

Schedule "C-3"
Planning Act Processing Fees – Committee of Adjustment

Effective Date: January 1, 2021

1. The fees as set out in Schedule "C-3" to this By-law, which shall be payable for the processing of applications made in respect of those planning matters described in Schedule "C-3" to this By-law.
2. No request by any person for any service or activity regarding applications made in respect of those planning matters described in Schedule "C-3" will be processed or provided by the City, unless and until the person requesting the service or activity has paid the applicable fee in the prescribed amount as set out in Schedule "C-3" to this By-law.
3. Payment of all fees is due at the time the applicable application is made or service request is submitted, unless otherwise stated in Schedule "C-3". Subject to applicable City policy, payment of all fees may be made by Visa, MasterCard, American Express, Direct, Debit (bank card), cash, cheque, certified cheque or bank draft, as required by the Department requesting the fee.

Service Area:
Division:

Committee of Adjustment
Legislative Services

Fee Name	Unit	2021 Fee
Minor Variances		
Low and Medium Density Residential Applications	Application	\$1,200
Driveways, Decks and * Accessory Structures under 16 sq. metres for Low & Medium Density Residential Applications (* does not include detached garages)	Application	\$700
Multiple Residential Applications (10 or more) within a Plan of Subdivision \$50.00 per application in excess of the first 10 Applications	Application	\$1,200
	Application	\$50
All other applications	Application	\$1,525
Deferral and Recirculation Fee Fee for deferrals and applications requiring recirculation Residential (properties zoned low and medium density residential) \$200 to \$750 All other applications \$205 - \$1,125	Request	\$205 - \$1,145
All other applications (increased circulation notice) *an additional circulation fee is required where relief is being requested from Table 2.1.2.1.1 of Zoning By-Law 0225-2007, as amended. The fee will be calculated after submission of the application and will reflect the actual cost of circulation beyond the 60 m circulation to the use identified in Table 2.1.2.1.1. The additional circulation fee will be payable before the scheduled meeting.	Request	Actual cost of notices beyond 60 m

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Consent		
New lots and lot additions (includes Certificate Fee payable at time of application)	Application	\$2,540
Multiple Consent Applications (10 or more) within a Plan of Subdivision		
\$2,500.00 per application for the first 10 applications	Application	\$2,540
\$50.00 per application in excess of the first 10 applications (includes Certificate Fee payable at time of application)	Application	\$50
Validation of Title, Lease, Easement, Mortgage or Partial Discharge of Mortgage, Foreclosure or Power of Sale	Application	\$2,030
Request for a change of a condition	per change of condition	\$505
Deferral and Recirculation Fee	Request	\$205-\$1900
Secretary-Treasurer's Certificate Fee	Base Fee(per certificate)	\$380
One year extension of draft severance conditions	Application	\$1,000