

Enforcement of Private Property  
**Letter of Authorization Form**

City of Mississauga  
Parking Enforcement  
3235 Mavis Rd, 2nd Floor  
Mississauga, ON L5C 1T7



This form must be completed and signed by the registered owner of the property or person authorized in writing by the property owner as defined in [Traffic By-law 0555-2000](#), as amended. Personal information on this form is collected for the purpose of authorizing the enforcement of Traffic By-law 0555-2000 on private property and under the authority of the *Municipal Act 2001, SO 2001, c.25* section 11(1) as amended. Any inquiries regarding the completion of this form can be directed to [enforcement.parking@mississauga.ca](mailto:enforcement.parking@mississauga.ca).

**Reason for Letter of Authorization**

- I do not have a Letter of Authorization.
- I have a Letter of Authorization that requires updating.

**Property Location**

The City of Mississauga is authorized to tag and/or tow unauthorized vehicles that are in contravention of the Traffic By-law 0555-2000 ("By-law"). To request a property inspection, call Mississauga 311 or 905-615-4311 (outside City limits). Enforcement may be suspended if signs are not in accordance with the final inspection. **A SEPARATE LETTER OF AUTHORIZATION IS REQUIRED FOR EACH PROPERTY.**

Property Address:

**Registered Owner/Authorized Person**

It is understood and agreed that the person listed below is responsible for posting all required signage at the property in accordance with any applicable legislation and By-law requirements. Enforcement will not commence until proper signage is posted and proof of ownership or written authorization by the property owner is received.

- Registered owner of the property or;  
Registered Owner Name: \_\_\_\_\_ Company Name: \_\_\_\_\_  
Contact Number: \_\_\_\_\_ Email address: \_\_\_\_\_
- Person authorized in writing by the property owner to act on the owner's behalf for requesting the enforcement  
Authorized Person Name: \_\_\_\_\_ Company Name: \_\_\_\_\_  
Contact Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Authorized Security Company**

The registered owner of the property or person(s) authorized in writing by the property owner to act on the owner's behalf, has authorized the Security Company below to request Parking Enforcement to enter the property to tag and/or tow illegally parked vehicles. Should there be any changes to the Security Company listed below; the City will require an updated Letter of Authorization form for enforcement. The updated Letter of Authorization form will supersede the previous form on file with the City of Mississauga.

Security Company Name: \_\_\_\_\_  
Primary Contact Name: \_\_\_\_\_  
Contact Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Authorized Callers (OTHER THAN AUTHORIZED SECURITY COMPANY)**

The registered owner of the property or person(s) authorized in writing by the property owner to act on the owner's behalf, has authorized the individuals below to request Parking Enforcement to enter the property to tag and/or tow illegally parked vehicles. Should there be any changes to the authorized names listed below; the City will require an updated Letter of Authorization form for enforcement. The updated Letter of Authorization form will supersede the previous form on file with the City of Mississauga. **MAXIMUM 5 PERSONS.**

Last Name	First Name	Title	Phone	Email

**Signature**

I agree and understand that by selecting the "I accept" button, I am signing this document electronically. I agree that my electronic signature is the legal equivalent of my manual/handwritten signature and I consent to be legally bound to the terms and conditions of this document.

- I accept  
Signature of the registered owner of the property or person authorized in writing by the property owner \_\_\_\_\_ Date \_\_\_\_\_

Select "Submit" to attach a copy of the form to an email or send the completed form and supporting documentation to [enforcement.parking@mississauga.ca](mailto:enforcement.parking@mississauga.ca).