



# Corporate Report

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**DATE:** November 20, 2008

**TO:** Chair and Members of Budget Committee  
Meeting Date: December 2, 2008

**FROM:** Martin Powell, P.Eng.  
Commissioner of Transportation and Works

**SUBJECT:** **Transportation and Works Fees and Charges By-law**

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**RECOMMENDATION:** That a by-law be enacted to establish fees and charges for the Transportation and Works Department in accordance with the report to Budget Committee from the Transportation and Works Department dated November 20, 2008, and that the said by-law be effective as of January 1, 2009 and that By-law 433-07 be repealed.

**BACKGROUND:** Each year, the Transportation and Works Department undertakes a review of the fees and charges charged under the *Municipal Act 2001*, SO 2001, c.25. The fees and charges include fees for administrative and other services provided by the department.

On December 12, 2007, Council enacted the Transportation and Works Fees and Charges By-law 433-07, implementing the 2008 fees.

**COMMENTS:** Transportation and Works fees and charges have been reviewed and revisions have been made to reflect increased costs and new fees have been added.

Fee increases or new fees are generally as a result of increased administrative and production costs. The proposed revisions and justifications are set out in Appendix 1 included with this report.

A new fee has been introduced by the Business Services Division to

expedite Road Occupancy and Excess Load Moving Permits within one business day if feasible. The standard service level to process a permit is three business days.

Four new fees have been introduced by the Enforcement Division to offset Officer and Administrative staff time required to grant long term parking consideration permits for residential and commercial applicants greater than five days, charge for non-return of parking ticket books for private property and confirmation of mobile licences.

Engineering and Works Division has introduced new fees such as minimum charges for residential and commercial sidewalk installations and for splash pad removals/installations. A fee has been introduced for inspection of all works within the municipal road allowance. This fee is to recover the cost of inspection of works; typically at least three inspections are required. Excluded from this fee are Storm, Sanitary and Water connections where inspection fees are already in effect.

**FINANCIAL IMPACT:** The additional revenue being generated through the revised and new Transportation and Works fees and charges proposed in Appendix 1 has been accounted for in the 2009 departmental budget submission. With the exception of the additional revenues associated with Mississauga Transit fare increase, which is not included in these fees and charges, there will be an impact of an estimated \$387,000 in revenues from revised fees and charges and \$160,000 in new fees and charges revenues in the 2009 budget.

**CONCLUSION:** The annual review of Transportation and Works fees and charges has resulted in a number of fee changes due to increased staff, administration and production costs. A limited amount of new fees have been introduced to offset cost of staff time.

**ATTACHMENTS:**      Appendix 1: Amendments to Schedule 'A' of the Transportation and Works Fees and Charges By-law.

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Commissioner of Transportation and Works

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