

October 15, 2025

CITY OF MISSISSAUGA  
**Mississauga Civic Centre**  
300 City Centre Drive  
Mississauga, ON L5B 3C1  
Canada

**Attention:** Janet Squair

Re: OZ/OPA 25-7 W3 - 1470 Williamsport Drive

In response to the zoning application review request referenced above and dated April 7, 2025, please be advised that Alectra Utilities Corporation (Alectra) has reviewed the submitted zoning site plan application and finds the proposed location of the switching vault room acceptable.

**Zoning Application Status (OZ/OPA 25-7 W3):**

**Status:** *Conditionally approved* — subject to compliance with the requirements outlined in the site plan review and approval process.

The following items must be addressed during the processing of Site Plan Application SP 25-11 W3:

1. Proposed routing of the primary duct bank, including clearances from existing trees, underground and overhead utilities, and adjacent structures.
2. Cross-sectional design details of the primary duct bank at the point of entry into the building.
3. Detailed design specifications for the proposed switching vault room.
4. Layouts and specifications for the electrical and metering rooms.

**Alectra System Planning Requirements:**

1. Electrical load breakdown (in kW/kVA).
2. Source of heating (natural gas or electricity).
3. Details of any proposed electric vehicle (EV) charging infrastructure, including number and capacity of chargers.

**Note:** Provisions for the potential future expansion of underground primary cable infrastructure should be incorporated into the overall site planning and design.

**PLEASE NOTE:**

1. Alectra Utilities' requirements provided herein are not to be included in the municipal site plan agreement as conditions of municipal approval.
2. Alectra will determine its final requirements when the property owner/agent applies to Alectra for electrical servicing to the property and Alectra will include its final requirements in an Offer to Connect agreement (OTC) which is to be entered into between the registered property owner and Alectra.

## **Alectra Utilities Development Information Package** **Industrial, Commercial & Institutional**

Alectra provides the following information for the property owner/agent's reference in planning the proposed development for electrical servicing and ensuring compliance with Alectra's requirements. The requirements and information provided herein remains subject to change at Alectra's sole discretion.

### **Process to Request Electrical Service from Alectra:**

The property owner/agent is required to contact Alectra Utilities to discuss the above-noted project. Once the property owner/agent is ready to formally submit a request to Alectra for a new electrical distribution connection, they can do so by visiting the Alectra website and under "New Customer Set Up" selecting "Building a New Home or Commercial or Industrial Facility". The Alectra website address link is provided here for reference: <https://alectrautilities.com/make-service-request>

In order to begin the design and estimation of the electrical connection and servicing required for the development, a design pre-payment of \$11,300.00 (which is inclusive of HST) is required to be paid by the property owner/agent in the form of a cheque or electronic funds payment, payable to Alectra Utilities Corporation. Detailed payment instructions will be provided when the service application is submitted to Alectra. The design pre-payment will serve as a deposit and upon full execution of an OTC agreement between the registered property owner and Alectra, the design pre-payment will be deducted from the total costs set out in the agreement. Should the property owner/agent wish to cancel their servicing request, any unused portion of this design pre-payment will be refunded to the payor by Alectra.

The property owner/agent will be required to submit all the following documentation to Alectra. All design documentation must be signed, stamped and approved by a Professional Engineer licensed by and in in good standing with Professional Engineers-Ontario. All CAD files must be backwards compatible with AutoCAD 2021 and have a metric plot scale (1:250, 1:500).

| <b>Drawing</b>  | <b>Format</b> | <b>Requirements</b>   |
|---|---------------|---|
| Electrical Site Plan  | CAD + PDF     | Must indicate locations of proposed transformer, grounding and duct structure.  |
| Electrical Single Line Diagram  | CAD + PDF     | Must indicate service main ampere as per ESA, voltage and kW requirement for building as per electrical consultant.   |
| Electrical Room Layout  | CAD + PDF     | Must indicate size of room and illustrate 1.5m minimum working clearances around metering equipment and 2.2m headroom.  |
| Transformer Vault Room Layout   | CAD + PDF     | Transformer vault rooms are to be sized as per Alectra standards.   |
| Detailed Electrical Loading Calculations  | PDF           | Per metered service and main total.   |
| Floor Plan Indicating Unit Numbers and Locations  | PDF           | Required for multiple metered services. Not required for bulk services.   |
| Building Elevation Drawing  |               | Must include subsurface excavations to ensure the project is not in conflict with any existing overhead/underground electrical distribution system components.  |
| Site Servicing Plan   | CAD + PDF     | Must show locations of all subterranean infrastructure including existing and proposed water, sanitary, storm, communications, and other utilities.   |
| Full site land survey(s)/plans prepared and signed by a certified Ontario Land Surveyor (OLS) | CAD + PDF     | Must show all existing property boundaries and any future property severance boundaries (including all future condominium units, future subdivisions lots, all future road widening severances, all future municipal reserves and all other future severances known at the time of development by the property owner/agent) and all existing registered easements and all proposed easements. |
| Parcel Register   | PDF           | Must be recent/up-to-date.  |
| Landscape Plan  | CAD + PDF     | Must show all existing and proposed trees, shrubs, plantation etc.  |

Once Alectra has received all the above information and is, in its sole discretion, satisfied with the proposed design, Alectra will provide the property owner/agent with an OTC agreement which will contain all the terms and obligations between the property owner/agent and Alectra in respect of Alectra providing the electrical service to the development. Once the OTC agreement is signed by both parties and the total connection

cost payment has been received by Alectra, Alectra will prepare the project for issuance to construction.

**Please note the following timelines/constraints:**

Please note that Alectra anticipates a timeline of twenty-five (25) weeks or longer to prepare the design and OTC agreement after receipt of the design pre-payment and all the required information set out above.

Alectra's current lead time for pad-mounted transformers is twenty-six (26) to fifty-two (52) weeks. Transformers will be pre-ordered by Alectra but are not guaranteed to be available/delivered until the OTC agreement is signed by both parties and the total connection cost payment is received by Alectra.

**Electrical Supply/Limitations:**

The anticipated electrical capacity required by the development is not guaranteed and must be confirmed with Alectra. If the electrical distribution system capacity is available, it will be provided by Alectra on a first-come, first-serve basis. The property owner/agent is responsible for all expansion costs when the electrical distribution system capacity must be enhanced and/or expanded due to their requested and/or required loading requirements.

If a system expansion is necessary, an additional design pre-payment of \$11,300.00 will be required, and the previously mentioned timeline of twenty-five weeks for the design and OTC agreement preparation may be extended. This extension accounts for the additional complexities involved in enhancing or expanding the electrical distribution system to meet the required loading needs.

The property owner/agent is required to review Alectra's most up-to-date Conditions of Service for available system voltages and Alectra-owned transformer capacities. A property owner/agent seeking transformation capacities beyond the standard Alectra transformer inventory will require a primary voltage service including customer owned transformation. Alectra's Conditions of Service are available online at Alectra's website at the following link:

<https://alectrautilities.com/conditions-service>

Alectra will provide one point of connection per parcel of land. The electrical design will reflect this requirement and should include any future electrical servicing from a single

distribution point. If any loop feeds are requested by the property owner/agent, same will be provided at the sole discretion of Alectra.

If the property owner/agent requires a temporary electrical service greater than or equal to 400A, the location of the temporary pad mounted transformer must be shown on all site plan drawings and the temporary pad mounted transformer location must be within the subject development property and not within any adjacent parcels of land.

### **Conditions of Service, Standards and Technical Information:**

In advance of submitting an application to Alectra, the property owner/agent must review Alectra's current Conditions of Service in full and ensure that the conditions contained therein are adhered to in respect of the development and the requested electrical connection. Alectra's Conditions of Service can be viewed at Alectra's website at the following link:

<https://alectrautilities.com/conditions-service>

The property owner/agent is also required to review and adhere to Alectra's standards prior to submitting their application to Alectra. Property owner's/agents must first register for access to the Alectra standards library at the following link:

[Distribution Standards & Materials Registration](#)

In reviewing Alectra's standards at the link provided above, the property owner/agent should navigate to the standards which are relevant to the municipal location of the development and to the harmonized Alectra standards which are applicable to all municipalities within Alectra's service territory. Please note that Alectra's standards are subject to change at Alectra's discretion and the applicable standards will be utilized in Alectra's design phase.

## **Alectra Design Requirements Checklist:**

The following checklist is provided for use by the property owner/agent to ensure that all relevant Alectra design requirements are met prior to their submission of an application to Alectra for electrical servicing. **Property owners/agents must review the following in detail:**

| <b>Alectra Design Requirements</b>  | <b>Check</b> |
|---|--------------|
| <b>Alectra-Owned Pad Mounted Transformer</b>  |              |
| <p>The location of the pad mounted transformer will be shown on the electrical site plan drawing. The transformer foundation must be shown to scale and must include the grounding grid installation.</p> <p>Three phase transformer foundation sizes:</p> <ul style="list-style-type: none"><li>• 2.769m (L) x 2.159m (W) x 2.286m (H) - transformation up to 500KVA;</li><li>• 3.353m (L) x 2.159m (W) x 2.286m (H) – transformation 750KVA to 2500KVA;</li></ul> <p>Three phase transformer foundation sizes including grounding grid:</p> <ul style="list-style-type: none"><li>• 4.769m (L) x 4.159m (W) x 2.286m (H) - transformation up to 500KVA;</li><li>• 5.353m (L) x 4.159m (W) x 2.286m (H) – transformation 750KVA to 2500KVA;</li></ul> <p>The final location of the transformer, foundation and grounding grid will be approved by Alectra.</p> |              |
| <p>The transformer foundation (c/w grounding grid) will be installed upon "undisturbed" soil. No underground structures or infrastructure (i.e. basement, garage, deep services, other utilities etc.) will be installed below the transformer foundation.</p>  |              |
| <p>The transformer foundation (c/w grounding grid) will be installed upon level ground.</p> <p>The grade percentage difference at each corner of the foundation to be shown with a maximum 1% slope.</p>  |              |
| <p>The transformer foundation will have a minimum 2.0m horizontal clearance from watermain, storm, sanitary services, gas and any other underground installations.</p> <p>The grounding grid will have a minimum 1.0m horizontal clearance from watermain, storm, sanitary services, gas and any other underground installations.</p>   |              |
| <p>The transformer foundation edges at the non-access door side of the transformer will have a minimum 2.0m horizontal clearance from all above-ground installations. A 3.0m horizontal clearance is required from all above-</p>   |              |

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| ground installations from the foundation edge access door side of the transformer.  |  |
| A minimum 3.0m clearance is required between the transformer access side (Opening Side) to any doors, windows, or openings of a building. No plants, shrubs or fences are allowed in this area, and it shall be obstruction free. Maintain a minimum 2.0m working clearance between each of the transformer's other three sides, from Fences, Shrubs or Structures. Clearances and offsets will be shown on the electrical site plan drawings.  |  |
| On the electrical site plan drawing, edge-to-edge dimensions will be shown between the transformer foundation and curbs and all nearby underground/above-ground installations and buildings to confirm compliance with required clearances.   |  |
| No canopy or overhanging structure will be permitted above the transformer location. Alectra requires clear and unobstructed access to the transformer with its vehicles and machinery, including cranes and trucks, on an ongoing basis.   |  |
| <p>The transformer foundation will be located in an easily accessible location by Alectra's vehicles and machinery and will be within a 3.0m distance from a vehicular-travelled area. Alectra's access must be from within the property owner's property, not from a public highway or adjacent properties.</p> <p>If such access is not available, the property owner must install an access road consisting of a paved or gravel surface, with minimum width of 6.0m and with twenty-four (24) hours a day, seven (7) days a week access, capable of supporting a wheel loading force of 70kN (15,700 lbs.) per wheel. Such access road will be fully located within the property owner's property and will connect directly to the adjacent public highway without crossing any adjacent parcels.</p> |  |
| <b>Transformer Vault Room</b>   |  |
| <p>The transformer vault room will be shown to scale on the electrical site plan drawings and the drawing will indicate the length, width and height of the vault room.</p> <p>The transformer vault room dimensions will be pursuant to Alectra standards: Minimum floor area: 9m (length) by 10m (width) by 3.7m (height). Vault rooms will be designed/built exactly as shown in the Alectra standard (i.e. access doors will be directly opposite transformer).</p>   |  |
| The transformer vault room will be structurally, electrically, and mechanically constructed according to the latest edition of: Ontario Electrical Safety Code, Ontario Building Code, Municipal Building Code, Municipal Plumbing Code, Alectra's standards and ESA.   |  |
| The transformer vault room will be at ground level.   |  |



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| The transformer vault room will be enclosed by exterior walls for the purposes of ventilation and Alectra's access.  |  |
| A paved/gravel roadway capable of supporting a wheel-loading force of 70kN (15,700 lbs.) per wheel will be provided for vehicle access to the vault room doorway. Both the roadway and doorway will remain unobstructed at all times and in any event, a minimum 6m clearance between the doorway and any obstructions will be maintained. |  |
| The transformer vault room must be adjacent to the electrical room for the transition unit installation. The property owner/agent must provide and install a 600 Volt wall transition unit between the vault and electrical room pursuant to the applicable Alectra standards.   |  |
| The transformer vault room must be free and clear of any structural columns to avoid interference with Alectra's maintenance and operational procedures.   |  |
| The property owner/agent will install a cable pulling pit complete with covers (which are to be procured by the property owner/agent from an Alectra-approved vendor) pursuant to the applicable Alectra standards.  |  |
| The transformer vault room requires ventilation pursuant to the applicable Alectra standards. The property owner/agent will ensure vents meet the net free air flow requirements.  |  |
| The grounding/bonding of any of the property owner's equipment will come from the main electrical room's grounding and bonding system pursuant to the applicable codes. Grounding (provided by the property owner) for Alectra's transformation in the vault room is to be independent of the property owner's equipment grounding.        |  |
| <b>Duct Structure(s)</b>   |  |
| The primary duct bank route (within the privately-owned property) must be shown on the electrical site plan drawing. Routing may be shown in a general location (free of obstacles) from the public highway to the transformer foundation location. The final route of the primary duct bank is to be approved by Alectra.                 |  |
| All required ducts will not pass under and/or through buildings, structures or other installations and must be minimum 1.0m horizontally from any building foundation.   |  |
| All civil work within the property, including, but not limited to primary and secondary ducts and transformer pads, will be supplied, installed, owned and maintained by the property owner. The transformer pad must be procured from an Alectra approved vendor.   |  |
| Alectra will confirm the exact number of ducts required during design process, but the property owner/agent can assume that a concrete duct bank with 8 ducts will be required.  |  |

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| The primary duct bank within the property must be concrete-encased and installed as per Alectra standards.   |  |
| The property owner/agent must show all existing/proposed underground structures/services (such as water, gas, sewer, sanitary, telecom etc.) on the electrical site servicing plan which are located within 1.0m of the proposed underground duct bank path.   |  |
| <p>Primary cables to be installed/owned by Alectra.</p> <p>Alectra requires that any crossing by Alectra's primary cable or other infrastructure over, above or under any other existing utilities on the property be avoided if at all possible and if not possible, be minimized as much as possible.</p> <p>Any underground utilities proposed to cross over or under hydro duct bank to be indicated on the electrical site plan drawing and must be approved in writing by Alectra's Design Technologist. In the event that such a crossing is approved, all minimum vertical clearances must be met.</p> <p>All underground utilities proposed to be installed parallel to underground electrical services (either existing or proposed) must have a minimum 1.0m clearance (edge-to-edge) and are to be indicated on the electrical site plan drawing and approved in writing by Alectra's Design Technologist.</p> |  |
| No joint-use trenches are permitted to be used with telecommunications or any other utilities. All electrical service utility cables are to be installed in a trench dedicated to their use with no other utilities permitted to be installed in the same trench.  |  |
| All clearance dimensions must be shown on the electrical site plan drawings between proposed landscaping and existing and proposed underground hydro.  |  |
| <b>Single Line Diagram &amp; Metering</b>  |  |
| The property owner/agent will show requested transformer capacity in KVA, phase orientation and secondary voltage on the single line diagram.  |  |
| The property owner/agent will indicate service main ampere as per ESA, voltage and the kW requirement for the development as per its electrical consultant on the single line diagram.   |  |
| <p>The property owner/agent will indicate secondary conductor size and number of runs on the single line diagram.</p> <p>The secondary cables will connect directly to the main switch only and be sized as per ESA, with max size of 750MCM with minimum rating 1000V XLPE RWU90.</p>   |  |

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| The property owner/agent will confirm if the development is single metered or multi-metered and show meter locations on the single line diagram.  |  |
| Alectra does not offer bulk metering with suite metering. Alectra can only provide bulk metering or individual unit metering. For suite metering, the property owner/agent will contract with an OEB licensed third-party smart metering service provider.  |  |
| If the property requires the upgrade of an existing electrical service instead of a new electrical service installation, the property owner/agent will provide a second simplified single line diagram to show existing main switches, sub-switches and metering versus proposed.   |  |
| The property owner/agent will show un-metered fire pump on the single line diagram if required.   |  |
| The property owner/agent will provide switchboard shop drawings to Alectra showing PUC/CT compartment if the main switch is above 600A or if the property owner/agent has the switchboard as a main switch.   |  |
| The property owner/agent will show all proposed generation schemes on the single line diagram.  |  |
| <b>Main Electrical Room</b>   |  |
| Electrical room, shown to scale, including length, width and height, will be shown on the electrical site plan drawing. A minimum of 1.5m working clearances around equipment and 2.2m headroom must be shown on the electrical site plan drawing.  |  |
| The electrical site plan drawing will show a twenty-four (24) hour a day, seven (7) day a week direct access door to the electrical room when there is more than one metering unit (i.e. house and main). The property owner/agent can discuss with the Alectra Distribution Design Technologist once Alectra has started working on the design of the development. |  |
| The property owner/agent is required will provide a scaled layout of the electrical room to Alectra showing equipment and clearances, including a minimum 1.5m clearance for metering equipment.  |  |
| The electrical room must be at grade level. Any exceptions to this requirement must be approved in advance by Alectra in writing.   |  |
| In projects where a transformer vault room is being proposed, the electrical room must be adjacent to transformer vault room.   |  |
| The grounding/bonding of any of the property owner's equipment will come from the main electrical room's grounding and bonding system as per Ontario Electrical Safety Code (OESC). Grounding provided by the property owner for Alectra's vault room must be independent of the property owner's equipment grounding.  |  |

| <b>Clearances / Line Truck and Personnel Access<br/>(Must be shown on electrical site plan)</b>   |  |
|---|--|
| Landscaping, structures, berms or any other changes in grade are not permitted around or in proximity to any electrical infrastructure.   |  |
| A paved / gravel access road capable of supporting a wheel loading force of 70kN (15,700 lbs.) per wheel must be provided for Alectra's vehicle access to the transformer door/transformer vault doorway. Both the access road and doorway must remain unobstructed at all times.   |  |
| All driveway curbs must be truck-mountable, and any portion covered in sod must be converted to a drivable surface. The maximum weight required by Alectra is: 79,500lbs (truck weight + full payload) per line truck and material. Maximum line truck length is 11.9m, width (outriggers not extended) is 2.54m, width (outriggers extended) is 8.68m. It is the property owner's/agent's responsibility to coordinate and ensure line truck pathway engineered to handle the specified weight.  |  |
| <p>The property owner/agent must show any existing registered easements in favor of Alectra and all existing surface, overhead/underground Alectra-owned infrastructure, if any. All minimum horizontal and vertical clearances around the existing infrastructure must be met.</p> <p>The property owner/agent must show dimensions between any obstruction and the existing Alectra-owned infrastructure or 5m encroaching to conductor/clearance/easement zone of Alectra. The property owner/agent's proposed placement must consider limits of approach for the period of time when infrastructure is being installed and for the period afterwards when maintenance will be performed.</p> <p>It is the responsibility of the property owner/agent to find all registered easements through legal title searches conducted by their real estate lawyer and to have same indicated on the electrical site plan drawing.</p>  |  |
| <p>If the property owner/agent is proposing the installation of driveways or similar access points, the property owner/agent must identify Alectra's overhead wires on the site plan drawing and must show that the appropriate clearances between overhead lines and travelling vehicles are met. In the event that the appropriate clearances are not met, the property owner/agent will be fully responsible for all costs associated with raising overhead wires to meet the appropriate safety clearances as part of their electrical servicing costs.</p> <p>In the event that the property owner/agent is required to raise telecommunication wires in order to meet the appropriate clearances, the property owner/agent will work with the appropriate telecommunications company directly in respect of same and will advise Alectra of any and all requirements set out by the telecommunications company, as such</p> |  |

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| <p>requirements may also affect the clearances required by Alectra in respect of the Alectra-owned infrastructure.</p>   |  |
| <p>If the property owner/agent is requesting a pad mounted transformer and/or pad mounted switchgear, the property owner/agent must coordinate with the Alectra Distribution Design Technologist to have the proposed location of the pad mounted equipment approved to ensure that Alectra's Lines group has access to same with their vehicles and machinery and so that any obstacles that may impair the transformer and/or switchgear during installation and during their ongoing repair, maintenance and operation are mitigated.</p> <p>All access required by Alectra's vehicles and machinery to pad mounted transformer and switchgear locations within the development property must only utilize the development property and not any adjacent properties or the public highway as access points.</p> <p>Any and all truck routes must not include access under existing overhead lines unless driving path deemed as driveway by the municipality and unless all applicable clearances are met between vehicles and machinery and the overhead lines.</p> <p>Pad mounted transformers and/or switchgears must be proposed on same grade as Alectra Lines vehicles and machinery and all grade differences must be shown on each stabilizer and wheels.</p> <p>If the Alectra Lines vehicles and machinery are proposed to be parked at location of public exit/entrance, the property owner/agent must make their own plan to make sure public vehicles do not hit the Alectra vehicles and machinery while exiting the development property via locations such as underground parking.</p> <p>All clearances relative to Alectra vehicle and machinery access are subject to Alectra approval including clearances to building and driveways passing under breezeways/archways.</p> |  |

## **Relocation(s) and Clearances:**

The property owner/agent is solely responsible for ensuring that the clearance requirements between buildings, structures, and installations within the development and the existing electrical distribution system have been reviewed in detail and are in compliance with the following applicable standards, Acts and Codes:

- Alectra's standards
- Ontario Building Code
- Electrical Safety Code
- Occupational Health and Safety Act (OHSA) – Construction Projects (Electrical Hazards)
- CSA Standard C22.3 No. 1:20, Overhead System
- CSA Standard C22.3 No. 7:20, Underground Systems

The property owner/agent will be solely responsible for all costs associated with the required relocation of any existing Alectra infrastructure, with such relocation to be determined by Alectra in its sole discretion during the design phase of the servicing of the development.

If the development commences construction and any portions of any buildings, structures or installations are found to be in violation of any clearance requirements with respect to their proximity to existing Alectra-owned infrastructure, the property owner/agent will be fully responsible for any costs incurred by Alectra to make the area safe and compliant with OHSA. Alectra will require that all construction work on the development stop until all clearance and safety requirements are in compliance.

The property owner/agent will also be responsible for all costs incurred by Alectra in the event that any of Alectra's infrastructure is required to be removed and/or relocated as a result of such clearance violations.

## **Easements:**

Alectra will determine in its sole discretion whether any easements are required in respect of the development during its design process.

Pursuant to the terms of the OTC agreement and Alectra's Conditions of Service, Alectra will not energize the development until all easement-related registrations, including all required registrations of easements over any municipal reserves and over any adjacent properties, are completed.

In the event that Alectra determines that a registered easement is required, the property owner will be responsible for all costs associated with legal title searches, obtaining a reference plan of survey if required, easement negotiations, easement registration and the registration of any required postponements and/or discharges.

The property owner/agent must provide any available municipally approved land surveys and/or plans relating to the future subdivision, condominium development, road widening transfers or other severances of the property.

The following is not a comprehensive list of Alectra's easements requirements but is provided for clarity and future reference:

- All condominium developments, including any parcel of tied land condominiums, require an non-exclusive easement registered over the entirety of the parcel prior to the registration of the condominium plan (referred to by Alectra as a "blanket easement").
- Alectra-owned pad mounted switchgears on the property will require an easement area typically measured at 6.0m x 8.0m. For clarity, if Alectra requires the registration of a blanket easement on the property where a switchgear is being installed, an additional easement is not required in respect of the switchgear installation, as same will be covered by the blanket easement.
- If a municipal reserve which has not been dedicated as part of the adjacent public highway exists and should Alectra be either installing its works within that reserve or require access over that reserve, a registered easement in favor of Alectra will be required from the municipality before energization can occur. Alternatively, the municipality can dedicate the reserve as part of the adjacent public highway by passing and registering a bylaw. If the municipality determines that an easement is required, all costs associated with obtaining the registered easement over the reserve will be borne by the property owner. The property owner/agent will be required to have their land surveyor create a reference plan of survey designating Alectra's easement area over the reserve and is responsible for all costs

associated with the creation of such plan. The easement area required by Alectra within the reserve is 3.0m x 0.3 if the easement area is for underground cables/duct bank.

**Please note:** the acquisition of easements from municipalities can delay energization of the development for a significant period of time. It is strongly encouraged to avoid crossing any existing municipal reserves with Alectra-owned infrastructure and for Alectra to have access to its equipment located upon the property directly from the adjacent public highway without having to cross an undedicated municipal reserve.

- In the event that easements are required over any other adjacent properties, it will be the property owner/agent's responsibility to obtain all required easements in favor of Alectra from the adjacent property owners and all costs associated with obtaining any required reference plans of survey, the registered easements and the postponements or discharges will be at the cost of the property owner.

**Please note:** the acquisition of easements from adjacent property owners can delay energization of the development for a significant period of time. It is strongly encouraged to avoid crossing any adjacent properties with Alectra-owned infrastructure and for Alectra to have access to its equipment located upon the development property directly from the adjacent public highway without having to cross an adjacent property.



### **Other Reminders/Important Information:**

- Property owners/agents will not excavate within two (2) meters of Alectra-owned poles and anchors.
- Excavation within one (1) meter of underground hydro infrastructure is not permitted unless prior written approval is granted by an Alectra representative and unless the Alectra representative is present at the time of excavation to provide direct supervision. All costs associated with this supervision will be at the property owner/agent's expense.
- Alectra must pre-approve all proposed removals, isolations or relocations of existing infrastructure and all costs associated with this work will be at the property owners/agent's expense.
- **CALL BEFORE YOU DIG:** The property owner/agent must always arrange for underground hydro cable locate(s) before beginning construction by contacting Ontario One Call at 1-800-400-2255.

Should you have any questions regarding this response, please contact the undersigned.

Sincerely,

**[ICI SUPERVISOR NAME]**

Supervisor, ICI and Layouts