

Preauthorized Tax Payment (PTP) Plan

Cancellation or Change Request

City of Mississauga
Finance Division
300 City Centre Drive
Mississauga, Ontario L5B 3C1
Tel: 3-1-1, 905-615-4311 (outside City limits)
TTY: 905-896-5151 (teletypewriter)
Email: tax@mississauga.ca



Personal information on this form is collected under the authority of the *Municipal Act, 2001*, Part X: Taxation, and will be used to process your cancellation/change request for preauthorized tax payment (PTP). Questions about the collection of this personal information only should be directed to the Supervisor - Customer Service, Finance Division, 300 City Centre Drive, Mississauga Ontario, L5B 3C1, Tel. 905-615-3200, ext. 4568.

Form filling instructions

1. This request is used when tax payer(s) wants to modify or cancel their Preauthorized Tax Payments.
2. Provide all requested information (an incomplete form may delay processing).
3. Form can be emailed, mailed or delivered to the Mississauga Tax Office as per the address noted above.
4. Allow a minimum of fifteen (15) business days prior to your next withdrawal date, for the request to be processed.

Owner Information

Property Roll Number

Customer Number

Property Street Address

Owner's Name (Last)

(First)

Telephone (Day 8:30 - 4:30)

Email

☐ **Cancellation** Note: A Preauthorized Tax Payment Plan is non-transferable. A new application is required for enrolment on a new property.

Effective Date for Cancellation

Year

Month

Day

My property has been sold with a closing date of

Year

Month

Day

☐ **Change Bank Information** Please attach a void cheque or direct deposit form. Line of credit, credit cards and savings cheques are not acceptable.

Effective date for change

Year

Month

Day

☐ **Change Withdrawal Date** Note: Change to a withdrawal date will be processed effective for the next billing period.

Change my due date (circle your current withdrawal date and the date you wish it changed to)

From	Due Date	1st	8th	15th	22nd	To	Due Date	1st	8th	15th	22nd
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Authorization

I/we hereby agree to all terms and conditions outlined in the Pre-authorized Tax Payment Plan and authorize my/our bank to draw and issue payment payable to Mississauga Taxes for payment of property taxes. Furthermore, I/we acknowledge that all person(s) whose signature(s) are required to sign on this account have signed this application.

Signature 1.

Dated this

Year

Month

Day

Signature 2.

Dated this

Year

Month

Day