

MISSISSAUGA CELEBRATION SQUARE - CHARGES AND FEES 2025

LINE ITEM	ITEM DESCRIPTION	FEE TYPE	APPROVED RATES	
ADMINISTRATIVE FEES				
Facility Rental Fee	Permit required for each day onsite including any setup and clean up days. Rate is inclusive of Upper and Lower Square. Rate is inclusive of an Event Coordinator for pre-production meetings and On-site Event Coordinator for day-of-event coordination.	Mandatory	(AFF) \$957.64 (RES) \$1078.66 (CMTY) \$991.42 (CML) \$3202.17	Per Day
Vendor Support	Surcharge 1: for 16 - 30 commercial vendors as listed on Mobile Licensing Special Event License (no charge for less than 15 vendors).	Mandatory	\$669.50	One Time Fee
	Surcharge 2: for 31+ commercial vendors as listed on Mobile Licensing Special Event License.	Mandatory	\$1,344.15	
STAFFING SUPPORT SERVICES				
MCS Onsite Event Coordinator	Onsite staff will be present from 30 minutes before load-in to 30 minutes after load-out. Each shift requires at least two event coordinators, with additional staff as needed based on attendance and vendor count. Staffing is billed at a minimum of 3 hours per staff member per day. The cost of one event coordinator is included in the Facility Rental Fee.	Mandatory	\$31.58	Per Hour
Building Service Technician	One Building Service Technician starting at load-in to 1 hour after event end time. Staffing is billed at minimum 4 hours per staff, per day.	Mandatory	\$73.77	Per Hour
Corporate Security Officers	Two Corporate Security staff scheduled on last event day 1 hours before event end time to 3 hours after event end time. Minimum 2 staff at 4 hours per day.	Mandatory	\$73.77	Per Hour
TECHNICAL PRODUCTION SERVICES				
Technical Coordinator	Scheduled as needed for use of MCS Main Stage, Ampitheatre, or MCS production assets. Minimum 4 hours per staff, per day.	Optional	\$35.85	Per Hour
Production Coordinator	Scheduled as needed for use of MCS Main Stage, Ampitheatre, or MCS production assets. Minimum 4 hours per staff, per day.	Optional	\$35.85	Per Hour
Video Coordinator	Scheduled as needed for use of MCS Main Stage, Ampitheatre, or MCS production assets. Minimum 4 hours per staff, per day.	Optional	\$35.85	Per Hour
FOH Audio	Scheduled as needed for use of MCS Main Stage, Ampitheatre, or MCS production assets. Minimum 4 hours per staff, per day.	Optional	\$32.52	Per Hour
Camera Operator	Scheduled as needed for use of MCS Main Stage, Ampitheatre, or MCS production assets. Minimum 4 hours per staff, per day.	Optional	\$32.52	Per Hour
Lighting Operator	Scheduled as needed for use of MCS Main Stage, Ampitheatre, or MCS production assets. Minimum 4 hours per staff, per day.	Optional	\$32.52	Per Hour
Stage Hand	Scheduled as needed for use of MCS Main Stage, Ampitheatre, or MCS production assets. Minimum 4 hours per staff, per day.	Optional	\$32.52	Per Hour
TECHNICAL PRODUCTION EQUIPMENT				
Fog Machine / Hazer		Optional	\$97.29	Per Rental
Wireless Comm Pack		Optional	\$77.25	Per Rental
Intelligent Lighting Package		Optional	\$515.00	Per Rental
12 x 16 Stage	Includes: Risers, Railing and Stairs	Optional	\$1,172.09	Per Rental
Camera Rental		Optional	\$339.95	Per Rental
Dance Floor		Optional	\$116.39	Per Rental
Wireless Video Transmitter		Optional	\$334.18	Per Rental
Show Hard Drive		Optional	\$323.78	Per Rental
In Ear Monitors		Optional	\$114.23	Per Rental
Video Switcher		Optional	\$571.19	Per Rental
Backline Kit	Includes: Drum Kit, 2 x Guitar Amp, Bass Amp	Optional	\$669.50	Per Rental
Wireless Microphone		Optional	\$79.57	Per Rental
Portable Sound System		Optional	\$159.14	Per Rental
CLEANING SERVICES				
Custodians	Two custodians scheduled from event start time to one hour past event end time to clean indoor areas (Civic Centre, Upper Square Washrooms). Minimum 2 staff per hour	Mandatory	\$40.05	Per Hour

Third Party Cleaners (During Event)	Regular Event Clean: Up to 10,000 attendees and up to 5 food vendors 4 Staff scheduled from 2 hours after event start time until end of event	Mandatory	\$112.80	Per Hour
	Heavy Event Clean: 10,000+ attendees and 6 or more vendors 6 Staff scheduled from 2 hours after event start time until end of event	Mandatory	\$169.20	Per Hour
Third Party Cleaners (Post Event)	Regular Event Clean: Up to 9,999 attendees and up to 5 food vendors	Mandatory	\$828.00	Per Event Day
	Heavy Event Clean: 10,000+ attendees and 6 or more vendors	Mandatory	\$1,612.00	Per Event Day
Grease Interceptor Fee	Maintenance, inspection, and disposal of grease and wastewater collected in grease interceptors.	Mandatory	\$175.60	One Time Fee
Garbage Dumpster	Minimum 1 dumpster per event day required. Two dumpsters required for 15,000 attendees or more in 1 day. Fee includes delivery and pick up.	Mandatory	\$110.00	Per Rental
Garbage Disposal	The cost of garbage disposal is calculated per tonne. Invoice not available until 30-45 days post-event.	Mandatory	\$80.55	Per Tonne
PARKS SERVICES				
Post Event Site Wash	Post-event scrubbing of concrete and washing of turf (8 hours of work)	As Required	\$607.69	One Time Fee
	Additional site washing/cleaning for damage sustained post event.	Optional	\$73.74	Per Hour
Umbrella Setup	For safety reasons, only city staff are permitted to move and setup. Two Staff and (1) One Pickup Truck	Optional	(AFF) \$261.79 (CMTY) \$329.85 (RES) \$366.49 (CML) \$476.44	Per Setup
Barricade Setup	Applicable when setup is completed by City staff. Two Staff and (1) One Pickup Truck	Optional	(AFF) \$261.79 (CMTY) \$329.85 (RES) \$366.49 (CML) \$476.44	Per Setup
Picnic Table Setup	Applicable when setup is completed by City staff. Two Staff and (1) One Pickup Truck	Optional	(AFF) \$261.79 (CMTY) \$329.85 (RES) \$366.49 (CML) \$476.44	Per Setup
Additional Picnic Tables	Delivery and Pick-up per Load (picnic tables and/or waste receptacles)	Optional	(AFF) \$261.79 (CMTY) \$329.85 (RES) \$366.49 (CML) \$476.44	Per Order
PARKING SERVICES				
Street Parking	Daytime Rate: Applicable Monday - Friday 8:00am - 6:00pm, Saturday - Sunday 10:00am - 6:00pm Up to 15 spots on Burnhamthorpe can be coned off and will not be ticketed. Spots not guaranteed.	Optional	\$1.00	Per Hour, Per Vehicle
	Overnight Rate: Applicable Monday - Thursday 6:00pm - 8:00am, Friday - Sunday 6:00pm - 10:00am Up to 15 spots on Burnhamthorpe can be coned off and will not be ticketed. Spots not guaranteed.	Optional	\$5.00	Per Hour, Per Vehicle
INTERNAL ROOM BOOKINGS				
Civic Centre - Great Hall	Located on the main floor of the Civic Centre. Space does not include use of C Café. 3 Hr Minimum. May require additional tech staff support.	Optional	(AFF) \$47.09 (CMTY) \$53.65 (RES) \$71.53 (CML) \$89.60	Per Hour
Committee Rooms A - E	Located on the 2nd Floor of Civic Centre. 3 hour minimum.	Optional	(AFF) \$28.78 (CMTY) \$37.00 (RES) \$41.10 (CML) \$55.00	Per Hour
Noel Ryan Auditorium	Multi-use performance space with 240 seats. Located on main floor of Hazel McCallion Central Library Monday to Friday. Min 3 hour rental.	Optional	(AFF) \$82.20 (CMTY) \$101.41 (RES) \$123.29 (CML) \$169.22	Per Hour
	Multi-use performance space with 240 seats. Located on main floor of Hazel McCallion Central Library Weekend/Holiday. Min 3 hour rental.	Optional	(AFF) \$97.28 (CMTY) \$123.29 (RES) \$146.60 (CML) \$201.67	Per Hour
Meeting Room 101	Located on the main floor of the Civic Centre. Space does not include use of C Café. 3 Hr Minimum.	Optional	(AFF) \$17.68 (CMTY) \$20.19 (RES) \$28.41 (CML) \$40.28	Per Hour
Program Rooms	Located throughout Hazel McCallion Central Library. Open for booking during library hours only. \$50 booking admin fee is applicable to every date and every room booked over 3.5 hours 3 hour minimum.	Optional	(AFF) \$25.23 (CMTY) \$34.08 (RES) \$40.40 (CML) \$53.72	Per Hour

Fourth Floor Event Space	<p>Located on the 4th floor of Hazel McCallion Central Library.</p> <p>Bookings outside library hours require client arranged security to be present 30 minutes before library closure until 30 minutes after booking end time.</p> <p>\$100 booking admin fee is applicable to every date and every room booked over 3.5 hours</p> <p>Min. 3 guards required.</p>	Optional	(AFF) \$48.86 (CMTY) \$56.79 (RES) \$75.74 (CML) \$98.03	Per Hour
MUSIC				
Socan Fee	Socan 5A - Exhibitions & Fairs (0-25000)	Mandatory	\$36.00	Per Event Day
Re:Sound Fee	Re:Sound 5D - Festival (25,000)	Mandatory	\$13.75	Per Event Day
PAYMENT SCHEDULE				
<ul style="list-style-type: none"> Full payment of the non-refundable Facility Rental Fee and pre-authorized payment or postdated cheques for 100% of estimated Event Fees is due at the time of booking 25% of the estimated Event Fees is due 60 calendar days prior to the event The balance of estimated Event Fees is due 30 calendar days prior to event Payment of any additional charges incurred during or after the event date is due within 30 calendar days after receipt of the final invoice 				
BOOKING NOTES:				
<ul style="list-style-type: none"> A 33% holiday rate will be applied for all statutory holidays across all facilities, as well as on December 31st after 6:00 PM. Time and a half will apply to all labour and third-party services on statutory holidays, including after 6:00 PM on December 31st. 				
USER GROUP DEFINITIONS				
<p>Affiliate Fees (AFF) correspond to:</p> <ul style="list-style-type: none"> Any registered community group that has been approved for inclusion in the Community Group Registry Program (CGRP) and has been approved for the affiliated rental rate category. All CGRP Arts and Culture service providers are classified as affiliated. <p>Community Fees (CMTY) correspond to:</p> <ul style="list-style-type: none"> Any registered community group that has been approved for inclusion in the Community Group Registry Program (CGRP) and has been approved for the community rental rate category. <p>Resident Fees (RES) correspond to:</p> <ul style="list-style-type: none"> Any individual whose principal address is in Mississauga (temporary absences for reasons such as vacation do not affect residence status), or A student who is registered in an educational institution in Mississauga and who lives and attends school in Mississauga for a period of at least eight months during the calendar year, or A non-CGRP Not-for-Profit organization, whose principal address is in Mississauga, that is a corporation or an unincorporated association formed for the purpose of providing services, activities, programs and opportunities that improve or benefit one or more communities, is governed by a volunteer Board of Directors or trustees, does not generate revenue to be distributed amongst its members, directors, officers or trustees, as the case may be, for their financial gain, and turns back any revenue remaining after expenditures into the organization to further its aims and activities, or A business in Mississauga, that permits time with no intent to gain financially as a result of the activity, or A non-resident who is the principal owner of a business in Mississauga, that permits time with no intent to gain financially as a result of the activity. <p>Non Resident Fees (NONRES) correspond to:</p> <ul style="list-style-type: none"> Any individual whose principal address is outside of Mississauga, or Any business whose principal address is outside of Mississauga that permits time with no intent to gain financially as a result of the activity. <p>Commercial Fees (CML) correspond to:</p> <ul style="list-style-type: none"> Any individual or business, that permits time with the intent to gain financially as a result of the activity. 				