



# MINUTES

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## GOVERNANCE COMMITTEE

THE CORPORATION OF THE CITY OF MISSISSAUGA  
([www.mississauga.ca](http://www.mississauga.ca))

**MONDAY, MAY 14, 2012 – 1:02 PM**

**COUNCIL CHAMBER, SECOND FLOOR, CIVIC CENTRE**

**300 CITY CENTRE DRIVE, MISSISSAUGA, ONTARIO L5B 3C1**

Members Present: Councillor Jim Tovey, Ward 1 (Chair)  
Councillor Bonnie Crombie, Ward 5  
Councillor Pat Saito, Ward 9 (Vice-Chair)  
Councillor George Carlson, Ward 11

Members Absent: Councillor Chris Fonseca, Ward 3

Staff Present: Janice Baker, City Manager and CAO  
Mary Ellen Bench, City Solicitor  
Catherine Monast, Team Leader, Media External  
Communications  
Karen Spencer, Advisor  
Crystal Greer, Director, Legislative Services and City Clerk  
Diana Rusnov, Manager, Legislative Services and Deputy  
Clerk  
Carmela Radice, Legislative Coordinator



**CALL TO ORDER** - 1:02 PM**DECLARATIONS OF (DIRECT OR INDIRECT) PECUNIARY INTEREST** - Nil**APPROVAL OF THE AGENDA**

Councillor George Carlson moved approval of the agenda as presented. This motion was voted on and carried.

Approved (Councillor G. Carlson)

**DEPUTATIONS** - Nil**PUBLIC QUESTION PERIOD**

(Persons who wish to address the Governance Committee about a matter on the Agenda.)

Chris Mackie, resident asked the Committee to consider if an additional question could be added to the City Council Committee Structure Review Survey regarding public question period at each committee of Council.

Crystal Greer, Director, Legislative Services and City Clerk clarified that there was a report that dealt with the issue of public question period. The recommendation in the report was not wholly adopted by Council.

Ms. Greer was directed to bring back a report regarding public question period at committees of Council.

**MATTERS CONSIDERED:**1. Approval of Minutes of Previous Meeting

Minutes of the Governance Committee meeting held on April 16, 2012.

Approved (Councillor P. Saito)

2. Corporate Report dated May 2, 2012 - "City Council Committee Structure Review – Survey Results and Revised Project Scope"

Corporate Report dated May 2, 2012 from the City Manager and Chief Administrative Officer, titled "City Council Committee Structure Review – Survey Results and Revised Project Scope".

Members of Committee made the following comments with respect to Question 1 in the report:

- Staff need to continue with the administrative review for Council, General Committee, Planning & Building Committee and Budget Committee
- Staff were directed to look at the comments that were made and come back with recommendations and alternatives that would incorporate the comments.
- Focus on Budget Committee and Planning and Development Committee
- Would like a report from the City Clerk on options on how to operate Council and its committees in an efficient manner.

Members of Committee indicated that staff should proceed with Questions 2 and 3 in the report.

Members of Committee made the following comment with respect to Question 4 in the report:

- Benchmarking is needed as well as public consultation to review what other municipalities are doing with respect to a Budget Chief and/or Deputy Mayor.

Janice Baker, City Manager advised that there has been some research as to what other cities are doing. She further noted that it is challenging to find out from municipalities how well the system is working.

Members of Committee made the following comments with respect to Question 5 in the report:

- It was noted that there should be a minimum number of committees that a Councillor should sit on.
- Consideration for a rotation for sitting on committees or boards as well as a policy on term limits and rotations.
- Review each committee to find criteria if a councillor is required for quorum.

Ms. Greer advised that she could prepare a list of committees that Councillors are currently sitting on.

Members of Committee made the following comments with respect to Question 6 in the report:

- A new Transit and Transportation committee is needed and it should move forward.
- Share the volunteer interview process amongst all Councillors for citizen appointments.
- It was indicated that the process should remain the same when appointing Councillors to committees instead of a striking committee.

Janice Baker, City Manager responded to the question about resources for a Transportation Committee. She noted that there was a staff report that was done 2 years ago with respect to a Transit and Transportation committee and that the report could come back to the Committee.

Members of Committee made the following comments with respect to Question 8 in the report:

- It was noted that it depends on the committee to determine the stakeholders that should be consulted.
- There should be targeted public feedback from stakeholders that have experience with the committee.
- There should be an opportunity when everything is completed for the public to comment if they didn't get the opportunity to provide feedback during the consultation phase.

Members of Committee indicated that staff should proceed with Question 7 in the report.

#### RECOMMENDATION

That staff be directed to implement per the direction provided by the Governance Committee on the eight (8) questions asked within the report entitled, "City Council Committee Structure Review – Survey Results and Revised Project Scope" dated May 2, 2012 from the City Manager and Chief Administrative Officer.

Approved (Councillor P. Saito)  
Recommendation GOV-0013-2012

3. Memorandum dated May 4, 2012 from the Director of Legislative Services and City Clerk

Memorandum dated May 4, 2012 from the Director of Legislative Services and City Clerk with respect to Resolutions of Council pertaining to Communication Devices and Council Lunch Recess.

Councillor Pat Saito spoke to the matter and noted that the wording of the resolution should be changed for the lunch break at Council. Crystal Greer,

Director, Legislative Services and City Clerk explained that the resolution states the time for lunch. Councillor Saito suggested that the City Clerk determine the appropriate wording for Council to conduct In Camera business and eat lunch. She further suggested that the resolution regarding communication devices be distributed to members of Council for their comments. Councillor George Carlson spoke in support of distributing the resolution pertaining to communication devices to members of Council for comments.

Councillor Bonnie Crombie spoke to the matter and noted that communication devices should be permitted during meetings providing it is used in a discrete manner.

#### Direction

#### 4. Email dated May 10, 2012 from E. Price, Resident

Email dated May 10, 2012 from E. Price, Resident, with respect to concerns regarding the Integrity Commissioner and the Council Code of Conduct.

Crystal Greer, Director, Legislative Services and City Clerk advised that a deputation from Mr. Price could be arranged for a future meeting date.

Mary Ellen Bench, City Solicitor advised that Mr. Price was provided with the RFP for the Integrity Commissioner.

Councillor Pat Saito suggested that Mr. Price's comments in his email should be noted when reviewing the Council Code of Conduct.

Received (Councillor P. Saito)  
Recommendation GOV-0014-2012

#### 5. CLOSED SESSION

Pursuant to Subsection 239 (2) of the *Municipal Act*, Councillor Pat Saito moved the following motion:

Whereas the *Municipal Act, 2001*, as amended, requires Council to pass a resolution prior to closing part of a meeting to the public;

And whereas the Act requires that the resolution state the act of the holding of the closed meeting and the general nature of the matter to be considered at the closed meeting;

And whereas Subsection 73(2) of the Council Procedure By-law 0421-2003, as amended authorizes a Committee of Council to close a portion of its meeting;

Now therefore be it resolved that a portion of the Governance Committee meeting held on May 14, 2012, shall be closed to the public to deal with the following matter:

Pursuant to the Municipal Act, Section 239. (2)

- (i) Personal matters about an identifiable individual including municipal or local board employees - **Integrity Commissioner RFP – Next Steps**

This motion was voted on and carried at 2:08 a.m. Committee moved into closed session.

Item #43 - Integrity Commissioner RFP – Next Steps

Mary Ellen Bench, City Solicitor provided an overview of the RFP for the appointment of an Integrity Commissioner. Members of Committee asked questions with respect to the next steps for the Integrity Commissioner RFP. Ms Bench responded to questions from members of Committee.

Committee moved out of closed session at 2:45 p.m.

**OTHER BUSINESS** -Nil

**ADJOURNMENT** – 2:46 PM



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**CALL TO ORDER** - 1:02 PM**DECLARATIONS OF (DIRECT OR INDIRECT) PECUNIARY INTEREST** - Nil**APPROVAL OF THE AGENDA**

Councillor George Carlson moved approval of the agenda as presented. This motion was voted on and carried.

Approved (Councillor G. Carlson)

**DEPUTATIONS** - Nil**PUBLIC QUESTION PERIOD**

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**OTHER BUSINESS** -Nil

**ADJOURNMENT** – 2:46 PM