

Landscape Architect's Company Letterhead

Date

Site Plan File:

Project Address:

Owners Name

Address

Phone Number

Name of Landscape Contractor

I _____ hereby notify the City of Mississauga, Planning and Building Department that the site works have been completed as of the date of this letter.

- _____ % of plant material
- _____ % of grading and sodding
- _____ % of fencing
- _____ % of hard surface material
- _____ % of _____
- _____ % of _____

Other comments:

Since weather conditions do not permit the City of Mississauga to conduct a proper inspection for approval of the site works at this time, we request that the applicant be granted a reduction to the Letter of Credit.

OALA Seal and Landscape Architect's Signature

Date

- **INSPECTION FEE ENCLOSED**

cc: Applicant