Outdoor Maintenance Subsidy Application

for Low-Income Seniors and
Low-Income Persons with Disabilities
Subsidy Year **2026**

City of Mississauga
Finance Division
300 City Centre Drive
Mississauga, Ontario L5B 3C1
Tel: 3-1-1, 905-615-4311 (outside City limits)
TTY: 905-896-5151 (teletypewriter)
Email: tax@mississauga.ca

MISSISSAUGA

Personal information on this form is collected under the authority of *Municipal Act 2001,* SO 2001, c.25 and will be used to process your application. Questions about the collection of this personal information should be directed to the Customer Service Advisor at the City's Citizen Contact Centre. Email: Public.Info@mississauga.ca or Telephone: 311 (905-615-4311 outside City limits).

SEE REVERSE FOR PROGRAM INFORMATION AND ELIGIBILITY CRITERIA

TAX ROLL # 21 05 – ☐☐ – ☐ – ☐☐☐ – ☐☐☐☐☐ – 0000

Last Name

First Name

Property Address

City

Postal Code

Phone Number

Email Address

Date of Birth (YYYY MM DD)

Applicant Type

☐ Owner ☐ Spouse ☐ Tenant

Declaration of Entitlement (All boxes must be checked to be eligible)

- ☐ I resided at the above-noted property as either the owner, spouse of the owner or tenant when the claimed services were provided.
- ☐ I was not able-bodied nor were there any able-bodied persons living at the property who would have been able to perform the services being claimed.
- ☐ I am not living in a high-rise or any other type of multi-unit residence whereby the condominium corporation provides the services being claimed.
- ☐ I have included acceptable proof of payment for services received during the eligible subsidy year (these documents agree with the criteria outlined on the reverse of this application).

Application Type (choose one)

Seniors in Receipt of Guaranteed Income Supplement (GIS)
Please select applicable boxes:

- ☐ I was sixty-five (65) years of age or older and in receipt of the Guaranteed Income Supplement as provided under the *Old Age Security Act (Canada)* when the claimed services were provided.
- ☐ I have included my my **2026** T4A (OAS) slip with this application.
- ☐ I authorize Service Canada to release to the City of Mississauga such information as will verify my receipt of the Guaranteed Income Supplement.

Applicant's Social Insurance Number (SIN):

☐☐☐ ☐☐☐ ☐☐☐

Persons with Disabilities in Receipt of Ontario Disability Support (ODSP) - Please select applicable boxes:

- ☐ I was receipt of an allowance, benefits or income support *as a disabled person under the Ontario Disability Support Program Act* when the claimed services were provided.
- ☐ I authorize the Ministry of Community and Social Services to release to the City of Mississauga such information as will verify my receipt of an allowance, benefits, or income support as a person with a disability under the *Ontario Disability Support Program Act, 1997.*

Applicant's ODSP Member ID:

☐☐☐☐☐☐☐☐☐

I certify that the information on this form and any applicable attachment(s) are true and correct. I understand that false or deceptive statements may nullify eligibilty and require repayment of the subsidy.

Signature of Applicant

Date (YYYY MM DD)

For Office Use Only - GIS

Applicant in receipt of GIS: ☐ Yes ☐ No

Effective Date For GIS

Name of person verifying (print):

Signature of person verifying:

Date:

Comments:

For Office Use Only - ODSP

Applicant is disabled: ☐ Yes ☐ No

Applicant in receipt of benefit: ☐ Yes ☐ No

Effective Date for ODSP:

Name of person verifying (print):

Signature of person verifying:

Date:

Comments:

Outdoor Maintenance Subsidy
For Low-Income Seniors and Low-Income Persons with Disabilities

The Outdoor Maintenance Subsidy program is designed to provide financial assistance for outdoor maintenance paid for by the applicant. Outdoor Maintenance means garden work, including the care of lawns, plants and trees, yard clean-up and snow removal. The eligible claim period is January 1 to December 31, 2026 and the maximum subsidy amount provided to qualified applicants is determined by the City's annual budget process.

To qualify for the program, the applicant must:

- Be 65 years of age or older and in receipt of the Guaranteed Income Supplement under Part II of the *Old Age Security Act (Canada)* during the subsidy claim period and able to provide their T4A (OAS) slip (slip must coincide with the subsidy year)

OR

- Be in receipt of benefits or income support as a person with a disability under the *Ontario Disability Support Program Act, 1997* during the subsidy claim period

AND

(a) Have resided at the subject property as either owner or spouse of the owner or tenant during the time that the claimed services were provided

(b) Be claiming expenses for a property that is their primary residence and not own/lease any other properties for which such services may also be required

(c) Not have had any other persons residing at the property who were over 16 and able-bodied at the time the claimed services were provided

(d) Not be living in a multi-unit residence (i.e. high rise, townhouse) where the claimed services are provided by a condominium corporation

(e) Be able to provide Proof of Payment for services claimed during the subsidy period. Acceptable forms include Paid Invoice(s) and/or Receipts as provided by a company/contractor. Generic Receipts from a receipt booklet may also be accepted. A receipt template is available on our website at: www.mississauga.ca/portal/cityhall/outdoor-maintenance-subsidy. All Proof of Payment Documents must contain:

- ✓ Name, telephone number and signature of the person providing the service
- ✓ Name of the payer, payment dates(s) and amount(s) paid
- ✓ Address where the service was provided
- ✓ A description of the service including the date the service was provided

Seasonal Services

Include seasonal service receipts with each application for the calendar year covered. For example, the receipt for seasonal service that started in November 2025 and ended in March 2026 must be submitted with the **2025 as well as the 2026** applications.

Submission Instructions

Completed application forms and supporting documents may be submitted in any of the following ways:

- Email to tax@mississauga.ca (the original application is not required)
- Mail to Mississauga Taxes, 300 City Centre Drive, Mississauga ON L5B 3C1
- Fax: 905-615-3972
- Drop box: Located outside the Civic Centre, to the right of the North Entrance on Princess Royal Drive, or in the Great Hall counter dropbox on the ground floor

We must receive your application by March 31, 2027. Include expenses for services received between January 1 to December 31, 2026 that have you have already paid.

* **Please Note:**

In accordance with the City of Mississauga's Outdoor Maintenance Subsidy Policy (04-02-05), additional documentation may be requested to support your application. Submitted information may be verified through the Municipal Property Assessment Corporation (MPAC). Please note that incomplete or inaccurate submissions may result in the application being denied.

Payment receipts may be subject to an audit and service providers may be contacted to confirm details of services provided.

Subsidy cheques will be mailed to the property location **after June 15th** of the year following the subsidy claim year. Should the applicant move after submitting the application, the City should be notified in writing through any of the submission methods mentioned above.