

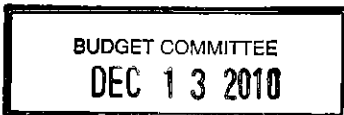
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# Corporate Report

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**DATE:** November 25, 2010

**TO:** Chair and Members of Budget Committee  
Meeting Date: December 13, 2010

**FROM:** Paul A. Mitcham, P. Eng., MBA  
Commissioner of Community Services

**SUBJECT:** **By-law Fees Review and consolidation of Fees and Charges  
By-Laws related to Fire & Emergency Services**

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- RECOMMENDATION:**
1. That a by-law be enacted to establish fees and charges for Mississauga Fire & Emergency Services in accordance with the report to Budget Committee from the Commissioner of Community Services dated November 25, 2010 and that the said by-law be effective as of January 1, 2011.
  2. That Fire Inspections & Permits Fees and Charges By-Law 0485-05 and Fire & Emergency Services Fees and Charges By-Law 0541-04, as amended, be repealed.

**BACKGROUND:** Mississauga Fire & Emergency Services (MFES) has identified certain services where fees will be charged for the purposes of cost recovery. MFES responds to calls for assistance from other agencies which include incidents at properties used to manufacture, cultivate, trade or distribute a controlled substance. Similarly, fees for attendance at motor vehicle collisions are expected to cover the cost of trucks being deployed and for materials used at the scene. Over the last few years the number of these types of incidents has increased.

The current fees structure stipulates that MFES will charge \$350.00 per truck per hour. This fee is based on the Ministry of Transportation (MTO) fee schedule. As of October 1, 2010, the MTO has increased their fees to \$410.00.

Internally, wage and benefit improvements have been negotiated through the collective bargaining process and externally the cost of fuel and equipment maintenance has increased. The schedule of fees and charges has not been adjusted to reflect these changes therefore the actual cost of service delivery is not accurately reflected. The recommended changes to the fees and charges schedule will allow for the estimated actual cost of these services to be recovered.

On January 1, 2010 the Propane Storage and Handling Regulations were amended as a result of the Sunrise Propane facility explosion in Toronto. The implications of this amendment require Fire Services to review and approve fire safety components of the mandatory Risk and Emergency Response Plans for all new and existing TSSA licensed Propane facilities across the city. For MFES this includes the review and approval of approximately 41 Mississauga sites.

**COMMENTS:**

Fees for assisting other agencies particularly at properties used to manufacture, cultivate, trade or distribute a controlled substance is intended to recover the cost attributed to the commitment of substantial staffing and material demands. These costs include, but are not limited to, vehicles, labour, equipment, materials and administration. The fee also reflects the seriousness of these incidents.

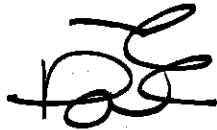
Currently MFES fees and charges are found in three separate by-laws: (i) the fees and charges related to reports and file searches as well as Marijuana Grow-op inspections are located in the General Fees and Charges By-Law; (ii) the fees and charges related to fire inspections and permits are located in the Fire Inspection & Permits Fees and Charges By-Law 485-05; and (iii) all other charges related to billable incidents are located in the Fire & Emergency Services Fees and Charges By-Law 0541-2004. Historically, this separation was a result of differing regulatory standards and therefore a division was required to fulfill those requirements. However, those requirements are no longer obligatory and therefore have now been consolidated to allow for simplified public access, and make the internal process for

updating and revisions less onerous.

**FINANCIAL IMPACT:** Based on projected call volumes, it is anticipated, that MFES will be able to recover an additional \$92k for motor vehicle collisions, an additional \$98k for false alarms and an additional \$40k for inspections and permits. These increases will assist MFES in addressing declining revenue and will close the gap between projected revenue and current budget expectations.

**CONCLUSION:** The recommended changes to the existing fees and charges by-law and schedules provide for a fair and accurate cost recovery based on an assessment of actual service delivery costs. It will also provide a clearer understanding of the application of fees and provide MFES the ability to recover costs for providing services to other agencies that are not currently stipulated in Schedule A of by-law 0541-2004.

**ATTACHMENTS:** Appendix 1 Fees and Charges Revisions Template



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Paul A. Mitcham, P. Eng., MBA  
Commissioner of Community Services

*Prepared By: Maggie Santos, Accounts Receivable Coordinator*

COMMUNITY SERVICES – FIRE & EMERGENCY SERVICES

Division	Fee	Existing or New Fee	Description of Change	Current Fee	Proposed Fee	Fee Increase \$	Fee Increase %	Estimated \$ Impact (+/-)
Fire	Paid inspections - commercial up to 10,000 sq/ft	Existing	As a result of wage and benefit improvements as part of the collective bargaining process, these fees should be updated to reflect actual cost of these inspection services.	\$131.00	\$166.00	\$35	21	+\$3400
Fire	Paid inspections - commercial/ industrial each additional 3000 sq/ft	Existing	As a result of wage and benefit improvements as part of the collective bargaining process, these fees should be updated to reflect actual cost of these inspection services.	\$21.00	\$26.00	\$5	20	+\$50
Fire	Paid inspections - commercial each occupant/tenant	Existing	As a result of wage and benefit improvements as part of the collective bargaining process, these fees should be updated to reflect actual cost of these inspection services.	\$41.00	\$51.00	\$10	20	+\$100
Fire	Paid inspections - commercial/ industrial/residential repeat follow up on violation	Existing	As a result of wage and benefit improvements as part of the collective bargaining process, these fees should be updated to reflect actual cost of these inspection services.	\$49.00	\$68.00	\$19	28	+\$190
Fire	Paid inspections - industrial base building or occupant up to 10,000 sq/ft	Existing	As a result of wage and benefit improvements as part of the collective bargaining process, these fees should be updated to reflect actual cost of these inspection services.	\$173.00	\$216.00	\$43	20	+\$430
Fire	Paid inspections - industrial each additional occupant/tenant	Existing	As a result of wage and benefit improvements as part of the collective bargaining process, these fees should be updated to reflect actual cost of these inspection services.	\$41.00	\$51.00	\$10	20	+\$500
Fire	Paid inspections- Residential (Daycare, group home, Single Family, PLASP 1-2 floors)	Existing	As a result of wage and benefit improvements as part of the collective bargaining process, these fees should be updated to reflect actual cost of these inspection services.	\$100.00	\$128.00	\$28	22	+\$280
Fire	Paid inspections –Residential Base Building (Multi tenant low rise 3-6 floors)	Existing	As a result of wage and benefit improvements as part of the collective bargaining process, these fees should be updated to reflect actual cost of these inspection services.	\$255.00	\$316.00	\$61	20	+\$600
Fire	Paid inspections –Residential (Multi tenant each tenant/ occupant/ apartment)	Existing	As a result of wage and benefit improvements as part of the collective bargaining process, these fees should be updated to reflect actual cost of these inspection services.	\$6.00	\$8.00	\$2	25	+\$400
Fire	Paid inspections –Residential Base Building (Multi tenant high rise over 6 floors)	Existing	As a result of wage and benefit improvements as part of the collective bargaining process, these fees should be updated to reflect actual cost of these inspection services.	\$338.00	\$417.00	\$79	19	+\$260
Fire	Fire Route Applications	Existing	As a result of wage and benefit improvements as part of the collective bargaining process, these fees should be updated to reflect actual cost of these inspection services.	\$141.00	\$177.00	\$36	20	+\$1300
Fire	Open Air Burning Permits – Single Day Clearance	Existing	As a result of wage and benefit improvements as part of the collective bargaining process, these fees should be updated to reflect actual cost of these inspection services.	\$6.00	\$21.00	\$15	250	+\$420
Fire	Open Air Burning Permits – Seven day clearance	Existing	As a result of wage and benefit improvements and to capture the complaint investigation component, these fees should be updated to reflect actual cost of these inspection services.	\$10.00	\$85.00	\$75	750	+\$1600

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Division	Fee	Existing or New Fee	Description of Change	Current Fee	Proposed Fee	Fee Increase \$	Fee Increase %	Estimated Impact (+/-)
Fire	Open Air Burning Permits – Twenty-eight day clearance	Existing	As a result of wage and benefit improvements and to capture the complaint investigation component, these fees should be updated to reflect actual cost of these inspection services	\$15.00	\$150.00	\$135	900	+\$8,000
Fire	Fireworks Display Permits	Existing	As a result of wage and benefit improvements as part of the collective bargaining process, these fees should be updated to reflect actual cost of these inspection services	\$30.00	\$100.00	\$70	240	+\$770
Fire	Fireworks vender license application	Existing	As a result of wage and benefit improvements as part of the collective bargaining process, these fees should be updated to reflect actual cost of these inspection services	\$100.00	\$128.00	\$28	28	+\$1,100
Fire	Marijuana Grow-Op Investigation and compliance inspection per address	Existing	As a result of wage and benefit improvements as part of the collective bargaining process, these fees should be updated to reflect actual cost of these inspection services	\$500.00	\$515.00	\$15	3	+\$285
Fire	Propane License Application Review	New	The addition of a new fee to reflect cost recovery of review and approval of the fire safety components of the mandatory Risk and Safety Management Plans required by O. Reg. 440/08 an amendment to O. Reg. 211/01 for Propane Storage and Handling. Pursuant to By-Law 0541-2004		\$200.00	NEW	NEW	+\$800
Fire	Reports and File searches – Environmental Fire Search	Existing	As a result of wage and benefit improvements as part of the collective bargaining process, these fees should be updated to reflect actual cost of these inspection services	\$93.45	\$120.00	\$26.55	28	+\$5,800
Fire	Reports and File searches – Fire reports	Existing	As a result of wage and benefit improvements as part of the collective bargaining process, these fees should be updated to reflect actual cost of these inspection services	\$71.40	\$73.50	\$2.10	3	+\$500
Fire	False Alarm – repeat over allowed number	Existing	As a result in the increase in the cost of providing services.	\$700.00	\$820.00	\$120	17	+\$98,000
Fire	Non Resident Motor Vehicle Accident, Elevator incident, natural gas incident (per truck first hour or part thereof)	Existing	Brings MFES fees in line with the increase in the Ministry of Transportation Fees.	\$350.00	\$410.00	\$60	17	+\$86,000
Fire	Non Resident Motor Vehicle Accident, Elevator incident, natural gas incident (per truck every addition ½ hour or part thereof)	Existing	Brings MFES fees in line with the increase in the Ministry of Transportation Fees.	\$175.00	\$205.00	\$30	17	+\$6,000
Fire	Fire Extinguisher Training - Initial Session up to 25 people	Existing	Change in formula to better represent cost recovery of service	\$154.00	\$500.00	\$346	225	+\$8,500
Fire	Fire Extinguisher Training – Each additional session within 1 hour of last session.	New	Change in formula to better represent cost recovery of service		\$230.00	NEW	NEW	+\$1600

Division	Fee	Existing or New Fee	Description of Change	Current Fee	Proposed Fee	Fee Increase \$	Fee Increase %	Estimated \$ Impact (+/-)
Fire	Fire Extinguisher Training – Each additional session within 1 -2 hours of last session.	New	Change in formula to better represent cost recovery of service		\$330	NEW	NEW	+ \$2000
Fire	Fire Extinguisher Training – Each additional session over 2 hours from last session.	New	Change in formula to better represent cost recovery of service		\$500	NEW	NEW	+\$1000
Fire	Fire Extinguisher Training - Initial Session up to 25 people overtime costs	New	Change in formula to better represent cost recovery of service		\$750	NEW	NEW	+ \$1500
Fire	Fire Extinguisher Training – Each additional session within 1 hour of last session - overtime costs.	New	Change in formula to better represent cost recovery of service		\$340	NEW	NEW	+ \$700
Fire	Fire Extinguisher Training – Each additional session within 1 -2 hours of last session – overtime costs.	New	Change in formula to better represent cost recovery of service		\$490	NEW	NEW	+ \$490
Fire	Fire Extinguisher Training – Each additional session over 2 hours from last session – overtime costs.	New	Change in formula to better represent cost recovery of service		\$750	NEW	NEW	+ \$750