



MINUTES

TRAFFIC SAFETY COUNCIL

THE CORPORATION OF THE CITY OF MISSISSAUGA
WEDNESDAY, APRIL 27, 2011 – 5:05 P.M.

COMMITTEE ROOM 'A', SECOND FLOOR
300 CITY CENTRE DRIVE, MISSISSAUGA, ONTARIO L5B 3C1
MISSISSAUGA, ONTARIO
www.mississauga.ca

Members Present:

Councillor Sue McFadden, Ward 10
Councillor Frank Dale, Ward 4
Peter Westbrook (Citizen Member Ward 2)
Boris Swedak (Citizen Member Ward 3)
Louise Goegan (Citizen Member Ward 5)
Douglas Fryers (Citizen Member Ward 8)
Rick Williams (Trustee Ward 5-Peel District
School Board) (Arrival 5:09 p.m.)
Esther O'Toole (Trustee Wards 9 & 10) (Departed 6:45 p.m.)
Dufferin-Peel Catholic School Board)
Heather Relf (Citizen Member Ward 9)
David Raakman (Citizen Member Ward 10) (VICE CHAIR)
David Brown (Citizen Member Ward 6) (CHAIR)

Members Absent:

Bill McBain (Citizen Member Ward 11)
Edgar Lethbridge (Citizen Member Ward 4)
Vikram Rao (Citizen Member Ward 7)

Advisory Board Present:

Andy Bate, Supervisor, Traffic Operations
Denna Yaunan, Traffic Operations Technician
Sheelagh Duffin, Supervisor, Crossing Guards

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CALL TO ORDER

DECLARATIONS OF DIRECT (OR INDIRECT) PECUNIARY INTEREST

PRESENTATIONS/DEPUTATIONS

MATTERS TO BE CONSIDERED

1. Administrative Matters – Introduction of the Traffic Safety Council Members for the new term
2. Appointment of the Chair
3. Appointment of the Vice Chair
4. Appointment to Budget, Public Information, Site Plan Review, Walk to School and Kiss and Ride (School Zone Safety) and Dismissal Subcommittees
5. Approval of Minutes of Previous Meeting
6. Site Inspection Report – St. Teresa of Avila Catholic School (Ward 9)
7. Site Inspection Report – Forest Avenue Public School (Ward 1)
8. Site Inspection Report – Garthwood Park Public School & Christ the King Catholic Elementary School (Ward 8)
9. Site Inspection Report – Tecumseh Public School (Ward 2)
10. Site Inspection Report – Forest Glen Public School (Ward 3)
11. Site Inspection Report – McKinnon Public School (Ward 10)
12. Site Inspection Request – Hillside Senior Public School (Ward 2)
13. Site Inspection Request – St. Edith Stein Catholic Elementary School (Ward 10)
14. Dismissal Report – March and April 2011
15. School Zone Safety (Kiss and Ride) Report – March and April 2011
16. Update from the School Walking Routes Committee
17. Volunteer request for School Walking Routes Spring Start up Events

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18. Dr. Arthur Wood Award – Discussion
19. Wildewood Award (Kiss and Ride Awards) - Nomination
20. Stakeholder Responsibilities Breakdown
21. 2011 School Safety Patroller Program Letter
22. Invitation for the 2011 Road Safety Show, July 1, 2011
23. Request for Traffic Safety Council’s Sponsorship for the Road Safety Handbook
24. Request for input regarding the Clarkson/ Erindale Accommodation Review Committee (ARC) Review
25. Minutes from the Traffic Safety Council’s meeting on April 12, 2011 with St. Francis of Xavier Catholic Secondary School
26. Traffic Safety Council and Peel District School Board Maintenance Meeting Minutes
27. Report from Andy Bate, Traffic Operations, regarding traffic circles at Freshwater Drive & Tacc Drive & Freshwater Drive & Escada Drive (Ward 10)
28. Parking Enforcement in School Zones – February and March, 2011
29. Transportation and Works Department – Action Items (December 2010 & January 2011)

Date of Next Meeting– May 25, 2011 at 5:00 p.m.

OTHER BUSINESS

ADJOURNMENT

CALL TO ORDER – 5:05 p.m.

Laura Wilson, Legislative Coordinator called the meeting to order as a Committee Chair was to be appointed.

DECLARATIONS OF DIRECT (OR INDIRECT) PECUNIARY INTEREST

David Raakman declared a conflict of interest in regards to matter nineteen, nominations for schools in the Peel District School Board for the Wildewood Award, as his children attend one of the schools up for nomination.

PRESENTATIONS/DEPUTATIONS - NilMATTERS TO BE CONSIDERED1. Administrative Matters

Introduction of the Traffic Safety Council Citizen Members for the 2011 -2014 term.

As the new Member of the Traffic Safety Council was not in attendance and all others present were returning Members, it was decided to forgo introducing the Traffic Safety Council Members and Advisory Board, however Laura Wilson, Legislative Coordinator introduced Esther O'Toole, Trustee, Wards 9 and 10 for the Dufferin-Peel Catholic District School Board as it was Esther's first meeting.

NO DIRECTION REQUIRED2. Appointment of the Chair

As it is the first meeting of the Traffic Safety Council for the 2011 – 2014 term, it is necessary for Members to appoint a Chair.

Boris Swedak nominated David Brown as Chair. David Brown accepted the nomination and as there were no other nominations, Boris Swedak moved these appointments, and the motion was voted upon and carried.

APPROVED – (B. Swedak)
RECOMMENDATION - TSC-0041-2011

3. Appointment of the Vice Chair

As it is the first meeting of the Traffic Safety Council for the 2011 – 2014 term, it is necessary for Members to appoint a Vice Chair.

Councillor McFadden, Ward 10, nominated David Raakman as Vice Chair. David Raakman accepted the nomination and as there were no other nominations, Councillor McFadden moved these appointment, and the motion was voted upon and carried.

APPROVED – (Councillor McFadden)
RECOMMENDATION - TSC-0042-2011

4. Appointment to Budget, Public Information, Site Plan Review, Walk to School and Kiss and Ride (School Zone Safety) and Dismissal Subcommittees

As it is the first meeting of the Traffic Safety Council for the 2011- 2014 term, it is necessary for Members to appoint individuals to the Budget, Public Information, Site Plan, Walk to School and Kiss and Ride (School Zone Safety) and Dismissal Subcommittees.

RECOMMENDATION:

That the following Members of the Traffic Safety Council be appointed to the following Subcommittees of Traffic Safety Council for a two year term or until a successor is appointed:

- a. Budget Subcommittee: Boris Swedak, David Raakman, Heather Relf,
- b. Public Information Subcommittee: David Raakman, Heather Relf, Louise Goegan
- c. Site Plan Review Subcommittee: David Brown, Boris Swedak, Peter Westbrook, David Raakman
- d. Walk to School Subcommittee: Louise Goegan, Peter Westbrook,
- e. Dismissal Subcommittee: Boris Swedak

APPROVED – (D. Raakman)
RECOMMENDATION - TSC-0043-2011

5. Approval of Minutes of Previous Meeting

Minutes of the Traffic Safety Council meetings held on February 23, 2011.

APPROVED – B. Swedak

6. Site Inspection Report – St. Teresa of Avila Catholic School (Ward 9)

Site Inspection Report for the inspection conducted at St. Teresa of Avila Catholic School on March 8, 2011 to review the signage in front of the school.

RECOMMENDATION

1. That Transportation and Works be requested to install an additional "No Stopping" both directions sign mid-way between the entrance and exit driveways at St. Teresa of Avila Catholic School, 6675 Montevideo Road.

2. That the Peel Regional Police be requested to enforce the speed limit in the school zone for St. Teresa of Avila Catholic School between 8:00 a.m. - 8: 30 a.m. and 3:00 p.m. - 3:30 p.m.
3. That the Principal at St. Teresa of Avila Catholic School be requested to direct students crossing Montevideo Road to access the school by using the pedestrian tunnel.

Heather Relf indicated that the Transportation and Works Department had already installed the signs requested in the recommendation.

Doug Freyers asked for clarification regarding how the Traffic Safety Council communicates with school transportation services. The Chair indicated that the Traffic Safety Council communicates with bussing services through the organization School Transportation of Peel Region (STOPR).

APPROVED – (H. Relf)
RECOMMENDATION - TSC-0044-2011

7. Site Inspection Report – Forest Avenue Public School (Ward 1)

Site Inspection Report for the inspection conducted on March 3, 2011 to review the warrants for a Crossing Guard at the intersection of Seneca Drive and Forest Avenue.

The Chair requested clarification regarding how Traffic Safety Council will be notified of the speed study recommended to be completed by Peel Regional Police. Sheelagh Duffin noted that the Transportation and Works Department will receive the results of the study from Peel Regional Police.

RECOMMENDATION

1. That the request for a crossing guard at the intersection of Seneca Drive and Forest Avenue, for the students attending Forest Avenue Public School, 20 Forest Avenue, be denied as the warrants have not been met.
2. That Transportation and Works be requested to conduct a speed study on Seneca Drive between Lakeshore Road and Forest Avenue.
3. That Traffic Safety Council be requested to re-inspect the intersection of Seneca Drive and Forest Avenue for the students attending Forest Avenue Public School, 20 Forest Avenue, after the speed study is completed and the Peel Regional Police have enforced the speed limits, if warranted by the speed study.

APPROVED – (D. Freyers)
RECOMMENDATION - TSC-0045-2011

8. Site Inspection Report – Garthwood Park Public School and Christ the King Catholic Elementary School (Ward 8)

Site Inspection Report for the inspections conducted on March 22, 2011 and April 5, 2011 to review the warrants for a Crossing Guard at the intersection of Colonial Drive and The Collegeway.

RECOMMENDATION

1. That the warrants are met for the crossing guard to remain at the intersection of Colonial Drive and The Collegeway for the students attending Garthwood Park Public Elementary School, 3245 Colonial Drive and Christ the King Catholic Elementary School, 3240 Garthwood Road.
2. That the Principals at Garthwood Park Public Elementary School and Christ the King Catholic Elementary School be requested to reiterate to parents and students in the school newsletter to cross at the north and east legs of the intersection at Colonial Drive and The Collegeway.

APPROVED – (D. Freyers)

RECOMMENDATION - TSC-0046-2011

9. Site Inspection Report – Tecumseh Public Elementary School (Ward 2)

Site Inspection Report for the inspection conducted on April 7, 2011 to review the warrants for a Crossing Guard at the intersection of Chriseden Drive and Tenth Line West.

Sheelagh Duffin noted that a WC1 warns drivers that they are entering a school zone.

RECOMMENDATION

1. That the request for a crossing guard at the intersection of Chriseden Drive and Gregwood Road for students attending Tecumseh Public Elementary School, 1480 Chriseden Drive, be denied as the warrants have not been met.
2. That the Transportation and Works Department be requested to install an additional No Stopping both directions sign between the two existing No Stopping signs on the north (school side) of Chriseden Drive.
3. That the Transportation and Works Department be requested to move the WC1 school zone sign and 40 KM sign to the next hydro pole directly west of the intersection on the north side of Chriseden Drive and Gregwood Road.

APPROVED – (L. Goegan)

RECOMMENDATION - TSC-0047-2011

10. Site Inspection Report - Forest Glen Public Elementary School (Ward 3)

Site Inspection Report for the inspection conducted on April 12, 2011 to review the warrants for a Crossing Guard at the intersection of Ponytrail Drive and Bridgewood Drive.

RECOMMENDATION

1. That the request for a crossing guard at the intersection of Ponytrail Drive and Bridgewood Drive, for students attending Forest Glen Public Elementary School, 3400 Ponytrail Drive, be denied as the warrants have not been met.
2. That Transportation and Works be requested to do the following on Ponytrail Drive in the vicinity of Forest Glen Public Elementary School:
 - a) Review the “School Zone” and “U-Turn” signage to create zones.
 - b) Replace the “No Parking” driveway prohibitions with “No Stopping” signs.

APPROVED – (P. Westbrook)

RECOMMENDATION - TSC-0048-2011

11. Site Inspection Report – McKinnon Public Elementary School (Ward 10)

Site Inspection Report for the inspection conducted on April 14, 2011 to review the warrants for a Crossing Guard at the intersection of Tacc Drive and Tenth Line West.

RECOMMENDATION

1. That the request for a crossing guard at the intersection of Tacc Drive and Tenth Line West for students attending McKinnon Public Elementary School be denied as the warrants have not been met.
2. That the Principal of McKinnon Public Elementary School, 3270 Tacc Drive, be requested to communicate with students regarding how to safely cross the road at signalized intersections.

APPROVED – (Councillor McFadden)

RECOMMENDATION - TSC-0049-2011

12. Site Inspection Request – Hillside Senior Public School (Ward 2)

That the email dated April 19, 2011 from Mike Wedman, resident of Ward 2, requesting a site inspection to review pedestrian safety at the pathway on Seagull Drive between 1292 and 1298 Seagull Drive for students walking to Hillside Senior Public School, 1290 Kelly Road be received and referred to the Site Inspection Subcommittee of Traffic Safety Council to review and report back to Traffic Safety Council.

As the original recommendation requested that the Traffic Safety Council would review the placement of a Crossing Guard at the pathway on Seagull Drive, discussion ensued regarding the placement of Crossing Guards at Senior Public Schools. Sheelagh Duffin noted that Crossing Guards are not placed at Senior Public Schools and the original recommendation was changed to reflect this.

Boris Swedak provided the Traffic Safety Council with a description of the site and reminded the Traffic Safety Council that they had requested special signage in the past. It was noted that the crossing signs requested can warn drivers of pedestrians crossing, but that they can also create a false sense of security for pedestrians and for these reasons, the signage must be carefully reviewed. Andy Bate indicated that staff will review the site and possible signage with the goal of promoting pedestrian and driver safety.

RECEIVED/ REFERRED – (L. Goegan)
RECOMMENDATION - TSC-0050-2011

13. Site Inspection Request - Site Inspection Request – St. Edith Stein Catholic Elementary School (Ward 10)

An email dated April 19, 2011, from Sheelagh Duffin, Crossing Guard Supervisor, requesting a site inspection to review the warrants of placing a crossing guard at the intersection of Osprey Boulevard and Grosbeak Drive for students attending St. Edith Stein Catholic Elementary School, 6234 Osprey Boulevard.

RECEIVED/ REFERRED – (E. O’Toole)
RECOMMENDATION - TSC-0051-2011

14. Dismissal Report – March and April 2011RECOMMENDATION

That the Dismissal Report for the months of March and April 2011 be received for information.

RECEIVED – (B. Swedak)
RECOMMENDATION - TSC-0052-2011

The following recommendations emanated from the Dismissal Report for the months of March and April 2011:

March 1, 2011

St. Bernard of Clairvaux Catholic School (Ward 10)

Recommendation:

1. That Transportation and Works be requested to review the “No Stopping” signs on Escada Drive in front of St. Bernard of Clairvaux Catholic School, 3345 Escada Drive and on side streets that intersect with Escada Drive.
2. That Parking Enforcement be requested to enforce the parking infractions in front of St. Bernard of Clairvaux Catholic School between 3:00 p.m. -3:25 p.m.

RECOMMENDATION - TSC-0053-2011

March 3, 2011

Stephen Lewis Secondary School (Ward 10)

Recommendation:

1. That Parking Enforcement be requested to enforce the parking infractions in front of Stephen Lewis Secondary School, 3675 Thomas Street, between 3:00 p.m. - 3:20 p.m.
2. That Transportation and Works be requested to review the “No Parking” and “No Stopping” signs on Thomas Street in the vicinity of Stephen Lewis Secondary School.

RECOMMENDATION - TSC-0054-2011

March 7, 2011

St. Teresa of Avila (Ward 9)

Recommendation:

That Parking Enforcement be requested to enforce the parking infractions in front of St. Teresa of Avila Catholic School, 6675 Montevideo Road, between 2:50 p.m. - 3:10 p.m.

RECOMMENDATION - TSC-0055-2011

March 10, 2011

Christ the King Catholic School

Recommendation:

That Parking Enforcement be requested to enforce the parking infractions in front of Christ the King Catholic School, 3240 Garthwood Road, between 3:00 p.m. - 3:25 p.m.

RECOMMENDATION - TSC-0056-2011

April 4, 2011**Tecumseh Public School****Recommendation:**

That Parking Enforcement be requested to enforce parking infractions on Chriseden Drive in front of Tecumseh Public School, 1480 Chriseden Drive, between 3:15 p.m. - 3:30 p.m.

RECOMMENDATION - TSC-0057-2011

April 6, 2011**St. Gertrude Catholic Elementary School****Recommendation:**

1. That Transportation and Works be requested to place “No Stopping” signs in the vicinity of St. Gertrude Catholic Elementary School, 815 Ceremonial Drive, on Mirage Place, Esprit Crescent and Patriot Drive.
2. That Parking Enforcement be requested to enforce the parking infractions in front of St. Gertrude Catholic Elementary School, between 2:50 p.m. – 3:10 p.m.

RECOMMENDATION - TSC-0058-2011

April 11, 2011**Plum Tree Park Public Elementary School****Recommendation:**

1. That the Peel District School Board be requested to modify the existing layout to a three lane, one way standard driveway to accommodate, at minimum, five full sized buses.
2. That Parking Enforcement be requested to enforce the parking infractions in front of Plum Tree Park Elementary Public School between 3:30 p.m. – 3:50 p.m.
3. That Transportation and Works be requested to:
 - a. Review the feasibility of eliminating the ditch along Tenth Line West from Aquitaine Avenue to north of Plum Tree Park Public Elementary School.
 - b. To create an extended left hand turn storage lane for the school entrance.
 - c. To create parking for parents along the east side of the right of way.

RECOMMENDATION - TSC-0059-2011

April 12, 2011**St. Sebastian Catholic Elementary School****Recommendation:**

That Parking Enforcement be requested to enforce the parking infractions in front of St. Sebastian Catholic Elementary School, 4360 Aquinas Avenue, between 3:20 p.m. – 3:35 p.m.

RECOMMENDATION - TSC-0060-2011

April 15, 2011**Iona Catholic Secondary School****Recommendation:**

1. That the Duffrin Peel Catholic School Board be requested to do the following at Iona Catholic Secondary School, 2170 South Sheridan Way:
 - a. Replace all faded signs on the school property.
 - b. Paint the speed humps, parking lot stall designations and directional arrows on the driveway.
 - c. Define the Kiss and Ride location by erecting signs to define entry to the Kiss and Ride; paint lane markings and directional arrows in the Kiss and Ride area.
 - d. Paint pedestrian cross hatching on the pavement at the two major walkways located at the south east and south west ends of the school property.
 - e. Provide a concrete walk from the area where parents store in the Kiss and Ride to the south west quadrant.

RECOMMENDATION - TSC-0061-2011

April 19, 2011**Hazel McCallion Senior Public School****Recommendation:**

1. That Transportation and Works be requested to review the "No Stopping" signs on the east side of River Grove Avenue opposite Hazel McCallion Senior Public School, 5750 River Grove Avenue.
2. That Parking Enforcement be requested to enforce the parking infractions in front of Hazel McCallion Senior Public School, between 2:10 p.m. – 2:30 p.m.

RECOMMENDATION - TSC-0062-2011

15. **School Zone Safety (Kiss and Ride) Report – March and April 2011****RECOMMENDATION**

That the Kiss and Ride Report for the months of March and April 2011 be received for information.

RECEIVED – (Councillor S. McFadden)

RECOMMENDATION - TSC-0063-2011

The following recommendations emanated from the Kiss and Ride Report for the months of March and April 2011:

March 2011

Whitehorn Public School (Ward 6)

Recommendation:

1. That Transportation and Works look at the feasibility of implementing a painted “No Stopping” area at the north end exit driveway of Whitehorn Public School, 5785 Whitehorn Avenue, to discourage vehicles from stopping in front of the driveway.

March 15, 2011

Iona Catholic Secondary School

Recommendation:

1. That the Duffrin Peel Catholic School Board be requested to do the following at Iona Catholic Secondary School, 2170 South Sheridan Way:
 - a. Replace all faded signs on the school property.
 - b. Paint the speed humps, parking lot stall designations and directional arrows on the driveway.
 - c. Define the Kiss and Ride location by erecting signs to define entry to the Kiss and Ride; paint lane markings and direction arrows in the Kiss and Ride area.
 - d. Paint pedestrian cross hatching on the pavement at the two major walkways located at the south east and south west ends of the school property.
 - e. Provide a concrete walk from the area where parents store in the Kiss and Ride south west quadrant.

16. Update from the School Walking Routes Committee

Louise Goegan, Citizen Member, is to provide an update regarding the spring start up of the School Walking Routes program for spring 2011.

NO DIRECTION REQUIRED

17. Volunteer request for School Walking Routes Spring Start Up Events

An email dated April 15, 2011, from Sheelagh Duffin, Crossing Guard Supervisor, requesting that Traffic Safety Council members be present at the School Walking Routes Spring Start Up Events as listed. Sign up sheet will be available.

DIRECTION REQUIRED

18. Dr. Arthur Wood Award Discussion

The Traffic Safety Council is to discuss the presentation of the Dr. Arthur Wood Award.

Discussion ensued regarding whether or not the Traffic Safety Council is required to nominate for this award. The Chair clarified that based on the criteria regarding nomination for the Dr. Arthur Wood Award it is not an annual requirement.

The matter of the Dr. Arthur Wood Award was referred to the Public Information Subcommittee. It was requested that the Legislative Coordinator arrange for a Public Information meeting as soon as possible in order for the matter to be addressed at the next Traffic Safety Council meeting.

19. Wildewood Award (Kiss and Ride Awards) Nomination

The Traffic Safety Council is to discuss nominations for the Wildewood Award.

DIRECTION REQUIRED

20. Stakeholder Responsibilities Breakdown

A reference document, for use by City Councillors, Trustees, School Board Staff and City Staff, listing various issues and the agencies responsible for resolving the issues.

RECOMMEND APPROVAL

21. 2011 School Safety Patroller Program Letter

A letter dated February 2011, from Constable Michelle Vivian of Peel Children's Safety Village, requesting funding for children in the City of Mississauga to attend a Safety Patroller Camp at Camp Samac from July 19, 2011 to July 22, 2011.

DIRECTION REQUIRED

22. Invitation for the 2011 Road Safety Show

Traffic Safety Council is to decide if the Committee will be participating in the 2011 Road Safety Show on July 1, 2011.

DIRECTION REQUIRED

23. Request for Traffic Safety Council's Sponsorship for the Road Safety Handbook

Traffic Safety Council is to determine if the Committee will sponsor the Road Safety Handbook with a \$2000.00 donation. If approved, the Traffic Safety Council's logo will appear on the Road Safety Handbook's front page.

DIRECTION REQUIRED

24. Clarkson/ Erindale Accommodation Review Committee (ARC) review

Email dated April 4, 2011 from Teresa Kerr, Community Planner, Planning and Building Department, requesting that Traffic Safety Council provide input regarding the Clarkson/ Erindale Accommodation Review process.

DIRECTION REQUIRED

25. Minutes from the Traffic Safety Council's meeting with St. Francis Xavier Catholic Secondary School

The minutes from the Traffic Safety Council's meeting with St. Francis Xavier on April 12, 2011, prepared by D. Brown are included for review. The Traffic Safety Council's recommendations from 2009 are also included for information.

RECOMMEND RECEIPT

26. Traffic Safety Council and Peel District School Board Maintenance Meeting Minutes

Minutes of the meeting on March 8, 2011 between representatives of Traffic Safety Council and the Peel District School Board regarding maintenance issues at various schools.

RECOMMEND RECEIPT

27. Report regarding traffic circles at Freshwater Drive and Tacc Drive and Freshwater Drive and Escada Drive.

A report prepared by Andy Bate, Supervisor, Traffic Operations, regarding the traffic circles at Freshwater Drive and Tacc Drive and Freshwater Drive and Escada Drive.

RECOMMEND RECIEPT

28. Parking Enforcement in School Zones – February – March 2011

Memorandum from the Manager of Parking Enforcement reporting on parking enforcement in school zones for the months of February and March 2011.

RECOMMENDATION:

That the memorandum from the Manager of Parking Enforcement reporting on parking enforcement in school zones for the months of February and March 2011 be received.

RECOMMEND RECEIPT29. Transportation and Works Department – Action Items (December 2010 & January 2011)

Reports dated December 2010 and January 2011 from the Transportation and Works Department advising of the actions taken regarding recommendations from Traffic Safety Council.

RECOMMEND RECEIPT

Date of Next Meeting– May 25, 2011 – 5:00 p.m.

OTHER BUSINESS

ADJOURNMENT – 6:53 p.m.