

# Minutes

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## AUDIT COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA

**MONDAY, NOVEMBER 19, 2012 – 9:05 AM**

**COUNCIL CHAMBER, 2<sup>ND</sup> FLOOR, CIVIC CENTRE,  
300 CITY CENTRE DRIVE, MISSISSAUGA, ONTARIO L5B 3C1**

<http://www.mississauga.ca>

### Members Present

Councillor Jim Tovey, Ward 1  
Councillor Pat Mullin, Ward 2 **(Chair)**  
Councillor Chris Fonseca, Ward 3  
Councillor Ron Starr, Ward 6  
Mayor Hazel McCallion, (ex officio)

### Staff Present

Brenda R. Breault, Commissioner, Corporate Services and Treasurer  
Mark Beauparlant, Manager of Corporate Financial Services  
Sally Eng, Director, Internal Audit  
Patricia Elliot-Spencer, Director of Finance  
Kevin M. Travers, Partner, KPMG, external auditors  
Diana Rusnov, Manager of Legislative Service and Deputy Clerk  
Carmela Radice, Legislative Coordinator, Office of the City Clerk

CALL TO ORDER – 9:05 a.m.

DECLARATIONS OF (DIRECT OR INDIRECT) PECUNIARY INTEREST - Nil

MINUTES OF PREVIOUS MEETING

(a) Draft Minutes of the September 24, 2012 Audit Committee meeting.

Recommendation

AC-0017-2012

That the audit committee minutes of September 24, 2012 be approved as presented.

Approved (J. Tovey)

APPROVAL OF THE AGENDA

That the agenda be approved as presented.

Motion: Moved by: C. Fonseca

Carried

DEPUTATIONS - Nil

MATTERS TO BE CONSIDERED

1. Report dated November 1, 2012 from the Commissioner of Corporate Services and Treasurer re: **2012 Audit Planning Report**.

Brenda Breault, Commissioner of Corporate Services and Treasurer provided an overview of the 2012 Audit Planning Report. Kevin Travers provided the changes that were made in 2012.

Recommendation

AC-0018-2012

1. That the report dated November 1, 2012 from the Commissioner of Corporate Services & Treasurer with respect to the 2012 Audit Planning Report, be received for information.
2. That the Audit Committee approve the Audit Planning Report (Appendix 1) for the City's 2012 statutory audit.

Approved (Mayor McCallion)

2. Report dated November 5, 2012 from the City Manager & Chief Administrative Officer re: **Status of Outstanding Audit Recommendations.**

Members of the Committee inquired about the outstanding recommendations. Sally Eng, Director of Internal Audit and Janice Baker, City Manager and CAO responded to the questions. Ms. Baker indicated that the recommendations are prioritized and more than half of the thirty recommendations that were outstanding from the previous status report would be completed by March 2013.

Recommendation

AC-0019-2012

That the report dated November 5, 2012 from the City Manager & Chief Administrative Officer regarding the status of outstanding audit recommendations, be received for information.

Received (R. Starr)

3. Report dated November 6, 2012 from the Director of Internal Audit re: **Status of the Consulting Engagement on Information Security – Identity and Access Management for the Corporate Services Department, Information Technology Division.**

Sally Eng, Director of Internal Audit provided an overview on the status of the Consulting Engagement on Information Security – Identity and Access Management for the Corporate Services Department, Information Technology Division. Councillors Fonseca and Starr inquired about protocol when an error occurs. Shawn Slack, Director of Information Technology spoke to the protocol.

Recommendation

AC-0020-2012

That the report dated November 6, 2012 from the Director of Internal Audit regarding Status of the Consulting Engagement on Information Security – Identity and Access Management for the Corporate Services Department, Information Technology Division, be received for information.

Received (Mayor McCallion)

4. Report dated November 7, 2012 from the Director of Internal Audit re: **Internal Audit Quality Assurance Review.**

Sally Eng, Director of Internal Audit and Al Steinbach, Senior Internal Auditor provided a summary of the Internal Audit Quality Assurance Review. Members of the Committee posed questions about the independent consultant who completed the quality assurance review. Mr. Steinbach responded to the questions.

Recommendation

AC-0021-2012

That the report dated November 7, 2012 from the Director of Internal Audit regarding Internal Audit Quality Assurance Review, be received for information.

Received (J. Tovey)

5. Memorandum dated November 12, 2012, from Carmela Radice, Legislative Coordinator re: **Appointment of Chair for Audit Committee Commencing December 1, 2012 until November 30, 2013.**

Councillor Mullin declared the opening of nominations for appointment of Chair of the Audit Committee for the term of office to November 30, 2013.

Mayor McCallion moved that Councillor Pat Mullin be nominated to the office of Chair for the Audit Committee. Councillor Pat Mullin accepted the nomination of Chair of the Audit Committee.

Carried (Mayor McCallion)Recommendation

AC-0022-2012

That Councillor Pat Mullin be appointed to the office of Chair of the Audit Committee for the term of office to November 30, 2013.

Carried (Mayor McCallion)CLOSED SESSION - NilINQUIRIES - NilADJOURNMENT C. Fonseca 10:04 a.m.