

Terms of Reference for the Facility Accessibility Design Subcommittee

Mandate

The Facility Accessibility Design Subcommittee shall act in an advisory capacity to the Accessibility Advisory Committee and shall advise, recommend and assist the Accessibility Advisory Committee in promoting and facilitating a barrier-free Mississauga for citizens of all abilities (universal accessibility), including persons with disabilities. This Subcommittee of the Accessibility Advisory Committee provides advice with respect to the standards of the Accessibility Design Guidelines on behalf of the Accessibility Advisory Committee in Mississauga.

Background

On March 9, 2009 at an Accessibility Advisory Committee meeting the following recommendation AAC-0010-2009 was approved to disband the Accessibility Design Guidelines Subcommittee and establish the Facility Accessibility Design Subcommittee.

Objectives/Goals

The Facility Accessibility Design Subcommittee provides comment and recommendations on design standards in accordance to the Accessibility Design Guidelines to the Accessibility Advisory Committee through the following:

1. the review and comment on projects within the City to create awareness of accessibility concerns;
2. make recommendations regarding design standards and guidelines.

Procedures and Frequency of Meetings

The Facility Accessibility Design Subcommittee will meet when related matters are to be discussed and/or as determined by the Parent Committee at the call of the Chair.

Reporting to the Accessibility Advisory Committee

Minutes of each Facility Accessibility Design Subcommittee meeting shall be submitted for confirmation and approval to the Parent Committee.

Membership

All members are subject to the:

- Code of Conduct and Complaint Protocol for Local Boards.

<https://web.mississauga.ca/publication/local-boards-code-of-conduct/>

- Corporate Policy 02-01-01: Citizen Appointments to Committees, Boards and Authorities. <https://www.mississauga.ca/publication/citizen-appointments-to-committees-boards-and-authorities-policy/>
- Council Procedural By-law. <https://www.mississauga.ca/publication/council-procedure-by-law/>

The Facility Accessibility Design Subcommittee shall be comprised of a minimum of three members of the Parent Committee.

Quorum

A quorum of the Facility Accessibility Design Subcommittee shall result from the presence of a majority of the appointed and elected members, at a time no later than thirty (30) minutes past the time for which the meeting was scheduled and so noted on the agenda or notice of the meeting. The issuance of an Agenda for a meeting of this Subcommittee will be considered as notice of that meeting.

Staff Support

A City staff team member will support the Facility Accessibility Design Subcommittee and assist in the removal of barriers for persons with disabilities is necessary. City staff representatives from the following Departments/Divisions shall provide input at the Facility Accessibility Design Subcommittee meetings:

Department	Divisions
City Manager's Office	<ul style="list-style-type: none">• Strategic Communications & Initiatives• Legal Services
Community Services	<ul style="list-style-type: none">• Culture• Emergency Management• Mississauga Library• Parks & Forestry• Recreation
Corporate Services	<ul style="list-style-type: none">• Corporate Business Services• Facilities & Property Management• Finance• Information Technology• Legislative Services

Department	Divisions
Planning and Building	<ul style="list-style-type: none"> • Building • City Planning Strategies • Development & Design
Transportation and Works	<ul style="list-style-type: none"> • Enforcement • Infrastructure Planning & Engineering Services • MiWay - Transit • Works Operations & Maintenance