Plan of Condominium Application

under the *Planning Act*, R.S.O. 1990 c.P.13, as amended

Planning and Building Department
Development and Design Division
300 City Centre Drive
Mississauga, ON L5B 3C1
eplans.devdes@mississauga.ca
www.mississauga.ca

MISSISSAUGA

The personal information on this form is collected under the authority of the *Planning Act*, RSO 1990, c.P.13, as amended. The information is used for the purpose of evaluating the development application. Questions about the collection of personal information should be directed to the Manager, Special Projects, Planning and Building Department, 300 City Centre Drive, Mississauga, Ontario, L5B 3C1, Tel: 905-615-3200 ext. 5529.

Notice

In conjunction with this Application for Plan of Condominium, the following schedules must also be submitted:

- Application Details Schedule
- Declaration of Applicant Schedule (including Commissioner of Oaths signature and stamp)
- Property Owner Acknowledgement of Public Information and Permission to Enter Property Schedule
- Property Owner Appointment and Authorization of Applicant Schedule (not required if the applicant is the property owner)
- Residential Condominium Conversion Acknowledgement Schedule (required for all proposed rental to condominium conversion applications)
- Fee Calculation Worksheet
- Commenting Agency Fee Collection Worksheet

The schedules noted above, if not attached to this application form, can be obtained at: www.mississauga.ca/portal/residents/pbformscentre

A condominium application will not be accepted unless the project has reached a satisfactory stage of site plan approval for the purpose of submitting a condominium application.

The draft condominium plan, including all dimensions, must be identical to the site plan and any approved building permit drawings.

As noted on the application form, certain infrastructure projects are subject to the provisions of the *Environmental Assessment Act*. The applicant is advised to consult with their engineering consultant to provide determination in this matter. Section 6 of the *Environmental Assessment Act* prevents draft approval until the requirements of Section 5(1) have been fulfilled. The condominium application requires that any Schedule C water, storm drainage, sewage or road projects be identified.

Should there be no activity on an application over a period of six months from the date of the last activity by either the City or the applicant, the application may be closed by the Planning and Building Department without further notification to the applicant and/or property owner. If the application is closed due to inactivity and you wish to again pursue the application, you will be required to re-apply and incur a new application fee in accordance with the current *Planning Act* Processing Fees By-law.

If you are aware that the application will be held in abeyance for six months or more, and you wish that the application remain open, you must submit in writing the reasons for this request, upon which time the Planning and Building Department will make a determination on the disposition of the application.

Submission Requirements

- Condominium declaration (draft is acceptable)
- Draft plan of condominium completed by an Ontario Land Surveyor

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Applicant Information

Name | Company

Address | City | Province <Province> | Postal Code

Email | Phone No. | Additional Phone No.

Applicant is: ☐ Property Owner ☐ Authorized Agent of Property Owner

Registered Property Owner Information

Name | Company

Address | City | Province <Province> | Postal Code

Email | Phone No. | Additional Phone No.

Property Information

Municipal Address

Additional Address Information

Legal Description

General Location of Site

Lot Area (ha)

Project Information

Condominium Type

☐ Standard
☐ Standard (Conversion from Rental to Condominium)
☐ Common Elements (Condominium Road)
☐ Leasehold
☐ Vacant Land
☐ Phased – Phase ____ of ____ (One condominium for multiple phases)

Project Information cont'd			
Proposal Type			
☐ Residential	Number of Units/Lots	☐ Non-Residential	Number of Units/Lots
☐ Detached		☐ Commercial	
☐ Semi-Detached		☐ Industrial	
☐ Townhouses		☐ Vacant Lots	
☐ Apartments		☐ POTLs	
☐ Vacant Lots			
☐ POTLs			