2011

That the email dated June 8, 2011 from the Ministry of Tourism and Culture regarding the Heritage Programs Review and CMOG Standard Questionnaires

Received: (Joe Zammit)

FA.04.BEN / CS.07.STR/MG.30.COL

DATE OF NEXT MEETING – 6:00 p.m., Monday, September 26, 2011, Benares Visitor Centre.

OTHER BUSINESS

ADJOURNMENT - 7:40pm

DRAFT



Museums of Mississauga
Advisory Committee

JUN 20 2011

Museums of Mississauga
Advisory Committee

SEP 26 2011

MUSEUMS OF MISSISSAUGA ADVISORY COMMITTEE (MOMAC)

TERMS OF REFERENCE

Background

The City of Mississauga owns and operates two museums, Benares Historic House and Bradley Museum, which together constitute the "Museums of Mississauga". In June 2005, City Council approved the creation of a Museums of Mississauga Advisory Committee (MOMAC), through the amalgamation of the previously existing and separate Bradley and Benares Advisory Boards.

Definitions

Within this Terms of Reference, the term:

"Committee" or "MOMAC" means the Museums of Mississauga Advisory Committee;

"Friends of Museums" means the Friends of Museums of Mississauga, the independent volunteer organization working in support of the Museums;

"Museums" means the Benares Historic House and Bradley Museum and any other facility owned and/or operated by The Corporation of the City of Mississauga at which museum collection(s) are housed and displayed for the purpose of public awareness and/or education.

"Museum Collection" means natural or cultural (i.e. man made) object(s) and/or intellectual property directly owned by the museum as a public trust, and registered as part of its permanent collection, to be used for the exclusive purposes of preservation, research and presentation to the public.

Mandate

The Museums of Mississauga Advisory Committee (MOMAC) will have a high-level focus, with a main purpose of providing leadership, vision, advocacy, and providing continuity of purpose for the Museum, as well as providing advice and recommendation to Council with respect to policy issues related to museums and artifact collections.

MOMAC shall act in an advisory capacity to Council through Reports to General Committee.

Approved by MOMAC – September 10, 2007

Approved by General Committee – September 19, 2007

Adopted by Council – September 26, 2007

Operation

The Museums of Mississauga Advisory Committee shall operate according to the Procedure By-law regulating the operation of the meetings of Council and its Committees.

Recruitment Process

Follow Corporate Policy and Procedure for recruitment of Citizen Members for Committees of Council.

Term of Office

1. The term of office for Citizen Members and Council Members shall run concurrent with the term of Council, or until successors are appointed.
2. The term of office for the appointed representative of the Friends of Museums of Mississauga shall be according to the term set out in the appointment by the Friends of Museums of Mississauga.

Composition

The Museums of Mississauga Advisory Committee shall comprise:

- 1) twelve (12) voting members, being:
 - (a) nine (9) Citizen Members appointed by Resolution of Council;
 - (b) two (2) City Councillors appointed by Resolution of Council; and
 - (c) one (1) representative of the Friends of Museums of Mississauga.
- 2) one (1) *ex-officio* member, who shall be a descendent of the Harris family, the donor of the Benares Historic House.

Vacancy

Pursuant to the Council Procedure By-law, the seat of an appointed Member shall be declared vacant in the event that the Member has been absent from three (3) consecutive meetings of MOMAC without prior consent of Council approving the absence of said Member.

Chairmanship

1. At the first meeting of the new term of MOMAC, the members shall elect, from among their number a Chair. The Chair shall preside over all MOMAC meetings.
2. At the first meeting of the new term of MOMAC, the members shall elect, from among their number a Vice-Chair. In the absence of the Chair, the Vice-Chair shall preside over MOMAC meetings.

Quorum

A quorum of this Committee shall be a majority of its appointed Members present at a time no later than thirty (30) minutes past the time for which the meeting was scheduled and so noted on the agenda or notice of meeting.

Approved by MOMAC – September 10, 2007

Approved by General Committee – September 19, 2007

Adopted by Council – September 26, 2007

Frequency of Meetings

MOMAC will meet a minimum of four (4) times per year, with additional meetings called by the Chair or a petition by a majority of its Members, as required.

Subcommittees

From time to time, MOMAC may establish a subcommittee to deal with specific issues. Any such subcommittees will report to the parent committee MOMAC. All members of a subcommittee may vote on matters put at its meeting. The Chair of any subcommittee will be appointed at the first meeting of the respective subcommittee.

MOMAC Membership Roles and Responsibilities

1. Members are to notify the Committee Coordinator if they are unable to attend MOMAC meetings to ensure that quorum will be available for all meetings;
2. Ensure that the purposes for which the Museums exist are being fulfilled;
3. Act as key stakeholders in the development and monitoring of the Museums' statements of purpose as well as business and strategic plans;
4. Endorse written policies regarding Museums operations (relating to the Ministry of Culture's Standards for Community Museums);
5. Adoption and adherence to appropriate ethical behaviour for Museums (e.g. Canadian Museums Association's Ethical Guidelines);
6. Advise on any controversial or significant artifact donations, as well as any artifact deaccessions as per the Museums of Mississauga's Collections Managements Policies; and
7. When required, advise Council on any issues relating to Museums or historical collections, the Benares Endowment Fund, and any other future Museums-related Endowment Funds.

Role of the Chair

1. Preside at the meetings of MOMAC, and keep discussion on topic.
2. Provide leadership to MOMAC to encourage that its activities remain focused on its mandate as an Advisory Committee of Council.
3. Review agenda items with the Committee Coordinator and Manager of Museums.
4. Recognize each Member's contribution to the Committee's work.
5. Serve as an *ex-officio* member of subcommittees and attend subcommittee meetings when necessary.
6. Liaise with the Manager of Museums on a regular basis.



Museums of Mississauga
Advisory Committee
SEP 26 2011

Report

COLLECTIONS AND STORAGE SUBCOMMITTEE (CASS)

Museums of Mississauga Advisory Committee (MOMAC)

TUESDAY, AUGUST 30, 2011 - 7:00 PM

Bradley Museum
1620 Orr Road, Mississauga, ON L5J 4T2
The Anchorage

MEMBERS PRESENT:

Joseph Zammit, Citizen Member MOMAC (Chair)
Anne Fabierkiewicz, Citizen Member, MOMAC
Becky Ryder, Museums Collections Volunteer
Jeremy Harvey, *ex-officio* as Chair of MOMAC

STAFF PRESENT:

Annemarie Hagan, Museums Manager
Stephanie Meeuwse, Museums Collection and
Exhibit Coordinator
John Britto, Legislative Coordinator, Office of the
City Clerk

MEMBERS ABSENT:

Wendy Davies, Citizen Member, MOMAC
Lawrence Cook, *ex-officio* as Chair of MOMAC

OTHERS:

Tamara Pope, Citizen Member, MOMAC

John Britto, Legislative Coordinator
Legislative Services, 905-615-3200 ext. 3795 Fax: 905-615-4181
john.britto@mississauga.ca

CALL TO ORDER – 7:05 pm

APPOINTMENT OF CHAIR

Jeremy Harvey nominated Joe Zammit as Chair of the Collection and Artifact Storage Subcommittee for the 2010-2014 Council term, or until a successor is appointed. This nomination was seconded by Becky Ryder.

Joe Zammit accepted his nomination for appointment as Chair of the Collection and Artifact Storage Subcommittee for the 2010-2014 Council term, or until a successor is appointed.

RECOMMENDATION

CASS-0003-2011

That Joe Zammit be appointed as Chair of the Collection and Artifact Storage Subcommittee for the 2010-2014 Council term, or until a successor is appointed.

Approved: (Jeremy Harvey)

CS.07

DECLARATIONS OF PECUNIARY INTEREST – Nil

MATTERS DISCUSSED

1. Review of Report of previous meeting

Members discussed post-project review of the Leslie Log House project, leading to lessons learnt during the process.

A report on the Leslie Log House project will be presented to MOMAC from CASS.

2. Update and discussion on next steps for CASS and development of the Artifact Preservation Centre of the Museums of Mississauga

Annemarie Hagan, Museums Manager presented a verbal update on the last report presented by MOMAC to General Committee.

Copies of “Proposed Implementation Plan” from the Feasibility Study were distributed to members.

Staff is currently working on a Collection Development Strategy and updating of Corporate Policies.

It was advised that staff will present a report to the next CASS meeting on the vision for the Collection and Artifact Storage Facility for the Museums of Mississauga.

3. Key CASS priorities for 2012

Discussions ensued on a Vision Statement and Museums Themes.

Jeremy Harvey suggested that focus groups may need to be formed in 2012.

Annemarie Hagan, Museums Manager advised that a Draft Project Charter and a Draft Collections Policy will be presented at the next CASS meeting.

4. Update from Collections & Exhibit Coordinator

Stephanie Meeuwse presented the Collections & Exhibit Coordinator's Report dated August 30, 2011.

CASS-0004-2011

That the Report dated August 30, 2011 from Stephanie Meeuwse, Collections & Exhibit Coordinator, be received

Received (Joe Zammit)
CS.07

5. Update from Museums Manager

Annemarie Hagan, Museums Manager provided a verbal update on the:

- Leslie Log House
- Streetsville Historical Society
- Cutbacks on City-wide projects

ITEMS FOR INFORMATION - Nil

OTHER BUSINESS – Nil

NEXT MEETINGS – October 4; November 1 and December 6, 2011.

ADJOURNMENT – 8:45pm



museums
OF MISSISSAUGA

shedding light on the past

MEMO

DATE: September 19, 2011
TO: Members of Museums of Mississauga Advisory Committee (MOMAC)
FROM: Annemarie Hagan, Museums Manager, Community Services
RE: Museums Manager's Report

Please find attached the Museums Manager's Report to the Museums of Mississauga Advisory Committee, covering the period June 1 to August 31, 2011.

It was prepared for the September 26, 2011 MOMAC meeting.

Thank you,

Annemarie Hagan
Museums Manager
905-615-4860 ext. 2106



Museums Manager's Report to MOMAC
June 1 to August 31, 2011

PROJECT	DETAILS
Special Events	<ul style="list-style-type: none"> <li data-bbox="488 321 1463 426">• The Friends of the Museums annual Gallery in the Garden at Benares was held on Sunday, June 5, and over 400 people attended and 30 artists and artisans participated. <li data-bbox="488 468 1430 573">• Community events at the Museums included the annual Rattray Marsh Resident's Association picnic (over 200 people) and a BMW Car Show at Bradley, with over 125 car enthusiasts from across North America. <li data-bbox="488 615 1495 930">• Museum summer events include "Macbeth" by Driftwood Theatre at Bradley Museum on July 15 and 16 and a performance and at Leslie Log House on August 12. Each performance attracted over 300 people. There were some neighbourhood complaints arising from parking issues at the Leslie Log House performance. Staff are working with the local Councillor to ensure a good working relationship with the neighbourhood. For future events, will make use of on-site "grass" parking as well as using the neighbouring Croatian Park lot, rather than directing people to park in the neighbourhood. <li data-bbox="488 972 1398 1119">• The Benares Teddy Bear Picnic was a great success, with 580 people enjoying the event, 62 volunteer hours worked that day, and \$2,600 in sponsorship raised through the Friends and Partners program. Media coverage included CTV news. <li data-bbox="488 1161 1495 1371">• The Friends' On the Verandah Series offered 12 concerts on Friday nights throughout the summer. Attendance was up 32%, with a total of 1,125 people enjoying the concerts. As, well, "pay what you can" contributions were up 52%, and a total of \$3,752 was collected. These funds are split between the performers and funding bus costs for schools visiting the museums for educational programming. <li data-bbox="488 1413 1479 1560">• The Fall Festival at Bradley Museum is being held on September 17. The event has been modified to reduce costs, with fewer entertainers and with a focus on historic demonstrations by museum staff and volunteers rather than bringing in outside demonstrators.

<p>Educational and Pre-Registered Programs</p>	<ul style="list-style-type: none"> • 228 children participated in the various camps offered at the Museums of Mississauga, including the Hands-on History Day Camp – a weeklong history day camp for children ages 7 – 12 years was run out of Bradley Museum with one day per week spent at Benares Historic House, Benares Blasters and Discovery Camp. • Pre-registered workshops offered include Old Fashioned Spa Day and Sweets and Sours. Outreach programs included a Port Credit River and Salmon Run Walking Tour. • Working to consolidate our educational programs and strengthen the curriculum links in new promotions planned to reach teachers this fall. Will also launch new Outreach Discovery boxes. • Museums involved with Business Planning’s Pricing Study being done across Recreation and Parks and Culture to simplify and consolidate program rates. Also involved are our admission rates. • During the summer, Benares and Bradley were open for drop in visitors, Wednesday through Sunday 1 to 5, and Leslie Log House was open Wednesdays and Sundays. All three sites are now on fall hours, Wednesday and Sunday from 1 to 5.
<p>Marketing and Promotions</p>	<ul style="list-style-type: none"> • 2011 to 2012 Museum events included in the ‘Official Mississauga Visitor Guide’. • Museum staff hosted displays and activities at a number of community events including Canada Day and Youth Connect 2011 at Celebration Square, Strawberries in Bloom Festival in Clarkson and Canadian Pavilion of Carassauga at the Hershey Centre. • The Museums are in the process of creating an official brochure highlighting our three sites, promotional display banners for our outreach events and wall displays for our customer service centres at each site. • Promoting Museum educational programming through Mississauga Arts Council ‘AIM for Education Newsletter’. • Lantern boxes have been created as our new evaluation boxes for each site to collect feedback year round from visitors. See samples of evaluations from recent Afternoon Teas at the end of this report. • Our social media sites (FB, Twitter, RSS Feeds & Flickr) continue to be a strong marketing tool in promoting events hosted by the Culture Division. (615+ followers on Twitter and 310+ followers on FB) • Continued use of free City of Mississauga promotion of special event flyers on library screensavers, Civic Centre elevators, electronic road signs, Intranet

	<p>homepage and staff web board. Promotional material also sent to all City of Mississauga community centres, libraries, etc. Select materials also distributed through restaurants, coffee shops and bookstores.</p> <ul style="list-style-type: none"> • Online promotion on various websites and continue to purchase some limited print publication advertisements for special events (such as Mississauga Life, SNAP, etc.)
<p>Exhibits and Collections</p>	<ul style="list-style-type: none"> • Please see attached Collections & Exhibit Coordinator Report dated August 30, 2011 in the CASS Report on the August meeting. • Ongoing exhibits include Celebrating Friendship: An Exhibit Commemorating the 30th Anniversary of the Twinning of Mississauga and Kariya, Japan which features various gifts and images from this special relationship. The opening was well attended on June 30th with 10 delegates from Kariya in attendance as well as 70 guests. Mayor Takenaka of Kariya and 2 other delegates will view the display on September 7th along with Mayor McCallion and members of council. This exhibits runs until December 21st. • Also Please Be Seated: A History of Chairs is on display at Benares Visitor Centre until November 30th. • Starting in January 2012, the feature exhibit in the Anchorage will feature writer Mazo de la Roche. The exhibit is timed to coincide with the expected release of the new feature length NFB/Bravo Canada documentary, "The Mystery of Mazo de la Roche". Related to this, Annemarie Hagan was asked to be the guest speaker at St. George's Church in Sibbald's Point for a Commemoration of the 50th Anniversary of Mazo de la Roche's death.
<p>Culture Division Initiatives</p>	<ul style="list-style-type: none"> • The Museums team continues to work closely with our colleagues throughout the Culture Division on a number of projects, including DOORS OPEN Mississauga which is being held on Saturday, October 1 in conjunction with Culture Days.. Leslie Log House will be open as one of the sites, and Museum staff are providing support to a number of other sites as well. http://www.mississauga.ca:999/portal/discover/artsandculture • Museum staff have been working in support of the Clarkson Lorne Park Tour Coordinating Committee, a local initiative to develop a walking tour of the neighbourhood. The group met in May and will be meeting again in October to formalize their plans. Their intention is to raise the funds needed for the project in the community.
<p>Human Resources</p>	<ul style="list-style-type: none"> • Lobna Thakib, Promotions Assistant attended 'Engaged & Under 30' seminar in Waterloo to discuss ways in a getting a younger audience (under 30) to get involved in their local arts and culture organizations. • The Museums of Mississauga is listed on the Peel Region volunteer data base and also Volunteer Works, as a way to recruit new volunteers. • We are working to do a better job of capturing ALL volunteer hours that are contributed to the Museums. As such, we will be circulating a list at each

	<p>MOMAC meeting to provide a chance for members to report on the time they have contributed.</p> <ul style="list-style-type: none"> • Streetsville Historical Society volunteers have taken a strong lead at the Leslie Log House site, providing full coverage for Wednesday public hours, so that Museum staff are only required on Sunday afternoons. • As well, Streetsville Horticultural Society volunteers have providing ongoing care for the gardens on the Leslie site.
Funding	<ul style="list-style-type: none"> • We received confirmation that we will be granted \$53,593 from the Community Museums Operating Grant program of the Ministry of Culture. • We received grants from Young Canada Works in Heritage Program for two positions. The grant covered 75% of the staff costs for 10 week positions. The Collections person focussed on updating the collections database, while the Program Assistant worked on developing Discovery Boxes for outreach programming. The hands-on contents of the Discovery Boxes has been funded by the Friends of the Museums. • We also received two Service Canada Grants for day camp staff in the Hands on History day camp program, for a total of \$2,500. • The Friends and Partners Committee of the Friends of the Museums continues to make raising sponsorship funds to support Museums events a priority. This year, over \$12,000 in cash has been raised to date, including \$5,000 from the Port Credit Foundation and contributions from HOLCIM, the Clarkson BIA, Meridian Trust and Alice Fahey State Farm Insurance.

Afternoon Tea Evaluation Comments - July 17 & August 28, 2011

It was very interesting here. I learned quite a few new things and saw quite a few new things too.

A wonderful way to spend a couple of hours on a Sunday afternoon.

Excellent tea! Very friendly staff and tour guides

What a lovely afternoon. Thank you.

Just like coming home!

Wonderful tour guide - full of anecdotes and factual information

Richard is a well informed guide and we enjoyed our tours both in Benares House and Bradley property. The tea was excellent - delicious scones!



museums
OF MISSISSAUGA
shedding light on the past

MEMO

DATE: September 19, 2011

TO: Members of Museums of Mississauga Advisory Committee (MOMAC)

FROM: Annemarie Hagan, Museums Manager, Culture Division

RE: Capital Project Update

Please find attached an update on Capital Projects at the three Museums of Mississauga sites.

This report was prepared for the September 26, 2011 MOMAC meeting.

Thank you,

Annemarie Hagan
Museums Manager
905-615-4860 ext. 2106



**Update on Capital Projects at the Museums of Mississauga
as of September 19, 2011**

PROJECT	DETAILS
Benares Summer Kitchen Project	<ul style="list-style-type: none"> • Summer Kitchen Task Force met on September 12 to discuss outstanding work on the floor “window”. • Request for Quotation to be prepared and circulated by the end of October, work to be based on existing drawing from structural engineer. • To be submitted to Ontario Heritage Trust for approval prior to commencement of work.
Leslie Log House Project	<ul style="list-style-type: none"> • All outstanding deficiencies completed by mid-July. • Project complete.
Facility and Property Maintenance (FPM) Capital Projects at Bradley	<ul style="list-style-type: none"> • Energy Management Lighting Retrofit is ongoing to reduce energy consumption.
(FPM) Capital Projects at Benares	<ul style="list-style-type: none"> • Liebert Unit, which provide environmental controls for the Collection Storage room in the Benares Visitor Centre, was replaced with a new unit the week of September 12. • At their August 30, 2011 meeting, the Heritage Advisory Committee approved a request to alter Benares, which is a Heritage Designated Property. This request pertains to repairs to the 2 chimneys on the main house. HAC approved this request, which has now been submitted to the Ontario Heritage Trust for approval, as the OHT holds a heritage easement on the property. Funding has been approved on this project, which will move ahead once all the approvals are in place. See attached documentation under Items for Information. • Energy Management Lighting Retrofit is ongoing to reduce energy consumption.



Corporate Report

Clerk's Files **FA.24.BEN**Originator's
Files**Museums of Mississauga
Advisory Committee****SEP 26 2011**

DATE: September 12, 2011

TO: Chair and Members of the Museums of Mississauga Advisory
Committee
Meeting Date: September 26, 2011

FROM: Paul A. Mitcham, P. Eng., MBA
Commissioner of Community Services

SUBJECT: **Update on the Benares Funds – Fiscal Year 2010**
Benares Historic House, 1503 Clarkson Road North, Mississauga
Ward 2

RECOMMENDATION: That the report from the Commissioner of Community Services titled “Update on the Benares Fund – Fiscal Year 2010” dated September 12, 2011, be received for information.

BACKGROUND: The “Benares Funds” is an umbrella term that includes the funds held in the Benares Endowment Reserve Fund in the City of Mississauga Miscellaneous Reserve Fund and in the Benares Museum Fund at the Community Foundation of Mississauga. The total value of the Benares Funds is determined by adding together the amounts in these two funds.

Any expenditures must be demonstrably “for the purposes of Benares” as indicated by John Henry Cox’s will and the related legal agreements between the City of Mississauga and both the Ontario Heritage Trust and the Community Foundation of Mississauga.

As per their terms of reference, the Museums of Mississauga Advisory Committee (MOMAC) is responsible for advising Council on any issues relating to the Benares Endowment Fund.

At their June 21, 2010 meeting, MOMAC adopted the "Formalization of the Principles of the Management of the Benares Fund" (MOMAC 0010-2010 and GC 0518-2010).

Over the years, MOMAC endorsed funding three projects from the Benares Funds:

- the Benares Audio-Visual Project (28,500);
- Benares Picnic Tables (3,150); and
- Benares Summer Kitchen Project (20,000).

The Audio-Visual and Benares picnic table projects are completed.

COMMENTS:

Update on Summer Kitchen Project

There is one remaining item to be completed for the Summer Kitchen Project. This is the installation of the "window" in the floor to allow viewing of the archaeological remains of the original hearth. A structural engineer has completed a construction drawing of what is required. There is \$8,170 remaining in the budget, however the quotations for this work received to date exceed this amount. The Summer Kitchen Task Force will reconvene in mid-September and gather new quotations on the project. Additional funding of up to \$7,500 is available to support completion of the project from existing funding in the Culture Division capital budget. The project is expected to be completed by the end of 2011.

2010 Year End Balance

As of December 31, 2010 the balance in the "Benares Endowment Reserve Fund" was:

- \$96,037 City of Mississauga Miscellaneous Reserve Fund (Appendix1).
- \$19,010 Benares Museum Fund at the Community Foundation of Mississauga (Appendix 2).
- **\$115,048 Total Benares Funds**

FINANCIAL IMPACT: Not applicable.

CONCLUSION: As of December 31, 2010 the balance of the Benares Funds is \$115,048.

ATTACHMENTS: Appendix 1: Benares Endowment Reserve Fund Memo from Susan Cunningham, Senior Policy Analyst, Corporate Services, dated August 31, 2011
Appendix 2: The Community Foundation of Mississauga, Benares Museum Fund, Fundholder Statement for the year ended 12-31-2010



Paul A. Mitcham, P. Eng., MBA
Commissioner of Community Services

Prepared By: Annemarie Hagan, Museums Manager



Memorandum

TO: Annemarie Hagan, Museums Manager, Community Services

FROM: Susan Cunningham, Senior Policy Analyst, Corporate Services

DATE: August 31, 2011

SUBJECT: Benares Endowment Reserve Fund

As per your request, I have prepared a chart below that provides a reconciliation of the Benares Endowment Reserve Fund from January 1st 2000 to December 31st, 2010.

Year	January 1 st Balance	Interest Earned	Reductions to Fund	December 31 st Closing Balance	Comments
2009	\$104,667.01	\$10,086.19	(\$23,150)	\$91,603.20	\$20,000 allocated for Benares Summer Kitchen Project (09-434) and \$3,150 for the purchase of 9 picnic tables (09-435)
2010	\$91,603.20	\$7,934.65	(\$3,500)	\$96,037.85	\$3,500 allocated to Benares Audio Visual project (04-426)

If you have any further questions, do not hesitate to call me at extension 5206.

Susan



March 15, 2011

Annemarie Hagan
 Museums of Mississauga
 1620 Orr Road
 Mississauga, ON L5J 4T2

Dear Ms. Hagan,

As a valued fund holder with the Community Foundation of Mississauga, I am pleased to enclose for your attention, a copy of your annual *Fund Holders Statement*. This statement covers the twelve month period ending December 31, 2010.

This is an internal statement for management purposes and is being sent to you to keep you informed of the status of your fund. As a valued fund holder, your feedback about the information presented to you in this statement is welcomed. You may contact us at 905-897-8880 or if you wish, please send your comments by email to emackenzie@CFofM.org.

2011 is a milestone year for the Community Foundation of Mississauga as we will celebrate our Tenth Anniversary. We have several exciting events planned for the year and hope you can attend many of them. To find out more about activities planned, please visit the "events" link on our web site at www.CFofM.org regularly. In the near future, you will be receiving an invitation to our Annual General Meeting scheduled for Wednesday, May 25th, 2011 at the Mississauga Convention Centre. I hope you can mark this date on your calendar and help us celebrate this milestone. You are a valued part of helping to build one of Canada's fastest growing community foundations.

We hope to see you on May 25th and in the meantime, thank you for your support in helping to build community vitality for people in Mississauga.

Most sincerely,

Eileen MacKenzie
 Executive Director

The Community Foundation of Mississauga
Fund Holder Statement for the year ended 12-31-2010

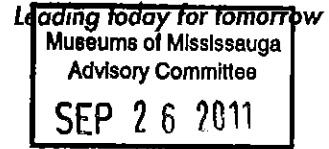
Benares Museum Fund		
Capital Component		
Beginning Balance	Capital Contributions	\$ 20,000.00
	CPI Reserve	-
	Reserve (Deficiency)	(2,297.92)
	Balance at 01/01/10	17,702.08
2010 Transactions	Capital Additions	-
	Allocation to Reserves as defined by the Spending Policy below	1,308.66
	Ending Capital Balance	\$ 19,010.74
Grant Component		
2010 Funds Available	Allocation of income for 2010 grants	-
	Flow Through Gift	-
	Grants Paid	-
	Balance, carried forward	-
	Allocation of 2010 income (loss) for grants / fees as defined by the Spending Policy below	336.71
	Administration fee	(336.71)
Funds available for granting in 2011	\$ -	
Total Fund Balance at December 31, 2010		\$ 19,010.74

Spending Policy Distribution of Income	Income Allocation ROI of 9.1%	Allocation to Grants / Fees	Retained In the Capital of your Fund
2010 Income (loss) allocation for			
Benares Museum Fund	\$ 1,645.37	\$ 336.71	\$ 1,308.66

9-1

Corporate Services Department
Legislative Services Division
Office of the City Clerk

City of Mississauga
300 City Centre Drive
MISSISSAUGA ON L5B 3C1



FAX: 905-615-4181
www.mississauga.ca

September 16, 2011

VIA INTEROFFICE MAIL
Paul Mitcham
Commissioner of Community Services
201 City Centre Drive, 9th Floor
Mississauga, ON L5B 4E4

VIA REGISTERED MAIL
Jim Leonard
Registrar, Ontario Heritage Trust
Heritage Programs and Operation
10 Adelaide Street East
Toronto, ON M5C 1J3

Re: Request to alter a Heritage Designated Property, Benares Main House, 1503 Clarkson Road North, Ward 2

The Heritage Advisory Committee at its meeting on August 30, 2011 considered a Corporate Report dated August 2, 2011 regarding the above noted matter and recommended the following:

HAC-0063-2011

That the request to make alterations to the Benares Main House as described in the report from the Commissioner of Community Services, dated August 2, 2011, be approved and that the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

Ward 2

(HAC-0063-2011)

This recommendation was approved by General Committee on September 7, 2011 and subsequently adopted by City Council on September 14, 2011.

For your information, I have attached the Corporate Report regarding this matter.

Regards,

Julie Lavertu, Legislative Coordinator
City of Mississauga
Legislative Services Division, Office of the City Clerk
905-615-3200, ext. 5471, Julie.Lavertu@mississauga.ca

- cc. Councillor Pat Mullin, Ward 2
- Brenda Breault, Commissioner of Corporate Services
- Susan Burt, Director, Culture
- Elaine Eigl, Heritage Coordinator
- Laura Waldie, Heritage Coordinator
- Ken Owen, Director, Facilities and Property Management
- Darlene Utarid, Program Coordinator

9-2

4-1



Corporate Report

Clerk's Files

Originator's
Files



DATE: August 2, 2011

TO: Chair and Members of the Heritage Advisory Committee
Meeting Date: August 30, 2011

FROM: Paul A. Mitcham, P.Eng, MBA
Commissioner of Community Services

SUBJECT: Request to Alter a Heritage Designated Property
Benares Main House, 1503 Clarkson Road North
(Ward 2)

RECOMMENDATION: That the request to make alterations to the Benares Main House as described in the report from the Commissioner of Community Services, dated August 2, 2011, be approved and that the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

BACKGROUND: Benares main house is owned by the City of Mississauga. It is located on Clarkson Road North, between Truscott Road and the QEW. Some of the out-buildings on the property date to the original Edgar Neave Estate, circa 1835. The main house, a two storey brick and stone structure is rectangular in shape with a long single storey stone portion to the rear. The rear stone part of the building dates to 1835 whereas the brick portion was built circa 1855 after a fire destroyed the original stone building. At each side of the structure, there are two pairs of internally bracketed, brick, double-linked chimneys. Two other internally bracketed brick chimneys appear in the rear section, which has a gabled roof. The colours on the building exterior were done to reflect the 1890 period. The house has been retrofitted and generally restored based on research and informed detailing on the inside and out from 1990 to 1995, by the Ontario Heritage Foundation. This site

is an important cultural landscape as the six acre parcel provides a link to the area's agrarian past with its historic elements, mature trees, open space, all within an urban context. The Benares Main House was Designated in 1977 under Part IV of the *Ontario Heritage Act*.

COMMENTS:

In 2010, the heritage restoration company of McGillivray Architect was retained by the City of Mississauga to conduct a condition assessment of the Benares Main House. McGillivray Architect concluded that the four chimneys on the house were a high priority for the repair of loose bricks and re-pointing of the existing mortar. The attached letter from Darlene Utarid, Program Coordinator for the City of Mississauga's Facilities and Property Management (Appendix 1) supports the need for the rebuilding and repair of these chimneys. In addition, a letter provided by ATA Architects Inc. (Appendix 2) in July 2011, outlines the scope of work being proposed to rebuild and repair the four chimneys. Staff from Facilities and Property Management confirm "in-kind" materials will be used in the rebuilding and repair work.

FINANCIAL IMPACT: There is no financial impact

CONCLUSION:

The proposed alterations on the Benares Main House include the rebuilding and re-pointing of the four chimneys. This proposed work represents significant alterations to these heritage assets and thus requires a Heritage Permit. Heritage staff supports these alterations. The restoration work on the chimneys will include the use of "in-kind" materials.

ATTACHMENTS:

- Appendix 1: Letter from Darlene Utarid, Program Coordinator, F&PM Department.
- Appendix 2: Letter of Proposed Work from ATA Architects Inc.
- Appendix 3: Pictures of Benares Main House Chimneys.
- Appendix 4: Architectural Drawings of Proposed Work.



Paul A. Mitcham, P.Eng, MBA
Commissioner of Community Services

Prepared By: Laura Waldie, Heritage Coordinator



TO: Heritage Advisory Committee
Corporation of the City of Mississauga
300 City Centre Drive, Suite 900,
Mississauga, Ontario L5B 2T4

FROM: Darlene Utarid – Project Coordinator, Facilities and Property
Management

DATE: July 28, 2011

SUBJECT: Benares Estate – Main House – 1503 Clarkson Road North
Required Maintenance & Repair Work to Four (4) Chimneys

Dear Sir/ Madame,

This following provides a summary of our findings and the action plan in regards to the repair and maintenance requirement for the Benares Estate Main House chimneys. There are four (4) chimneys that are in need of repair and are located on the original portion of the structure. Two (2) are located on the north side of the building and two (2) are located on the south side of the building.

In 2010, our consultant McGillivray Architect conducted a brief condition assessment of the Benares Estate Main House Museum building and made the following observation recommendation:

- Benares Main House Museum – Chimneys: *“Although the chimney has have been capped with lead caps, there is a significant deterioration to the brick on the chimneys and the faces of a few bricks have spalled off. This should be a high priority for repair.”*
- Recommendations: Repair of the deteriorated chimneys using existing materials and with “in-kind” products is strongly recommended.

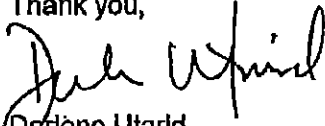
Loose and displaced bricks will be carefully removed with hand tools and reinstalled. Salvaged stones and bricks will be reused and will be installed to match existing conditions in their close proximity. Joints should be re-pointed with new mortar to match existing properties (permeability, compression and expansion, etc.) used for re-pointing are similar to that used in the original construction

9-5

4-4

Due to the extent of these repairs, FPM has decided to use funding from the 2011 Heritage Lifecycle Repairs & Maintenance Project to accommodate this remediation work.

If you have any questions or concerns please feel free to contact me.
Thank you,



Darlene Utard
Project Coordinator
City of Mississauga
Corporate Services - FP&D
Phone: 905.615.3200 x.5641
Cell: 416.565.3799
Fax: 905.896.5039



move belong connect prosper

9-6

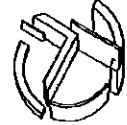
4-5



Appendix 2

July 28, 2011

Heritage Advisory Committee
Corporation of the City of Mississauga
300 City Centre Drive, Suite 900,
Mississauga, Ontario L5B 2T4



Re: Summary of Work
Benares Chimneys
Our Project #11-876

Dear Sir/Madame,

The following is a summary of the proposed work for the Benares House chimneys.

Owner's Representative: Darlene Utarid, Corporate Services - FP&D
Corporation of the City of Mississauga
950 Burnhamthorpe Road West
Mississauga, Ontario
Phone: 905.615.3200 x.5641
Fax: 905.896.5939
L5C 3B4

Location: (See attached site plans)
1503 Clarkson Road North
Mississauga, Ontario

Proposed Work: (Please see attached drawing package and photo package)

Benares House chimneys:

- Rebuild and repair four chimneys as per the attached drawings and details including:
 - Rebuild top cap portion of chimney as shown on drawings and retain existing flue liner and chimney cap
 - Replace flashing with new copper flashing and seal with caulking along top edges
 - Dismantle chimney crown and salvage any brick in good condition carefully numbering and marking their location
 - Collect all possible salvageable brick for use in reconstructing the chimney cap
 - Use reclaimed brick or new brick of a matching type and colour to replace damaged or lost bricks
 - Use a hydrated lime mortar, compatible to original, with the heritage brick.
 - Seal all seams in flashing between chimneys and roof
 - Provide weep holes at the top and bottom to provide proper ventilation for the brick.
 - Repoint all damaged mortar joints.



The following is a list of proposed methods of protecting the heritage building during the repair process.

General Precautions:

- 1) The proposed construction area will be defined and fenced off during construction. Appropriate safety signage will be posted on fencing.
- 2) Access to the proposed areas are to be determined in consultation between the Architect, City Staff, Tenants and the General Contractor
- 3) All adjacent surfaces are to be protected from impacts with plywood and in areas where surfaces are particularly fragile or are of particular importance foam underlay is to be put between the plywood and the surface.
- 4) Drop sheets and cardboard are to be laid down to protect surfaces while repainting and repointing.
- 5) Specifications will require protection of adjacent surfaces and making good if necessary.



Chimneys:

- 1) Protect the bottom and sides of the fireplace from falling debris by placing wood inside the fireplace and prevent dust and debris from entering the home by covering the front of the fireplace with a tarpaulin and seal around the edges.
- 2) Do not leave bricks and debris bearing directly on roof.
- 3) Rap mesh nesting around the chimney to prevent debris from falling to the roof.
- 4) Use scaffolding with a cantilevered platform tight against the chimney to gain access without having to work directly on the roof.
- 5) Any damage to the garden is to be repaired.

PHOTOGRAPHS OF BENARES CHIMNEYS:



Chimneys on the southeast side of the house.



Chimneys on the northwest side of the house.



Deterioration on all chimneys is localized to the upper portion or crown of the chimney.



Flashing on crown in poor condition.



Rear of chimneys on the southeast side of the house.

Rear of chimneys on the southeast side of the house.

Rear of chimneys on the southeast side of the house.

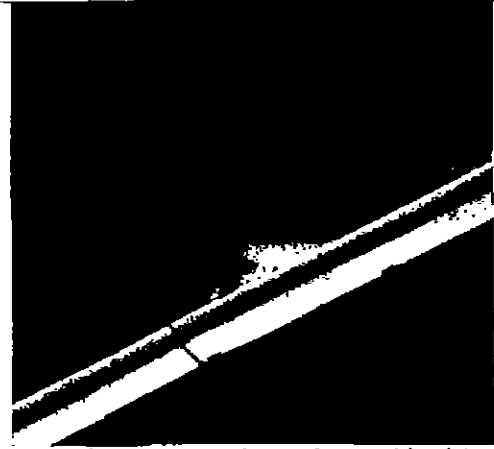
Rear of chimneys on the southeast side of the house.

9-10

4-9



Rear of chimneys on the northwest side of the house.



Rear of chimneys on the northwest side of the house.

PEEL HERITAGE COMPLEX IS EXPANDING.

IMAGINE

NEWEXHIBITS NEWSPACE NEWCONNECTIONS

MUSEUM | ARCHIVES | ART GALLERY | REOPENS FALL 2011

Museums of Mississauga
Advisory Committee

SEP 26 2011

August 18, 2011

Dear Friends,

The past few years have been full of change for the Peel Heritage Complex. The Infrastructure Stimulus Fund which inspired our expansion was followed by visioning and strategic planning sessions for the staff. Those plans are now being put into place for the re-opening of the Art Gallery, Museum and Archives.

An important vision for the organization is to develop a cohesive and inclusive Peel community through relevant arts, heritage and cultural services. To help make this vision a reality, Claire Loughheed will be joining the team as Manager of the Heritage Program.

Claire has worked in the museum and gallery field for nearly 30 years. Starting as an instructor in the Royal Ontario Museum's Creative Studio program, her career includes seven years as Program Officer at the Art Gallery of Hamilton. She has also consulted on program development for the Museum of Contemporary Art, Chicago. At the Worcester Art Museum, she filled the role of Assistant Director of Education before assuming the role of Director of Education at the DeCordova Museum in Lincoln, Massachusetts. Claire's most recent work has been as Senior Manager of Culture for the Town of Oakville.

On behalf of the Board I would also like to extend our thanks to Diane Allengame for directing the organization during this important period in our development. Diane rose to the challenge and provided leadership at a crucial time in the development of many projects. Diane will resume her position as Archivist in the fall.

I am confident that under Claire's leadership, the Heritage team - staff, volunteers and stakeholders - will work to inspire excitement in arts and heritage in our community.

Best,



Chuck Scott
Peel Heritage Complex, Advisory Board Chair



Ministry of Tourism and Culture

Ministère du Tourisme et de la Culture

Minister

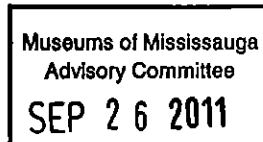
Ministre

9th Floor, Hearst Block
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Toronto, ON M7A 2E1

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Toronto, ON M7A 2E1

Tel.: (416) 326-9326
Fax: (416) 326-9338

Tél.: (416) 326-9326
Télééc.: (416) 326-9338



August 26, 2011

Ms. Annemarie Hagan
Museums Manager/Curator
Museums of Mississauga
1620 Orr Road
Mississauga, ON L5J 2W8

Dear Ms. Hagan:

Re: **File Number: 20111DD00861**
Community Museum Operating Grant 2011/2012

I am pleased to inform you that a grant of \$53,953 has been approved for your museum under the Community Museum Operating Grant (CMOG) program for the 2011/2012 fiscal year. Funding through this program helps to strengthen the capacity of organizations to meet heritage sector goals and challenges in the context of government priorities.

The Ontario government is committed to a strong culture sector. Museums play a significant role in contributing to lifelong learning and the creation of vibrant, creative communities. The Ministry is pleased to be able to continue its support for community museums. This annual funding will help museums across our province to protect and interpret Ontario's heritage.

If you have questions about your grant, please contact your Museum and Heritage Programs Advisor.

Our government values your dedication to the cultural community in Ontario and I wish you success in your activities.

Yours truly,

Michael Chan
Minister

c: Charles Sousa, MPP
Mississauga South