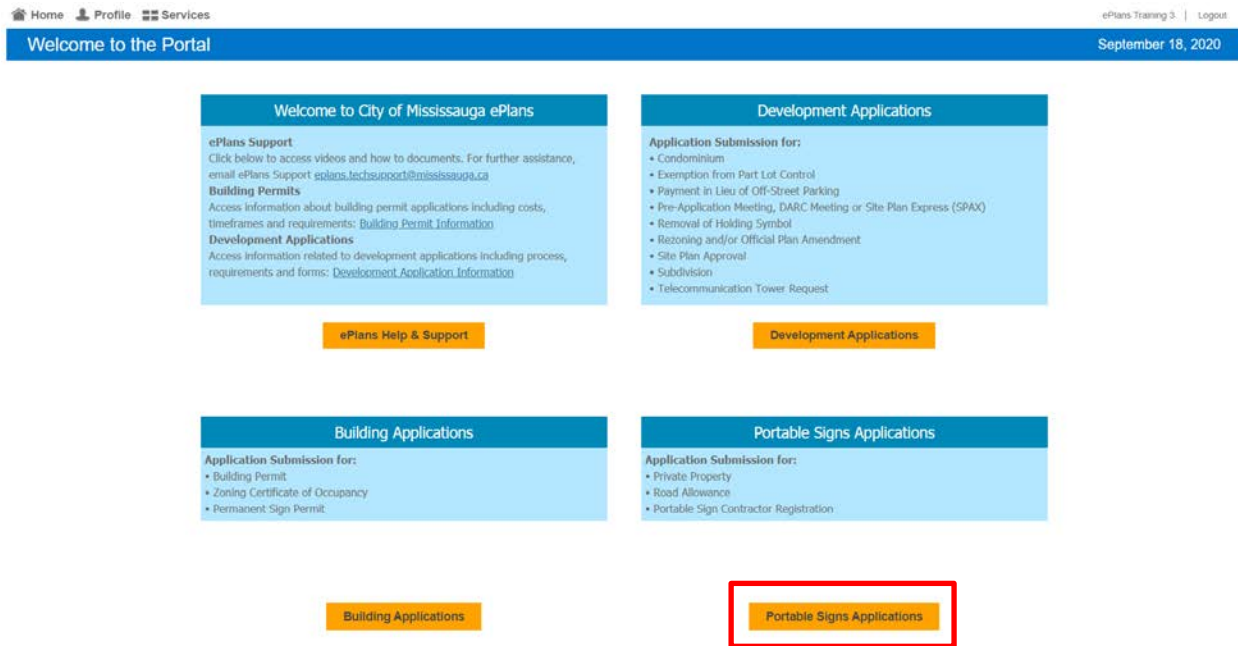


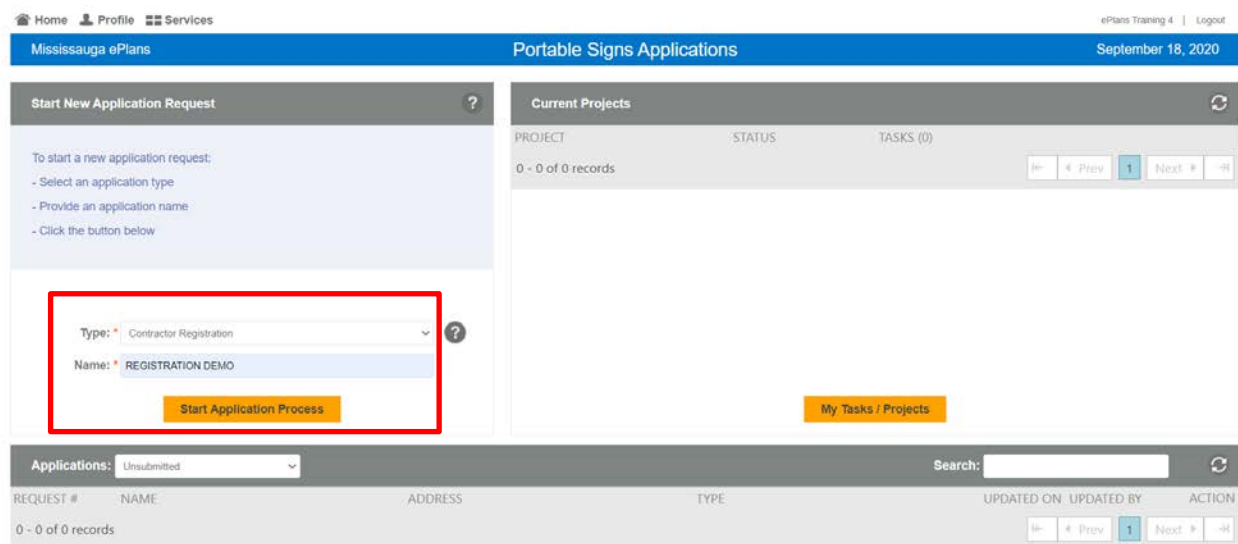
Sign Contractor Registration

You must register as a sign contractor before you can submit portable sign applications in ePlans. This only has to be done once. To register, please complete the following steps.

1. Log into ePlans at <https://eplans.mississauga.ca/Portal/Login/Index/Mississauga>
2. Click “Portable Sign Applications”



3. Select “Contractor Registration” from the list of request types, enter a name and click “Start application process”



4. accept the terms & conditions (Scroll down to the bottom)

Home Profile Services KIRAW | Logout

Terms And Conditions September 9, 2020

The City has the right to perform periodic maintenance on the Site, which maintenance may cause service interruption, without prior notification to you.

-FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY-

The collection of personal information is under the authority of:

- Subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Information collected in this application will be shared with other government agencies as required according to applicable laws and regulations. Information collected in this application will also be made available to the Municipal Property Assessment Corporation (MPAC). The Municipal Property Assessment Corporation collects information under sections 10, 11, 14, 15, 16 and 16.1 of the Assessment Act. This information is used mainly for property valuation and assessment purposes. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which this application is being made, or, b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, board of health or conservation authority to whom this application is made, or, c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 2nd Floor, Toronto, M5G 2E5, Telephone 416-585-6666.
- Mississauga By-law 128-2008, as amended, and the *Planning Act, RSO 1990, c.P.13*, as amended, and will be used for the purpose of reviewing your pre-application. Information collected in this application will be shared with other government agencies as required according to applicable laws and regulations. Questions about the collection of personal information should be directed to the Manager, Special Projects, Planning and Building Department, 300 City Centre Drive, Mississauga, Ontario, L5B 3C1, Telephone 905-615-3200 ext. 5529.
- Mississauga Site Plan Control By-law 293-2006, as amended, and the *Planning Act, RSO 1990, c.P.13*, as amended, and will be used for the purpose of evaluating your application for Site Plan Approval. Information collected in this application will be shared with other government agencies as required according to applicable laws and regulations. Questions about the collection of personal information should be directed to the Manager, Special Projects, Planning and Building Department, 300 City Centre Drive, Mississauga, Ontario, L5B 3C1, Telephone 905-615-3200 ext. 5529.
- Mississauga Zoning By-law 225-2007, as amended, and the *Planning Act, RSO 1990, c.P.13*, as amended, and will be used for the purpose of evaluating your Certificate of Occupancy (Zoning) application. Questions about the collection of personal information should be directed to the Manager, Special Projects, Planning and Building Department, 300 City Centre Drive, Mississauga, Ontario, L5B 3C1, Telephone (905) 615-3200 ext. 5529.
- Mississauga Sign By-law 54-2002, as amended, and the *Municipal Act, R.S.O. 1990, c. M.45*, as amended, and will be used for the purpose of evaluating your application for a Sign Permit. Information collected in this application will be shared with other government agencies as required according to applicable laws and regulations. Questions about the collection of personal information should be directed to the Supervisor, Sign Unit, Planning and Building Department, 300 City Centre Drive, Mississauga, Ontario, L5B 3C1, Telephone 905-615-3200 ext. 5697.

I have read, understand, and agree to the above terms and conditions

[Accept & Start My Application](#) [Back To My Home Page](#)

5. Enter your contractor details or select the check box to populate these fields with your ePlans profile information

Request Name: REGISTRATION DEMO ?

PORTABLE SIGN CONTRACTOR REGISTRATION

CITY OF MISSISSAUGA, ON
PLANNING AND BUILDING, SIGN UNIT
300 CITY CENTRE DR, MISSISSAUGA ON L5B 3C1
TEL: (905) 615-4046

- Sign Contractor Information INCOMPLETE

Select the Checkbox to populate the Contractor data

Contractor First Name *

Contractor Last Name *

Address1 *

Address 2

Country *

City *

State/Province *

Postal Code *

Email Address *

Phone *

Contact Person *

OAS ID

6. Indicate the type of portable signs you wish to apply for.

Permit Type Applying For: * Private Property
 Road Allowance

If you select Road allowance, you must upload a copy of your insurance policy and a letter of credit.

o Click “choose file”

Permit Type Applying For: * Private Property
 Road Allowance

Attach Copy of Insurance Policy * No file chosen

Attach Letter of Credit * No file chosen

o Select the file from your device

o Click “upload”

Attach Copy of Insurance Policy * insurance ma...ay 2020.pdf

Attach Letter of Credit * letter of credit.pdf

Attach Copy of Insurance Policy * [insurance_may_2019 - may_2020.pdf](#)

Attach Letter of Credit * [letter of credit.pdf](#)

7. Select the check boxes in the acknowledgement and signature sections

8. Click “Submit Request”

- Acknowledgement INCOMPLETE

- Every person who contravenes any provision of Sign By-law 0054-2002 as amended is guilty of an offence. Pursuant to the provisions of the Provincial Act, R.S.O 1990, cP.33, as amended, upon conviction a person is liable to a fine of not more than \$5000.00 exclusive of costs.
- The Applicant and the Contractor under this Permit ("Permit Holder") hereby assumes entire liability for any and all damage or injury of any kind or nature whatsoever to all persons, whether employees or otherwise, and to all property resulting from the issuance of this Permit, and agrees to indemnify, defend, save and hold harmless The Corporation of the City of Mississauga (the "City") from all costs, losses, damages, judgments, claims, demands, suits, actions, complaints or other proceedings in any manner based upon, occasioned by or attributable to anything done or omitted to be done by the City, its members of Council, directors, officers, employees, agents, subcontractors or volunteers in connection with any services provided, purported to be provided or required to be provided by the City at any and all times.
- Please note that once application is purchased, the application fee is FULLY NON-REFUNDABLE.

I Agree

- Signature INCOMPLETE

I hereby declare that I have read and understood the above, and the information contained in this application, attached schedules, attached plans and specifications, and other documentation is true to the best of my knowledge.

The statements made by me in this application are to the best of my belief and knowledge a true and complete representation of the purpose and intent of this application. If the owner is a corporation or partnership, I have authority to bind the corporation.

Applicant: [ePlans Training 3](#) Signature date:

Your registration request will be reviewed by staff. You will receive an email when your registration is complete.