

City of Mississauga
Corporate Report



<p>Date: May 20, 2020</p> <p>To: Mayor and Members of Council</p>	<p>Originator's files: CD.21.COM</p>
<p>From: Andrew Whittemore, M.U.R.P., Commissioner of Planning & Building</p>	<p>Meeting date: May 27, 2020</p>

Subject

Community Engagement for City Led Projects During COVID-19 Pandemic

Recommendation

That the report titled "Community Engagement for City Led Projects During COVID-19 Pandemic" and dated May 20, 2020, from the Commissioner of Planning and Building, outlining the principles for community engagement during the COVID-19 Pandemic, be endorsed.

Background

Many City services rely on community engagement as part of a legislative process or as best practice. This could include some combination of: direct mail letters and/or emails, direct calls (targeted audience), information booths, town hall meetings, engagement websites, surveys, pop up displays, open houses, workshops, and community meetings. Following the outbreak of the COVID-19 pandemic, formal community engagement associated with City projects was halted with the closure of City facilities and restrictions on in-person gatherings.

On April 22, 2020 Council postponed future Planning & Development Committee and Committee of Adjustment meetings, which effectively stopped any statutory public meetings for land use planning matters pursuant to the Planning Act. For other statutory public consultation under the Environmental Assessment Act, public meetings at Council are not required.

Presently there are approximately 49 projects with some form of planned community engagement for 2020 (see Appendix 1). The projects can be generally bundled into the following four categories:

- Municipal Class Environmental Assessment (MCEA) / Master Plans pursuant to the Environmental Assessment Act (EA Act)
- City Led Capital Construction Projects
- City Operations e.g. Enforcement, Eplans
- Long Range Planning Strategies/Implementation Plans

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Appendix 1 illustrates a tentative schedule for projects identified at this time and may not be a complete listing of all projects.

Comments

Since the City's State of Emergency declaration on March 23, 2020, the financial and city building implications of delaying engagement for certain projects has increased. Staff have analysed the projects to identify those:

- with statutory engagement requirements
- deemed as "essential" projects under Ontario Regulation 82/20 – Closure of Non-Essential Businesses
- having a level of risk with further delay associated with project timing, cost, resources, development dependencies and quality of engagement

Using this analysis, projects were identified where proceeding with engagement is recommended (see Appendix 1). The table also identifies projects where postponing engagement is recommended due to lower operational and financial impacts.

Proposed Community Engagement Principles

If community engagement is to proceed, staff would consult in a consistent and well-considered manner respectful of the shared global pandemic experience. All engagement during the pandemic should apply the following principles:

- No in-person engagement until further notice
- Project Leads should work with the local Councillor on appropriate timing and engagement methods
- Virtual engagement sessions will be conducted through City supported technology tools (such as WebEx) and paired with universally accessible methods (e.g. individual telephone calls, direct mail notification, e-mails, online surveys)
- Engagement during popular vacation weeks and dates of significance should be avoided in keeping with regular practices
- It is assumed that the projects' individual engagement plans would identify the appropriate approach. Engagement outreach must not interfere with the City's COVID-19 related messaging
- For projects where postponing engagement is recommended, targeted engagement could still proceed with audiences currently operating "business as usual." This would include agencies, boards, other municipalities, utilities, consultants, major businesses etc. Broader community engagement would not occur until there is a change in Provincial direction enabling the larger

population to achieve “business as usual” and Council has set direction regarding the recovery plan and approach.

Strategic Plan

The Strategic Plan’s Connect Pillar speaks to building socially and physically connected communities. Community engagement fosters this objective.

Financial Impact

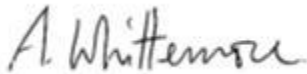
Project budgets include costs associated with community engagement and have approved Capital or Operational Budgets in place, no additional budget is required.

Conclusion

Staff recommend that City led community engagement resume and follow the principles set out in this report and generally aligned with the schedule in Appendix 1. Proceeding with community engagement for essential and priority projects fits with the City’s COVID-19 Recovery Framework.

Attachments

Appendix 1: COVID-19 Pandemic Transition Plan for City Community Engagement



Andrew Whitemore, M.U.R.P., Commissioner of Planning & Building

Prepared by: Ruth M. Marland, MCIP, RPP, Manager, Community Relations

Appendix 1 - The COVID-19 Pandemic Transition Plan for City Community Engagement* (May 20, 2020)

*schedule is tentative and list of projects is subject to change

Approx. Timing in 2020	Project Name	Division/Dept.	Statutory Engagement	Essential per Provincial Reg 82/20	Proceed with Engagement	Postpone Engagement
May	1. Municipal Class Environmental Assessment (MCEA) to determine locations for potential pedestrian bridges at Harris property	Parks, Forestry & Environment, Community Services	✓		✓	
	2. Dixie-Dundas Flood Mitigation Study	Infrastructure Planning & Engineering Services, Transportation & Works	✓		✓	
	3. Little Etobicoke Creek Flood Evaluation Study	Infrastructure Planning & Engineering Services, Transportation & Works	✓		✓	
	4. Southdown Stormwater Servicing and Environmental Master Plan	Infrastructure Planning & Engineering Services, Transportation & Works	✓		✓	
	5. Roads and Stormwater Capital Programs	Infrastructure Planning & Engineering Services, Transportation & Works	✓	✓	✓	
	6. MiWay Student Ambassador Program	Transit, Transportation & Works			✓	
	7. Traffic Calming	Traffic Management & Municipal Parking, Transportation & Works			✓	
June	8. 1 Port Street East Proposed Marina Environmental Assessment (EA)	Parks, Forestry & Environment, Community Services	✓		✓	
	9. Derry Road/Bramalea Road EA	Infrastructure Planning & Engineering Services,	✓	✓	✓	

Approx. Timing in 2020	Project Name	Division/Dept.	Statutory Engagement	Essential per Provincial Reg 82/20	Proceed with Engagement	Postpone Engagement
		Transportation & Works				
	10. Downtown Movement Plan MCEA	Infrastructure Planning & Engineering Services, Transportation & Works	✓	✓	✓	
	11. Erin Centre Trail	Parks, Forestry & Environment, Community Services			✓	
	12. Ninth Line EA	Infrastructure Planning & Engineering Services, Transportation & Works	✓	✓	✓	
	13. Pedestrian Master Plan	Infrastructure Planning & Engineering Services, Transportation & Works	✓		✓	
	14. The Exchange/Webb Drive/Kariya Drive EA	Infrastructure Planning & Engineering Services, Transportation & Works	✓	✓	✓	
	15. Changing Lanes – Road Classification and Complete Streets	Infrastructure Planning & Engineering Services, Transportation & Works			✓	
	16. Applewood Creek Erosion Control Study	Infrastructure Planning & Engineering Services, Transportation & Works	✓		✓	
	17. Loyalist Creek Erosion Control Study	Infrastructure Planning & Engineering Services, Transportation & Works	✓		✓	
July	18. Burnhamthorpe Community Centre	Recreation, Community Services				✓
	19. Clarkson Road EA	Infrastructure Planning & Engineering Services, Transportation & Works	✓	✓	✓	
	20. Eplans Phase 3	Development & Design, Planning & Building			✓	

Approx. Timing in 2020	Project Name	Division/Dept.	Statutory Engagement	Essential per Provincial Reg 82/20	Proceed with Engagement	Postpone Engagement
	21. Malton Flood Mitigation Study	Infrastructure Planning & Engineering Services, Transportation & Works	✓		✓	
Sept- ember	22. Central Library Redevelopment	Library, Community Services			✓	
	23. Meadowvale Neighbourhood Character Study	City Planning Strategies, Planning & Building			✓	
	24. MiWay Customer Charter	Transit, Transportation & Works			✓	
	25. MiWay5Next - Second phase a new 5 year plan	Transit, Transportation & Works				✓
	26. Rathburn Rd EA	Infrastructure Planning & Engineering Services, Transportation & Works	✓	✓	✓	
	27. Vehicle and Transit Master Plan MCEA	Infrastructure Planning & Engineering Services, Transportation & Works	✓		✓	
October	28. Carmen Corbasson Community Centre	Recreation, Community Services			✓	
	29. Official Plan Review	City Planning Strategies, Planning & Building	✓		✓	
Nov- ember	30. Mimico Creek Erosion Control Study	Infrastructure Planning & Engineering Services, Transportation & Works	✓		✓	
	31. Sawmill Creek Erosion Control Study	Infrastructure Planning & Engineering Services, Transportation & Works	✓		✓	
TBD	32. Apartment Building Standards and Maintenance Program	Enforcement, Transportation & Works				✓

Approx. Timing in 2020	Project Name	Division/Dept.	Statutory Engagement	Essential per Provincial Reg 82/20	Proceed with Engagement	Postpone Engagement
	33. Blooms and Berries	Parks, Forestry & Environment, Community Services				✓
	34. Climate Change Youth Challenge	Parks, Forestry & Environment, Community Services				✓
	35. Clarkson Major Transit Station Area Study	City Planning Strategies, Planning & Building				✓
	36. Parking Regulations Study (Zoning Bylaw)	City Planning Strategies, Planning & Building	✓			✓
	37. Cooksville Parkland Aquisition	Parks, Forestry & Environment, Community Services	✓	✓	✓	
	38. Cultural Districts Implementation	Culture, Community Services				✓
	39. Culture Heritage Landscapes	Culture, Community Services				✓
	40. Downtown Parks Engagement	Parks, Forestry & Environment, Community Services			✓	
	41. Downtown Strategy (and Official Plan Amendment)	City Planning Strategies, Planning & Building	✓			✓
	42. Cooksville, Hospital, Fairview Downtown Official Plan Amendment and Zoning	City Planning Strategies, Planning & Building	✓			✓
	43. Fast Track Major Transit Station Area Official Plan Amendment	City Planning Strategies, Planning & Building	✓			✓
	44. Dundas Connects Land Use Implementation Official Plan Amendment	City Planning Strategies, Planning & Building	✓			✓

Approx. Timing in 2020	Project Name	Division/Dept.	Statutory Engagement	Essential per Provincial Reg 82/20	Proceed with Engagement	Postpone Engagement
	45. Lakeview Village Parks Public Engagement	Parks, Forestry & Environment, Community Services			✓	
	46. Off-Road Trail #11	Parks, Forestry & Environment, Community Services			✓	
	47. Park/Trail Development	Parks, Forestry & Environment, Community Services			✓	
	48. SMART City Implementation	Information Technology, Corporate Services	✓			✓
	49. World Environment Month	Parks, Forestry & Environment, Community Services				✓