

Multi-Residential Rental
Incentive Program
APPLICATION FORM

City of Mississauga
Planning and Building Department
300 City Centre Drive
MISSISSAUGA ON L5B 3C1
mississauga.ca



Notice to Applicants

Please complete this Application Form after attending a Pre-Application Meeting with the City.

1. Prior to completing this Application Form, please read the eligibility requirements below. Further details and conditions are available in the Multi-Residential Rental Incentive Program Application Guide, available here: <https://www.mississauga.ca/services-and-programs/building-and-renovating/incentives-for-building-affordable-housing/>
2. If an agent is acting for the property owner, please ensure that the required authorization is provided, and the application form is completed and signed by the owner. Agreement(s) must be executed with the property owner and payments will only be made to the property owner.
3. If you find insufficient space on this form to respond to questions, please provide additional information on a separate page and attach to your completed Application Form.
4. Prior to submission, please ensure that the Application Form is completed in full, including all required signatures and supporting documents.
5. There is no application fee.
6. Submit your application by email to housingincentives@mississauga.ca.
7. Submission of your application does not guarantee success in securing financial incentives from the City.

Eligibility Requirements

To be eligible for the Multi-Residential Rental Incentive Program, projects must:

1. Include five (5) or more affordable or below-market rental units in accordance with the rental prices identified in Table A;
2. Meet the minimum unit size requirements outlined in Table A; and
3. Include a minimum 25-year affordability term for the affordable and/or below-market units.

Eligible projects include applications from private, public, and non-profit housing providers including non-profit housing co-operatives, or private/public/non-profit partnerships. Equity co-operatives will not be eligible for this program.

Units that fulfill an applicant's Inclusionary Zoning or Section 37 - Density Bonus requirements or are provided as in-kind Community Benefit Charge contributions are not eligible for funding under this CIP.

In addition to the criteria listed above, the City may use additional criteria to evaluate applications to the program.

Table A			
Unit Type	Minimum Unit Size	Monthly Rent at 100% Average Market Rent (AMR)*	Monthly Rent at 125% Average Market Rent (AMR)*
1-Bedroom	47 square meters	\$1,752	\$2,190
2-Bedroom	63 square meters	\$1,941	\$2,426
3-Bedroom	79 square meters	\$2,046	\$2,558
*AMR is posted in the Province's <i>Affordable Residential Units for the Purposes of the Development Charges Act, 1997 Bulletin</i> and is updated annually.			

The personal information on this form is collected under the authority of section 107 of the *Municipal Act, 2001*, S.O. 2001, c. 25. The information will be used for the purposes of evaluating your Multi-Rental Residential Incentive Program application which includes verifying the status of your property tax account, and administering the financial incentives if approved. Questions about the collection of personal information should be directed to housingincentives@mississauga.ca.

The development proposal must comply with applicable policy and regulations. Additional project details will be required as part of the full application submission to demonstrate conformity with all relevant policy documents including Mississauga Official Plan, Zoning By-law 0225-2007, (both are accessible at <https://www.mississauga.ca/projects-and-strategies/strategies-and-plans/>) and any other applicable plans and documents.

Applicant Initials

FOR CITY USE ONLY	
File Number	Date of Receipt

1. Property Owner Information			
Name	Company		
Address	City	Province	Postal Code
E-mail	Phone No.	Additional Phone No.	
Agent Information - if applicable			
Name of Agent	Company		
Address	City	Province	Postal Code
E-mail	Phone No.	Additional Phone No.	

2. Property Information
Address/Legal Description
Assessment Roll Number
Existing Property Use

3. Project Description

Please describe the proposed project and complete Table B below. Details must include the total number of residential units, percentage of affordable units, residential gross floor area, etc. Please attach supporting information, including plans, drawings and/or sketches, to demonstrate where and how eligibility for the program has been met.

Table B

		No. of Units	Average Unit Size (m ²)	Average Rent (\$)
Below-Market Rental Units (125% AMR)	1-Bedroom			
	2-Bedroom			
	3-Bedroom			
Affordable Rental Units (100% AMR)	1-Bedroom			
	2-Bedroom			
	3-Bedroom			

Please describe the applicant's experience with residential housing development and/or operating rental housing, or the services of an organization being retained with this experience, if applicable.

Anticipated date of first
(conditional or full) building
permit application

Approximate start date of
construction

Approximate end date of
construction

Does the project conform to the intent of Mississauga Official Plan, Zoning By-law 0225-2007, (both are accessible at www.mississauga.ca/portal/residents/officialdocuments) and other related City policies and strategies?

Is the subject property subject to outstanding appeals to Mississauga Official Plan policies or amendments?

Please indicate what development applications are required for the project and the status of the application, if applicable:

Application	Yes	No	Description (please include application number if applicable)
1. Official Plan Amendment	<input type="checkbox"/>	<input type="checkbox"/>	
2. Rezoning	<input type="checkbox"/>	<input type="checkbox"/>	
3. Removal of H	<input type="checkbox"/>	<input type="checkbox"/>	
4. Site Plan	<input type="checkbox"/>	<input type="checkbox"/>	
5. Minor Variance	<input type="checkbox"/>	<input type="checkbox"/>	
6. Other	<input type="checkbox"/>	<input type="checkbox"/>	

Have you met the general eligibility criteria? Explain:

Criteria	Yes	No	Explanation - if required
1. The project includes five (5) or more affordable rental or below-market rental units	<input type="checkbox"/>	<input type="checkbox"/>	
2. The units will remain affordable for the required 25-year period	<input type="checkbox"/>	<input type="checkbox"/>	
3. The minimum unit size requirements have been met	<input type="checkbox"/>	<input type="checkbox"/>	
4. The maximum rent will be in accordance with the Province's <i>Affordable Residential Units for the Purposes of the Development Charges Act, 1997 Bulletin</i>	<input type="checkbox"/>	<input type="checkbox"/>	
5. The subject property is not in a position of tax arrears	<input type="checkbox"/>	<input type="checkbox"/>	

4. Programs

Please check all incentives being applied for:

Program(s) Requested	Description
<input type="checkbox"/> Capital Grant	Automatic grant on a per unit basis, provided eligibility criteria are met. Both affordable units (max rent 100% AMR) and below-market units (max rent 125% AMR) are eligible.
<input type="checkbox"/> Building Permit Grant-in-Lieu	Grant provided to cover the cost of the building permit fee. Both affordable units (max rent 100% AMR) and below-market units (max rent 125% AMR) are eligible.
<input type="checkbox"/> Statutory Exemption from Municipal Charges (checking this box is for information only)	Exemption from charges, including City, Region, and GO Transit Development Charges, Community Benefit Charges, and Cash-in-Lieu of Parkland. For affordable units only (max rent 100% AMR).
<input type="checkbox"/> Municipal Charge Grant-in-Lieu	Grant to cover cost of <u>City</u> Development Charges, Community Benefit Charges, and Cash-in-Lieu of Parkland. For below-market units only (max rent 125% AMR).
<input type="checkbox"/> Planning Application Fee Relief	Relief of planning application fee(s) available to non-profit housing providers only.

5. Other Sources of Funding

Has the property received grants/loans or other financial assistance from the City or other levels of government? ☐ Yes ☐ No

If **yes**, please specify the type and amount of financial assistance received and provide proof from other funding sources as an attachment to this application. Please include a pro forma analysis for the proposed development that identifies the gap in funding for each affordable / below-market unit, justifying why City funding through this CIP program is necessary.

6. Property Owner Appointment and Authorization of Agent - if applicable

If no agent is assigned, please check here: ☐

I, the undersigned, being the registered property owner of

Address/Legal Description

Hereby authorize

Authorized agent's name/company

as my agent for the purpose of submitting an Application Form to the City of Mississauga Planning and Building Department and acting on my/our behalf in relation to this application. The authority granted by this Agent Appointment and Authorization shall continue until I shall have revoked such authority in writing, and delivered such written revocation to the City of Mississauga Planning and Building Department. No such revocation shall, however, invalidate any action taken by my/our agent prior to the date the City of Mississauga Planning and Building Department received such written revocation.

I have the authority to bind the Corporation or Partnership, if applicable.

Signature of property owner or signing officer

Print Name

Date

7. Declaration of Agent/Applicant

I, _____, of the _____ in the

Name

City/Town

Region

solemnly declare that all of the statements and attached documentation contained within the application are accurate and true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is the same force and effect as if made under oath, and by virtue of "The Canada Evidence Act".

DECLARED BEFORE ME

)

at _____,

)

Agent/Applicant signature

In the _____,

)

this _____ day of _____ 20____ .

)

A commissioner, etc.

Name/Stamp of commissioner, etc.