

Revised October 21, 2011



MINUTES

HERITAGE ADVISORY COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA

TUESDAY, SEPTEMBER 20, 2011 - 9:00 A.M.

COUNCIL CHAMBERS

SECOND FLOOR, CIVIC CENTRE

300 CITY CENTRE DRIVE, MISSISSAUGA, ONTARIO, L5B 3C1

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Members Present

Councillor George Carlson, Ward 11 (CHAIR)

Councillor Jim Tovey, Ward 1 (VICE-CHAIR) (left at 10:50 a.m.
due to ward business)

David Dodaro, Citizen Member

Mohammad N. Haque, Citizen Member

James Holmes, Citizen Member

Bernie Hu, Citizen Member

Rick Mateljan, Citizen Member

Cameron McCuaig, Citizen Member

Michael Spaziani, Citizen Member

Michelle Walmsley, Citizen Member

Matthew N. Wilkinson, Citizen Member

Members Absent

Deanna Natalizio, Citizen Member

Staff Present

Susan Burt, Director, Culture Division

Jane Darragh, Planner, Park Planning Section

Elaine Eigl, Heritage Coordinator

Gavin Longmuir, Manager, Forestry

David Marcucci, Manager, Park Planning Section

CONTACT PERSON: Julie Lavertu, Legislative Coordinator

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Julie.Lavertu@mississauga.ca

**NOTE: The Committee changed the order of the Agenda during the meeting.
These Minutes reflect the order of the meeting.**

CALL TO ORDER – 9:08 a.m.

DECLARATIONS OF DIRECT (OR INDIRECT) PECUNIARY INTEREST – Nil

MATTERS TO BE CONSIDERED

2. Request to alter a Heritage Designated Property, The Brown - McCaugherty House, 1614 Wintergrove Gardens, Ward 6

Corporate Report dated August 31, 2011 from the Commissioner of Community Services with respect to a request to alter a heritage designated property, The Brown - McCaugherty House, located at 1614 Wintergrove Gardens.

Recommendation

HAC-0072-2011

That the request to make alterations to the brick work of the drive shed of the Brown – McCaugherty House as described in the report from the Commissioner of Community Services, dated August 31, 2011, be approved and that the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

Approved (J. Tovey)

PRESENTATIONS/DEPUTATIONS

- A. Jane Darragh, Planner, Park Planning Section, with respect to the Tree Recognition Program and proposed amendments to the Tree Permit By-Law.

Ms. Darragh gave a PowerPoint presentation, dated September 20, 2011, entitled Tree Recognition Program. She outlined the Program's background, defined and discussed Heritage Trees and Trees of Significance, and spoke about awareness initiatives and policies and regulations for trees on public and private lands. Ms. Darragh noted that staff would recommend to Council that the Tree Permit By-Law be strengthened. She added that staff would consult Council about the proposed amendment and plan to write a Corporate Report and draft by-law for consideration at a General Committee meeting in November 2011.

Committee members discussed the City's trees and their types, sizes, and age, the protection of trees under Parts 1/2/3 of the *Ontario Heritage Act*, the proposed amendment and the work of staff on this matter, the criteria for Heritage Trees, staff recommendations for the permit application process, staff responsibilities for trees, the City's tree replacement policy, the proposed corporate tree fund (the Replacement Tree Planting Fund), the Zoning by-law, construction impacts on adjacent property trees, and the removal of trees on City property.

David Marcucci, Manager, Park Planning Section, discussed the City's trees and their types, sizes, and age. Ms. Darragh said that there are many Norway Spruce trees in Wards 1 and 2 which would likely be protected by the proposed amendment due to their size.

Ms. Darragh discussed the proposed tree recognition programs for Heritage Trees and Trees of Significance and noted that other types of recognition may be added in the future. She noted that the City's Heritage Trees would likely amount to less than ten, that the Trees of Significance category was designed to protect local trees, and that the proposed amendment to the Tree Permit By-law would protect many trees. Ms. Darragh explained the tree permit application process. She said that staff was developing criteria for refusing permits and that new staff would be requested from Council so that permits could be thoroughly reviewed.

Ms. Darragh said that tree designations would be forwarded to the Clerk's Office and the Committee, while tree permits would be handled by Urban Forestry staff. She noted that Urban Forestry staff would work closely with Heritage staff and the Committee to ensure that the correct processes are followed for Heritage Trees.

Ms. Darragh discussed the City's tree replacement policy and noted that the Tree Permit By-Law currently requires the replacement of one tree with one tree. She said that staff is proposing to strengthen this provision to require homeowners to replace trees by caliper. Ms. Darragh noted that properties with insufficient room to plant new trees would be required to contribute to a corporate tree fund for the planting of replacement trees elsewhere in the City.

Gavin Longmuir, Manager, Forestry, said that staff would promote retaining trees and the replacement of trees. He discussed the impact of the Zoning by-law on tree preservation efforts and how neighbouring property owners are consulted during the tree permit process.

Mr. Longmuir discussed the removal of trees on City property, explained that the City's policy and strategic direction is to retain healthy trees as much as possible and to only remove trees as a last resort, and noted that this practice is not covered in a By-law. Mr. Marcucci noted that the City receives hundreds of requests from residents annually to remove public trees and that these requests are often refused because they involve healthy trees.

The Chair noted that the removal of trees on City property involves a great deal of debate and discussion and that every mitigating effort is made to not remove trees without purpose. He added that any policy decision or operational change in this regard would need to be adopted by Council. The Vice-Chair said that staff does not remove trees on City property without a great deal of deliberation and added that removed trees are replaced with many trees.

Recommendation

HAC-0073-2011

That the PowerPoint presentation, dated September 20, 2011 and entitled Tree Recognition Program, by Jane Darragh, Planner, Park Planning Section, with respect to the Tree Recognition Program and proposed amendments to the Tree Permit By-Law be received.

Received (J. Tovey)

SUBCOMMITTEE UPDATES FROM CHAIRS10. Heritage Tree Subcommittee

Don McDiarmid, Heritage Tree Subcommittee Member, discussed Ms. Darragh's PowerPoint presentation and gave an Update Report, via PowerPoint presentation and provided in hard copy to the Committee, on the Subcommittee's work and activities.

Committee members discussed Public Tree Protection By-Laws in other municipalities and the Subcommittee's next steps which include various public awareness activities.

Recommendation

HAC-0074-2011

That the PowerPoint presentation, dated September 20, 2011 and entitled Heritage Tree Subcommittee Update Report, by Don McDiarmid, Heritage Tree Subcommittee Member, be received.

Received (M. Walmsley)

MATTERS TO BE CONSIDERED1. Approval of Minutes of Previous Meeting

Minutes of the meeting held August 30, 2011.

Approved (B. Hu)

3. Request to demolish a Heritage Listed Property, 1510 Stavebank Road, Ward 1

Corporate Report dated August 31, 2011 from the Commissioner of Community Services with respect to a request to demolish a heritage listed property located at 1510 Stavebank Road.

The Vice-Chair thanked the property owners for not removing any trees on the property and noted that this was a rare occurrence for property owners in the Mineola West area.

Recommendation

HAC-0075-2011

That the property at 1510 Stavebank Road, which is listed on the City's Heritage Register, is not worthy of heritage designation, and consequently, that the owner's request to demolish the structure proceed through the applicable process.

Approved (J. Tovey)

4. Request to demolish a Heritage Listed Property, 1267 Mississauga Road, Ward 2

Corporate Report dated August 24, 2011 from the Commissioner of Community Services with respect to a request to demolish a heritage listed property located at 1267 Mississauga Road.

Committee members discussed the possibility of obtaining an archaeological assessment for the property, the design plans, the possibility of the Committee, a Subcommittee of the Committee, or the community reviewing preliminary design plans for heritage listed properties or requiring a deputation from property owners prior to approval by Heritage staff, expanding the Committee's responsibilities, the designation process, the Mineola West area, and the Cultural Landscape Inventory's advantages and disadvantages.

Ms. Burt noted that she is concerned about the design plans for properties considered by the Committee, but that she did not have the staff to focus on this matter and that Heritage staff focus their attention on whether properties can be designated. She added that Heritage staff continues to work closely with Planning and Building staff. Ms. Burt said that the priority of Heritage staff is to adhere to the *Ontario Heritage Act's* timelines.

Ms. Eigl discussed the City's Planning Review Committee and noted that Heritage staff is strengthening their relationship with Planning and Building staff. She said that Legal staff would need to be consulted regarding the Committee's suggestion to review design plans for heritage listed properties in advance of approval by Heritage staff. Ms. Eigl outlined the designation process, including legislation, the role of Heritage staff, and processes.

The Chair discussed the Committee's suggestion to review design plans and the Cultural Landscape Inventory. He suggested that the Inventory's design criteria should be strengthened and asked Heritage staff to follow up with Legal staff on this matter. The Vice-Chair spoke about the Inventory and the design criteria for the Mineola West area.

Ms. Burt emphasized the importance of the *Ontario Heritage Act* and said that Legal and Planning and Building staff would be consulted about the Committee's suggestion to review design plans. She added that Heritage staff would encourage property owners of heritage listed properties to consult the Committee on their preliminary design plans.

Committee members discussed approaches for the review of design plans, development pressures in Mineola West, and upcoming development on Mississauga Road.

The Vice-Chair advised the Committee that he would be leaving the meeting shortly due to ward business and briefly discussed Items 5 and 6. He asked Heritage staff if Planning and Building staff issues notifications to contractors when they are building in archaeological areas.

Ms. Eigl discussed archaeological assessments and the City's database which tracks development approvals, Committee recommendations, and archaeological investigations. She said that she would investigate what types of information Planning and Building staff provide to contractors building in archaeological areas. Ms. Eigl said that archaeological assessments have not always been provided, that providing such assessments should be the new standard, and that she would follow up with Legal staff on this matter.

Ms. Burt clarified that the recommendations for Items 5 and 6 are contingent on Heritage staff accepting all Archaeological Assessments and receiving letters of clearance from the Ministry of Tourism and Culture. She said that this was expected to occur within the next two weeks and that the property owners in question were aware of these requirements.

Recommendations

HAC-0076-2011

That the property at 1267 Mississauga Road, which is listed on the City's Heritage Register, is not worthy of heritage designation, and consequently, that the owner's request to demolish the structure proceed through the applicable process.

HAC-0077-2011

That Heritage staff follow up with Legal and Planning and Building staff about the possibility of the Heritage Advisory Committee or a Heritage Advisory Committee Subcommittee reviewing preliminary design plans for heritage listed properties in advance of approval by Heritage staff.

Approved/Direction (D. Dodaro)

5. Request to demolish a Heritage Listed Property, 1448 Stavebank Road, Ward 1

Corporate Report dated August 24, 2011 from the Commissioner of Community Services with respect to a request to demolish a heritage listed property located at 1448 Stavebank Road.

Recommendation

HAC-0078-2011

That the property at 1448 Stavebank Road, which is listed on the City's Heritage Register, is not worthy of heritage designation and, consequently, that the owner's request to demolish the structure proceed through the applicable process, once all Archaeological Assessments are accepted by Heritage Planning staff and letters of clearance are received from the Ministry of Tourism and Culture.

Approved (M. Spaziani)

6. Request to demolish a Heritage Listed Property, 1362 Stavebank Road, Ward 1

Corporate Report dated August 19, 2011 from the Commissioner of Community Services with respect to a request to demolish a heritage listed property located at 1362 Stavebank Road.

Recommendation

HAC-0079-2011

That the property at 1362 Stavebank Road, which is listed on the City's Heritage Register, is not worthy of heritage designation, and consequently, the owner's request to demolish the structure proceed through the applicable process, once all Archaeological Assessments are accepted by Heritage Planning staff and letters of clearance are received

from the Ministry of Tourism and Culture.

Approved (M. Spaziani)

7. Status of Outstanding Issues from the Heritage Advisory Committee

Mr. Wilkinson spoke about the Clarkson General Store and William Clarkson House and noted that the Ward 2 Councillor may have more information about the current status.

Recommendation

HAC-0080-2011

That the chart dated September 20, 2011 identifying the status of outstanding issues from the Heritage Advisory Committee be received.

Received (D. Dodaro)

SUBCOMMITTEE UPDATES FROM CHAIRS

8. Designated Heritage Property Grant Subcommittee – No update

9. Heritage Designation Subcommittee – No update

11. Meadowvale Village Heritage Conservation District Review Committee

11.1 Fax, dated August 30, 2011, from James P. Holmes, Chairman, Meadowvale Village Heritage Conservation District Review Committee, regarding preliminary plans for an addition to a property located at 7085 Pond Street.

Mr. Holmes briefly discussed his fax and the preliminary plans for the property.

Recommendation

HAC-0081-2011

That the fax, dated August 30, 2011, from James P. Holmes, Chairman, Meadowvale Village Heritage Conservation District Review Committee, regarding preliminary plans for an addition to a property located at 7085 Pond Street be received and referred to Heritage staff for follow-up and, once complete, returned to the Meadowvale Village Heritage Conservation District Review Committee for final approval.

Received/Referred (M. Wilkinson)

12. Public Awareness Subcommittee

Mr. Wilkinson spoke about upcoming 2011 Doors Open events and requested that those seeking to volunteer at these events contact Ms. Natalizio, the Subcommittee's Chair.

Mr. Spaziani discussed the 2011 Doors Open event at the Small Arms Building.

INFORMATION ITEMS

13. Correspondence, dated August 2011, from Dr. Eric Hoskins, Minister of Citizenship and Immigration, with respect to the June Callwood Outstanding Achievement Award for Voluntarism in Ontario.

Recommendation

HAC-0082-2011

That the correspondence, dated August 2011, from Dr. Eric Hoskins, Minister of Citizenship and Immigration, with respect to the June Callwood Outstanding Achievement Award for Voluntarism in Ontario be received.

Received (B. Hu)

14. Correspondence, dated August 15, 2011, from Michael Chan, Minister of Tourism and Culture, with respect to the publication of *Heritage Places of Worship: A Guide to Conserving Heritage Places of Worship in Ontario Communities*.

Recommendation

HAC-0083-2011

That the correspondence, dated August 15, 2011, from Michael Chan, Minister of Tourism and Culture, with respect to the publication of *Heritage Places of Worship: A Guide to Conserving Heritage Places of Worship in Ontario Communities* be received.

Received (B. Hu)

DATE OF NEXT MEETING – Tuesday, October 25, 2011 at 9:00 a.m., Council Chambers

OTHER BUSINESS

Committee members discussed Meadowvale Village's 175th Anniversary Celebration on September 17, 2011 which was extremely successful. The Chair thanked City staff for their contributions to the event and said that he would be thanking them formally shortly.

Mr. Wilkinson discussed Meadowvale Village's 175th Anniversary Celebration, Heritage Mississauga's Meadowvale Village Mirror newsletter, and the Mississauga South Historical Society's latest The Lighthouse newsletter. He also discussed a heritage driving tour that Heritage Mississauga recently conducted for two writers from Los Angeles.

Ms. Burt discussed the Culture Division's Budget Open House session on October 18, 2011 from 7-9 p.m. and encouraged Committee members to attend and participate.

ADJOURNMENT – 11:21 a.m. (C. McCuaig)