

MARRIAGE LICENCE REQUIREMENTS

Note: Please read carefully before completing the application form

An application form must be completed and signed by both parties in order to obtain an Ontario Marriage Licence. The application form must be submitted to the marriage licence issuer along with supporting documents for both parties. Both parties are encouraged to attend in person. Only one of the parties may attend provided they have the proper documents for the absent party.

The marriage licence will be issued upon attendance at the City Clerk's Office if all documentation is in order.

Location	Office of the City Clerk, Legislative Services, 2nd Floor, Civic Centre City of Mississauga, 300 City Centre Drive, Mississauga
Hours	Monday to Friday, 8:30 a.m. to 4:30 p.m. (closed statutory holidays)
Licence Fee	\$140.00 – (effective January 01, 2010) subject to change without notice Payable by Cash, Debit, Visa, Master Card, American Express

Identification

Any two of the following original pieces provided at least one piece contains a current photo.

- Original birth certificate
- Current passport
- Canadian citizenship
- Current driver's licence
- Record of Landing
- Permanent Residency card
- Any change of name certificate

Please note:

- * This identification must be provided for both individuals.
- * A Health Card is not acceptable as ID
- * Documents in a language other than English or French must be translated by a certified translator.

Minors

Applicants 16 or 17 years of age require parental consent. A form (Form 6) must be completed and signed by both parents/guardians. Contact our office for further information 905-896-5000.

Canadian Divorce

The ORIGINAL or COURT CERTIFIED COPY (not photocopies) of the DECREE ABSOLUTE or CERTIFICATE OF DIVORCE must be shown to the licence issuer.

Please note that a Judgement issued by the Court is not acceptable proof of divorce.

Foreign Divorce

If a divorce was granted outside Canada, please request additional forms, which provide further information and instructions from the Registrar General's web site, www.serviceontario.ca or call (905-896-5000).

Interpreters

If you do not understand English or French, you must provide an interpreter.

The interpreter will be required to provide appropriate identification.

Expiry Date

An Ontario marriage licence is valid for use anywhere in Ontario for a period of three (3) months from the date of issue. There is no waiting period in the Province of Ontario to be married once the licence is issued.

Ceremony

It is up to the individuals to arrange the marriage ceremony of their choice. A **Wedding Chapel** is available at the Civic Centre, located on the 2nd floor, 300 City Centre Drive, Mississauga. To book the Wedding Chapel, reservations may be made in person at the Central Booking Office, located on the ground floor, Central Library, 301 Burnhamthorpe Road West (directly opposite the Civic Centre) or by telephone at 905-615-4100.



Office of the Registrar General

MARRIAGE LICENCE APPLICATION
Marriage Act - Form 3

Marriage Licence No. _____

APPLICANT					JOINT APPLICANT					
					LAST NAME					
					FIRST AND MIDDLE NAMES					
<input type="checkbox"/> NEVER MARRIED <input type="checkbox"/> WIDOWED <input type="checkbox"/> DIVORCED					MARITAL STATUS	<input type="checkbox"/> NEVER MARRIED <input type="checkbox"/> WIDOWED <input type="checkbox"/> DIVORCED				
COURT FILE NUMBER					IF DIVORCED IN CANADA, please provide the court file number	COURT FILE NUMBER				
CITY DIVORCE GRANTED IN						CITY DIVORCE GRANTED IN				
					RELIGIOUS DENOMINATION					
AGE	DATE OF BIRTH	DAY	MONTH	YEAR	AGE AND DATE OF BIRTH	AGE	DATE OF BIRTH	DAY	MONTH	YEAR
PROVINCE (IF OUTSIDE CANADA, COUNTRY)					PLACE OF BIRTH	PROVINCE (IF OUTSIDE CANADA, COUNTRY)				
LAST NAME					FATHER'S NAME	LAST NAME				
FIRST (NAMES)					(Last, First)	FIRST (NAMES)				
LAST NAME					MOTHER'S MAIDEN NAME	LAST NAME				
FIRST (NAMES)					(Last name before marriage, First)	FIRST (NAMES)				
PROVINCE (IF OUTSIDE CANADA, COUNTRY)					FATHER'S PLACE OF BIRTH	PROVINCE (IF OUTSIDE CANADA, COUNTRY)				
PROVINCE (IF OUTSIDE CANADA, COUNTRY)					MOTHER'S PLACE OF BIRTH	PROVINCE (IF OUTSIDE CANADA, COUNTRY)				
STREET NAME AND NUMBER APT					PRESENT RESIDENCE OR POSTAL ADDRESS	STREET NAME AND NUMBER APT				
CITY OR TOWN PROVINCE						CITY OR TOWN PROVINCE				
POSTAL CODE TELEPHONE NUMBER						POSTAL CODE TELEPHONE NUMBER				
STREET NAME AND NUMBER APT					PERMANENT HOME ADDRESS IF DIFFERENT FROM ABOVE	STREET NAME AND NUMBER APT				
CITY OR TOWN PROVINCE						CITY OR TOWN PROVINCE				
POSTAL CODE TELEPHONE NUMBER						POSTAL CODE TELEPHONE NUMBER				
INTENDED PLACE OF MARRIAGE			CITY, TOWN, VILLAGE		COUNTY OR DISTRICT			INTENDED DATE OF MARRIAGE		
I DECLARE THAT THE ABOVE INFORMATION IS CORRECT: SIGNATURE OF APPLICANT					I DECLARE THAT THE ABOVE INFORMATION IS CORRECT: SIGNATURE OF JOINT APPLICANT					
DATE					DATE					

Personal Information contained on this form is collected under the authority of the **Marriage Act**, R.S.O. 1990, c. M. 3 and will be used to determine whether to issue the marriage licence, to register and record the marriage, provide certified copies, extracts, certificates, search notices, photocopies and for statistical, research, medical, law enforcement, adoption and adoption disclosure purposes. Questions about this collection should be directed to: The Deputy Registrar General, Office of the Registrar General, P.O. Box 4600, Thunder Bay, ON P7B 6L8. Telephone 1 800 461-2156 or 416 325-8305.