



ecity

www.mississauga.ca

Scheduling Inspections

User Manual

Revised: November 1, 2005

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Information contained in this manual is subject to change without notification

Contact Information

Telephone: (905) 896-5660

Note: staff personnel are available during normal business hours to assist you with this online service.

email : eplanbuild.info@mississauga.ca

Description of Service

The City of Mississauga is committed to being known as the city most connected to its residents and clients and our new **eCity Web Portal** is the mechanism chosen to achieve this goal. The **Plan and Build eServices Centre** is the vehicle that the Planning and Building Department uses to deliver services online. It has been live since November 2003 with proven success.

The **Schedule Inspection** service and **My Applications** when used in combination can be a very effective way to schedule inspection for you construction project. The intent of providing these services to our clients is to allow people to satisfy themselves in the convenience of their offices or homes via the Internet.

Schedule Inspections

Site personnel can schedule inspections **before, during, and after** normal business hours. This feature is available to any one who has the Application WEB ID and application number. Inspections can be scheduled for the following business day up to midnight.

Clients can access information from the issued Building Permit Notice to schedule inspections online, anytime. You will need the combination of your Permit number and WEB Access ID. Simply enter these two pieces of information and access a simple and easy to use page to select and Inspection Type, Inspection Date. You can also schedule inspections for specific UNITS with you project (townhouse, apartment units, or other multiple unit projects).

My Applications

This feature will allow clients to bookmark applications so they need not enter the WEB Access ID number and application number each time they wish to view their application status. Additionally, this feature contains the **Notify Me** option, which automatically sends an email informing of changes in application activity status. If your permit has multiple inspection discipline (Building/Structural, HVAC, Plumbing, or Fire Prevention), this feature will sent you an email notification once the Inspection has completed the final sign off.

[How do I Register to use this Service](#)

Registering and creating a *portal account* is the best way to utilize our **Plan and Building eService Centre**. To access Application related services, registration is NOT mandatory however, you will find that it is to your benefit to create such an account. To create an *eCity Web Portal account*, simply follow the steps below.

Step 1 - Create a Portal Account

Create an eCity portal account by visiting www.mississauga.ca and click on the *Register Here* link

The screenshot shows the City of Mississauga website homepage. At the top, there is a search bar, a 'GO' button, and a 'Quick Links' dropdown menu. To the right, there are links for 'SHOP | 0 item(s) in Cart', 'Checkout', 'Print Friendly Version', and 'Contact Us'. Below this is a banner image of a family with the text 'City of MISSISSAUGA Leading today for tomorrow Ontario, Canada'. A weather widget shows 'Blowing snow Current Temp. -9°' and a '5 Day' forecast. A navigation menu includes 'HOME', 'CITY HALL', 'RESIDENTS', 'BUSINESS', 'DISCOVER MISSISSAUGA', 'SERVICES ONLINE', and 'HELP & FEEDBACK'. A red box highlights the 'LOGIN' section, which contains fields for 'Username' and 'Password', a 'GO' button, and links for 'Register Here' and 'Lost Password?'. A red arrow points to the 'Register Here' link with the text 'Click on Register Here link'. The main content area features a 'Welcome to the City of Mississauga' section with a photo of the city hall and text celebrating its 30th anniversary. To the right, there is a 'BULLETIN: SHOW CLEARING OPERATIONS' section with a photo of snow-covered roads and text explaining the snow clearing process. Other sections include 'EVENTS' with a calendar for January 2004, 'UPCOMING EVENTS' with a link to 'IceDogs vs. Windsor Spitfires', and 'MAILING' with a 'sign up for' link. A 'PRESS RELEASES' section features a photo of a woman and a link to 'Mayors Ask Province For Sustainable Revenue And Independent Review of Municipal Pressures' dated Jan 23, 2004.

Step 2 - Complete Registration Process

Complete the Registration Information screen and *Submit*. You will receive a confirmation email of successful registration.

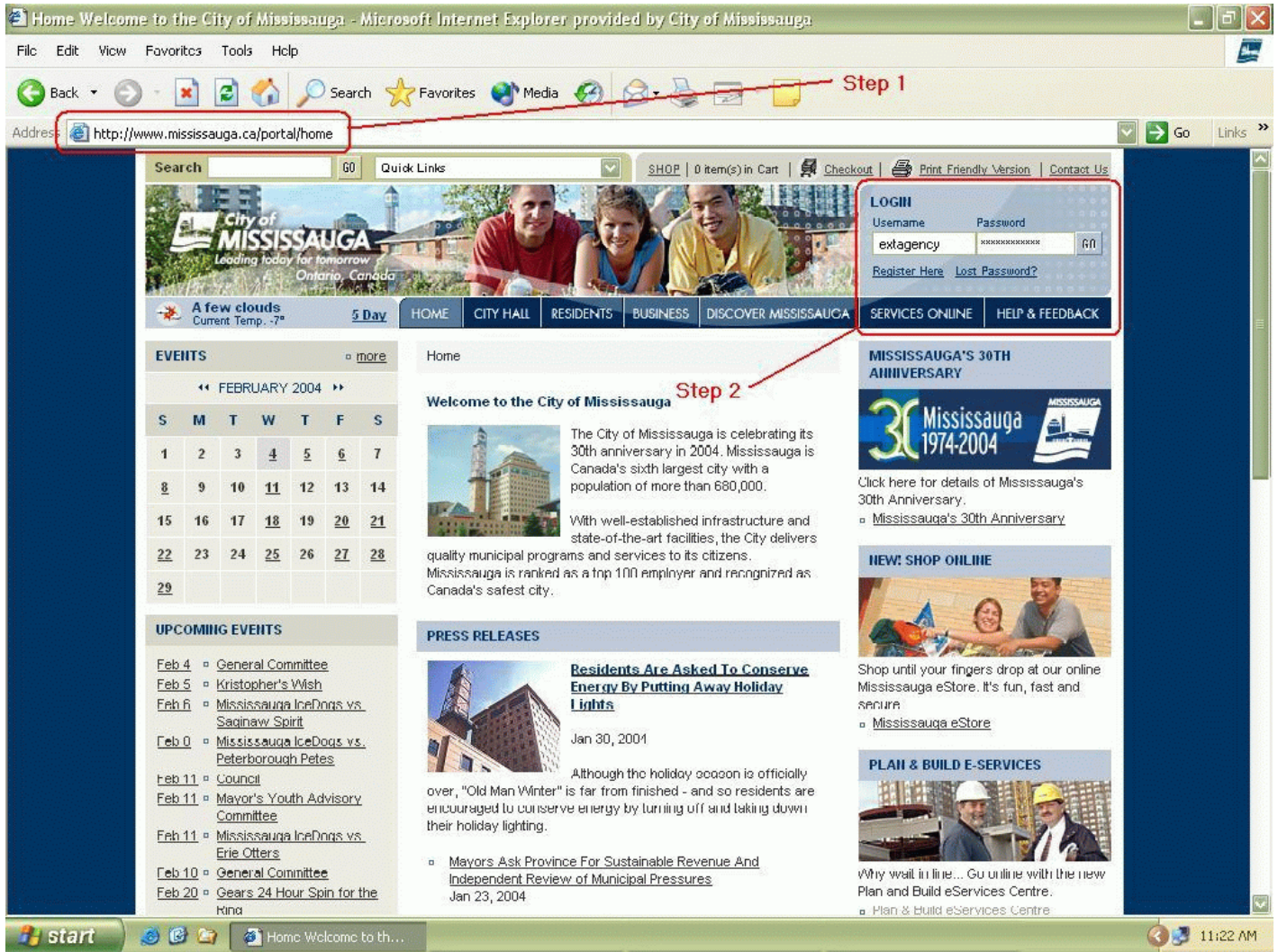
- Create a username that is easy to remember and one that reflects your agency. Usernames and passwords are case sensitive.
- Email is unique and you can only create one account with one email address.

PROFILE	Profile
Billing Information	
Digital Downloads	
Mailing Lists	
Order History	
Personal Information	
View/Edit Personalized Page	
Profile Home	
Alerts	
Shipping Information	

Profile Home	
REGISTRATION	
Please fill in the information below to complete the registration process. Please note that the Username and Email Address must be unique.	
Required Information	
First Name:	<input type="text"/>
Last Name:	<input type="text"/>
Username:	<input type="text"/>
Password:	<input type="password"/>
Confirm Password:	<input type="password"/>
Password Reminder Question:	Mother's Maiden Name <input type="button" value="v"/>
Answer:	<input type="text"/>
Email Address:	<input type="text"/>
Confirm Email Address:	<input type="text"/>
Optional Information	
Company Name:	<input type="text"/>
Phone Number:	<input type="text"/>
Phone Type:	Residential <input type="button" value="v"/>
Fax Number:	<input type="text"/>
Mobile Email:	<input type="text"/>
Ward:	Select Ward <input type="button" value="v"/>

Login and View Permit Status

Once you have your *Username* and *Password*, you may access this service by visiting and logging into www.mississauga.ca.



After you have successfully logged into the eCity portal you will need to navigate to the [Plan and Build eServices Centre](#).

We do have a friendly URL that you can access directly by creating it as a desktop icon or by saving it to your Favourites.
www.mississauga.ca/portal/services/planbuild → main Plan and Build eServices landing page
www.mississauga.ca/portal/services/scheduleinspections → direct link to Schedule Inspections page
www.mississauga.ca/portal/services/myapplications → direct link to My Applications page

My Applications

The **My Applications** feature is your best way to manage multiple applications.

Once you have logged into the portal, navigate to the **View Building Permit App Status** page as described above. Look up your application number and WEB ID, press the **Submit** button. Once you do this, the combination of the Application Number and WEB ID is automatically saved to your **My Applications** area. You do not need to subscribe to this service separately; it comes packaged with your portal account.

If your application happens to have been submitted in a **Group**, where there are other applications grouped together at the time of submission to the Building Division, looking up any one of the applications in this group will result in all applications and WEB IDs being saved to **My Applications**.

Once the system has added your application number and WEB ID to **My Applications**, it will also automatically subscribe you to **Notify Me**. This feature sends you an email each time there is a change to an Activity that is associated with your application. For instance, once your application has been reviewed in the Zoning Section, the examiner will update the Activity status. This will then initiate an email informing you of the status change as well as providing a link in the email to view the conditions. After you have added a number of records you can make **My Applications** your first stop when visiting Plan and Build eServices Centre.

To access the **My Applications** page, log in to the portal, navigate to **Plan and Build**, select **My Applications** from the left hand navigation menu or click on the **Edit/More** link in the **My Applications** narrow portlet box. You can also bookmark this page or even create a desktop icon to access this page directly.

The screenshot shows the City of Mississauga eCity portal. At the top, there is a search bar and navigation links like 'SHOP', 'Checkout', 'Print Friendly Version', and 'Contact Us'. The main navigation menu includes 'HOME', 'CITY HALL', 'RESIDENTS', 'BUSINESS', 'DISCOVER MISSISSAUGA', 'SERVICES ONLINE', and 'HELP & FEEDBACK'. The 'SERVICES ONLINE' menu is expanded, showing 'Plan & Build eServices Centre' and 'My Applications'. The 'My Applications' section is highlighted with a red box and labeled 'Step 3'. Below it, there is a list of applications with columns for application number and type. A red box labeled 'Step 4' points to the 'Edit/More' link in the top right corner of the application list. The page also features a 'MY APPLICATIONS' section with a list of applications and a 'FEATURED ARTICLES' section.

Step 1 - Log into the portal

Step 2 - Select Service Online / Plan and Build eServices

Step 3 - Select My Applications

Step 4 - Press the Edit/More link to see an expanded view

Expanded Screen

The screenshot shows the 'My Applications' page in the City of Mississauga eCity system. The page includes a header with the city logo and navigation tabs. A left sidebar lists various services. The main content area displays a list of building applications with columns for Applications, Address, Legal Description, Status, and Notify. Red callouts provide instructions on how to toggle between building permit and development apps, how to sort application records, and how to use 'Remove Selected' and 'Notify Me' buttons.

Services Online > Plan & Build eServices Centre > My Applications

Use this link to toggle between Building Permit and Development apps

- [View My Development Applications](#)

Use links to sort My Application records

<input type="checkbox"/>	Applications	Address	Legal Description	Status	Notify
<input type="checkbox"/>	BP 9ALT 4 2939	1541 HAIG BOULEVARD	PLAN 545 LOT 6	WITHHELD	Y
<input type="checkbox"/>	BP 3NEW 3 7652.FDN	4120 DIXIE ROAD	PLAN 381 PT LOTS 11 TO 15 RP 43R16092 PARTS 1,2	ISSUED PERMIT	Y
<input type="checkbox"/>	BP 3NEW 3 6642	820 BANCROFT DRIVE	CON 2 WHS PT LT 6 & PT LT 7, 43R14431 PT OF PT 17, 43R18805 PT OF PT 4, 43R24953 PT 2, LESS 43R23077 PT 15	WITHHELD	Y

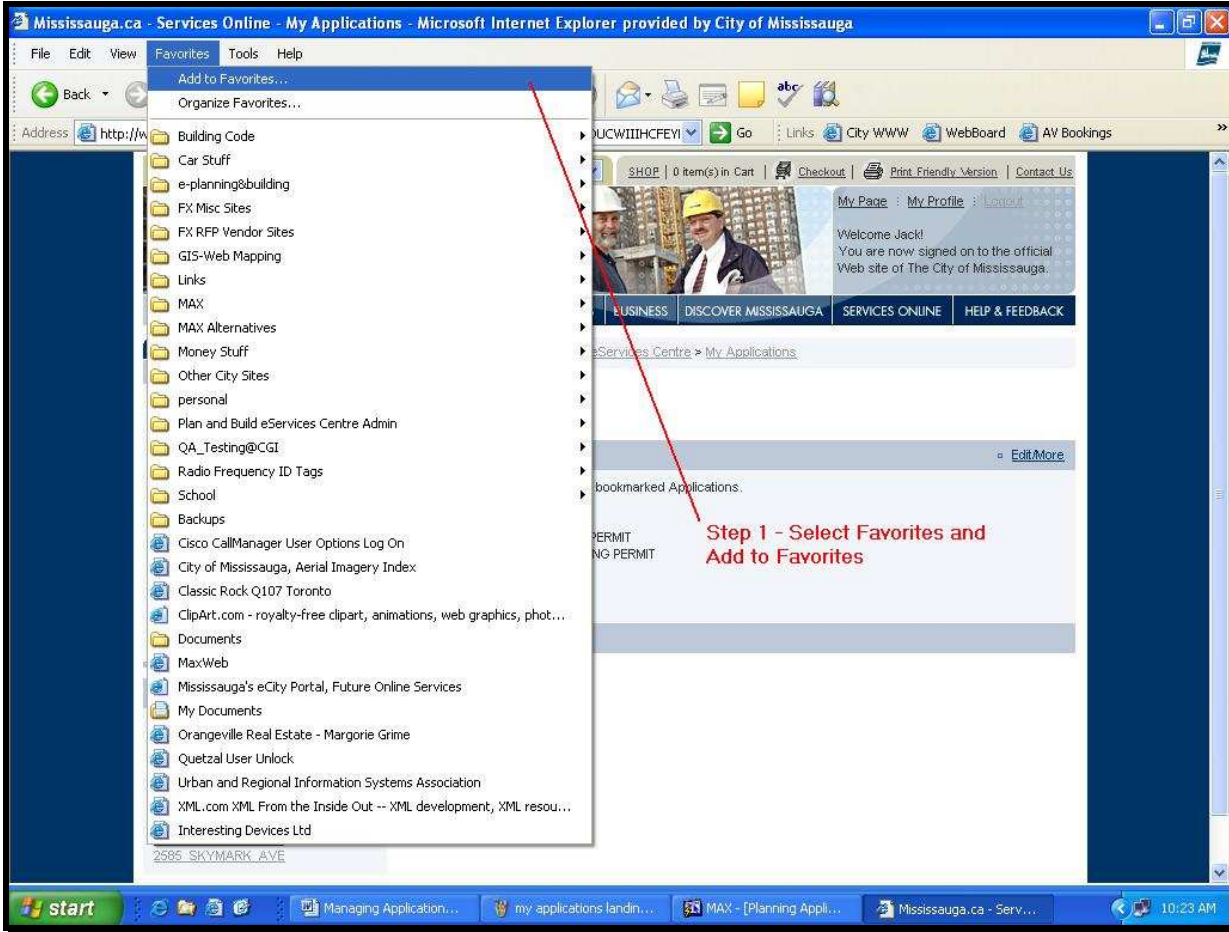
Use these buttons to delete records or unsubscribe from Notify Me

[REMOVE SELECTED](#) [NOTIFY ME](#)

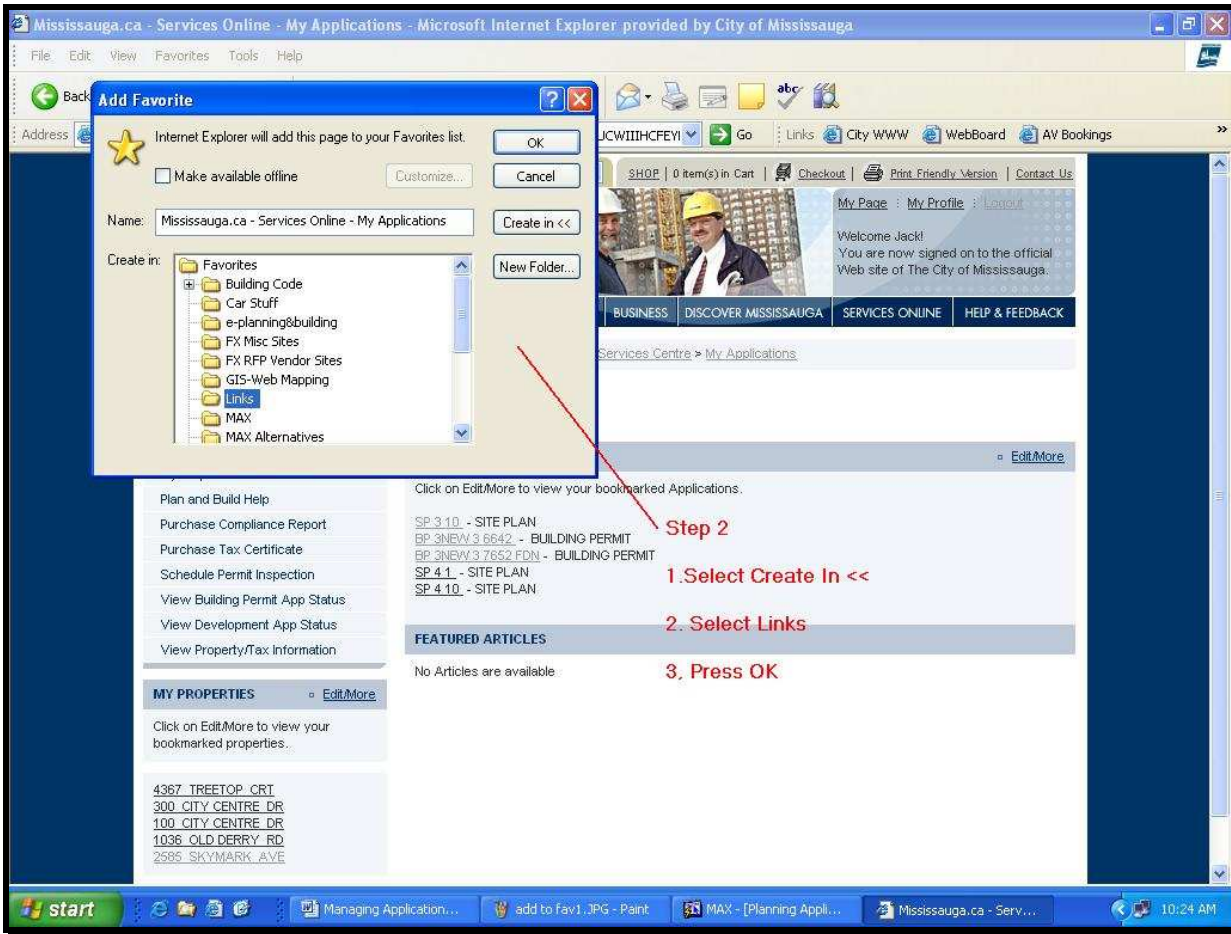
For direct access to **My Applications** or **Schedule Inspections**, save the above page as a **Favourite** and then send the link to your desktop. This way you only need to double click on the desktop icon and log in.

Step by Step instructions are found below and will work for Internet Explorer 6.0:

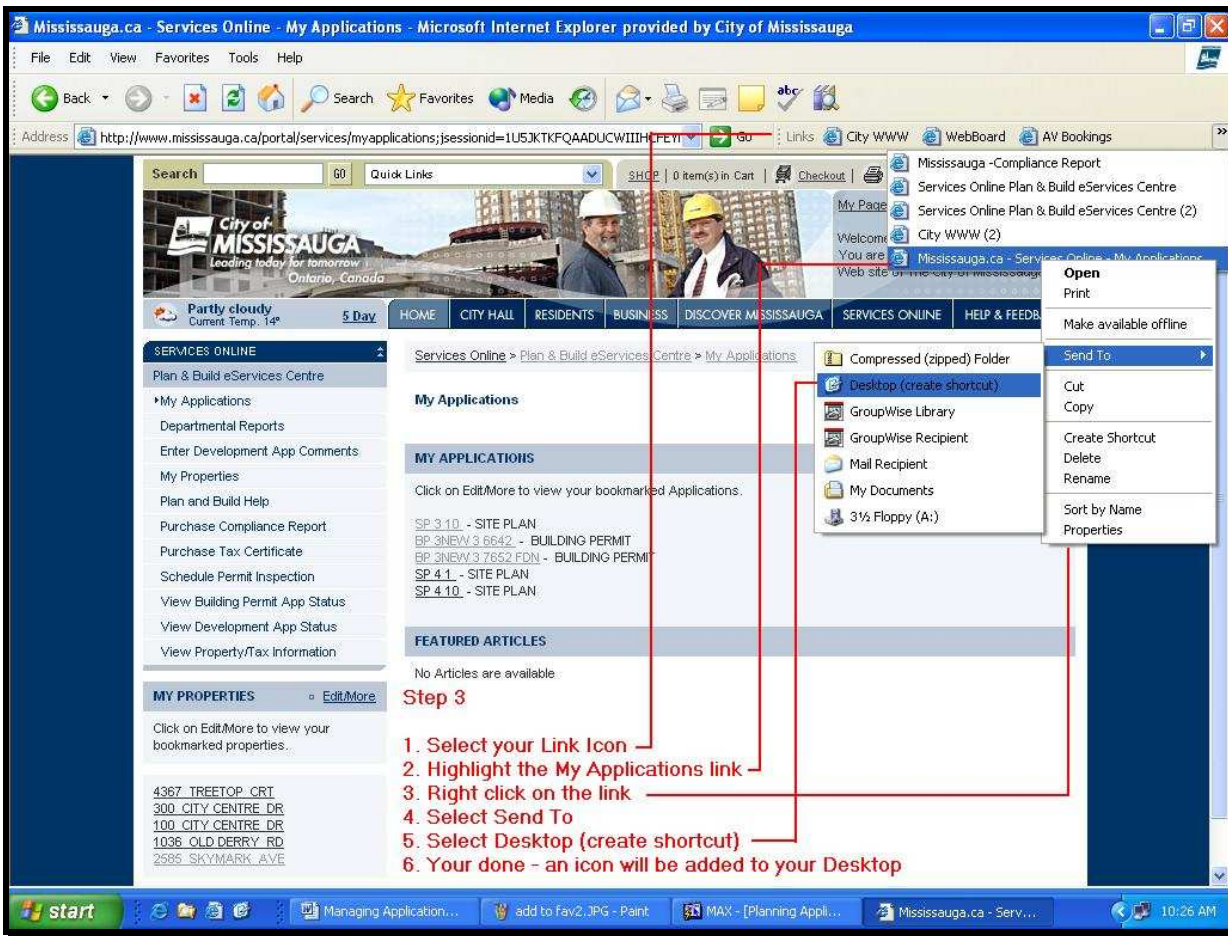
Step 1



Step 2



Step 3



We have 'friendly URLs' that you can also use to access these pages directly:

Page Name	Friendly URL
My Applications	www.mississauga.ca/portal/services/myapplications
View Building Permit App Status	www.mississauga.ca/portal/services/buildapplications
Schedule Inspection	www.mississauga.ca/portal/services/scheduleinspections

Schedule Inspection from Permit Status Page

This method is recommended to for the Homeowner or Contractors for smaller projects since this page will provide quick overall status of the permit inspection. Although registration is not required, it is highly recommending that you such create a portal account (see How do I register to use this service section).

You can access this page directly with this URL:

<http://www.mississauga.ca/portal/services/buildapplications>

Login using your portal account and enter your Application Number and Web Access ID (found on your Building Permit Notice). Press the Submit button. The website will display the Building Permit Status page. If you have already been using our system to track your permit prior to issuance, you will notice that Application Status pages have been replaced with the Building Permit Status pages (since your permit has now been issued). Note: you CANNOT schedule inspections until your building permit application has been issued. From this page, you can review your permit/inspection status. Once you are ready, simply click on the Schedule Inspection link.

Building Permit App Status [View specific Inspection results](#)

For issued permits you are able to view the Inspection status. This page displays a summary of the inspection disciplines that have been assigned to your permit along with the current status. To view inspection results for all the disciplines, please use the View All Inspection Results link below. You may also schedule an inspection for this permit by using the Schedule Inspection link.

VIEW BUILDING PERMIT DETAILS [view all inspection results](#)

[View Another Application / Permit](#) | [Add to My Applications](#) | [View My Applications](#) | [Print Permit Status](#) | [Schedule Inspection](#)

Application Detail Information **Transfers you to Schedule an Inspection**

App Number: BP 9ALT 5 4726 Status: ISSUED PERMIT
 Address: 2534 KING FORREST DR Model Type:
 Unit: Issue Date: 2005-03-24
 Permit Elevation:
 Description: ADDITION-1-STOREY
 Legal Description: PLAN M115 LOT 68

Assignments

Role	Inspector	Status	Sign Off	Inspections
BLDG INSP - FINAL SIGN-OFF	Mike Dubois	COMPLETE - FINAL INSP SIGN OFF	Yes	View
HTG INSP - FINAL SIGN-OFF	George Savvides	COMPLETE - FINAL INSP SIGN OFF	Yes	View
PLG INSP - FINAL SIGN-OFF	Roger Luemae	IN PROCESS	No	View

See a quick overall status of your project by inspection role.

Schedule Inspection from Schedule Inspection Page

Once you arrive at this page, you can quickly schedule inspections. People should note that this application has been design to provide an online service to different user groups. Generally, the production home and condo builder will be the main user of this application. However, the application can be used by anyone to schedule an inspection on an issued building permit.

Direct access URL: <http://www.mississauga.ca/portal/services/scheduleinspection>

Look up Building Permit

If you have arrived at this page from the Building Permit status page, the Application Number and WEB Access ID will be populated in the two-lookup fields. If you are accessing this page directly, you will need to enter the Application Number and WEB Access ID manually.

SCHEDULE INSPECTION

Application #: WEBID:

Submit

To schedule an inspection will you need the APPLICATION NUMBER and WEBID. Both of these pieces of information can be found on your Building Permit notice.

BUILDING PERMIT NOTICE

Permit No	BP 05	4635	ALT	Web Access ID	8NPP1DWK	Issuance Date	2005-02-21
Municipal Address	2695 NORTH SHERIDAN WAY		Bldg	Unit 2-FLR/PRT 1-FLR			
Legal Description	CON 1 SDS PT LOT 35 RP 43R16136 PARTS 1-33						
Type	COMMERCIAL OFFICE - MULTI-			Model			
Scope	ALTERATION TO EXIST BLDG			Elevation			
Class	STRUCTURAL COMPONENT PLUMBING COMPONENT MECHANICAL COMPONENT						
Owner Information	BENTALL REAL ESTATE SERVICES 2655 NORTH SHERIDAN WY MISSISSAUGA, ON						
Builder/Contractor	GOVAN BROWN & ASSOC LTD			COB			
	1208-555 RICHMOND ST W			ONHWP No			
	TORONTO, ON			Expiry Date			
Description	INTERIOR ALTERATIONS-SERONO						
Air Cond Req'd	N/A						
Comments	HTG - AS REVIEWED PLG - AS REVIEWED C/R 05-4635 ZON						

Use the Permit Number and Web Access ID highlighted above to schedule inspection 24/7 on the web at www.mississauga.ca/portal/services/scheduleinspection

Schedule Single Inspection

Once you have retrieved your building permit, you will be transferred to the Schedule Inspection page.

SERVICES ONLINE

- Plan & Build eServices Centre
 - Schedule Permit Inspection
 - Reports
 - Enter Development App Comments
 - My Applications
 - My Properties
 - Plan and Build Help
 - Purchase Compliance Report
 - Purchase Tax Certificate
 - Building Permit App Status
 - Development App Status
 - Property/Tax Information
 - Purchase Building Permits

MY APPLICATIONS [Edit More](#)

Click on Edit More to view your bookmarked Applications:

- [BP 3ALT 5 4774 - BUILDING PERMIT](#)
- [BP 3ALT 5 4659 R1 - BUILDING PERMIT](#)
- [SP 5 373 - SITE PLAN](#)

Step 1 - confirm that you have selected the correct permit.

Step 2 - Select the Address from the Address drop down. Permits maybe attached to multiple buildings with multiple addresses.

Once the Address is selected, the page will refresh and display new data.

Schedule Permit Inspection

If you are having problems using this service or have questions about how to use this service, staff are available Monday to Friday between 8:30 am and 4:30 pm. Please contact our Inspections Section at (905) 896-5660.

Please ensure that you have the correct permit selected, before requesting an inspection. You can view a detailed list of previous inspections by clicking on the Previous Inspections Results link displayed below.

SCHEDULE INSPECTION [Previous Inspection Results...](#)

Application Detail Information

Application:	BP 9NEW 05 5630	Status:	ISSUED PERMIT
Address:	3045 BREAKWATER CRT Building 2	Unit:	#18-20 (EVEN)
Model Type:		Issue Date:	2005-06-08
Description:	CONDOMINIUM ROW DWELLING - BLK 2 (7 UNITS)		

Enter Inspection Details

Building*: **Step 2**

Requestor:

Phone:

Type*:

Preferred Date*:

Unit:

Instructions: Max 255 Characters

[click for character count](#)

Once you have the Address selected you can start to enter other information.

[SHOP](#) | 0 item(s) in Cart | [Checkout](#) | [Print Friendly Version](#) | [Contact Us](#)

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My Page : [My Profile](#) : [Logout](#)

Welcome jack!
You are now signed on to the official Web site of The City of Mississauga.

Light rain
Current Temp. 7°

5 Day

[HOME](#)
[CITY HALL](#)
[RESIDENTS](#)
[BUSINESS](#)
[DISCOVER MISSISSAUGA](#)
[SERVICES ONLINE](#)
[HELP & FEEDBACK](#)

SERVICES ONLINE

- Plan & Build eServices Centre
- Schedule Permit Inspection
- Reports
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- Development App Status
- Property/Tax Information
- Purchase Building Permits

MY APPLICATIONS [Edit/More](#)

Click on Edit/More to view your bookmarked Applications:

BP 3ALT 5 4774 - BUILDING PERMIT
BP 3ALT 5 4659 R1 - BUILDING PERMIT
SP 5 373 - SITE PLAN

[Services Online](#) > [Plan & Build eServices Centre](#) > [Schedule Permit Inspection](#)

Schedule Permit Inspection

If you are having problems using this service or have questions about how to use this service, staff are available Monday to Friday between 8:30 am and 4:30 pm. Please contact our Inspections Section at (905) 896-5660.

Please ensure that you have the correct permit selected, before requesting an inspection. You can view a detailed list of previous inspections by clicking on the Previous Inspections Results link displayed below.

SCHEDULE INSPECTION [Previous Inspection Results...](#)

Application Detail Information

Application:	BP 9NEW 05 5630	Status:	ISSUED PERMIT
Address:	3045 BREAKWATER CRT Building 2	Unit:	#18-20 (EVEN)
Model Type:		Issue Date:	2005-06-08
Description:	CONDOMINIUM ROW DWELLING - BLK 2 (7 UNITS)		

Enter Inspection Details

Building*:

Legal Description: PSCP 765 - FORMERLY PL 43M1320, PT B 2, PL C26, PT L 2 - PTS 13-15 43R28050

Requestor:

Phone:

Type*: Step 3

Preferred Date*: Step 4

Unit:

Select	Unit Number
<input type="checkbox"/>	#18 BL2
<input type="checkbox"/>	#20 BL2
<input type="checkbox"/>	#22 BL2
<input type="checkbox"/>	#24 BL2
<input type="checkbox"/>	#26 BL2
<input type="checkbox"/>	#28 BL2
<input type="checkbox"/>	#30 BL2

Instructions: Max 255 Characters

[click for character count](#)

◀◀ December 2006 ▶▶

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Step 3 - select inspection TYPE from the inspection type dropdown.


Step 4 - select the preferred inspection date from the inspection date calendar.

Updated: Jan 2007

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Search Quick Links

SHOP | 0 item(s) in Cart | | |



My Page | [My Profile](#) | [Logout](#)

Welcome jack!
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Light rain
Current Temp. 7°

5 Day

[HOME](#) | [CITY HALL](#) | [RESIDENTS](#) | [BUSINESS](#) | [DISCOVER MISSISSAUGA](#) | [SERVICES ONLINE](#) | [HELP & FEEDBACK](#)

SERVICES ONLINE

- [Plan & Build eServices Centre](#)
- ▶ [Schedule Permit Inspection](#)
- Reports
- Enter Development App Comments
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- My Properties
- Plan and Build Help
- Purchase Compliance Report
- Purchase Tax Certificate
- Building Permit App Status
- Development App Status
- Property/Tax Information
- Purchase Building Permits

MY APPLICATIONS

Click on Edit/More to view your bookmarked Applications:

- [BP 3ALT 5 4774 - BUILDING PERMIT](#)
- [BP 3ALT 5 4659 R1 - BUILDING PERMIT](#)
- [SP 5 373 - SITE PLAN](#)

[Services Online](#) > [Plan & Build eServices Centre](#) > [Schedule Permit Inspection](#)

Schedule Permit Inspection

If you are having problems using this service or have questions about how to use this service, staff are available Monday to Friday between 8:30 am and 4:30 pm. Please contact our Inspections Section at (905) 896-5660.

Please ensure that you have the correct permit selected, before requesting an inspection. You can view a detailed list of previous inspections by clicking on the Previous Inspections Results link displayed below.

SCHEDULE INSPECTION
[Previous Inspection Results...](#)

Application Detail Information

Application:	BP 9NEW 05 5630	Status:	ISSUED PERMIT
Address:	3045 BREAKWATER CRT Building 2	Unit:	#18-20 (EVEN)
Model Type:		Issue Date:	2005-06-08
Description:	CONDOMINIUM ROW DWELLING - BLK 2 (7 UNITS)		

SCHEDULE INSPECTION
[Previous Inspection Results...](#)

Application Detail Information

Application:	BP 3ALT 05 4635 ALTERATION PARTIAL ONLY	Status:	ISSUED PERMIT
Address:	2695 NORTH SHERIDAN WAY	Unit:	2-FLR/PRT 1-FLR
Model Type:		Issue Date:	2005-02-21
Description:	INTERIOR ALTERATIONS-SERONO		

Enter Inspection Details

Building*:	2695 NORTH SHERIDAN WAY <input type="button" value="v"/>
Legal Description:	CON 1 SDS PT LOT 35 RP 43R16136 PARTS 1-33
Requestor:	jack hinton
Phone:	(905) 615-4248
Type*:	Please Select a Type <input type="button" value="v"/>
Preferred Date*:	<input type="text"/>
Unit:	2-FLR/PRT 1-FLR
Instructions: Max 255 Characters	<div style="border: 1px solid #ccc; height: 80px; width: 100%;"></div>

For those permits NOT subdivided into permit unit, there will be a UNIT: field that will be populated with data from the Building Permit record in our database.

This field may also be blank. In either case, you can enter Unit number information.

Schedule Multiple Inspections

At the time of permit issuance, your building permit record may be subdivided into Permit Units. This will happen in the case of multiple unit residential permits (townhouses, apartment building, condo buildings). This will facilitate the scheduling of inspections for portions of the permit to reflect construction practice. For example, a permit for a townhouse block is issued as one permit, yet the building contains 6 units. The creation of 6 separate Permit Units will be linked to the permit and will allow you to schedule inspections against specific units in the building.

Available Permit Units will only be displayed if there are Permit Units available.

Whatever inspection type and inspection date you select will be used to create separate inspections for each unit you select.

Step 5 - select permit units. Some permits will be subdivided into specific inspection units. This will happen in the case of townhouse and other multi unit project.

You can select one or more units by clicking in the Select checkbox. This will same this same inspection type on the same day for each one of the units selected.

Step 6 - Instructions, you can add up to 255 characters for special instructions to the inspector. For example, specific meet locations on site, special site entry instructions or other security notes. You can specify a time, but the inspection is not obligated to this time due to workload.

Data populated based on portal account information in profile.

click for character count

SUBMIT **CANCEL**

Confirmation Screen

The confirmation screen will display your inspection request. Please review before submitting your request. Please keep in mind that this is a request. The city requires 24 hour notices for an inspection. If you are requesting an inspection within the 24-hour period, we will make every effort to accommodate your request. If there is a scheduling or workload conflict for the Inspection assigned your permit, you will be notified by phone.

Search **GO** **Quick Links** **SHOP** | 0 item(s) in Cart | **Checkout** | **Print Friendly Version** | **Contact Us**

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My Properties
Plan and Build Help
Purchase Compliance Report
Purchase Tax Certificate
Building Permit App Status
Development App Status
Property/Tax Information
Purchase Building Permits

MY APPLICATIONS [Edit/More](#)
Click on Edit/More to view your bookmarked Applications:
BP 3ALT 5 4774 - BUILDING PERMIT
BP 3ALT 5 4659 R1 - BUILDING PERMIT
SP 5 373 - SITE PLAN

[Services Online](#) > [Plan & Build eServices Centre](#) > [Schedule Permit Inspection](#)

Schedule Permit Inspection

If you are having problems using this service or have questions about how to use this service, staff are available Monday to Friday between 8:30 am and 4:30 pm. Please contact our Inspections Section at (905) 896-5660.

Please review the information below and ensure that you have the correct permit, inspection type and scheduled date before pressing the SUBMIT button.

SCHEDULE INSPECTION

Confirmation

This is to confirm that you would like to book the following inspection:

Application:	BP 9NEW 05 5629
Address:	3045 BREAKWATER CRT Building 1
Unit(s):	#10 BL1 #16 BL1 #6 BL1
Preferred Date:	2007/01/08
Inspection Type:	FINAL INSPECTION
Special Instructions:	

Review all data displayed to ensure that it is correct BEFORE pressing the submit button.

SUBMIT | **CHANGE** | **CANCEL**

This button will create your inspection request directly into our database.

This button will take you back one step to make any change.

This button will cancel your request and take you back to the Permit Search page.

[View Previous Inspection Results](#)

You can see a complete history of all previous inspection results carried out on your permit. This page can be accessed from the Schedule Inspection page.

Services Online > Plan & Build eServices Centre > Schedule Permit Inspection

Schedule Permit Inspection

If you are having problems using this service or have questions about how to use this service, staff are available Monday to Friday between 8:30 am and 4:30 pm. Please contact our Inspections Section at (905) 896-5660.

Please ensure that you have the correct permit selected, before requesting an inspection. You can view a detailed list of previous inspections by clicking on the Previous Inspections Results link displayed below.

SCHEDULE INSPECTION [Previous Inspection Results...](#)

Application Detail Information

Application:	BP 9NEW 05 5629	Status:	ISSUED PERMIT
Address:	3045 BREAKWATER CRT Building 1	Unit:	#2-16 (EVEN)
Model Type:		Issue Date:	2005-06-08
Description:	CONDOMINIUM ROW DWELLING - BLK 1 (8 UNITS)		

Enter Inspection Details

Building*:

Requestor:

Phone:

Type*:

Preferred Date*:

Unit:

Instructions: Max 255 Characters

Once you have retrieved your permit information, you are encouraged to review the previous inspection results BEFORE requesting a new inspection.


Inspections Result Page:

Search [GO](#)

Quick Links [▼](#)

SHOP | 0 item(s) in Cart | [Checkout](#)

[Print Friendly Version](#) | [Contact Us](#)



My Page | [My Profile](#) | [Logout](#)

Welcome jack!
You are now signed on to the official Web site of The City of Mississauga.

Light rain
Current Temp. 7°

5 Day

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SERVICES ONLINE

- Plan & Build eServices Centre
- ▶ Schedule Permit Inspection
 - Reports
 - Enter Development App Comments
 - My Applications
 - My Properties
 - Plan and Build Help
 - Purchase Compliance Report
 - Purchase Tax Certificate
 - Building Permit App Status
 - Development App Status
 - Property/Tax Information
 - Purchase Building Permits

MY APPLICATIONS [◦ Edit/More](#)

Click on Edit/More to view your bookmarked Applications.

- BP 3ALT 5 4774 - BUILDING PERMIT
- BP 3ALT 5 4659 R1 - BUILDING PERMIT
- SP 5 373 - SITE PLAN

[View All Types](#)

- PLUMBING INSPECTOR
- HVAC INSPECTOR
- FIRE PREVENTION INSPECTOR
- BUILDING INSPECTOR

You can filter inspection results by inspection discipline.

You can sort inspection results by :

Insp Date
Type
Unit
Result

by clicking on the underlined title.

[Services Online](#) > [Plan & Build eServices Centre](#) > [Schedule Permit Inspection](#)

Schedule Permit Inspection

You can print this results page using the Print Friendly Version function.

Please ensure that you have the correct permit and read the instructions section before attempting to schedule an inspection. To review previous inspection results, please scroll to the bottom of this page

PREVIOUS INSPECTION RESULTS [◦ Schedule Inspection...](#)

Application Detail Information

Application:	BP 9NEW 05 5629	Status:	ISSUED PERMIT
Address:	3045 BREAKWATER CRT Building 1	Unit:	#2-16 (EVEN)
Model Type:		Issue Date:	2005-06-08
Description:	CONDOMINIUM ROW DWELLING - BLK 1 (8 UNITS)		

Inspection Results

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<u>Insp Date</u>	<u>Type</u>	Address	<u>Unit</u>	<u>Result</u>
Not Completed	FINAL INSPECTION	3045 BREAKWATER CRT Building 1	#8 BL1	
Not Completed	FINAL INSPECTION	3045 BREAKWATER CRT Building 1	#2 BL1	
Not Completed	FINAL INSPECTION	3045 BREAKWATER CRT Building 1	#10 BL1	
2006-02-07	INITIAL FIRE INSPECTION	3045 BREAKWATER CRT Building 1	#2-16 (EVEN)	OTHER
2006-02-06	BLDG CONDO REG INSP	3045 BREAKWATER CRT Building 1	#2-16 (EVEN)	NOT READY
2005-12-12	BLDG OCCUPANCY INSPECTION	3045 BREAKWATER CRT Building 1	#16 BL1	PASS
2005-12-12	BLDG OCCUPANCY INSPECTION	3045 BREAKWATER CRT Building 1	#14 BL1	OTHER
2005-12-12	BLDG OCCUPANCY INSPECTION	3045 BREAKWATER CRT Building 1	#12 BL1	OTHER
2005-12-12	BLDG OCCUPANCY INSPECTION	3045 BREAKWATER CRT Building 1	#10 BL1	OTHER
2005-12-12	BLDG OCCUPANCY INSPECTION	3045 BREAKWATER CRT Building 1	#8 BL1	OTHER
2005-12-12	BLDG OCCUPANCY INSPECTION	3045 BREAKWATER CRT Building 1	#6 BL1	OTHER
2005-12-09	BLDG OCCUPANCY INSPECTION	3045 BREAKWATER CRT Building 1	#16 BL1	FAIL
2005-12-09	BLDG OCCUPANCY INSPECTION	3045 BREAKWATER CRT Building 1	#14 BL1	PASS
2005-12-09	BLDG OCCUPANCY INSPECTION	3045 BREAKWATER CRT Building 1	#12 BL1	PASS
2005-12-09	BLDG OCCUPANCY INSPECTION	3045 BREAKWATER CRT Building 1	#10 BL1	PASS
2005-12-09	BLDG OCCUPANCY INSPECTION	3045 BREAKWATER CRT Building 1	#8 BL1	PASS
2005-12-09	BLDG OCCUPANCY INSPECTION	3045 BREAKWATER CRT Building 1	#6 BL1	PASS
2005-12-06	HTG FINAL INSPECTION	3045 BREAKWATER CRT Building 1	#14 BL1	PASS
2005-12-06	HTG FINAL INSPECTION	3045 BREAKWATER CRT Building 1	#12 BL1	PASS
2005-12-06	HTG FINAL INSPECTION	3045 BREAKWATER CRT Building 1	#10 BL1	PASS
2005-12-06	HTG FINAL INSPECTION	3045 BREAKWATER CRT Building 1	#8 BL1	PASS
2005-12-06	HTG FINAL INSPECTION	3045 BREAKWATER CRT Building 1	#6 BL1	PASS
2005-12-06	HTG FINAL INSPECTION	3045 BREAKWATER CRT Building 1	#4 BL1	PASS
2005-12-06	HTG FINAL INSPECTION	3045 BREAKWATER CRT Building 1	#2 BL1	PASS
2005-12-06	BLDG OCCUPANCY INSPECTION	3045 BREAKWATER CRT Building 1	#8 BL1	FAIL

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Having Problems?

Browser Issues

The City of Mississauga eCity Portal has been designed to work best with the latest version of MS Explorer and Netscape. Using earlier versions of either browser may cause problems in viewing and accessing some secure pages.

Currently operating in the following browsers:

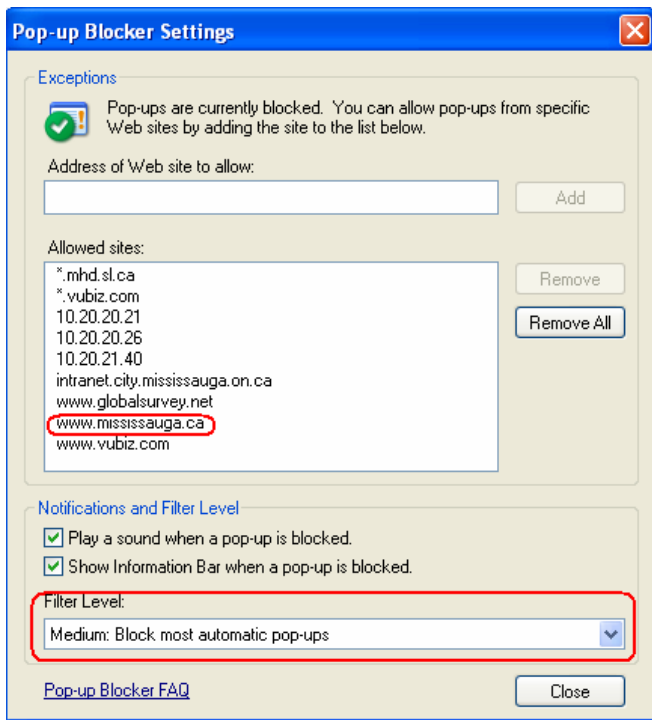
- MS Internet Explorer 6.0 sp2
- MS Internet Explorer 7.0
- Netscape 7.0.2
- FireFox 1.5.0.4

This portal has also been designed to be best viewable in an 800 by 600 resolution. Using a lower resolution will result in horizontal and vertical scroll bars.

Security settings may also be locked down if your company has a PC locked down policy. In this case you will need to get your IT Representative to adjust your settings. The security settings may also be locked down or pre-set by your ISP (Internet Service Provider). This is typical if you are using Rogers, Yahoo or Bell Sympatico services. You should be able to contact your service provider to help you adjust your security settings.

Service Pack 2 Issues

The MS Windows XP Service Pak 2 may create some problems when attempting to display staff contact information. Both of these features are considered to be pop ups. Service Pack 2 and IE 6.0 have a PopUp Blocker feature in IE 6.0 under the Tools menu. You may need to adjust these settings. You can add www.mississauga.ca to allow pop ups from our site and still keep your pop up blocker activated.



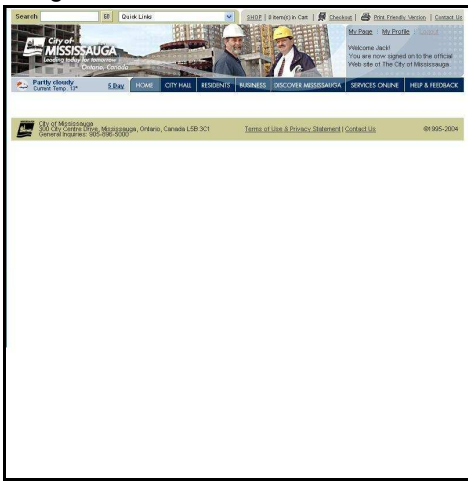
Application Error Message

Once you enter your Application Number and WEB ID and you press Submit you may be confronted with **'Invalid application number and external Web ID'**. Possible reasons why this message is displayed are:

- You have entered an incorrect application and WEB ID combination.
- You may have misinterpreted a character or number when entering the WEB ID. It is sometimes difficult to distinguish some numbers and letters. Try some different combinations of these characters, once you have the correct sequence, add the record to **My Applications** and in this manner you will never have to re enter the WEB ID as it will be stored with your portal account

Blank Screen

From time to time you may also experience a blank screen. This is a known bug in our application and our vendors are working to resolve this issue. When you experience this, simply refresh your browser by pressing your F5 function key or using the Browse Refresh icon.



Contact Information

In the event of questions or problems, email staff at eplanbuild.info@mississauga.ca.