



**THE CORPORATION OF THE CITY OF MISSISSAUGA  
TRANSPORTATION AND WORKS FEES AND CHARGES  
BY-LAW 301-11**

**WHEREAS** the Council of The Corporation of the City of Mississauga (the “City”) may pass by-laws establishing and requiring the payment of fees and charges for services, activities and use of City property;

**AND WHEREAS** by-laws imposing such fees and charges are authorized by section 391 of the *Municipal Act 2001*, S.O. 2001, c.25, as amended;

**NOW THEREFORE** the Council of The Corporation of the City of Mississauga ENACTS as follows:

1. In this By-law,
  - (a) “**City**” means The Corporation of the City of Mississauga;
  - (b) “**City Manager**” means the Chief Administrative Officer for the City or his or her designate;
  - (c) “**Commissioner of Transportation and Works**” means the Commissioner of Transportation and Works for the City or his or her designate;
  - (d) “**Government body**” includes, as designated by the City’s Director, Revenue and Materiel Management, (i) any Ontario municipality together with its agencies, boards and commissions; (ii) a public utility or public transportation system owned or operated by the City or the Region of Peel or by their boards; (iii) the Governments of Canada and Ontario together with their ministries and agencies; (iv) a board as defined in the *Education Act*, R.S.O. 1990, c.E.2, as amended, and any school operated by a board and located within the boundaries of the City of Mississauga; an Ontario university, college of applied arts and technology or other post-secondary institution; (v) an institution approved as a public hospital under the *Public Hospitals Act*, R.S.O. 1990, c.P.40, as amended; and a conservation authority established under the *Conservation Authorities Act*, R.S.O. 1990, c.C.27, as amended.
  - (e) “**T&W**” means the City’s Department of Transportation and Works.
  - (f) “**CADD**” means computer aided design and drafting.
  - (g) “**GIS**” means geographic information system.
2. In Schedule “B” to this By-law,
  - (a) “**Administrative Fee**” has the meaning assigned to it in Schedule “B” to this By-law.
  - (b) “**Direct Costs**” has the meaning assigned to it in Schedule “B” to this By-law.
  - (c) “**External Parties**” include, but are not limited to, the Regional Municipality of Peel, the Ontario Ministry of Transportation (MTO), public utilities, developers, private interests including, but not limited to, private interests related to insurance claims or conditions of development.
  - (d) “**Internal Parties**” means City departments.
  - (e) “**Total Charge**” has the meaning assigned to it in Schedule “B” to this By-law.

3. Council hereby establishes the fees and charges as set out in Schedule "A" and Schedule "B" to this By-law.
4. Subject to section 5 of this By-law, no request by any person for any service, activity or use of City property described in Schedule "A" and Schedule "B" will be processed or provided by the City Manager or the Commissioner of Transportation and Works, unless and until the person requesting the information, service, activity or use of City property has paid the applicable fee or charge in the prescribed amount as set out in Schedule "A" and Schedule "B" to this By-law.
5. Where Schedule "A" and Schedule B to this By-law states that the City Manager or the Commissioner of Transportation and Works has the authority to waive, reduce or otherwise vary a fee or charge, Council hereby delegates to the City Manager or Commissioner of Transportation and Works, as applicable, and/or his or her designate, the authority, in his or her discretion, to waive, reduce or otherwise vary the fee or charge for the item concerned, in accordance with the general criteria for any such waiver, reduction or variation as set out in Schedule "A" or Schedule "B", as applicable, with respect to that item.
6. The fees and charges as listed in Schedule "A" and Schedule "B" to this By-law will be subject to Harmonized Sales Tax (H.S.T.) where applicable.
7. Payment of all fees and charges is due at the time of the transaction, unless the City issues an invoice for a fee or charge in which case payment is due as stated on the invoice.
8. Payment of all fees and charges may be made by Visa, MasterCard, American Express, debit (bank card), bank draft, cash or certified cheque, except that payment for deposits and securities shall not be made by credit card. Uncertified cheques will not be accepted.
9. Interest will accrue on overdue accounts for fees and charges at a rate of 1.25% per month applied and compounded every 30 days (for an effective rate of 16.08% per annum), unless precluded by by-law or legislation. Government bodies are exempt from interest.
10. No discounts will apply for early payment of any fee set out in Schedules "A" or "B" to this By-law.
11. The City's current Road Occupancy, Lot Grading and Municipal Services Protection Deposit By-law sets out the deposits that are payable in respect of permits for construction on land abutting a highway or for construction that may affect drainage or grading.
12. This By-law shall come into force and effect on January 1, 2012 immediately after the repeal of By-law 352-10 as provided in Section 13 below.
13. By-law 352-10 shall be repealed, effective at the end of December 31, 2011 immediately before the time that this By-law comes into force and effect as provided in Section 12 above.
14. Schedule "A" and Schedule "B" shall be deemed to be an integral part of this By-law.
15. Should any part of this By-law, including any part of Schedule "A" and Schedule "B", be determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the By-law shall be severable and that the remainder of this By-law including the remainder of Schedule "A" and Schedule "B", as applicable, shall continue to operate and to be in force and effect.
16. The Commissioner of Transportation and Works shall be responsible for the administration of this By-law, including but not limited to the enforcement thereof and the collection activity, and for instructing Legal Services to take such legal action as may be considered appropriate.

17. This By-law shall be known as the “Transportation and Works Fees and Charges By-law”.

ENACTED AND PASSED this 14<sup>th</sup> day of December, 2011.  
Signed by: Pat Saito, Acting Mayor and Crystal Greer, City Clerk

**SCHEDULE "A" Transportation and Works Fees and Charges By-law**

ITEM	FEE
<b>TRANSPORTATION PROJECT OFFICE/BUSINESS SERVICES DIVISION</b>	
<b>Photocopies</b>	\$0.50 per page
<b>Locating/Researching/Preparing Documents</b>	\$30.00 per hour minimum charge of 15 minutes
<b>Administration Fee (non-refundable)</b> Refundable deposits	\$100.00 per application
<b>Expedited Permit Processing Fees (non-refundable)</b> a) Road Occupancy Permit (storage included), excluding Special Provision re Complex Construction b) Excess Load Moving Permit  Permit processed within less than three (3) business days if requested by applicant and if possible.	\$75.00 per permit
<b>Applicant's Testing Fee - Transit Operators</b>	\$20.00 per applicant
<b>Covering ("bagging") of Pay and Display Machine or Parking Meter</b> To prohibit parking when Special Events are held	\$5.00 per machine/meter  Fee may be waived by the City Manager or the Commissioner of Transportation and Works for groups affiliated with the City through the Volunteer Group Liaison Program or registered charities based in Mississauga
<b>Removal of Pay and Display Parking Machine</b>	\$80.00 per machine
<b>Occupying Paid Parking Space</b> for Construction, Filming or Commercial Vehicles	Hourly rate multiplied by the number of parking spaces used multiplied by the hours per day of use
<b>ENFORCEMENT DIVISION</b>	
<b>Animal Services</b> <b>735 Central Parkway West</b>	
<b>Dangerous Dog Sign</b>	\$ 30.00
<b>Animal Trap</b> - Rent - Refundable deposit Deposit is not refunded if trap is lost or damaged	\$10.00/day \$100.00
<b>Animal pick up charge</b>	\$50.00
<b>Emergency Animal Pick Up Service Charge</b>	\$75.00
<b>Wildlife removed from trap</b>	\$50.00
<b>Wildlife removed from house</b>	\$50.00
<b>Owner Surrender Cat</b>	\$50.00
<b>Owner Surrender Dog</b> - under 50lbs	\$75.00
<b>Owner Surrender Dog</b> - 50-75lbs	\$100.00
<b>Owner Surrender Dog</b> - over 75lbs	\$150.00

**SCHEDULE "A" Transportation and Works Fees and Charges By-law**

ITEM	FEE
<b>ENFORCEMENT DIVISION</b>	
<b>Animal Services 735 Central Parkway West</b>	
<b>Owner Surrender Unlicensed Dog/Cat</b> - in addition to "Owner Surrender Dog" or "Owner Surrender Cat" fee	\$40.00
<b>Owner Surrender Cat Litter</b>	\$40.00
<b>Owner Surrender Dog Litter</b>	\$75.00
<b>Miscellaneous Surrender</b>	\$20.00
<b>Quarantine</b>	\$25.00/day
<b>Per Diem Shelter Rate</b>	\$25.00
<b>Non-Resident Fee</b> - In addition to regular fees	\$50.00
<b>Cat Boxes</b>	\$5.00
<b>Dog Adoption</b> Cost includes a) Vaccines, de-worming \$50 b) Microchip \$30 c) Spay/neuter (where applicable) \$50  If spaying or neutering is not required	\$130.00      \$80.00
<b>Cat Adoption</b> Cost includes: a) Vaccines, de-worming \$30 b) Microchip \$30 c) Spay/neuter (where applicable) \$25 d) Cat box \$5  If spaying or neutering is not required	\$90.00      \$65.00
<b>Microchip</b>	\$30.00
<b>Miscellaneous Adoptions</b> a) Gerbils, rats, hamsters, degus b) Rabbits, guinea pigs, chinchillas c) Budgies, Finch, canaries d) Cockatiels, lovebirds e) Parrots	\$5.00 \$10.00 \$15.00 \$25.00 \$100.00
<b>Appeal under By-law 948-80, as amended</b> - muzzling of vicious dogs	\$334.00
<b>Special Cremations:</b> a) Dogs b) Cats	\$125.00 \$100.00
<b>Parking Enforcement Civic Centre 300 City Centre Drive</b>	
<b>Private Security Officer Training</b> Training of private security firm officers to enforce parking control on private properties	\$88.00
<b>Request Withdrawal of Parking Infraction</b> - by Private Security Company	\$10.00

**SCHEDULE “A” Transportation and Works Fees and Charges By-law**

ITEM	FEE
<b>ENFORCEMENT DIVISION</b>	
<b>Parking Enforcement Civic Centre 300 City Centre Drive</b>	
<b>Towing Administrative Charge</b>	
a) Car	\$31.00
b) Heavy Vehicle (as defined by the Highway Traffic Act)	\$46.00
<b>Consideration Permit – Residential</b> In excess of five days	\$54.00
<b>Consideration Permit – Commercial</b> From first day	\$108.00
<b>Charge for Non-Returned Ticket Books (per book)</b>	\$ 27.00
<b>Parking Ticket Internet Payment</b>	\$1.50
<b>Parking Ticket Telephone Payment</b>	\$2.50
<b>Other Payments Civic Centre 300 City Centre Drive</b>	
<b>Liquor License Approval Application</b>	\$54.00
<b>Pool Enclosure Certificate of Compliance Verification Letter</b>	\$59.00
<b>Pool Enclosure Compliance Letter</b> - Inspection required	\$289.00
<b>General Enforcement Verification Letter</b>	\$59.00
<b>Enforcement Compliance Letter</b> - Inspection required	\$289.00
<b>Property Standards Appeal</b>	\$392.00
<b>Noise Exemption Request</b>	\$160.00
<b>Fence Exemption Request</b>	\$213.00
<b>Inspection of property and building(s) after notification from Police of a grow house operation</b>	\$558.00
<b>Licence Confirmation - Mobile</b>	\$ 15.00
<b>Robbery Prevention Course (3 hrs)</b> - offered to taxi drivers licensed by municipalities other than the City of Mississauga	\$54.00
<b>Taxi Exam Tutorial</b>	\$54.00 per hour

## SCHEDULE "A" Transportation and Works Fees and Charges By-law

ITEM	FEE
<b>TRANSPORTATION AND INFRASTRUCTURE PLANNING DIVISION</b>	
<b>Transportation Asset Management Section</b>	
<b>Request for Forecast of Ultimate Street Data</b> (Traffic Volumes, ROW, Truck %, etc)	\$155.00
<b>Bike Lane/Route Signs</b> at a standard of two (2) signs for every 400 m of bike lane/route frontage adjacent to proposed development or re-development of land  a) For frontage of 400 m or less: one sign is required  b) For frontage greater than 400 m: two signs are required for every 400 m section and one sign is required for increments less than 400 m. Example: for 500 m frontage, three signs are required	\$200.00 per sign          Note: The fees collected for cycling route signs are not allocated towards a specific route and can be used towards cycling signage within any route.
<b>Development Engineering Section</b>	
<b>Street Name Change</b>	\$1,500.00
<b>Environmental Services Section</b>	
<b>Environmental Compliance Inquiries</b> (e.g. Sewer Use By-law)	\$110.00
<b>Rainfall Data</b>	\$20.00 per month per station \$200.00 per year per station
<b>Advertising Fee</b> <b>Waste disposal site notification</b>	\$1,000.00
<b>Contamination Clean-Up</b> <b>on City property caused by others</b>	Actual cost plus 10% administration charge
<b>Erosion and Sediment Control Permit</b> <b>valid for 6 months/180 days</b>  a) Site less than 1.0 hectare  b) Site 1.0 hectare or greater	\$125.00 per permit  \$700.00 per permit plus \$45.00 per hectare
<b>Renewal Fee of Erosion and</b> <b>Sediment Control Permit</b> <b>Renewal fee upon expiry of original permit Renewal valid</b> <b>for 6 months/180 days</b>  a) Site less than 1.0 hectares  b) Site 1.0 hectares to less than 5.0 hectares  c) Site 5.0 hectares to less than 20.0 hectares  d) Site 20.0 hectares or greater	\$80.00 per extension  \$250.00 per extension  \$350.00 per extension  \$400.00 per extension

**SCHEDULE “A” Transportation and Works Fees and Charges By-law**

ITEM	FEE
<b>TRANSPORTATION AND INFRASTRUCTURE PLANNING DIVISION</b>	
<b>Environmental Services</b>	
<b>Storm Sewer Connection Approval</b>	\$125.00 per approval
<b>Storm Water Management Report and Approval</b>	\$250.00 per report/approval
<b>ENGINEERING AND WORKS DIVISION 3185 MAVIS ROAD</b>	
<b>Capital Works Section</b>	
<b>Construction and Maintenance Tenders:</b>	
a) 0 to 20 Drawings plus Part 'A' Document	\$100.00
b) 21 Drawings and over plus Part 'A' Document	\$125.00
c) Part 'B' Document	\$125.00
<b>Geo-technical Report</b>	\$20.00 each
<b>Cost recovery</b> Recovery of costs for Engineering, Construction and Maintenance Activities for External/Internal Parties (i.e. for works related to Road Rehabilitation and Access Modification Permits)	Direct Cost Plus Administration Fee Refer to Schedule “B”
<b>Development Construction Section</b>	
<b>Compliance Letters</b> Lawyers' letters with respect to clearance before occupation	\$110.00
<b>Servicing Agreement Revisions/Engineering Drawings</b> Modifications after approval of servicing agreement	\$500.00 per application*  *Note: The Commissioner of Transportation and Works and/or his/her designate has the authority to waive, reduce or otherwise vary the fee for modifications after approval of a servicing agreement if, in his/her view, the change is to the betterment of the City or for housekeeping purposes or advisable due to an error or omission
<b>Environmental Compliance Inquiries</b> (e.g. Drainage Act)	\$110.00
<b>Lot Grading: Inspection Fee for In-Ground or On-Ground Pools</b> For installation of residential pools Please note that Above-Ground Pools are exempted	\$100.00 per site
<b>Residential Property - Lot Grading Deposit Release:</b> Under the discretion of Development Construction and in the absence of a Final Lot Grading Certificate by a P.Eng or OLS, the City may perform an inspection to release an unclaimed deposit.	Return of Deposit less \$500.00 fee

**SCHEDULE "A" Transportation and Works Fees and Charges By-law**

ITEM	FEE
<b>ENGINEERING AND WORKS DIVISION 3185 MAVIS ROAD</b>	
<b>Development Construction Section</b>	
<b>Commercial Property - Lot Grading Clearance:</b> Under the discretion of Development Construction and in the absence of a Final Lot Grading Certificate by a P.Eng or OLS, the City may perform an inspection in order to provide grading clearance as it relates to a Financial Agreement.	\$500.00 per site
<b>Lot Grading (Subdivision) Investigation:</b> For non-compliance of approved grading plan, lands covered by a Servicing Agreement  a) First Inspection  b) Second & Subsequent investigations	No charge  \$1,000.00 per occurrence
<b>Lot Grading (Infill) Investigation:</b> For non-compliance of approved grading plan, lands not covered by a Servicing Agreement  a) First Inspection  b) Second & Subsequent investigations	No charge  \$50.00
<b>Variance Approval to Residential Lot Grading after Registration of Subdivision:</b>  a) Before building construction started  b) After building construction started	\$150.00 per request  \$500.00 per request
<b>Waiver of lot grading not covered by a servicing agreement</b>	\$50.00
<b>Variance to Block Grading in Industrial/ Commercial or Multiple Family areas after Approval of the Servicing Agreement:</b>  a) 0 to 0.25 hectares (0 to 0.6 acres)  b) over 0.25 to 0.5 hectares (over 0.6 to 1.2 acres)  c) over 0.5 hectares (over 1.2 acres)	\$500.00 per block  \$750.00 per block  \$1,000.00 per block
<b>Inspection Fee</b> For Site Plan and Building Permit Applications which require Grading Approvals	\$500.00 per application
<b>Works Maintenance and Operations Section Maintenance and Standards and Permits</b>	
<b>Road Occupancy Permit - General:</b>  a) Storage  b) Mobile Crane  c) Construction	no charge  \$300.00 per day per permit  \$300.00 per permit

**SCHEDULE “A” Transportation and Works Fees and Charges By-law**

ITEM	FEE
<b>ENGINEERING AND WORKS DIVISION 3185 MAVIS ROAD</b>	
<b>Works Maintenance and Operations Section Maintenance Standards and Permits</b>	
<b>Road Occupancy Permit – Special Provision</b> re Complex Construction (“Schedule A”)	\$4,000.00 per permit
a) Encroachment Enclosure Fee (hoarding, fencing, etc.)	\$2.00 per square metre per month
b) Dewatering Fee	\$150.00 per month*
c) Aerial Crane Trespass	\$17.00 per day**
d) Revision/Extension to Existing Permit	\$2,000.00 per revision/extension
	*Dewatering fee charged per month until the structure is above ground and until dewatering is no longer required  ** Aerial Crane Trespass fee charged per day for as long as the crane is in place
<b>Road Occupancy Permit – Connections:</b>	
a) Sanitary Sewer - Road Cut Inspection	\$380.00 per connection
b) Water - Road Cut Inspection	\$380.00 per connection
c) Storm Sewer - Road Cut Inspection	\$600.00 per connection
d) Water/Sanitary (Regional) and Storm (Municipal) in the same trench - Road Cut Inspection	\$600.00 per connection
<b>Road Occupancy Permit - Road degradation fee</b> Applicable to all road cuts	
a) Residential Roads	\$35.00 per square metre
b) Industrial/Collector/Arterial Roads	\$40.00 per square metre
<b>Permit Inspection Fee for all Works</b> Except Storm, Sanitary and Water	
a) For works valued at \$16,700 or less	\$500.00
b) For works valued greater than \$16,700	3% of value of works
<u>Note:</u> Does not include Road Occupancy Permit Fee which is additional	
<b>Excess Load Moving Permit</b>	
a) Single move - one vehicle	\$112.00 per permit
b) Single move - each additional vehicle	\$51.00 per vehicle
c) Annual permit	\$300.00 per permit
d) Superload – single move (over 120,000 kg)	\$545.00 per permit plus the actual cost of pre-route inspection, including video and escort plus 10% administration charge

**SCHEDULE “A” Transportation and Works Fees and Charges By-law**

ITEM	FEE
<b>ENGINEERING AND WORKS DIVISION 3185 MAVIS ROAD</b>	
<b>Works Maintenance and Operations Section Maintenance Standards and Permits</b>	
<b>PUCC circulations - all applicants:</b>  a) Single installation on each street, 300 metres or less  b) Single installation on each street, greater than 300 metres	\$447.00 per street  \$447.00 per street plus \$0.35 per metre on distance over 300 m
<b>Works Maintenance and Operations Section Maintenance Contracts</b>	
<b>Culvert Removal</b>	\$100.00 per metre (min. charge \$500.00)
<b>Culvert Installations and Extensions</b> (including headwalls)	\$250.00 per metre (min. charge \$500.00)
<b>Curb Cuts</b> (does not include any work on the boulevard)	\$50.00 per metre (min. charge \$100.00)
<b>Curb Improvements</b> (rolled curb, pre-cast curb replacement)	\$50.00 per metre (min. charge \$100.00)
<b>Curb Installations/Reinstallments</b> a) Standard Curb  b) Heavy Duty Curb	\$120.00 per metre (min. charge \$500.00)  \$135.00 per metre (min. charge \$500.00)
<b>Roadway Damage Reinstatement</b> (damage caused by third party)	Actual cost Plus \$300.00 Administration Charge
<b>Utility Road Cut Repairs</b> (i.e. Road Occupancy Permit, Lot Grading, Municipal Services Protection)	Actual costs plus 25% Administration Charge
<b>Cost recovery</b> Recovery of costs for Engineering, Construction and Maintenance Activities for External/Internal Parties.	Direct Cost Plus Administration Fee Refer to Schedule “B”
<b>Sidewalk Installations:</b>  a) Residential Sidewalk  b) Industrial/Commercial Sidewalk	\$135.00 per m <sup>2</sup> (min. charge \$500.00)  \$150.00 per m <sup>2</sup> (min. charge \$500.00)

**SCHEDULE "A" Transportation and Works Fees and Charges By-law**

ITEM	FEE
<b>ENGINEERING AND WORKS DIVISION 3185 MAVIS ROAD</b>	
<b>Works Maintenance and Operations Section Maintenance Contracts</b>	
<b>Splash Pad Removal and/or Installation</b>	\$90.00/m <sup>2</sup> (min. charge \$500.00)
<b>Shopping Cart Storage Fee</b>	\$50.00 per cart
<b>Traffic Engineering and Operations Section</b>	
<b>Access Modification Application Fee (Non-refundable)</b> Driveway widening involving curb cuts and/or culverts and/or curb improvements	\$100.00 per approved application
<b>Barricades</b> Delivery and pickup of barricades for street parties, etc., (no charge if residents pick up and return barricades)	\$100.00
<b>Collision Data and Summary Reports</b> Per location or per road section between two intersections	
a) 5-year Collision Diagram	\$100.00 each
b) 5-year Detailed Collision Summary	\$50.00 each
<b>Decorative Street Lights:</b>	
a) Modified Standard - Detached home	\$150.00 per household
b) Modified Standard - Semi-Detached Home	\$75.00 per household
c) Decorative Standard - Detached Home	\$500.00 per household
d) Decorative Standard - Semi-Detached Home	\$250.00 per household
<b>Placement of Temporary Crossing Guard:</b>	
a) Set-up and removal of signs/markings	\$500.00 per location
b) Crossing Guard charge	\$75.00 per day
<b>Publication Distribution Boxes</b>	
a) Annual Fee	\$50.00 per box
b) Removal Fee	\$50.00 per box
c) Installation Fee for Pad and Hitching Post:	
▪ Pad up to 2 boxes	\$275.00 per Applicant
▪ pad up to 4 boxes	\$185.00 per Applicant

**SCHEDULE “A” Transportation and Works Fees and Charges By-law**

ITEM	FEE
<b>ENGINEERING AND WORKS DIVISION 3185 MAVIS ROAD</b>	
<b>Traffic Engineering and Operations Section</b>	
<b>Road Occupancy Permit - Filming</b> Within the Municipal Road Allowance  a) Permit Fee  b) Works by City Staff	\$300.00 per permit  Direct Cost Plus Administration Fee Refer to Schedule “B”
<b>Road Occupancy Permit - Special Events</b> Within the Municipal Road Allowance  a) Permit Fee  b) Advanced Road Closure Signage  c) Fee for Street Banners extending across the municipal road allowance, per 10-day installation period, or part thereof  d) Fee for Pole Banner, per 90-day installation period, or part thereof  e) User Insurance for Street Parties  f) Works by City Staff	\$300.00 per permit*  \$300.00 per sign  \$100.00 per banner   \$20.00 per pole  Refer to City’s Insurance Broker for pricing  Direct Cost Plus Administration Fee Refer to Schedule “B”  * Permit Fee may be waived by the City Manager or the Commissioner of Transportation and Works for groups affiliated with the City through the Volunteer Group Liaison Program or registered charities based in Mississauga
<b>Traffic Counts:</b>  a) Single Location 8-hour Turning Movement Count  b) Annual 8-hour Count - All Locations, Electronic Format (ASCII text)  c) Single Location, 24-hour Count with Hourly Breakdown  d) Summary Report - All 24-hour Locations  e) Summary Map - All 24-hour Locations  f) Historical Summary Report - Single Location	\$50.00  \$500.00  \$25.00  \$50.00  \$50.00  \$75.00

**SCHEDULE "A" Transportation and Works Fees and Charges By-law**

ITEM	FEE
<b>ENGINEERING AND WORKS DIVISION 3185 MAVIS ROAD</b>	
<b>Traffic Engineering and Operations Section</b>	
<b>Traffic Signal Equipment Damage Reinstatement</b> (Damage caused by third party)  Value of reinstatement: a) \$3,000.00 or less b) Greater than \$3,000.00	     Direct Cost plus 10% Administration Fee  Direct Cost plus \$300.00 Administration Fee
<b>Traffic Signal Timing Data</b>  a) Historical Requests - Detailed Report b) Consultant Requests - Current Reports	  \$360.00 per intersection  \$180.00 per intersection
<b>Traffic Signage</b>	
<b>Replacement of Broken Traffic Sign</b>	\$350.00 per sign
<b>Road Closure Signage</b>	Direct cost plus Administration Fee Refer to Schedule "B"
<b>Roadway Directional Signage for:</b> - Business Improvement Areas (BIA) - Service Clubs - Places of Religious Assembly - Temporary Event Location	Direct cost plus Administration Fee Refer to Schedule "B"
<b>Tourist Oriented Destination Signage (TODS)</b> Including University and Community College Signage	As determined by the TODS program.  For more information about this program and fees, please contact Traffic Operations

**SCHEDULE “A” Transportation and Works Fees and Charges By-law**

ITEM	FEE
<b>TRANSPORTATION PROJECT OFFICE/BUSINESS SERVICES DIVISION GEOMATICS SECTION</b>  <b>Legal Survey Group</b>	
<b>Change of Municipal Address Requests</b> By Owner	\$600.00 per address*  <u>*Note:</u> The Commissioner of Transportation and Works and/or his/her designate, has the authority to waive, reduce or otherwise vary the fee for Change of Address Requests, if, in his/her view, the change is required for reasons other than convenience, such as safety, duplication or confusion.
<b>Change of Municipal Address Request</b>  a) Condominium or property with 2-10 units  b) Condominium or property with 11-50 units  c) Condominium or property with 51+ units	  \$110.00 per parcel  \$165.00 per parcel  \$275.00 per parcel
<b>Assignment of new Municipal Address(es)</b>  <ul style="list-style-type: none"> <li>• Where an existing property is developed from a municipal address to a higher density where the existing address does not meet the address density required by the new development.</li> <li>• Where a group of existing properties are redeveloped into a higher density where the existing municipal addresses do not meet the address density required by the new development.</li> <li>• Increased unit density through building permits where a commercial, industrial or condominium increases the number of discreet units within a current structure and the operating entities wish or use a discreet new unit or suite number.</li> </ul>	\$60.00 per address or unit assigned
<b>Lifting of 0.3m Reserve</b>	\$ 575.00 per property  <u>Note:</u> Additional charges apply: please see the list of Legal Services Fees in Schedule “A” to the City’s General Fees and Charges By-law or contact Legal Services for details
<b>Survey Field Notes - Copies</b> Charge to copy and e-mail relevant survey field notes	\$75.00
<b>Survey Field Notes – Search Request</b> Charge for request to search City field notes for relevant legal surveys	\$150.00

## SCHEDULE “A” Transportation and Works Fees and Charges By-law

### GIS AND CADD PRODUCTS AND SERVICES

Minimum charges of \$75.00 apply for all listed services where products or services are charged by area or hourly rates. To ensure availability of material and determine service location, please contact the Geomatics Section.

Customized conversions, extracts or processing of products and services and delivery media are provided subject to availability and at the sole discretion of the City. All digital files are in 6 degree UTM (Zone 17) NAD 83. All 3D files are at Mississauga datum.

DIGITAL DATA PRODUCTS AND SERVICES						
#	Item	Fee	Type	Accuracy	Frequency	Format
D01	City Street Index	\$70.00	LISTING	COMPLETE	DAILY	ASCII TEXT
D02	City Street Index	\$70.00	VECTOR	COMPLETE	DAILY	2D DGN
D03	City Street Map (All Roads)	\$210.00	VECTOR	1:20,000 Plot Base 5m	DAILY	2D DGN
D04	City Street Map (Major Roads)	\$100.00	VECTOR	1:20,000 Plot Base 5m	DAILY	2D DGN
D05	City Street Map (Local Roads)	\$100.00	VECTOR	1:20,000 Plot Base 5m	DAILY	2D DGN
D06	City Street Map (Single Line)	\$100.00	VECTOR	1:20,000 Plot Base 5m	DAILY	2D DGN
D07	Street Centre Line Network. Includes street, address range and address export with limited attributes	\$5,750.00	VECTOR	1:2,000 Mapping 2m	DAILY	Shape File
D08	Street Centre Line Network address point export only	\$1,800.00	VECTOR	Within parcel	DAILY	2D DGN, ASCII text or MS Access
D09	Property Mapping	\$220.00 per sq km	VECTOR	Enhanced Teranet 2m	MONTHLY	2D DGN
D10	Topographic Mapping	\$125.00 per sq km	VECTOR	1:2,000 Mapping 0.5m	YEARLY	2D DGN
D11	Elevation Model or 3D Contours	\$45.00 per sq km	VECTOR	1:2,000 Mapping 0.5m	YEARLY	3D DGN
D12	Orthometric Imagery	\$120.00 per sq. km \$20,000.00 complete	RASTER	0.2m pixel Colour	YEARLY	ECW
D13	Aerial Imagery by Individual Frame 1954 to present various years and scales	\$30.00 per frame	RASTER	Varies between 400dpi and 800dpi B&W only	YEARLY	ECW
D14	Engineering Drawings	\$30.00 per file	RASTER	Engineering	PROJECT	CAL
D15	Engineering Drawings (limited availability)	\$30.00 per file	VECTOR	Engineering	PROJECT	2D DGN
D16	Storm Sewer Network	\$575.00	VECTOR	Schematic 10m	MONTHLY	2D DGN
D17	Custom Data Extraction/ Conversion or Processing	\$75.00 per hour	SERVICE	N/A	N/A	N/A
D18	CDR media and handling	\$12.00 per CDR	MEDIA	N/A	N/A	650MB CDR
D19	DVD media and handling	\$12.00 per DVD	MEDIA	N/A	N/A	4.7GB x 2 DVD-RAM

## SCHEDULE “A” Transportation and Works Fees and Charges By-law

<b>DIGITAL DATA PRODUCTS AND SERVICES</b>						
#	Item	Fee	Type	Accuracy	Frequency	Format
D20	Official Plan Schedules (Mississauga Plan)	\$240.00 per set		1:76,500	MONTHLY	2D DGN
D21	Official Plan District Land Use Maps (Mississauga Plan)	\$240.00 per set		Varies	MONTHLY	2D DGN
D22	Planning Data Sets (Natural Areas Survey, Existing Land Use, etc.) MIN by set MAX by set	\$ 100.00 \$235.00		Varies	YEARLY	2D DGN
D23	City Parks Layer	\$200.00	VECTOR	Varies	TWICE YEARLY	2D DGN
D24	City Trails Network	\$200.00	VECTOR	Varies	YEARLY	2D DGN
D25	3-D Building Extrusions (residential/light commercial)	\$600.00 per sq. km				
D26	3-D Building Extrusions (core areas)	\$1,200.00 per sq. km				

<b>PAPER BASED MAP PRODUCTS AND SERVICES</b>						
#	Item	Fee	Type	Accuracy	Frequency	Format
P01	City Base Map – no overlay	\$22.50	MAP (50’’) B&W	1:20,000 Plot Base 5m	DAILY	BOND
P02	City Street Map – with overlays	\$22.50	MAP (50’’) B&W	1:20,000 Plot Base 5m	DAILY	BOND
P03	City Street Map – with overlays	\$27.50	MAP (50’’) COLOUR	1:20,000 Plot Base 5m	DAILY	BOND
P04	City Street Map - North or South Halves	\$22.50 each	MAP (50’’) B&W	1:12,500 Plot Base 5m	DAILY	BOND
P05	Street Guide Book	\$13.00	BOOK B&W	1:5,000 Plot	YEARLY	BOND
P06	Property Maps selectable scale	\$22.50	MAP (36’’) B&W	Enhanced Teranet 2m	MONTHLY	BOND
P07	Street, Property, Topographic, Orthometric or Aerial Imagery to 11’’x17’’ from LaserJet printer	\$14.00	MAP B&W to 11’’x 17’’ and COLOUR to 8 1/2’’x14’’	Various	Various	BOND
P08	Street, Property, Topographic, Orthometric or Aerial Imagery from OCE up to D size	\$22.50	MAP (36’’) B&W	Various	Various	BOND
P09	Topographic Maps - selectable scale	\$22.50	MAP (36’’) B&W	1:2,000 Mapping 0.5m	YEARLY	BOND
P10	Topographic & Property	\$27.50	MAP (36’’) B&W	1:2,000 Mapping 0.5m with Enhanced Teranet	YEARLY and MONTHLY	BOND
P11	Engineering Drawings	\$10.00	MAP (36’’) B&W	Engineering	PROJECT	BOND
P12	Registered Plans - conventional at various scales	\$10.00	MAP (36’’) B&W	Survey	BY PLAN	BOND
P13	Bench Mark Book	\$150.00	BOOK B&W	1:5,000 Plot	YEARLY	BOND

## SCHEDULE "A" Transportation and Works Fees and Charges By-law

PAPER BASED MAP PRODUCTS AND SERVICES						
#	Item	Fee	Type	Accuracy	Frequency	Format
P14	Storm Sewer Book	\$75.00	BOOK B&W	1:5,000 Plot	YEARLY	BOND
P15	Subdivision Book	\$30.00	BOOK B&W	1:5,000 Plot	YEARLY	BOND
P16	Orthometric Image of the City	\$525.00	MAP (50") COLOUR	1:20,000 Plot	YEARLY	HIGH GLOSS MOUNT ED
P17	Orthometric Image of the City	\$350.00	MAP (50") COLOUR	1:20,000 Plot	YEARLY	HIGH GLOSS BOND
P18	Orthometric Image Custom area plots	\$140.00	MAP 48" X 42"	1:20,000 Plot	YEARLY	BOND
P19	Orthometric Image Custom area plots	\$ 70.00	MAP less than 48" x 42"	1:20,000 Plot	YEARLY	BOND
P20	Planning Application Locations - Subdivision Amendment	\$20.00 ea	MAP (36") B&W	1:25,000	MONTHLY	BOND
P21	Planning Application Locations (80 maps) - Re-zonings - Site Plans Condominiums	\$5.00 each \$37.00/set	MAP (11"x17") B&W	1:10,300	MONTHLY	BOND
P22	Planning Application Locations (80 maps) - Re-zonings - Site Plans - Condominiums	\$5.00 each \$100.00/set	MAP (17"x28") B&W	1:6 250	MONTHLY	BOND
P23	Zoning Maps (82 maps)	\$5.00 each \$37.00/set	MAP (11"x17") B&W	1:10,300	MONTHLY	BOND
P24	Zoning Maps (82 maps)	\$5.00 each \$125.00/set	MAP (17"x28") B&W	1:6,250	MONTHLY	BOND
P25	Official Plan Schedules (see listing in Department)	\$10.00 each	MAP COLOUR	Various	MONTHLY	BOND
P26	Official Plan District Land Use Maps (see listing in Department)	\$10.00 each	MAP COLOUR	Various	MONTHLY	BOND
P27	Official Plan District/ Secondary Plan Schedules (see listing in Department)	\$10.00 each	MAP B&W	1:10,000	MONTHLY	BOND
P28	Electoral District Maps by Riding: - Federal - Provincial - Municipal	\$5.00 each	MAP B&W	1:100,000	YEARLY	BOND

## SCHEDULE "A" Transportation and Works Fees and Charges By-law

PAPER BASED MAP PRODUCTS AND SERVICES						
#	Item	Fee	Type	Accuracy	Frequency	Format
P29	City of Mississauga Municipal Wards	\$5.00 each	8 ½ X 11 B&W		YEARLY	BOND
P30	City of Mississauga Individual Municipal Wards	\$15.00 each	B&W	1:12,500	YEARLY	BOND
P31	City of Mississauga Polling Subdivisions City Wide Special Order	\$25.00	COLOUR	1:25,000	YEARLY	BOND
P32	City of Mississauga Polling Subdivisions by Individual Wards Special Order	\$20.00 each	B&W	1:12,500	YEARLY	BOND
P33	City Parks Map	\$25.00 each	MAP (36" x 44") COLOUR	1:30,000	TWICE YEARLY	BOND
P34	City Trails Map	\$25.00 each	MAP (36" x 44") COLOUR	1:30,000	YEARLY	BOND
P35	Parks Map by Ward	\$17.50 each	MAP (24" x 36") COLOUR	Varies	TWICE YEARLY	BOND
P36	Mississauga Multi-Use Recreational Trail Study 2001	\$75.00 each	COLOUR DOCU- MENT	Varies	PROJECT	BOND
P37	Individual Park Site Maps	\$10.00	MAP (11"x17") B&W and COLOUR	Varies	TWICE YEARLY	BOND
P38	Trails in Mississauga Walking Cycling Guide	\$10.00	BOOK COLOUR	Varies	BI-ANNUAL	BOND

## **SCHEDULE “B” Transportation and Works Fees and Charges By-law**

### **CHARGES TO EXTERNAL OR INTERNAL PARTIES FOR ENGINEERING, CONSTRUCTION, MAINTENANCE AND TRAFFIC WORKS**

#### **1. Application of Schedule “B”**

Schedule “B” applies to engineering, construction and maintenance, and traffic works undertaken by the Transportation and Works Department on behalf of External or Internal Parties.

Internal or External Parties shall be charged with costs, which include the Direct Costs (as defined below) of works performed either by City forces or by contractors working on behalf of the City, plus an Administration Fee (as defined below).

#### **2. Charges for Engineering Works**

Charges associated with Engineering Works include, but are not limited to, work performed on behalf of External or Internal Parties, such as project management, design, survey, inspection and material testing activities in conjunction with the construction of roads, bridges, sewers and watercourse works.

#### **3. Charges for Construction and Maintenance Works**

Charges associated with Construction and Maintenance Works include, but are not limited to, work performed on behalf of External or Internal Parties, such as asphalt, concrete and sod restoration works related to utility and development works, turning lanes, island extensions, sidewalks, access modifications (“curb cuts/culvert extensions”), road modifications for developers, railway crossing restoration work, and newspaper pad installation work.

#### **4. Charges for Traffic Works**

Charges associated with Traffic Works include but is not limited to work performed on behalf of External or Internal Parties, such as signing, pavement marking and traffic signal modifications for developers.

#### **5. Direct Costs**

The “Direct Costs” for works undertaken by City and/or contract forces are established as follows:

<b>Description</b>	<b>Direct Costs (excl. HST)</b>
Contract Work	Contract Price plus applicable 1.76% HST non-refundable amount
Labour (City)	Labour Cost (Hours x Rate) plus 35% Payroll Burden
Equipment (City)	Equipment Cost (Hours x Rate)
Material (City)	Material Price plus applicable 1.76% HST non-refundable amount

#### **6. Administration Fee**

An “Administration Fee” is applied as a percentage of Direct Costs to compensate the City for indirect costs for works performed on behalf of External or Internal Parties which may include, but are not limited to, some or all of the following:

- Preparing and tendering projects;
- Functional and detailed design;
- Surveying and inspection for works maintenance activities;
- Reinstatement of disturbed areas
- Overall project management
- Administrative functions such as invoicing, issuance of permits and other administrative duties

**SCHEDULE “B” Transportation and Works Fees and Charges By-law**

**7. Total Charge**

“Total Charge” for works performed include the Direct Costs and the Administration Fee as well as applicable tax and is established as follows:

<b>Client</b>	<b>Direct Cost</b>	<b>Adm. Fee (% of Direct Cost)</b>	<b>HST</b>
Internal City Departments: a) \$100,000 or more b) Under \$100,000	Yes Yes	6% 8%	No No
Region of Peel: a) \$100,000 or more b) Under \$100,000	Yes Yes	6% 8%	No No
City of Brampton/Town of Caledon	Yes	10%	No
Ontario Ministry of Transportation	Yes	Up to 10% *	See Notes below
Other Agencies/Utilities	Yes	Up to 25% *	See Notes below
Private Companies/Individuals	Yes	Up to 25% *	See Notes below

\* Unless an applicable agreement between the City and the External Party provides for a different administration fee.

Notes:

Refer to the Excise Tax Act, Schedule V (Exempt Supplies), Part VI (Public Sector Bodies), Sections 21 and 22.

When supplied by a municipality, the following services are exempt from Harmonized Sales Tax (HST), regardless of who is being charged:

- a) Installing, replacing, repairing or removing street or road signs or barriers, street or traffic lights or property similar to any of the foregoing.
- b) Removing snow, ice or water.
- c) Removing, cutting, pruning, treating or planting vegetation.
- d) Repairing or maintaining roads, streets, sidewalks or similar or adjacent property.
- e) Installing accesses or egresses.
- f) Installing, repairing, maintaining or interrupting the operation of a water distribution, sewerage or drainage system.

**8. Reduction of Administration Fee:**

Notwithstanding any of the above, it may be appropriate to reduce the Administration Fee on a project-specific basis. This may occur only in circumstances where it is warranted, such as when City staff is unable to complete any of the administrative functions (see Item #6).

A reduction to the Administration Fee of under \$50,000 requires the signature of the Commissioner of Transportation and Works or his or her designate.

A reduction to the Administration Fee of \$50,000 or more requires the signature of the Commissioner of Transportation and Works.

Justification for the reduction shall be documented, approved by signature (as stipulated in the previous paragraph), and placed in the project file.