

# Application for a Permit to Injure/Remove a Tree

Community Services Department

Forestry Section

3240 Mavis Road

Mississauga, Ontario L5C 3K1

Tel.: 3-1-1 (905-615-4311 outside City limits)

www.mississauga.ca/forestry



MISSISSAUGA

Personal information on this form is collected under the authority of Section 135 of the *Municipal Act, 2001*, SO 2001, c25 and City of Mississauga By-law 0020-2022 & 0021-2022 and will be used for processing tree permit/permission applications. For the purpose of public access to information, a limited amount of information will be displayed on the City's website. Questions about the collection of personal information should be directed to the Forestry Bylaw Officer at 3-1-1.

## Important Information / Requirements regarding Application process

**A separate application is required for each applicable address. Incomplete applications will not be processed.**

- This is not a permit. Removal of one (1) tree or more each with a diameter of 15 cm or greater on private property before receiving an approved permit will put you in contravention of the Private Tree Protection By-law 0021-2022.
- Removing or injuring a public tree is a contravention of the Public Tree Protection By-law 0020-2022.
- Ensure you have read and understand the Private and Public Tree Protection By-law in its entirety before completing this application.
- If this application is signed by an applicant or agent other than the owner, written authorization of the owner is required.
- Provide plans or drawings of the property showing the location of trees to be removed and those being preserved, and if replanting please include a replanting or landscaping plan. Additional copies may be requested.
- An Arborist Report prepared by a certified arborist is required when tree removal or injury is associated with a development application or construction project.
- Before removing any trees, written consent is required from an adjacent property owner where any portion of the tree trunk rests on the property line or the adjacent owner's property.
- All pages of this application must be completed to be accepted by Forestry for review.
- To apply on-line, please go to ([www.mississauga.ca/treepermits](http://www.mississauga.ca/treepermits)) and attached completed tree permit application PDF form and supporting documents.
- Mail or deliver this application and other supporting documentation to the Forestry Section at 3240 Mavis Road.
- Applications may take up to 30 business days to be processed.
- Fee Requirements: As per #6.
- Base tree permit fee is non-refundable.
- All Ash trees are considered dead/dying.

## Owner / Applicant / Municipal Address Information

◆ Application to be completed by applicant

◆ Print clearly

◆ All fields are mandatory

Provide all contact details where applicable, indicating your preferred contact method by checking ☒ the appropriate box.

Municipal Site Address  Ward #

Name of Applicant/Agent

☐ Phone  ☐ Cell Phone

☐ Email

Name of Registered Owner

Mailing Address of Owner (if different than municipal address)

Existing land use

## Declaration

◆ If Owner's signature cannot be included, a separate Letter of Owner's Authorization must be provided ◆

### Declaration

I, the Applicant and the Owner, hereby declare that the statements made by me upon this application are, to the best of my belief and knowledge, a true and complete representation of the purpose and intent of this application.

Applicant Signature  Applicant Name  Date (YYYY/MM/DD)

Owner Signature  Owner Name  Date (YYYY/MM/DD)

Arborist Signature  Arborist Name/Professional #  Date (YYYY/MM/DD)

## OFFICE USE ONLY

Permit No.  Received by  Date (YYYY/MM/DD)

Fee \$  Official Receipt #  Received by  Date (YYYY/MM/DD)

## Tree Detail

1. If applicable, provide the file number for any current development applications that have been submitted:

☐ Official Plan/Rezoning

☐ Access Modification Permit

☐ Building Permit

☐ Committee of Adjustment

☐ Demolition Permit

☐ Site Plan

☐ Pool Permit

☐ ROP

☐ PUCC

2. Number of trees proposed to be injured/removed:

Private  Public

Dead/Dying  Healthy

3. Indicate the species, ownership, diameter (cm) and reason for removal, as well as any additional comments on the Tree Removal Inventory Table below, and/or provide an Arborists Report.

4. Will you be planting replacement trees? ☐ Yes ☐ No  
If yes, are copies of the replanting plan attached?

☐ Yes ☐ No

5. A site plan or drawing of the subject property is required and must include the following:

- The location of any buildings on the property
- The dimensions of the property and location of the streets
- The location and size of trees being protected
- The proposed location for replacement tree(s).
- Other natural features on the property such as slopes and creeks.

6. Fee Requirements: At time of application submission, please provide only the base Tree Removal Permit Fee for the removal of one (1) healthy tree, with a diameter of 15 cm or greater on private property or the injury or removal of a healthy tree of any size located on public property. Please don't pay for any additional trees at this time. When applicable, after inspection of the property any further payments required will be communicated to the Applicant using their preferred method of communication.

Trees which are dead or dying are not subject to any fees but do require a permit.

**Cheques payable to "City of Mississauga".  
This fee is non-refundable.**

## Tree Removal Inventory

Indicate the species, ownership, diameter (cm, in), reason for removal or additional comments and tree condition.

Status	Species	Ownership	Diameter	Reason/Comments	Condition
<input type="checkbox"/> To be Removed <input type="checkbox"/> To be Injured					<input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor <input type="checkbox"/> Dead
<input type="checkbox"/> To be Removed <input type="checkbox"/> To be Injured					<input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor <input type="checkbox"/> Dead
<input type="checkbox"/> To be Removed <input type="checkbox"/> To be Injured					<input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor <input type="checkbox"/> Dead
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