



MINUTES

TRAFFIC SAFETY COUNCIL

THE CORPORATION OF THE CITY OF MISSISSAUGA
WEDNESDAY, JUNE 22, 2011 – 5:00 P.M

COMMITTEE ROOM 'A', SECOND FLOOR
300 CITY CENTRE DRIVE, MISSISSAUGA, ONTARIO L5B 3C1
MISSISSAUGA, ONTARIO
www.mississauga.ca

Members Present

Councillor Frank Dale, Ward 4
Peter Westbrook (Citizen Member Ward 2)
Boris Swedak (Citizen Member Ward 3)
Edgar Lethbridge (Citizen Member Ward 4)
Louise Goegan (Citizen Member Ward 5)
David Brown (Citizen Member Ward 6) (**CHAIR**)
Doug Fryers (Citizen Member Ward 8)
Heather Relf (Citizen Member Ward 9)
David Raakman (Citizen Member Ward 10) (**VICE-CHAIR**)
Bill McBain (Citizen Member Ward 11)

Members Absent

Councillor Sue McFadden, Ward 10
Rick Williams (Trustee Ward 5 - Peel District School Board)
Esther O'Toole (Trustee Ward 9 & 10 -Dufferin-Peel Catholic School Board)
Vikram Rao (Citizen Member Ward 7)
Vacant (Citizen Member Ward 1)
Vacant (Citizen Member Ward 2 South Zone)
Vacant (Citizen Member Ward 6 North Zone)
Vacant (Citizen Member Ward 10 North Zone)

Advisory Board

Andy Bate, Supervisor, Traffic Operations
Denna Yaunan, Traffic Operations Technician
Sheelagh Duffin, Supervisor, Crossing Guards
Parking Enforcement Officer

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CALL TO ORDER

DECLARATIONS OF DIRECT (OR INDIRECT) PECUNIARY INTEREST

PRESENTATIONS/ DEPUTATIONS

MATTERS TO BE CONSIDERED

1. Approval of Minutes of Previous Meeting
2. Site Inspection Report – Hillside Senior Public School (Ward 2)
3. Site Inspection Report – Churchill Meadows Public School (Ward 10)
4. School Zone Safety (Kiss & Ride) Report – June 2011
5. Dismissal Report – June 2011
6. Proposed Site Plan SP 11/058 - Plum Tree Park Public School (Ward 10)
7. Proposed Site Plan – Applewood School and Stephen Lewis Secondary School (Ward 10)
8. School Walking Routes Subcommittee Update
9. Ontario Traffic Council Annual Conference Update
10. Pedestrian Crossing Concerns in the Vicinity of 1755 Rathburn Road East (Ward 3)
11. Stakeholder’s Responsibilities Breakdown Proposed Amendments
12. Traffic Safety Times – June 2011
13. Peel District School Board Maintenance Meeting Minutes – May 31, 2011
14. Ashgrove Public School Annual Fun Fair (Ward 8)
15. “Little. Yellow. Dangerous. Children at Play signs imperil our kids” Article
16. Parking Enforcement in School Zones – May 2011

17. Site Inspection Report – Dixie Public School (Ward 3)
18. Site Inspection Report – Brian W. Fleming Public School and St. Alfred Catholic School (Ward 3)
19. Response from Community Services Staff – Brian W. Fleming Public School and St. Alfred Catholic School Proposed Recommendation
20. Site Inspection Request – St. Dominic Catholic School (Ward 1)
21. Site Inspection Request – Loyola Secondary School (Ward 8)
22. Walk to School Subcommittee Meeting Minutes – June 8, 2011
23. Public Information Subcommittee Meeting Minutes – June 20, 2011
24. Transportation and Works Department – Action Items April and May 2011
25. Verbal Update - Paid Parking

Date of Next Meeting – September 28, 2011 – 5:00 p.m.

OTHER BUSINESS

ADJOURNMENT

CALL TO ORDER - 5:01 p.m.

David Raakman, Traffic Safety Council Vice-Chair called the meeting to order at 5:01 p.m.

DECLARATIONS OF DIRECT (OR INDIRECT) PECUNIARY INTEREST - NilPRESENTATIONS/ DEPUTATIONS - NilMATTERS TO BE CONSIDERED1. Approval of Minutes of Previous Meeting

Minutes of the Traffic Safety Council meeting held on May 25, 2011.

APPROVED - (B. Swedak)

2. Site Inspection Report – Hillside Senior Public School (Ward 2)

Site Inspection Report for the inspection conducted on May 24, 2011 to review pedestrian safety at the pathway on Seagull Drive between 1292 and 1298 Seagull Drive, for students walking to Hillside Senior Public School, 1290 Kelly Road.

Discussion ensued with respect to the installation of speed bumps. Andy Bate, Supervisor, Traffic Operations outlined the program criteria for speed bump installation.

RECOMMENDATION

That the Transportation and Works Department be requested to review the following for Hillside Senior Public School, 1290 Kelly Road:

- a. The installation of a speed watch trailer on Seagull Drive in the vicinity of 1292 and 1298 Seagull Drive.
- b. The installation of the appropriate signage to notify motorists that there is a pedestrian crossing at the midblock walkway between 1292 and 1298 Seagull Drive.

APPROVED – (D. Fryers)

RECOMMENDATION – TSC-0114-2011

3. Site Inspection Report – Churchill Meadows Public School (Ward 10)

Site Inspection Report for the inspections conducted on April 26, 2011 and May 31, 2011, to review the warrants for placing a Crossing Guard at the intersection of McDowell Drive and Delle Donne Drive.

RECOMMENDATION

That the request for a Crossing Guard at the intersection of McDowell Drive and Delle Donne Drive for the students attending Churchill Meadows Public School, 3310 McDowell Drive, be granted as the warrants have been met.

APPROVED – (Councillor F. Dale)

RECOMMENDATION – TSC-0115-2011

4. School Zone Safety (Kiss and Ride) Report – June 2011

David Raakman, Vice-Chair, noted that item four was directly related to item twelve on the Traffic Safety Council Agenda as item twelve, a special Father Daniel Zanon edition of the Traffic Safety Times, was created as a result of the School Zone Safety (Kiss and Ride) Report.

RECOMMENDATION

That the School Zone Safety (Kiss & Ride) Report, for the month of June 2011, be received.

RECEIVED – (B. McBain)

RECOMMENDATION - TSC-0116-2011

The following recommendation emanated from the School Zone Safety (Kiss and Ride) Report for the month of June 2011:

June 3, 2011

Father Daniel Zanon Catholic School (Ward 7)

Recommendation:

That the Principal of Father Daniel Zanon Catholic School, 450 Hillcrest Avenue, be requested to do the following:

- a. Provide education to parents with respect to the proper use of the Kiss and Ride.
- b. Train staff to guide parents using the Kiss and Ride.

APPROVED – (B. McBain)

RECOMMENDATION – TSC-0117-2011

5. Dismissal Report – June 2011RECOMMENDATION

That the Dismissal Report for the month of June 2011 be received for information.

RECEIVED (B. Swedak)

RECOMMENDATION - TSC-0118-2011

The following recommendation emanated from the Dismissal Report for the month of June 2011:

June 1, 2011**Churchill Meadows Public School (Ward 10)**Recommendation:

That Parking Enforcement be requested to enforce the parking infractions in front of Churchill Meadows Public School, 3310 McDowell Drive and on Delle Donne Drive and Terranova Drive between 2:40 p.m. – 3:00 p.m.

APPROVED – (B. Swedak)

RECOMMENDATION - TSC-0119-2011

6. Proposed Site Plan SP 11/058 - Plum Tree Park Public School (Ward 10)

Report dated June 22, 2011 from the Site Plan Review Subcommittee of Traffic Safety Council with respect to the Proposed Site Plan for Plum Tree Park Public School.

A letter dated June 21, 2011, from Bruce Stratton Architects, outlining concerns regarding recommendations made by the Site Plan Review Subcommittee of Traffic Safety Council with respect to the Proposed Site Plan, SP 11/058 - Plum Tree Park Public School, was distributed to the Traffic Safety Council members. The concerns detailed in the letter were considered by the Traffic Safety Council when making recommendations with respect to this matter.

It was noted that Dave Marcotte, Supervisor, Preventative Maintenance, Peel District School Board, will review pedestrian traffic on the North East corner of the Plum Tree Park Public School property during and after construction of the parking lot.

RECOMMENDATION

That the Commissioner of Planning and Building be advised that with respect to the Site Plan for Plum Tree Park Public School, that Traffic Safety Council, on May 16, 2011, reviewed the site plan submitted and would recommend the following:

1. That directional pavement markings be added to indicate one way traffic circulation.
2. That School Zone Safety (Kiss and Ride) pavement markings be indicated to create a two-lane Kiss and Ride lane showing a one way student drop off lane and a one way bus drop-off lane. (Note: due to the width of the driveway it is not possible to create a typical three lane configuration.)

3. That the cross walk at the south west side of the school be removed.
4. That cross hatching be painted to delineate the cross walk at the north west side of the school.
5. That a stop bar be added on the west side of the school, at the north end of the island that runs perpendicular to the School Zone Safety (Kiss and Ride) lanes.
6. That Exit Only signs be installed, facing the school, at the north west exits, and that No Entrance signs be installed at the same exits facing Tenth Line West.
7. That Entrance Only signs be installed at the south west entrance of the school.
8. That cross hatching be painted at intervals between the bus and car lanes of the Kiss and Ride for students exiting vehicles and entering the school.
9. That a four foot high, vinyl clad, chain link fence be installed along frontage of the school between the two driveways directing students to the sidewalks to access the property or alternatively that an enhanced landscape buffer be provided to prohibit access directly to the front of the school and direct students to the sidewalks to access the school property.
10. That the existing pre-cast temporary curbs be extended along the centre of the driveway to delineate the bus drop-off lane and car drop-off lane.
11. That the Architect be requested to provide clarification on the manner in which pedestrian traffic will be accommodated around the construction staging area at the north-east corner of the property.

APPROVED – (B. Swedak)
RECOMMENDATION - TSC-0120-2011

7. Proposed Site Plan – Applewood School and Stephen Lewis Secondary School (Ward 10)

Report dated June 22, 2011 from the Site Plan Review Subcommittee of Traffic Safety Council with respect to the Proposed Site Plan for Applewood School and Stephen Lewis Secondary School.

A question was raised as to why the Site Plan Review Subcommittee of Traffic Safety Council recommended that the originally proposed parking spaces be moved. The members of the Site Plan Review Subcommittee explained the recommendation and it was subsequently approved.

RECOMMENDATION

That the Commissioner of Planning and Building be advised that with respect to the Site Plan for Applewood School and Stephen Lewis Secondary School, 3675 Thomas Street, that on May 16, 2011 Traffic Safety Council reviewed the site plan submitted and would recommend the following:

1. That the six proposed parking spaces to be added to the parking lot on the east side of the school, be moved to the north end of the east parking lot so that the parking spaces are in closer proximity to the north east school entrance.
2. That directional pavement markings be added to indicate one way traffic circulation.

APPROVED – (B. McBain)

RECOMMENDATION - TSC-0121-2011

8. School Walking Routes Subcommittee Verbal Update

Louise Goegan, Chair of the School Walking Routes Subcommittee of Traffic Safety Council, gave a verbal update to the Traffic Safety Council with respect to the School Walking Routes Program.

Louise Goegan updated the Traffic Safety Council with respect to the School Walking Routes Program. She noted that two new schools would be selected to launch the program in the fall of 2011 and that the Walk to School Subcommittee would be involved in helping schools, currently involved in the program, re-launch in the fall.

NO DIRECTION REQUIRED

9. Ontario Traffic Council Annual Conference Update

A report prepared by Louise Goegan outlining the various updates, initiatives, information and issues discussed with respect to traffic safety at the Ontario Traffic Council's Annual Conference.

RECEIVED – (L. Goegan)

RECOMMENDATION - TSC-0122-2011

10. Pedestrian Crossing Concerns in the Vicinity of 1755 Rathburn Road East (Ward 3)

An email dated June 13, 2011 from Zvonimir Miller, Traffic Signal Technologist, Traffic Signals and Systems, Transportation and Works Department, with respect to traffic concerns raised in the vicinity of 1755 Rathburn Road East.

RECEIVED – (H. Relf)

RECOMMENDATION - TSC-0123-2011

11. Letter dated June 8, 2011 from Anna Abbruscato, Trustee, Dufferin-Peel Catholic District School Board, Ward 4, Chair

A letter dated June 8, 2011 from Anna Abbruscato, Trustee, Dufferin-Peel Catholic District School Board, Ward 4, Chair, with respect to proposed changes to the Stakeholder Responsibilities Breakdown.

David Brown, Chair, suggested that the Traffic Safety Council take the Dufferin-Peel Catholic District School Board's suggestion with respect to the Stakeholder Responsibilities Breakdown under advisement and re-visit the issue when the Peel District School Board provides their comments regarding the document.

RECEIVED – (D. Brown, CHAIR)
RECOMMENDATION - TSC-0124-2011

12. Traffic Safety Times - June 2011

The Traffic Safety Times: Special Edition for Father Daniel Zanon Catholic School for the month of June 2011.

Sheelagh Duffin, Crossing Guard Supervisor, on behalf of the Traffic Safety Council members, thanked David Raakman, Vice Chair, for his work on the Traffic Safety Times: Special Edition for Father Daniel Zanon Catholic School, and noted that Mr. Raakman did an excellent job.

APPROVED – (L. Goegan)
RECOMMENDATION - TSC-0125-2011

13. Traffic Safety Council and Peel District School Board Maintenance Meeting Minutes

Minutes of the meeting on May 31, 2011 between representatives of Traffic Safety Council and the Peel District School Board regarding maintenance issues at various schools.

RECEIVED – (P. Westbrook)
RECOMMENDATION - TSC-0126-2011

14. Ashgrove Public School Annual Fun Fair (Ward 8)

An email dated June 1, 2011 from Doug Fryers, Citizen Member, Ward 8, requesting that he be permitted to attend the Ashgrove Public School Parent Council meeting in September 2011 to discuss having a Traffic Safety Council booth at the school's next annual Fun Fair.

Discussion ensued surrounding the fact that Ashgrove Public School is under Accommodation Review (ARC) and therefore, it was decided to defer the matter until the ARC review is completed.

Traffic Safety Council members discussed traffic safety issues in front of Ashgrove Public School and Councilor Frank Dale, Ward 4, suggested that parking enforcement be requested to enforce parking infractions in front of the school in order to address the traffic safety issues that were raised during the discussion.

RECOMMENDATION:

That Parking enforcement be requested to enforce the parking infractions in front of Ashgrove Public School, 3215 Thorncrest Drive, between 8:30 a.m. – 8:50 a.m. and 3:00 p.m. – 3:20 p.m.

APPROVED – (Councillor F. Dale)

RECOMMENDATION - TSC-0127-2011

15. “Little. Yellow. Dangerous. Children at Play signs imperil our kids” Article

“Little. Yellow. Dangerous. Children at Play signs imperil our kids” article by Tom Vanderbilt submitted by Andy Bate, Supervisor, Traffic Operations, regarding the use of children at play advisory signs.

Louise Goegan, Citizen Member, Ward 5, noted that the document was interesting and pertinent.

RECEIVED – (D. Brown, CHAIR)

RECOMMENDATION - TSC-0128-2011

16. Parking Enforcement in School Zones – May 2011

Memorandum from the Manager of Parking Enforcement reporting on parking enforcement in school zones for the month of May 2011.

RECOMMENDATION:

That the memorandum from the Manager of Parking Enforcement reporting on parking enforcement in school zones for the month of May 2011 be received.

RECEIVED – (P. Westbrook)

RECOMMENDATION - TSC-0129-2011

17. Site Inspection Report – Dixie Public School (Ward 3)

Site Inspection Report for the inspection conducted on June 7, 2011 to review pedestrian safety for students attending Dixie Public School.

RECOMMENDATION:

That the Transportation and Works Department and the Community Services Department be requested to ensure that the park path through Hawkins Glen, the walkpath on Constitution Blvd. and the Dixie Pathway receive winter maintenance for students attending Dixie Public School, 1120 Flagship Drive.

APPROVED – (D. Brown, CHAIR)

RECOMMENDATION - TSC-0130-2011

18. Site Inspection Report – Brian W. Fleming Public School and St. Alfred Catholic School (Ward 3)

Site Inspection Report for the inspection conducted on June 7, 2011 to review pedestrian safety for students attending Brian W. Fleming Public School and St. Alfred Catholic School.

Discussion ensued regarding amending the original recommendation based on information provided by Community Services and Traffic Safety Council Members with respect to the walkway from Fieldgate Drive to the school property.

RECOMMENDATION:

1. That the Transportation and Works Department and the Community Services Department be requested to review the following for students attending Brian W. Fleming Public School, 3255 Havenwood Drive and St. Alfred Catholic School, 3341 Havenwood Drive:
 - a. Ensure that the park path through Willowcreek Park (Greenbelt) and the walkpath on Fieldgate Drive receive winter maintenance.
 - b. Repair the light on the walkpath between Knob Hill and Nawbrook Road that is continuously lit.
 - c. Re-set the maze gates (off-set gates) at either end of the walkpath between Knob Hill and Nawbrook Road, and ensure that the walkpath receives winter maintenance.
2. That Student Transportation of Peel (STOPR) be requested to direct students living south and east of Brian W. Fleming Public, School 3255 Havenwood Drive, to access the school via Havenwood Drive rather than via the walkway from Fieldgate Drive to the school property and re-calculate the distance of the route accordingly.

3. That the Legislative Coordinator be requested to determine if the walkway from Fieldgate Drive to Brian W. Fleming Public School, 3255 Havenwood Drive, is owned by the City of Mississauga or owned by the Peel District School Board and report back to Traffic Safety Council.

APPROVED – (D. Brown, CHAIR)

RECOMMENDATION - TSC-0131-2011

19. Response from Community Services Staff – Brian W. Fleming Public School and St. Alfred Catholic School Proposed Recommendation

An email dated June 22, 2011 from Stuart Young, Manager, Parks and Forestry, North East District, with respect to the recommendation being proposed by Traffic Safety Council emanating from the site inspection conducted on June 7, 2011 to review pedestrian safety for students attending Brian W. Fleming Public School, 3255 Havenwood Drive and St. Alfred Catholic School, 3341 Havenwood Drive and the City of Mississauga's Corporate Policy and Procedure with respect to Snow Clearing policy number 05-06-03.

RECEIVED – (P. Westbrook)

RECOMMENDATION - TSC-0132-2011

20. Site Inspection Request – St. Dominic Catholic School (Ward 1)

An email dated June 15, 2011, from Darek Pest, Traffic Technician, Traffic Operations, in response to concerns raised by a Mississauga resident, requesting that, in September 2011, the Site Inspection Subcommittee of Traffic Safety Council review pedestrian safety at the intersection of Arbor Road and Radcliffe Boulevard for students attending St. Dominic Catholic School, 515 Heartdale Avenue.

REFERRED – (Councillor F. Dale)

RECOMMENDATION - TSC-0133-2011

21. Site Inspection Request – Loyola Secondary School (Ward 8)

An email dated June 17, 2011 from Mrs. Gerry Hughes, resident, Ward 8, requesting that the Site Inspection Subcommittee of Traffic Safety Council review pedestrian safety in front of the new site of Loyola Secondary School, 4010 Sladeview Crescent, when the school is built.

It was noted that the Traffic Safety Council had reviewed a Site Plan for the new location of Loyola Secondary school.

RECOMMENDATION:

That the email dated June 17, 2011 from Mrs. Gerry Hughes requesting that the Site Inspection Subcommittee of Traffic Safety Council review pedestrian safety in front of the new site of Loyola Secondary School, 4010 Sladeview Crescent, when the school is built, be referred to the Site Inspection Subcommittee of Traffic Safety Council.

REFERRED – (D. Fryers)

RECOMMENDATION - TSC-00134-2011

22. Walk to School Subcommittee Meeting Minutes – June 8, 2011

The minutes from the June 8, 2011 Walk to School Subcommittee meeting.

RECOMMENDATION:

That the minutes from the June 8, 2011 Walk to School Subcommittee meeting be received.

RECEIVED – (L. Goegan)

RECOMMENDATION - TSC-00135-2011

The following recommendation emanated from the Walk to School Subcommittee meeting on June 8, 2011:

RECOMMENDATION:

That Louise Goegan be appointed as the Chair of the Walk to School Subcommittee of Traffic Safety Council until November 30, 2014 or until a successor is appointed.

APPROVED – (P. Westbrook)

RECOMMENDATION - TSC-0136-2011

23. Public Information Subcommittee Meeting Minutes – June 20, 2011

The minutes from the June 20, 2011 Public Information Subcommittee meeting.

RECOMMENDATION:

That the minutes from the June 20, 2011 Public Information Subcommittee meeting be received.

RECEIVED – (D. Brown, CHAIR)

RECOMMENDATION - TSC-0137-2011

The following recommendations emanated from the Public Information Subcommittee meeting on June 8, 2011:

RECOMMENDATION:

That David Raakman, Vice Chair, Traffic Safety Council, be requested to create an advertisement for the Traffic Safety Council for inclusion in the Road Safety Handbook.

APPROVED – (D. Brown, CHAIR)

RECOMMENDATION - TSC-0138-2011

RECOMMENDATION:

That for identification purposes, Traffic Safety Council members be requested to wear their Traffic Safety Council identification badges at all times when conducting site inspections.

APPROVED – (D. Brown, CHAIR)

RECOMMENDATION - TSC-0139-2011

RECOMMENDATION:

That school Trustees from both school boards be requested to nominate one school from their Ward in the City of Mississauga for the WildeWood School Zone Safety (Kiss and Ride) Award and that school Principals be encouraged to contact their Trustee or nominate their own school if they feel that they meet the criteria for the award.

APPROVED – (D. Brown, CHAIR)

RECOMMENDATION - TSC-0140-2011

24. Transportation and Works Department – Action Items April and May 2011

Reports dated April 2011 and May 2011, from the Transportation and Works Department advising of the actions taken regarding recommendations from Traffic Safety Council.

RECEIVED – (H. Relf)

RECOMMENDATION - TSC-0141-2011

25. Verbal Update - Paid Parking

A verbal update by Laura Wilson, Legislative Coordinator with respect to Paid Parking which is to begin in the City Hall underground parking lot as of July 4, 2011.

The Legislative Coordinator informed the Traffic Safety Council Members that they would be receiving parking passes which allows Citizen Members to park at the Civic Centre free of charge when attending Traffic Safety Council functions such as meetings and subcommittee meetings.

NO DIRECTION REQUIRED

Date of Next Meeting– September 28, 2011 – 5:00 p.m.

OTHER BUSINESS - Nil

ADJOURNMENT – 6:15 p.m.
(D. Brown, CHAIR)