

Parking Bulk Purchase - City-Issued Parking Code

Valid in Municipal Underground Parking Garages. Not valid on-street.



Personal information on this form is collected under the authority of the Municipal Act 2001, SO 2001, c.25 section 11(1) as amended and the City of Mississauga Corporate Policy 05-02-04 and will be used by the Municipal Parking office in issuing and administering parking permits. Questions about the collection of this personal information should be directed to: Municipal Parking, 3185 Mavis Road, Mississauga, Ontario L5C 1T7, 905-615-3200 ext. 4400.

Instructions:

1. Complete all items on this form. Incomplete forms will be returned, unprocessed. Save a copy for your records.
2. Submit application to paid.parking@mississauga.ca.
 - For Living Arts Centre booking, applicant should submit form to their LAC event coordinator.
 - For Civic Centre and Central Library booking, City staff looking after the facility booking will be responsible for contacting Municipal Parking to confirm request and payment details.
3. It may take ten business days for applications to be processed.

SOURCE OF REQUEST (All Fields Required)

Company Name:

Contact Person's Last Name:

Contact Person's First Name:

Contact Person's Job Title:

Phone Number:

Email address:

PARKING REQUIREMENTS (All Fields Required)

Parking Garage(s):

List date(s) parking code is to be effective:

Estimated # of parking code usages required:

Maximum uses (if limit requested):

For City-organized events, indicate cost centre # _ _ _ _ _

Payment & Billing Terms:

- Rate: \$3.00 per visit (visit is one parking code usage), which is a discounted daily rate.
- Following the date of parking usage, the applicant will be invoiced according to the number of times the exclusive parking code was used or fifty (50) visits, whichever is greater.

Terms of Agreement for City-issued Parking Code

I understand that the parking code purchased is intended solely for authorized use by the person or company it is issued to and their visitors. I acknowledge and agree that the City is not responsible or liable for any misuse of parking codes once I have received the parking code assigned and that I will immediately notify the Municipal Parking Office of any such occurrence. I understand the parking code is to be used by the visitors who have been provided with the parking code, in order to obtain a valid parking receipt from the Pay and Display machines in the parking garage(s) specified. Vehicles found without a valid parking receipt displayed may be ticketed and or towed at the owner's expense. I understand that following the date of parking usage, I will be invoiced for balance owing for the number of times the parking code was used up to the maximum number of uses, if a maximum was specified, or the required minimum of 50 visits. I understand that a cancellation fee will be charged for cancelling the request after the parking code has been issued, as per the Fees and Charges By-law 226-18.

Agreement

I have read and understand the terms of the agreement for the parking code as listed above and agree to use the parking code assigned to me in accordance with the terms above.

Applicant Signature (handwritten) _____ **Date** (YYYY/MM/DD): _____

For Office Use Only

Code # Issued:

Date Issued: