

Multi Visit Card Reload Request

- Multi Visit Card: 8, 16, 24, 32

Personal information on this form is collected under the authority of the *Municipal Act* 2001, SO 2001, c.25 section 11(1) as amended and the City of Mississauga Corporate Policy 05-02-04 and will be used by the Transportation Project Office in issuing and administering employee parking permits. Questions about the collection of this personal information should be directed to: Parking Admin. Clerk, Transportation Project Office, 800 – 201 City Centre Drive, 905-615-3200 ext. 4400.

Instructions:

- Complete all items on this form. Incomplete forms will be returned, unprocessed. Save a copy for your records.
- Submit hard copy to Civic Centre Cashiers counter at time of purchase. Methods of payment accepted: cash, credit, or direct debit.
- Multi Visit Card will be reloaded within five (5) business days by Parking Administration, Transportation Project Office.

Note - For internal purchases related to City business travel:

- Send this form via internal mail to Parking Administration, Transportation Project Office, 201 City Centre Drive, Suite 800 and include cost centre below.
- Payment for permit will be coded to Element: 715309. Cost Centre: _____
- Multi Visit Cards will be reloaded within five (5) business days by Parking Administration, Transportation Project Office.

Personal Information of Multi Visit Cardholder – ALL FIELDS REQUIRED

Last Name: _____ First Name: _____

Multi Visit Card Number:

MULTI VISIT CARD TYPE DETAILS (Only complete if requesting Multi Visit Card)

☐ 8 visit ☐ 16 visit
☐ 24 visit ☐ 32 visit

Note: If more visits are required, they can be purchased using the Multi Visit Card Reload Request.

TERMS

Terms of Agreement for Multi Visit Card

I understand that the multi visit card purchased is intended solely for authorized use by the person it is issued to and that the multi visit card is not transferable. I acknowledge and agree that the City is not responsible or liable for any lost, misplaced, stolen or otherwise damaged or destroyed multi visit cards once I have received the multi visit card assigned to me and that I will immediately notify the Transportation Project Office of any such occurrence. I understand that a fee may be charged for a replacement multi visit card, as outlined in the Traffic By-law 555-00. Vehicles found without a valid parking receipt displayed may be ticketed and or towed at the owner's expense.

Agreement

I have read and understand the terms of the agreement for the multi visit card as listed above and agree to use the multi visit card assigned to me in accordance with the terms above.

Signature (handwritten) _____ Date (YYYY/MM/DD): _____

For Transportation Project Office Use Only

Card #: