

MISSISSAUGA CELEBRATION SQUARE - 2023 FEES

RATES IN EFFECT JANUARY 2023 - DECEMBER 2023

Community Groups and Affiliates have already applied and been pre-approved for formal recognition through the City's Community Group Support Program

LINE ITEM	DESCRIPTION	TYPE OF CHARGE	COST (PRE TAX)
ADMINISTRATION			
Administration	MANDATORY: Administration fee [RATES - Affiliate \$90.04, Resident / Non Resident \$90.59, Commercial \$90.59, Community Group 89.49] ONE TIME CHARGE	COMMERCIAL	\$ 90.59
		RESIDENT	\$ 90.59
		AFFILIATE	\$ 90.04
		COMMUNITY GROUP	\$ 89.49
MCS Permit	MANDATORY: Permit required for each day onsite including any set-up and clean-up days [RATES - Affiliate \$127.28, Resident / Non Resident \$240.30, Commercial \$2,633.26]	PER DAY	\$ 2,633.26
		PER DAY	\$ 240.30
		PER DAY	\$ 127.28
Vendor Surcharge	MANDATORY: Surcharge I for 15-30 commercial vendors as listed on Mobile Licensing Special Event License [<i>no charge for less than 15 vendors</i>]	ONE TIME CHARGE	\$ 633.45
	MANDATORY: Surcharge II for 31+ commercial vendors as listed on Mobile Licensing Special Event License	ONE TIME CHARGE	\$ 1,266.90
STAFFING SUPPORT SERVICES			
MCS Onsite Event Coordinator	MANDATORY: From beginning of load-in to end of load-out you must have onsite event coordinator 4hr min/day/staff X2 (cost is \$49.85 / hour / staff) Additional staff charges will be applied on final reconciliation to days over 12hrs	PER HOUR PER STAFF	\$ 49.85
Building Service Technician	MANDATORY: from beginning of load-in to end of load-out • 0-19 vendors: 1 staff • 20+ vendors: 2 staff 4hr min/day/staff	PER HOUR PER STAFF	\$ 71.62
TECHNICAL PRODUCTION SERVICES			
Technical Support (Event Days Crew Call)	MANDATORY: From beginning of stage access (including delivery of equipment and sound check) to end of show for Large Event. Hourly cost includes: • 1 Supervisor • 1 Video Operator • 2 Camera Operators • 1 Front of House Audio • 1 Lighting Operator • 1 Stage Crew • 1 Monitor Engineer 4hr min/day Additional staff charges will be applied to final reconciliation for multi-day events	PER HOUR	\$ 264.70
Main Stage & Screen set-up	MANDATORY: For use of main stage for Large Event Includes set up and tear down of main stage, rental of two cameras, screen content previewing, set up and scheduling	ONE TIME CHARGE	\$ 2,032.42
Tech Supervisor	OPTIONAL: as needed for use of Amphitheatre, Noel Ryan Auditorium, second stage or special main stage requirements 4hr min/day/staff (cost is / hour / staff)	PER HOUR PER STAFF	\$ 49.85
Production Coordinator	OPTIONAL: as needed for use of Amphitheatre, Noel Ryan Auditorium, second stage or special main stage requirements 4hr min/day/staff (cost is hour / staff) stat holiday pay is 74.77/hr	PER HOUR PER STAFF	\$ 27.50
Additional Tech Support	OPTIONAL: 4hr min/day/staff; as needed for use of Amphitheatre, Noel Ryan Auditorium, second stage or special main stage requirements (cost is 25.50/hour/staff)	PER HOUR PER STAFF	\$ 27.50
Show Hard Drive	OPTIONAL: Required if show recording is desired (\$200 per drive)	ONE TIME CHARGE	\$ 219.44
Intelligent Lighting Package	OPTIONAL: Includes hazer, all moving lights, LED Tips, cost is per rental per week or partial	AS QUOTED	\$ 350.75
Consumables: Tech Services	OPTIONAL: For additional requested equipment: dance floor, cable mats	AS QUOTED	\$ -
Other: Tech Services	OPTIONAL: For additional requested stage equipment	AS QUOTED	\$ -
CLEANING SERVICES			
Post-event site washing	MANDATORY: Post-event scrubbing of concrete & washing of turf for up to 8hrs - Additional charge added per day of cleaning required	ONE TIME CHARGE	\$ 589.99
2 Custodians (City of Mississauga Staff)	MANDATORY: 2 staff from event start to one hour past event end to clean indoor areas (Civic Centre, Upper Square washrooms) (cost is \$77.76 for both / hour)	PER HOUR	\$ 77.76
Post-event site cleaning (Third Party Company)	MANDATORY: post event/daily Litter picking & garbage/recycling can emptying • Up to 4,999 attendees and up to 5 food vendors = light (\$690) • 5,000+ attendees and 6 or more food vendors = heavy (\$1344) Direct cost from third party provider	LIGHT - ONE TIME CHARGE	\$ 690.00
		HEAVY - ONE TIME CHARGE	\$ 1,344.00
During event site cleaning (Third Party Company)	MANDATORY: Recommended from 2 hrs after event start until end of event • Up to 4,999 attendees and up to 5 food vendors = light (\$83.80/hr) • 5,000+ attendees and 6 or more food vendors = heavy (125.70/hr) Direct cost from third party provider	LIGHT - HOURLY	\$ 83.80
		HEAVY - HOURLY	\$ 125.70
Grease Interceptor Fee	MANDATORY: The cleaning of the Market Trellis grey water sink grease interceptor is required after any event with food vendors cooking. For an average event, the cleaning cost is approximately \$175.60 with the current service provider. Direct cost from third party provider	ONE TIME CHARGE	\$ 175.60
Garbage Dumpster	MANDATORY: For delivery and pick-up • minimum 1 dumpster/event day • 2 dumpsters required for 15,000 attendees or more in 1 day Direct cost from third party provider (\$107.12/ dumpster)	ONE TIME CHARGE PER DUMPSTER	\$ 107.12
Garbage Disposal	MANDATORY: Invoice not available until 30-45 days post-event: organizers will pay tonnage cost from previous year and outstanding balance can be held for the next year - Direct cost from third party provider (\$74.99 / tonne)	PER TONNE	\$ 74.99

PARKS SERVICES

Umbrella set-up	MANDATORY: For health and safety reasons; can only be moved by City staff [RATES - Commercial: \$224.54, Non-Resident: \$190, Resident: \$172.72, Community group: \$155.46, Affiliate: \$123.38] ONE TIME CHARGE	COMMERCIAL	\$	224.54
		NON RESIDENT	\$	190.00
		RESIDENT	\$	172.72
		COMMUNITY GROUP	\$	155.46
		AFFILIATE	\$	123.38
Picnic table set up	OPTIONAL: Charge applied if set-up by City staff is requested; no charge if moved by event organizer [RATES - Commercial: \$224.54, Non-Resident: \$190, Resident: \$172.72, Community group: \$155.46, Affiliate: \$123.38]	COMMERCIAL	\$	224.54
		NON RESIDENT	\$	190.00
		RESIDENT	\$	172.72
		COMMUNITY GROUP	\$	155.46
		AFFILIATE	\$	123.38
Barricades set up	OPTIONAL: Charge applied if set-up by City staff is requested; no charge if moved by event organizer. [RATES - Commercial: \$224.54, Non-Resident: \$190, Resident: \$172.72, Community group: \$155.46, Affiliate: \$123.38]	COMMERCIAL	\$	224.54
		NON RESIDENT	\$	190.00
		RESIDENT	\$	172.72
		COMMUNITY GROUP	\$	155.46
		AFFILIATE	\$	123.38
Additional picnic tables	OPTIONAL: For delivery of additional loads of picnic tables 9/load [RATES - Commercial: \$449.09, Resident: \$345.46, Non-Resident: \$380, community group: \$310.91, Affiliate: \$246.76]	COMMERCIAL	\$	449.09
		NON RESIDENT	\$	345.46
		RESIDENT	\$	380.00
		COMMUNITY GROUP	\$	310.91
		AFFILIATE	\$	246.76
Other: Damages	MANDATORY: If damages occur during the event, the event organizer is responsible for recovering those damages			

INTERNAL ROOM BOOKINGS

Civic Centre Committee Rooms A - E	OPTIONAL: All days except holidays 3 hour minimum, hourly rate applicable up to 8 hours/day [RATES - Commercial \$51.84/hr/room, Residents 38.74, Community Group \$34.88, Affiliate \$27.13] ALL RATES ARE PER HOUR, PER ROOM	COMMERCIAL	\$	51.84
		RESIDENT	\$	38.74
		COMMUNITY GROUP	\$	34.88
		AFFILIATE	\$	27.13
The Great Hall	OPTIONAL: 3 hr min, may require additional tech staff support [RATES - Commercial \$51.84/hr/room, Residents 38.74, Community Group \$34.88, Affiliate \$27.13] ALL RATES ARE PER HOUR, PER ROOM	COMMERCIAL	\$	84.46
		RESIDENT	\$	67.42
		COMMUNITY GROUP	\$	50.57
		AFFILIATE	\$	44.39
	OPTIONAL: Flat Rate Facility Fee (displays and exhibits) (per week)		\$	317.70

PARKING SERVICES

Street Parking	OPTIONAL: Daytime rate Monday - Friday 8am - 6pm, Saturday - Sunday 10am - 6pm Up to 15 spots on Burnhamthorpe can be coned off and will not be ticketed, but cannot be guaranteed [\$1 / spot / hr]	PER SPOT PER HOUR	\$	1.00
	OPTIONAL: Overnight rate Monday - Thursday 6pm- 8am, Friday - Saturday and Saturday - Sunday 6pm - 10am Up to 15 spots on Burnhamthorpe can be coned off and will not be ticketed, but cannot be guaranteed [\$5/spot / hr] [NO HST]	PER SPOT PER HOUR	\$	5.00

- 10% of estimated fees are due at contract signing (signed contracts to confirm booking will not be accepted unless payment has been made)
- Balance payment of estimated fees due 1 week prior to event date
- Final reconciliation payment due 30 days after receipt of final invoice