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Memorandum



TO: Chair and Members of Budget Committee

FROM: Brenda R. Breault, CMA, MBA
Commissioner of Corporate Services and Treasurer

DATE: February 22, 2011

SUBJECT: **Consultants Hired in 2010**

Appendix 1 lists consulting services awarded in 2010. The list includes a wide variety of consulting services such as advisory, architectural, design and training. The list does not include consulting services awarded prior to 2010 that may still have been underway during the year.

The information has been split into three categories:

- Technical/Professional Services;
- Other Services; and
- ISF projects.

“Technical/Professional” services represent expertise that is not available within the City’s existing workforce and often involves specialization in areas of design, testing, training and assessments. “Other” services are defined as consultants that deal with process reviews, one off plans or studies and strategies where the capacity to deliver the services with City staff does not exist. These types of services will often deal with issues where an independent third party expert possesses the more broad subject knowledge required by the City.

Excluding the ISF projects, purchase orders of \$5,924,763 were issued in 2010 to various consultants. To date approximately \$3,135,352 has been spent on these contracts, representing 53% of the total net purchase value.

The following table provides a summary by category of the data contained in Appendix 1.

| Type of Consultant | Capital \$ Spent 2010 | Operating \$ Spent 2010 | Total | % |
|---|--------------------------|----------------------------|-----------------|-----|
| Technical/Professional | \$ 1,649,262.82 | \$ 788,877.42 | \$ 2,438,140.24 | 78% |
| Other | \$ 141,061.28 | \$ 556,150.17 | \$ 697,211.45 | 22% |
| Total \$ Spent 2010 | \$ 1,790,324.10 | \$ 1,345,027.59 | \$ 3,135,351.69 | |
| Percentage between Capital & Operating | 57% | 43% | | |

| | |
|--------------|---------------|
| ISF Projects | \$ 197,132.91 |
|--------------|---------------|



Brenda R. Breault, CMA, MBA
Commissioner of Corporate Services and Treasurer

Attachment

City of Mississauga
2010 Consulting Services

Appendix 1

BUDGET COMMITTEE
MAR - 2 2011

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| Vendor | Description | Net Order Value | Actual \$ spent to date | Capital \$ Spent | Current Operating \$ Spent |
|--|---|-----------------|-------------------------|------------------|----------------------------|
| AMECOM TECHNICAL SERVICES, INC. | Consulting Engineering Services for the Environmental Assessment Update and Design of stabilization (Erosion Control) works for the Cooksville Creek upstream of Dundas and Sheridan Creek behind Benedet Road. | \$155,698.00 | \$6,250.07 | \$6,250.07 | \$21,283.14 |
| AJD DATA SERVICES INC. | Employment Database Survey 2010 | \$25,000.00 | \$21,283.14 | | |
| AMEC EARTH AND ENVIRONMENTAL | Engineering Services for repair and replacement of two pedestrian bridges along Applewood Trail. | \$25,021.20 | \$16,939.00 | \$16,939.00 | |
| AMEC EARTH & ENVIRONMENTAL | Consulting Engineering Services for the Environmental Assessment Update and Design of stabilization (Erosion Control) works for the Credit River south of Dundas Street. | \$112,985.00 | \$2,335.19 | | \$2,335.19 |
| ANDREW BIGAUSKAS RAFAEL & BIGAUSKAS ARCHITECTS | 1969 & 1971 Lakeshore -OMB | \$53,928.22 | \$53,928.22 | | \$53,928.22 |
| AQUAFOR BEECH LIMITED | Creditvalley Golf and Country Club Erosion & Slope Stab. Assessment | \$15,062.50 | \$15,062.50 | | \$15,062.50 |
| BAKER TURNER INC. | Landscape architectural design services for Jim Murray Community Park, Tobias Mason Community Park and Churchill Meadows Community Park. | \$74,580.00 | \$52,226.44 | \$52,226.44 | |
| | Landscape architectural design services for Lake Aquitaine outdoor exercise stations. | \$19,400.00 | \$18,155.00 | \$18,155.00 | |
| BELL CANADA | Analysis of security programming to comply with Payment Card Industry (PCI) requirements for credit card processing on www.mississauga.ca web site (Phase 1) | \$21,093.75 | \$21,093.75 | \$21,093.75 | |
| | Implementation of security programming to comply with (PCI) requirements for credit card processing on www.mississauga.ca web site (Phase 2) | \$21,929.60 | \$21,929.60 | \$21,929.60 | |
| CAROL-ANNE MUNROE-SORENSEN GRAVELLY LOWES | OMB expert witness -1779 Pickmere Court | \$4,764.66 | \$4,764.66 | | \$4,764.66 |
| CYNTHIA CALLUORI ASSOCIATES INC. | Leadership succession planning coaching training | \$52,900.00 | \$47,100.00 | | \$47,100.00 |
| EI TECHNOLOGIES, LLC | GeoMedia 6.1 Onsite Software Training for Planning and Building Policy Staff | \$16,900.00 | \$16,281.60 | | \$16,281.60 |
| ELECTION SYSTEMS & SOFTWARE | Election system software and professional services | \$83,136.91 | \$82,952.82 | | \$82,952.82 |

City of Mississauga
2010 Consulting Services

Appendix 1

| Vendor | Description | Net Order Value | Actual \$ spent to date | Capital \$ Spent | Current/Operating \$ Spent |
|--|---|-----------------|-------------------------|------------------|----------------------------|
| Technical/Professional Services | | | | | |
| ENVIRONMENTAL WATER RESOURCES | Cooksville Creek flood evaluation study | \$17,640.00 | \$0.00 | | \$0.00 |
| FIGI WORLD | Confidential 3rd party employee assistance program | \$104,857.07 | \$104,857.07 | | \$104,857.07 |
| GOLDER ASSOCIATES LTD | Phase II Environmental site assessment for 2151 Camilla Road | \$49,750.00 | \$46,200.00 | \$46,200.00 | |
| | Designated Substance and Hazard Material Assessment for 2151 Camilla Road. | \$5,245.00 | \$5,245.00 | \$5,245.00 | |
| THE LANDPLAN COLLABORATIVE LTD. | Heritage Impact Statement for 2151 Camilla Road | \$10,525.00 | \$9,684.69 | \$9,684.69 | |
| GRECK & ASSOCIATES LIMITED | Update the Hindhead Park drainage improvement study (Turtle Creek Flood Analysis) | \$18,455.00 | \$14,316.14 | \$14,316.14 | |
| GWL REALTY ADVISORS INC | Site Plan Revisions to the GWL development were required as a result of the updated BRT detailed design which affected the private property limits. | \$11,593.75 | \$11,593.75 | \$11,593.75 | |
| HARRINGTON McAVAN LTD. | Landscape architectural design services for Park 493 & Sanford Farm | \$102,610.00 | \$42,264.15 | \$42,264.15 | |
| HIGH CONFLICT INSTITUTE, LLC | Staff training - High conflict situations dealing with public | \$12,000.00 | \$9,468.19 | | \$9,468.19 |
| JADE ACOUSTICS INC. | Sound measurements and analysis for Lakeside Park | \$5,714.29 | \$5,686.00 | \$5,686.00 | |
| JAMIE BENNETT-MMM GROUP | OMB expert witness -5994 Rivergrove | \$15,551.47 | \$15,551.47 | | \$15,551.47 |
| JANET ROSENBERG & ASSOCIATES | Landscape architectural design services for Southeast corner property at Huronlarior and Dundas St.E. per Conker Partnership agreement | \$70,681.20 | \$8,119.77 | \$8,119.77 | |
| JOE BERRIDGE-URBAN STRATEGIES INC. | Interim Control By-law Renfirth BRT Station | \$7,161.00 | \$7,161.00 | | \$7,161.00 |
| KERMODEI CONSTRUCTION CO. LTD. | Design and construction administration consulting services for Accessibility Improvement at two Comfort stations. | \$84,900.00 | \$0.00 | \$0.00 | |
| KJA CONSULTANTS INC. | Design and construction administration consulting services for Central Library Elevators upgrade. | \$23,900.00 | \$7,170.00 | \$7,170.00 | |
| KMAC HOLDINGS INC. | Provide services for Job Evaluation Refresh analysis. | \$34,102.50 | \$34,102.50 | | \$34,102.50 |
| KNIGHTSBRIDGE HUMAN CAPITAL | Leadership Readiness Survey feedback analysis. | \$39,000.00 | \$39,000.00 | | \$39,000.00 |
| KNIGHTSBRIDGE HUMAN CAPITAL MANAGEMENT | Talent Management Services for leadership Succession Program. | \$23,500.00 | \$20,250.00 | | \$20,250.00 |

City of Mississauga
2010 Consulting Services

Appendix 1

| Vendor | Description | Net Order Value | Actual \$ spent to date | Capital \$ Spent | Current Operating \$ Spent |
|--|--|-----------------|-------------------------|------------------|----------------------------|
| Technical/Professional Services | | | | | |
| KONDOR CONSULTING GROUP INC. | Technology services for conversion of HR PeopleSoft system to SAP. | \$99,183.01 | \$87,770.00 | | \$87,770.00 |
| LUNDHOLM ASSOCIATES ARCHITECTS | Museums of Mississauga, Artifact preservation & collections storage facility feasibility study | \$44,380.00 | \$44,291.00 | \$44,291.00 | |
| MALONE GIVEN PARSONS LTD. | Site Plan/Selection -Pan Am Stadium Feasibility Study | \$35,000.00 | \$0.00 | \$0.00 | |
| McGILLIVRAY-ARCHITECT | Architectural consulting services for heritage maintenance and repairs at various City facilities. | \$36,238.00 | \$6,547.60 | \$6,547.60 | |
| METRICS @ WORK INC. | Services to compile and summarize results from Employee Survey | \$82,431.79 | \$81,913.37 | | \$81,913.37 |
| MICROSOFT CANADA INC | Premier Service Support for Active Directory Risk and Health Assessment Program | \$15,900.00 | \$15,900.00 | | \$15,900.00 |
| MIMM GROUP LIMITED | Consulting Engineering Services for the Environmental Assessment Update and Design of stabilization (Erosion Control) works for Sheridan Creek between Clarkson Road and Meadow Wood Road. | \$123,689.86 | \$0.00 | \$0.00 | |
| MOFFET & DUNCAN ARCHITECTS INC. | Architectural services for leisure/therapeutic pool at Mississauga Valley Community Centre | \$313,875.00 | \$57,417.19 | \$57,417.19 | |
| MOON MATZ LTD. | Consulting services for Structural assessment of Streetsville Memorial Park basement washroom. | \$6,800.00 | \$6,800.00 | \$6,800.00 | |
| | architectural services - 1917 Lushes | \$7,590.00 | \$7,590.00 | \$7,590.00 | |
| | Consulting services for mechanical modification for Benares, Cawthra Estate and Meadowvale Four Rinks. | \$15,428.00 | \$15,428.00 | \$15,428.00 | |
| | Electrical design, approvals and construction administration for Syntex Green | \$10,240.00 | \$10,240.00 | \$10,240.00 | |
| | Electrical design, approvals and construction administration for Sheridan Park | \$1,216.00 | \$1,216.00 | \$1,216.00 | |
| OURSTON ROUNDABOUTS ENGINEERING | Peer Review - Roundabout Preliminary Design Consulting Engineering Peer Review Services for roundabout intersection as a part of Whittle Road extension to assess roundabout design. Peer review services were suggested in a Class Environmental Assessment (EA) Study. Peer review presents an independent opinion on roundabout design. | \$6,500.00 | \$6,500.00 | \$6,500.00 | |
| PARKIN ARCHITECTS LIMITED | Hershey Centre Video Scoreboard | \$40,000.00 | \$19,141.05 | \$19,141.05 | |
| | Fitness Centre - Sports Complex | \$48,550.00 | \$48,550.00 | \$48,550.00 | |
| PAUL DIDUR ARCHITECT INC | Erin Mills Twin Arena sports flooring | \$11,700.00 | \$5,532.00 | \$5,532.00 | |

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City of Mississauga
2010 Consulting Services

Appendix 1

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| Technical/Professional Services | | | | | |
| PETER ROHMANN ASSOCIATES INC. | Consulting services for design specification, documentation and contract administration of Lifecycle roof replacement. | \$56,597.45 | \$49,640.10 | \$49,640.10 | |
| PINCHIN ENVIRONMENTAL | Environmental site assessment, building condition assessment & designated substances/hazardous materials survey for Russell Langmaid Public School | \$28,890.00 | \$28,890.00 | \$28,890.00 | |
| PLANMAC INC | Structural engineering bridge designs and approvals for the Burnhamthorpe Road Trail | \$130,980.00 | \$44,724.00 | \$44,724.00 | |
| RADEFF ARCHITECT LIMITED | Design and contract administration consulting services for Meadowvale Four Rinks repairs. | \$15,500.00 | \$15,500.00 | \$15,500.00 | |
| | Architectural, mechanical and electrical design of three public washrooms: Lake Aquitaine Park, Queenippenon and Churchill Meadows Community Common. | \$3,778.14 | \$3,778.14 | \$3,778.14 | |
| RADEFF ARCHITECT LIMITED | Architectural services for renovations and rehabilitations projects. | \$7,900.00 | \$5,650.00 | \$5,650.00 | |
| REAL ESTATE SEARCH CORPORATION | Main Street District Implementation project | \$15,000.00 | \$0.00 | | |
| REICH + PETCH ARCHITECTS INC. | Architectural consulting services for Hammerson hall wood floors restoration. | \$23,230.00 | \$23,230.00 | \$23,230.00 | |
| ROBERT HEASLIP & ASSOCIATES LIMITED | Weldan Properties -Halg Blvd. | \$4,127.68 | \$4,127.68 | | \$4,127.68 |
| SCALAR DECISIONS | Consulting services for Upgrade and Enhancement of Data Backup System - Milestone 1: Planning | \$22,500.00 | \$9,375.00 | | \$9,375.00 |
| SCHOLLEN & COMPANY INC. | Landscape architectural design services related to trails and approvals for the Glamorgan Trail | \$103,603.00 | \$38,881.40 | \$38,881.40 | |
| SHOREPLAN ENGINEERING | Shoreline engineering services for R.K. McMillan Headland P-323 | \$44,500.00 | \$12,653.94 | \$12,653.94 | |
| SOMFAY MASRI ARCHITECTS INC. | Architectural Services for design and construction administration of Garry W. Morden Centre. | \$1,163,908.50 | \$462,726.18 | \$462,726.18 | |
| STANTEC CONSULTING LTD. | Environmental Assessment - Extension of Square One Drive | \$216,182.32 | \$216,179.78 | \$216,179.78 | |
| | TransCanada Power air quality reports | \$28,000.00 | \$2,347.92 | | \$2,347.92 |
| SURFRAY, INC | Consulting services for Ontoloca Sharepoint Search Server and Web Front End (WFEs) & Client Access Licenses to improve search interface and user functionality for new Intranet web site. | \$19,282.10 | \$19,282.10 | \$19,282.10 | |

City of Mississauga
2010 Consulting Services

Appendix 1

| Vendor | Description | Net Order Value | Actual \$ spent to date | Capital \$ Spent | Current Operating \$ Spent |
|---|---|-----------------------|-------------------------|-----------------------|----------------------------|
| Technical/Professional Services | | | | | |
| TED DAVIDSON | 1969 & 1971 Lakshore -OMB | \$93,345.09 | \$93,345.09 | | \$93,345.09 |
| THE JONES CONSULTING GROUP LTD. | Consulting Engineering Services for the Environmental Assessment Update and Design of stabilization (Erosion Control) works for the Mary Fix Creek between Harbour Road and Premium Way. | \$48,795.45 | \$27,881.45 | \$27,881.45 | |
| THE SERNAS GROUP INC. | Consulting services for the removal of sediment from storm water management pond at Eglinton and Highway 403 (Facility #3601) | \$58,782.12 | \$58,782.12 | \$58,782.12 | |
| THE VENTIN GROUP LTD. | Architectural services for the design and site plan of Woodlands Library. | \$286,300.00 | \$33,384.96 | \$33,384.96 | |
| TORONTO AND REGION CONSERVATION | Miss. contribution - Region of Peel Spill Drainage Support System - To provide a region wide network representation of the storm sewer networks that can be used to support measures to model spills of hazardous materials into the storm sewer system and develop protocols for appropriate counter measures. | \$20,000.00 | \$20,000.00 | | \$20,000.00 |
| TROW ASSOCIATES INC. | Design and contract administration consulting services for water main and fire line replacement at Mississauga Valley Community Centre & Gym. | \$42,800.00 | \$41,952.45 | \$41,952.45 | |
| WZMH ARCHITECTS | Architectural design services for the PAN-AM/PAR-PAN Soccer Stadium feasibility Study Phase 1 | \$50,000.00 | \$50,000.00 | \$50,000.00 | |
| Total "Technical/Professional" Outsourced Services | | \$4,702,309.63 | \$2,438,140.24 | \$1,649,262.82 | \$788,877.42 |

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| Vendor | Description | Net Order Value | Actual \$ spent to date | Capital \$ Spent | Current Operating \$ Spent |
|---|---|-----------------|-------------------------|------------------|----------------------------|
| Other Services | | | | | |
| ACME PLANINING | Consulting Services - Miss. Plan Review | \$50,000.00 | \$47,058.99 | | \$47,058.99 |
| AECOM TECHNICAL SERVICES, INC. | Sheridan College Campus Master Plan | \$46,251.64 | \$0.00 | | \$0.00 |
| | Main Street District Implementation project | \$20,000.00 | \$920.00 | | \$920.00 |
| AMS PLANNING & RESEARCH CORP. | As per recommendation #24 of Culture Master Plan approved by Council: "That Mississauga commission an independent study to review the LAC & Meadowvale Theatre and make recommendations about its future role within the context of the Culture Master Plan." | \$114,225.00 | \$77,511.89 | | \$77,511.89 |
| BA CONSULTING GROUP LTD. | Mississauga Parking Strategy -Phase II | \$84,070.80 | \$31,083.86 | | \$31,083.86 |
| CANADIAN URBAN INSTITUTE | Living Green Master Plan | \$150,061.00 | \$91,018.00 | | \$91,018.00 |
| COTE PROFESSIONAL CORPORATION | Process review for Animal Services | \$18,212.34 | \$18,212.34 | | \$18,212.34 |
| DILLON CONSULTING LTD. | Mississauga Future Directions 2009 Master Plan for parks and natural areas supporting background study. | \$62,927.26 | \$62,924.25 | \$62,924.25 | |
| GREENBERG CONSULTANTS INC. | Downtown21 Main Street District Initiative | \$20,000.00 | \$5,850.00 | | \$5,850.00 |
| HUNTLY DUFF & ASSOCIATES | Process review for T&W Dispatch | \$16,140.00 | \$12,792.00 | | \$12,792.00 |
| ICA ASSOCIATES INC. | Consulting - Public Consultation for new official plan | \$9,250.00 | \$7,200.00 | | \$7,200.00 |
| MILLIER DICKINSON BLAIS INC. | Consulting Svs - Economic Dev. Strategy | \$94,912.38 | \$94,910.00 | | \$94,910.00 |
| N. BARRY LYON CONSULTANTS INC. | Main Street District Implementation | \$15,000.00 | \$0.00 | | \$0.00 |
| SCHOLLEN & COMPANY INC. | Credit River Parks Strategy | \$150,252.00 | \$17,275.27 | \$17,275.27 | |
| SHS INC. | Consulting Services - Affordable Housing | \$96,238.00 | \$24,698.31 | | \$24,698.31 |
| STANDARD & POOR'S | Consulting services for credit rating of the City (mandatory requirement of the City's investment policy). | \$26,000.00 | \$13,000.00 | | \$13,000.00 |
| STEELCASE CANADA LTD | Consulting services to conduct workplace strategy sessions for staff workspace design. | \$69,913.03 | \$53,961.76 | \$53,961.76 | |
| URBAN STRATEGIES INC. | Consulting Services-Waterfront Strategy/OPG | \$115,000.00 | \$107,694.78 | | \$107,694.78 |
| WEISS INTERNATIONAL LTD. | Consulting Services for the reorganization of the Human Resources' divisional structure. | \$25,000.00 | \$24,200.00 | | \$24,200.00 |
| WESTERN MANAGEMENT CONSULTANTS | Consulting services to facilitate change management for the asset management program of the Facilities and Property Management Division. | \$40,000.00 | \$6,900.00 | \$6,900.00 | |
| Total "Other" Outsourced Services | | \$1,222,453.45 | \$697,211.45 | \$141,061.28 | \$556,150.17 |
| Total Outsourced Services | | \$5,924,763.08 | \$3,135,351.69 | \$1,790,324.10 | \$1,345,027.59 |
| Percent of Total | | | 52.92% | 30.22% | 22.70% |
| Percentage of Actuals Spent by Capital and Operating | | | | 57.10% | 42.90% |
| ISF Consulting Services | | | | | |
| MHPM PROJECT MANAGERS INC. | Lakeview Branch Library Redevelopment | \$48,408.74 | \$48,408.74 | \$48,408.74 | ISF |
| | Lorne Park Branch Library Redevelopment | \$76,071.13 | \$76,071.13 | \$76,071.13 | ISF |
| | Port Credit Branch Library Redevelopment | \$52,653.04 | \$52,653.04 | \$52,653.04 | ISF |
| THE SERNAS GROUP INC. | Consulting services for the removal of sediment from storm water management pond at Eglinton and Highway 403 (Facility #3601) | \$20,000.00 | \$20,000.00 | \$20,000.00 | ISF |
| Total ISF | | \$197,132.91 | \$197,132.91 | \$197,132.91 | |