



# Minutes

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## TRAFFIC SAFETY COUNCIL

THE CORPORATION OF THE CITY OF MISSISSAUGA  
**WEDNESDAY, May 25, 2011 – 5:00 P.M.**

COMMITTEE ROOM 'A', SECOND FLOOR  
300 CITY CENTRE DRIVE, MISSISSAUGA, ONTARIO L5B 3C1  
**MISSISSAUGA, ONTARIO**  
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### **Members Present**

Councillor Frank Dale, Ward 4  
Rick Williams (Trustee Ward 5 - Peel District School Board)  
Peter Westbrook (Citizen Member Ward 2)  
Boris Swedak (Citizen Member Ward 3)  
Edgar Lethbridge (Citizen Member Ward 4)  
Louise Goegan (Citizen Member Ward 5)  
David Brown (Citizen Member Ward 6) **(CHAIR)**  
Doug Fryers (Citizen Member Ward 8)  
Heather Relf (Citizen Member Ward 9)  
David Raakman (Citizen Member Ward 10) **(VICE-CHAIR)**  
Bill McBain (Citizen Member Ward 11)

### **Members Absent**

Councillor Sue McFadden, Ward 10  
Vikram Rao (Citizen Member Ward 7)  
Esther O'Toole (Trustee Ward 9 & 10 –  
Dufferin-Peel Catholic School Board)  
Vacant (Citizen Member Ward 1)  
Vacant (Citizen Member Ward 2 South Zone)  
Vacant (Citizen Member Ward 6 North Zone)  
Vacant (Citizen Member Ward 10 North Zone)

### **Advisory Board Present**

Andy Bate, Supervisor, Traffic Operations  
Denna Yaunan, Traffic Operations Technician  
Sheelagh Duffin, Supervisor, Crossing Guards  
Marcy Macina, Student Transportation



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### CALL TO ORDER

### DECLARATIONS OF DIRECT (OR INDIRECT) PECUNIARY INTEREST

### PRESENTATIONS/DEPUTATIONS

Vivian Clugston & Belkis Brito with respect to the walking route from Yarrow Crescent to St. Therese of the Child Jesus Catholic School.

### MATTERS TO BE CONSIDERED

1. Welcome to Al Sousa, Manager, Traffic Engineering and Operations
2. Approval of Minutes of Previous Meeting
3. Site Inspection Report – St. Bernard of Claivau (Ward 10)
4. Site Inspection Report – Champlain Trail Public School & St. Gertrude Catholic School (Ward 5)
5. Site Inspection Request – Brian W. Flemming Public School (Ward 3)
6. Site Inspection Request – Dixie Public School and St. Alfred Catholic School (Ward 3)
7. School Zone Safety (Kiss & Ride) Report – May 2011
8. Dismissal Report – January-February 2011
9. Budget Subcommittee meeting minutes - May 16, 2011
10. Advanced Warning Signs for Pathways
11. Email dated April 22, 2011 from Doug Fryers
12. Parking Enforcement in School Zones – April 2011

Date of Next Meeting– June 22, 2011 – 5:00 p.m.

### OTHER BUSINESS

### ADJOURNMENT

CALL TO ORDER – 5:03 p.m.

DECLARATIONS OF DIRECT (OR INDIRECT) PECUNIARY INTEREST - Nil

PRESENTATIONS/DEPUTATIONS

Vivian Clugston & Belkis Brito with respect to the walking route from Yarrow Crescent to St. Therese of the Child Jesus Catholic School.

The persons scheduled to give a deputation could not attend the meeting and therefore no deputation was given.

MATTERS TO BE CONSIDERED

David Raakman, Vice Chair, indicated that he had to leave the meeting at 6:30 p.m. and requested that David Brown, Chair, move the Additional Agenda item number 13, Public Information Subcommittee Meeting Minutes, to the top of the agenda so that Mr. Raakman would be able to speak to it before his leaving. Mr. Raakman also requested that the Chair add nominations for the 2011 Dr. Arthur Wood Safety Award to the Agenda. There was a general consensus and Mr. Raakman nominated Sheelagh Duffin, Crossing Guard Supervisor for the 2011 Dr. Arthur Wood Safety Award, on behalf of Louise Goegan. The motion to nominate Ms. Duffin for the 2011 Dr. Arthur Wood Safety Award was passed.

RECOMMENDATION

That Sheelagh Duffin, Crossing Guard Supervisor be nominated for the 2011 Dr. Arthur Wood Safety Award.

APPROVED – (D. Raakman)

1. Welcome to Al Sousa, Manager, Traffic Engineering and Operations

Welcome to Al Sousa, the new Manager of Traffic Engineering and Operations. Mr. Sousa is taking over from Andy Harvey who is now the Manager of Rapid Transit and Parking.

On behalf of the Traffic Safety Council, David Brown, Chair, welcomed Al Sousa, the new Manager of Traffic Engineering and Operations.

NO DIRECTION REQUIRED

2. Approval of Minutes of Previous Meeting

Minutes of the Traffic Safety Council meetings held on April 27, 2011.

APPROVED - (B. Swedak)

3. Site Inspection Report – St. Bernard of Clairvaux Catholic School (Ward 10)

Site Inspection Report for the inspection conducted on May 5, 2011 to review the warrants for a Crossing Guard at the intersection of Escada Drive and Hideway Place.

Discussion ensued regarding the Kiss and Ride program at St. Bernard of Clairvaux Catholic School and it was noted that the Kiss and Ride works well at the school.

RECOMMENDATION

1. That the request for a Crossing Guard at the intersection of Escada Drive and Hideway Place for the students attending St. Bernard of Clairvaux Catholic School, 3345 Escada Drive be denied as the warrants have not been met.
2. That the Transportation and Works Department be requested to review the following at St. Bernard of Clairvaux Catholic School:
  - a. Review the No Stopping signs opposite the school.
  - b. Relocate the WC1 School Zone sign to a pole with an existing 40 KM/hr sign.
3. That the Principal at St. Bernard of Clairvaux Catholic School be requested to appeal to parents to utilize the Kiss and Ride.

APPROVED – (P. Westbrook)

4. Site Inspection Report – Champlain Trail Public School & St. Gertrude Catholic School (Ward 5)

Site Inspection Report for the Site Inspection conducted on May 12, 2011 to:

- a. Determine if the warrants are met for the retention of two Crossing Guards at the intersection of Bristol Road & Guildwood Way/ Shackelton Way for the students attending Champlain Trail Public School, and St. Gertrude Catholic School.
- b. To review the warrants for implementing a second Crossing Guard at the intersection of Bristol Road West and Ceremonial Drive for the students attending Champlain Trail Public School and St. Gertrude Catholic School.

RECOMMENDATION

1. That the request for a second Crossing Guard at the intersection of Bristol Road and Ceremonial Drive, at the north east corner, for students attending Champlain Trail Public School, 895 Ceremonial Drive, and St. Gertrude Catholic School, 815 Ceremonial Drive be denied as the turning traffic on the north side is light and the traffic signals provide protection for crossing students.
2. That the Site Inspection Subcommittee of Traffic Safety Council be requested to re-inspect the intersection of Bristol Road & Ceremonial Drive to review the warrants of placing an additional Crossing Guard on the north east corner of the intersection for students attending Champlain Trail Public School and St. Gertrude Catholic School.

APPROVED – (H. Relf)

5. Site Inspection Request – Brian W. Flemming Public School (Ward 3)

An email dated May 2, 2011 from Sue Lawton, Trustee, Peel District School Board, Wards 3 and 4 requesting a site inspection to review pedestrian safety for students attending Brian W. Flemming Public School, 3255 Havenwood Drive.

Discussion ensued with respect to when it would be appropriate to conduct this site inspection. It was questioned if it would be appropriate to postpone the site inspection until the winter months as one of the concerns raised by Sue Lawton, Trustee, Peel District School Board, Wards 3 and 4, in her email, dated May 2, 2011, was that the paths utilized by the school children attending Brian W. Fleming Public Schools may not be plowed during the winter. It was determined that the site inspection should take place in June 2011 and that the Legislative Coordinator would follow up with Community Services to determine if the park paths are plowed.

Questions were also raised regarding whether or not the site inspection requests for Brian W. Fleming Public School, Dixie Public School and St. Alfred Catholic School fall within the parameters of the Traffic Safety Council's mandate. It was decided that scheduling site inspections based on these requests was appropriate as they are within the Traffic Safety Council's mandate.

RECEIVED/ REFERRED – (D. Raakman)

6. Site Inspection Request – Dixie Public School and St. Alfred Catholic School (Ward 3)

An email dated May 5, 2011 from Sue Lawton, Trustee, Peel District School Board, Wards 3 and 4, requesting a site inspection to review pedestrian safety for students walking from around 935 Dundas Street East and 880 Riley Court to Dixie Public School, 1120 Flagship Drive and St. Alfred Catholic School, 3341 Havenwood Drive; and a Memorandum, dated May 12, 2011 from Councillor C. Fonseca, Ward 3, in support of the request.

RECEIVED/ REFERRED – (D. Raakman)

7. School Zone Safety (Kiss & Ride) Report – May 2011

RECOMMENDATION

That the School Zone Safety (Kiss & Ride) Report for the month of May 2011 be received.

RECEIVED - (Councillor F. Dale)

The following recommendations emanated from the School Zone Safety (Kiss & Ride) Report for the month of May 2011:

**May 11, 2011**

**Ridgewood Public School**

Recommendation:

That the Peel District School Board be requested to do the following at Ridgewood Public School, 7207 Cambrett Drive:

- a. Move the cross walk painted on the Kiss and Ride Lane on the north side of Ridgewood Public School, to the north east end of the property, beyond the Kiss and Ride lane.
- b. Install a fence on along the north property line to direct students farther east along the property so that they do not exit the park path to cross the Kiss and Ride lane and are instead directed around the Kiss and Ride lane.

APPROVED – (Councillor F. Dale)

**May 12, 2011**

**Applewood Heights Secondary School**

Recommendation:

That the Peel District School Board be requested to review the feasibility of placing Unloading signs at the west end of the driveway off of Bloor Street and to paint designated walkways on the pavement of the parking lot at the rear of Applewood Heights Secondary School, 945 Bloor Street East.

APPROVED - (Councillor F. Dale)

**May 12, 2011****St. Pio of Pietrelcina School****Comments:**

Signs for the Kiss and Ride are in French only and although St. Pio of Pietrelcina School, 4765 Huron Heights Drive, is a French Immersion School, adding signs in English may help parents understand the functions of the Kiss and Ride.

**RECEIVED** - (Councillor F. Dale)

8. **Dismissal Report – April to May 2011**

Boris Swedak noted that the dismissal period is being reviewed at Kindree Public School.

**RECOMMENDATION**

That the Dismissal Report for the months of April and May 2011 be received for information.

**RECEIVED** – (B. Swedak)

The following recommendations emanated from the Dismissal Report for the months of April and May 2011:

**April 28, 2011****Father Daniel Zanon Catholic School (Ward 7)****Recommendation:**

1. That Parking Enforcement be requested to enforce the parking infractions in front of Father Daniel Zanon Catholic School, 450 Hillcrest Avenue, between 3:15 p.m. - 3:40 p.m.
2. That the Principal of Father Daniel Zanon Catholic School be requested to encourage parents and students in the school newsletter, to walk to school.

**APPROVED** - (B. Swedak)



**April 29, 2011****Kindree Public School (Ward 10)****Recommendation:**

1. That Parking Enforcement be requested to enforce the parking infractions in front of Kindree Public School, 7370 Terragar Boulevard, between 3:20 p.m. - 3:40 p.m.
2. That the Legislative Coordinator be requested to arrange a meeting between the Principal and Vice Principal of Kindree Public School, representatives of the Traffic Safety Council, Dave Marcotte, Supervisor, Preventative Maintenance, Peel District School Board and representatives from the Transportation and Works Department to review the implementation of a standard Dismissal Period trial on the existing front driveway of Kindree Public School.

**APPROVED** - (B. Swedak)

**May 2, 2011****Edenrose Public School (Ward 6)****Recommendation:**

1. That Parking Enforcement be requested to enforce the parking infractions in front of Edenrose Public School, 1342 Edenrose Street, between 3:10 p.m. - 3:35 p.m.
2. That the Peel Regional Police be requested to enforce traffic infractions in front of Edenrose Public School during the Dismissal period between 3:10 p.m. – 3:35 p.m.

**APPROVED** - (B. Swedak)

**May 3, 2011****Meadowvale Secondary School (Ward 10)****Recommendation:**

That Parking Enforcement be requested to enforce the parking infractions in front of Meadowvale Secondary School, 6700 Edenwood Drive, between 2:50 p.m. - 3:15 p.m.

**APPROVED** - (B. Swedak)

**May 4, 2011****St. Alfred Catholic School****Recommendation:**

That the Dufferin- Peel Catholic District School Board be requested to re-paint the Kiss and Ride lane pavement markings at St. Alfred Catholic School, 3341 Havenwood Drive.

**APPROVED** - (B. Swedak)

**May 9, 2011****McKinnon Public School****Recommendation:**

1. That the Transportation and Words Department be requested to review the No Parking and No Stopping signs on Tacc Boulevard in the vicinity of the McKinnon Public School, 3270 Tacc Boulevard.
2. That Parking Enforcement be requested to enforce parking infractions in front of McKinnon Public School between 2:50 p.m. - 3:10 p.m.

**APPROVED** - (B. Swedak)

9. **Budget Subcommittee meeting minutes - May 16, 2011**

The meeting minutes from the May 16, 2011 Budget Subcommittee meeting.

**RECOMMENDATION**

That the minutes from the May 16, 2011 Budget Subcommittee meeting be received.

**RECEIVED** – (H. Relf)

The following recommendations emanated from the Budget Subcommittee Meeting on May 16, 2011:

An updated version of the Traffic Safety Council budget, as amended, was circulated amongst the Traffic Safety Council members and advisory board for review.

**RECOMMENDATION:**

That the draft Traffic Safety Council budget, as amended, from the May 16, 2011 Budget Subcommittee meeting, be approved.

**APPROVED** - (H. Relf)

**DIRECTION:**

That Traffic Safety Council members be requested to file their Car Allowance claims (Mileage Forms) on a monthly basis and that Claims “*indicate the point of departure, the destination, and any intermediate points and the reason for travel*” as per the Car Allowance Corporate Policy and Procedure, (04-05-02).

**APPROVED** – (H. Relf)

RECOMMENDATION:

That Edgar Lethbridge and Peter Westbrook, citizen members of Traffic Safety Council, be authorized to attend the 61st Annual Ontario Traffic Conference Convention in Huntsville, June 12 to June 14, 2011 and that an amount be allocated in the 2011 Traffic Safety Council budget to cover the cost of expenses to attend this event.

APPROVED - (H. Relf)

10. Advanced Warning Signs for Pathways

A document from Andy Bate, Supervisor, Traffic Operations, reviewing warning signs that could be installed and the criteria that must be met in order to install these signs.

Discussion ensued regarding whether or not pedestrian crossing signs are appropriate specifically with respect to the pathway on Seagull Drive between 1292 and 1298 Seagull Drive for students walking to Hillside Senior Public School, 1290 Kelly Road.

Andy Bate, Supervisor, Traffic Operations noted that placing pedestrian crossing signs can create a false sense of security and therefore it is important for the Transportation and Works Department to investigate whether or not such signs are appropriate prior to their installation. Boris Swedak noted that he felt it important to install pedestrian crossing signs where pathways cross over roadways.

RECOMMENDATION:

That the Advanced Warning Signs for Pathways document provided by Andy Bate, Supervisor, Traffic Operations, be received for information.

RECEIVED – (D. Fryers)

11. Email dated April 22, 2011 from Doug Fryers

An email dated April 22, 2011 from Doug Fryers providing suggestions for the general operation of the Traffic Safety Council.

RECOMMENDATION:

That the email dated April 22, 2011 from Doug Fryers providing suggestions for the general operation of the Traffic Safety Council be received and referred to the Public Information Subcommittee of Traffic Safety Council to report back to Traffic Safety Council.

RECEIVED/ REFERRED – (Councillor F. Dale)

12. Parking Enforcement in School Zones – April 2011

Memorandum from the Manager of Parking Enforcement reporting on parking enforcement in school zones for the month of May 2011.

RECOMMENDATION:

That the memorandum from the Manager of Parking Enforcement reporting on parking enforcement in school zones for the month of May 2011 be received.

RECEIVED – (D. Fryers)

13. Public Information Subcommittee meeting minutes – May 16, 2011

The minutes from the May 16, 2011 Public Information Subcommittee meeting.

RECOMMENDATION:

That the minutes from the May 16, 2011 Public Information Subcommittee meeting be received.

RECEIVED – (H. Relf)

The following recommendations emanated from the Public Information Subcommittee meeting on May 16, 2011:

David Raakman explained the proposal for the Secondary School Video Contest that he had drafted. Discussion ensued regarding the specifics of the proposal. It was determined that the project should be referred to the Public Information Subcommittee of Traffic Safety Council to report back to the Traffic Safety Council.

RECOMMENDATION:

That the proposal for a Secondary School Video Contest to promote the work of the Traffic Safety Council be approved and that the Public Information Subcommittee of Traffic Safety Council oversee the contest and evaluate the submissions.

APPROVED – (L. Goegan)

RECOMMENDATION:

That Heather Relf be appointed as the Chair of the Public Information Subcommittee of Traffic Safety Council until November 30, 2014 or until a successor is appointed.

APPROVED – (B. McBain)

RECOMMENDATION:

That the Public Information Subcommittee of Traffic Safety Council review the School Zone Safety (Kiss and Ride) Award application form to clarify the criteria for the award, and that the Subcommittee review communications to the schools regarding the award to generate more interest.

APPROVED – (D. Raakman)

14. Site Inspection Report – St. Gerard Catholic School (Ward 6)

Site Inspection Report for the inspection conducted on May 17, 2011 to review the flow of traffic in front of St. Gerard Catholic School.

RECOMMENDATION:

That Traffic Safety Council be requested to re-inspect the traffic flow in front of St. Gerard Catholic School, 1300 McBride Avenue in February 2012.

APPROVED – (L. Goegan)

15. Site Inspection Request – St. Edith Stein Catholic School (Ward 10)

Site Inspection Report for the inspection conducted on May 19, 2011 to review the traffic flow in front of St. Edith Stein Catholic School.

Discussion ensued regarding the wording of the proposed recommendation and it was decided to word the recommendation as noted below. The Chair noted that the Transportation and Works Department would report back directly to the Traffic Safety Council.

RECOMMENDATION:

1. That the request for a Crossing Guard at the intersection of Osprey Boulevard and Grosbeak Drive for the students attending St. Edith Stein Catholic School, 6234 Osprey Boulevard be denied as the warrants have not been met and the all way stop provides protection for crossing students.

2. That the Transportation and Works Department be requested to review the feasibility of the following at Lisgar Green Park, 6140 Osprey Boulevard and report back to Traffic Safety Council:
  - a. Construct two landing pads to align with the sidewalks on the south side of Osprey Boulevard, on the east and west legs of the intersection so that pedestrians and cyclists no longer exit the park pathway into the middle of the intersection.
  - b. Install a gate at the existing park pathway and remove the curb cut and landing pad to prevent pedestrians and cyclists from crossing kitty-corner in the middle of the intersection

APPROVED – (P. Westbrook)

16. Additional School Zone Safety (Kiss and Ride) Report – May 2011

RECOMMENDATION:

That the Additional School Zone Safety (Kiss & Ride) Report for the month of May 2011 be received.

RECEIVED – (Councillor F. Dale)

The following recommendations emanated from the Additional School Zone Safety (Kiss & Ride) Report for the month of May 2011:

**May 24, 2011**

**St. Alfred Catholic School**

Recommendation:

That the Dufferin- Peel Catholic District School Board be requested to do the following at St. Alfred Catholic School, 3341 Havenwood Drive:

- a. Repaint all pavement markings.
- b. Paint a Stop bar for bus and car lanes, west of the kindergarten entrance.
- c. Replace the School Zone Safety (Kiss and Ride) signs.

APPROVED – (Councillor F. Dale)

**May 20, 2011**

**Father Daniel Zanon Catholic School**

Recommendation:

That the Kiss and Ride Subcommittee be requested to re-visit Father Daniel Zanon Catholic School, 450 Hillcrest Avenue, to discuss ways to improve the Kiss and Ride program with the Principal.

APPROVED – (Councillor F. Dale)

**May 20, 2011****Edenrose Public School****Recommendation:**

That the Community Services Department and the Peel District School Board review the feasibility of constructing a pathway extending from the Clover Meadows Community Park parking lot, 1090 White Clover Way, to Edenrose Public School, 1342 Edenrose Street, for students attending Edenrose Public School.

**APPROVED** – (Councillor F. Dale)

17. **Email dated May 24, 2011 from the Office of Councillor Chris Fonseca, Ward 3**

An email dated May 24, 2011 relating to item 5 on the May 25, 2011 Traffic Safety Council Agenda from the Councillor Chris Fonseca, specifying that Brian W. Fleming Public School was inadvertently omitted from the Memorandum and that Councillor Fonseca is in support of the request to address bussing at Brian W. Fleming Public School, 3255 Havenwood Drive.

**RECEIVED** – (D. Raakman)

18. **Planning for Sustainable School Transportation in the Great Toronto and Hamilton Area Workshop**

Emails dated May 20, 2011 informing the Traffic Safety Council of the Planning for Sustainable School Transportation in the Great Toronto and Hamilton Area Workshop.

It was requested that the Legislative Coordinator would seek further information with respect to this workshop and would report back to the Traffic Safety Council.

**RECEIVED** – (L. Goegan)

19. **Transportation and Works Department – Action Items (February 2009 to February 2011)**

Report dated February 2009 to February 2011, from the Transportation and Works Department advising of the actions taken regarding recommendations from Traffic Safety Council.

Andy Bate, Supervisor, Traffic Operations outlined the contents of the document and noted that Ruth Thompson Public School had been addressed by the Transportation and Works Department. It was also noted that the landing pad installed at Ruth Thompson Public School would be reviewed. Discussion ensued regarding the actions taken with respect to other schools in Mississauga as outlined in the Action Items List.

**RECEIVED** – (E. Lethbridge)

Date of Next Meeting– June 22, 2011 – 5:00 p.m.

OTHER BUSINESS

ADJOURNMENT - (D. Raakman)

5:50 p.m.