

Schedule “A”

General Fees and Charges

Effective Date: January 1, 2026

(Amended by By-law 0178-2025)

City Manager’s Office Legal Services Division			
Practice Area: Real Estate			
Fee Name	Fee Basis	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Complex Documents and Agreements including, but not limited to: <div>             1. Encroachment Agreements             2. Easement Agreements             3. Shared Facilities Agreements             4. Assumption Agreements             5. License Agreements             6. Agreements of Purchase and Sale             7. Reciprocal Agreements             8. Land Exchange Agreements             9. Lease Agreements             10. Management and Operation Agreements             11. Memorandum of Agreements/Understanding             12. Joint Use Agreements           </div>	Per Document or Agreement depending on time spent as determined by the Legal Counsel	\$8,196.00 to \$30,900.00 plus disbursements	13%
Moderate Complexity Documents and Agreements including, but not limited to: <div>             1. Encroachment Agreements             2. Easement Agreements             3. Shared Facilities Agreements             4. Assumption Agreements             5. License Agreements             6. Agreements of Purchase and Sale             7. Reciprocal Agreements             8. Land Exchange Agreements             9. Lease Agreements             10. Management and Operation Agreements             11. Memorandum of Agreements/Understanding             12. Joint Use Agreements             13. Consent to Enter             14. Amending Agreements           </div>	Per Document or Agreement depending on time spent as determined by the Legal Counsel	\$4,371.00 to \$10,300.00 plus disbursements	13%

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 (Amended by By-law 0178-2025)

Fee Name	Fee Basis	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Routine Documents and Agreements including, but not limited to: <ol style="list-style-type: none"> <li>1. Encroachment Agreements</li> <li>2. Easement Agreements</li> <li>3. Assumption Agreements</li> <li>4. License Agreements</li> <li>5. Agreements of Purchase and Sale</li> <li>6. Reciprocal Agreements</li> <li>7. Amending Agreements</li> <li>8. Renewal Agreements</li> <li>9. Extension Agreements</li> <li>10. Management and Operation Agreements</li> <li>11. Lease Agreements</li> <li>12. Memorandum of Agreements/Understanding</li> <li>13. Releases</li> <li>14. Waivers</li> <li>15. Notices</li> <li>16. Consent to Enter</li> <li>17. Authorization Letters</li> <li>18. Miscellaneous Letters</li> </ol>	Per Document or Agreement depending on: (a) time spent as determined by the Legal Counsel; or (b) use of an unmodified standard form of agreement	\$274.00 to \$5,150.00 plus disbursements	13%
Responses to inquiries from Law Firms or members of the public, including but not limited to: <ol style="list-style-type: none"> <li>1. Third party real estate transaction inquiries;</li> <li>2. Miscellaneous title matters or opinions</li> </ol>	For each request per address or per tax roll number involved depending on time spent as determined by Legal Counsel	\$165.00 to \$546.00 plus disbursements	13%
Release and Abandonment of Easement <ol style="list-style-type: none"> <li>1. Where the other party has an easement over City lands (City’s request to remove easement); or</li> <li>2. Where the City has an easement over the other party’s lands (other party’s request to remove easement)</li> </ol>	For each request per address or per tax roll number involved depending on time spent as determined by Legal Counsel	<div>\$0</div> <div>\$328.00 - \$546.00 plus disbursements</div>	13%
Encroachment Agreement Registration or discharge	Per Agreement	\$295.00 plus disbursements	13%

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Fee Name	Fee Basis	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Registration and/or discharge of miscellaneous Notices and Documents other than encroachment agreements	Per Document	\$295.00 plus disbursements	13%
Agreements prepared for Registered Community Groups in accordance with our Policy then in effect as determined by the Commissioner of Community Services.	Per Agreement	\$274.00 - \$546.00 plus disbursements	13%
Agreements with the Region of Peel	Per Agreement	Reciprocal Policy of not charging fees	HST Exempt
Limited Distance and Spatial Separation Agreements and Pedestrian Walkway Easements • preparation, review and registration of Agreement	Per Agreement	\$1,610.00 plus disbursements	13%
Practice Area: Planning & Development or General Municipal			
<p>Complex Documents and Agreements including requirements for site specific special clauses, as follows:</p> <ul style="list-style-type: none"> <li>- Preparation, negotiation, review and registration of complex documents/agreements (i.e. non-standard or requiring site specific and/or special clauses), including, but not limited to the following: Acknowledgement Agreements, Affordable Housing Contribution Agreements, Inclusionary Zoning Agreements, Subdivision Agreements, Development Agreements, Site Plan Agreements, Structural Support Agreements, Joint Utility Corridor Agreements, Encroachment Agreements, Easement Agreements, Assumption Agreements, Future Mutual Access Agreements, Section 37 Planning Act Agreements, Licensing Agreements, Reciprocal Agreements, Pre-dedication Land Agreements, Common Elements/Vacant Land Servicing Agreements, Conditional Building Permit Agreements, Section 45 Planning, etcetera</li> </ul>	Per Document or Agreement depending on the Complexity and time spent as determined by the City Solicitor, Legal Services	\$8,635.00 to \$30,900.00 plus disbursements	13%

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Plans of Subdivision  - Review, preparation and/or registration of Subdivision Agreement and standard compliance documents	Per Document or Agreement depending on the Complexity and time spent as determined by the City Solicitor, Legal Services	\$5,378.00 to \$30,900.00 plus disbursements	13%
Applications for Condominium Approval  - Review, preparation and registration of standard compliance documents and/or Municipal Obligations Agreements	Per Document or Agreement depending on the Complexity and time spent as determined by the City Solicitor, Legal Services	\$1,125.00 to \$5,712.00 plus disbursements	13%
Exemption from Part Lot Control  - Review, preparation and/or registration of Exemption By-Law and supporting documents	Per Document	\$1,013.00 plus disbursements	13%

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Fee Name	Fee Basis	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Applications for Site Plan and Rezoning <ul style="list-style-type: none"> <li>- Review and registration of documents satisfying land conditions identified in Application including, but not limited to, Transfers for Road Widening and/or Sight Triangles, Transfers of Easements, Save Harmless Agreements, Warning Clause Agreements, Future Mutual Access Agreements, Acknowledgement Agreements, Common Element or Vacant Land Condominium Servicing Agreements, Pedestrian Walkway Easements, etcetera</li> <li>- Review and registration of Development Agreements arising from rezoning applications including "H" designations</li> <li>- Review and registration of Site Plan Agreements</li> </ul>	Per Document or Agreement depending on the Complexity and time spent as determined by the City Solicitor, Legal Services	\$1,125.00 to \$5,712.00 plus disbursements	13%
Encroachment Agreements prepared by Legal Services Staff <ul style="list-style-type: none"> <li>- Preparation, review and registration of a Canopy Encroachment Agreement; Shoring &amp; Tieback Encroachment Agreement</li> </ul>	Per Agreement	\$1,125.00 plus disbursements	13%
Development Charges Deferral, Credit or Exemption Agreement <ul style="list-style-type: none"> <li>- Preparation, review and/or registration of Agreement</li> </ul>	Per Document or Agreement depending on the Complexity and time spent as determined by the City Solicitor, Legal Services	\$1,125.00 to \$5,712.00 plus disbursements	13%
Limiting Distance and Spatial Separation Agreements and Pedestrian Walkway Easements <ul style="list-style-type: none"> <li>- Preparation, review and/or registration of Agreement and/or Easement documents</li> </ul>	Per Agreement	\$1,563.00 plus disbursements	13%

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Routine Documents and Agreements  Preparation, negotiation, review and/or registration of documents or agreements including but not limited to the following: Private Fire Hydrant Agreements, Off Site Parking Agreements, Save Harmless Agreements, Warning Clause Agreements, Section 37 Planning Act Agreements, Section 47 Planning Act Agreements, Lifting .3 meter Reserves, Payment in Lieu of Off-street Parking PIL Agreements, Assignment Agreements, Status (Estoppel) Certificates, Easements, Amending Agreements, etcetera	Per Document or Agreement depending on the complexity or time spent as determined by the City Solicitor, Legal Services	\$1,125.00 to \$5,150.00 plus disbursements	13%
Lifting 0.3 metre Reserves	For each request	203.00	13%
Official Documents or Statutory Requirement Documents  Obtaining, but not limited to, Articles of Incorporation, Articles of Amalgamation, Partnership Certificate, Limited Partnership Certificate; Letters Patent, Court Orders etcetera	Per Document	\$203.00 plus disbursements	13%
Committee of Adjustment  Preparation, review and/or registration of documents to satisfy Committee conditions including, but not limited to, Transfers for Road Widening and/or Sight Triangles, Transfers of Easements, Save Harmless Agreements, Warning Clause Agreements, Future Mutual Access Agreements, Off Site Parking Agreements, Section 45 Planning Act agreements, Section 53 Planning Act agreements etcetera	Per Adjustment	\$1,125.00 plus disbursements	13%

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Responses to inquiries from Law Firms or members of the public, including but not limited to: <ol style="list-style-type: none"> <li>Third party real estate transaction inquiries;</li> <li>Miscellaneous matters including preparation and registration of instruments for the release of agreements from title</li> </ol>	For each request per address or per tax roll number involved depending on time spent as determined by Legal Counsel	\$165.00 to \$546.00 plus disbursements	13%
Property Standards Orders <ul style="list-style-type: none"> <li>Review, preparation and registration of Property Standards Orders</li> </ul>	Per Order	\$188.00 plus disbursements	13%
Property Standards Orders <ul style="list-style-type: none"> <li>Review, preparation and registration of removal of registered Property Standards Orders</li> </ul>	Per Order	\$188.00 plus disbursements	13%
Requests for Non-Party Production of City Documents (including Orders under Court or Tribunal Rules)	Per Response up to 30 pages, thereafter Per Page of Record Reviewed	\$316.00 plus disbursements for first 30 pages reviewed and produced, plus \$0.27 per page thereafter	13%
Electronic Documents (CD-ROM or Flash Drive)	Per CD/Flash Drive	\$24.00	13%
Insurance and Claims <ul style="list-style-type: none"> <li>Administrative Service Charge (overhead) on all claims recoveries from third parties above actual cost of damage (e.g. damages within road allowance caused by third party)</li> </ul>		10% of City paid invoice	HST Exempt
Supplier Name Change for Agreements – Simple <ul style="list-style-type: none"> <li>A simple request would involve any combination of the following: corporate name changes, banking information update, less than 5 Purchase Orders requiring updating, no assignment agreement, updates to insurance/WSIB</li> </ul>	Per Name Change	\$618.00	13%

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Supplier Name Change for Agreements – Complex  - A complex request would involve any combination of the following: corporate name change, banking information update, more than 5 Purchase Orders requiring updating, an assignment agreement, review of assignment documents, review of articles of amalgamation, update to insurance/WSIB, update to bonds and/or security, multi-department update communication	Per Name Change	\$1,236.00	13%

Fees relating to the preparation, review and registration of agreements for long-term patios, seasonal outdoor patios and seasonal outdoor retail sales and displays shall be waived until January 1, 2026.



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Corporate Services			
Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Photocopies	Per Page	\$0.50	13%
Locating/ Researching/ Preparing Documents	Per hour minimum charge of 15 minutes	\$30.00	13%

Legislative Services/ City Clerks & Legislative Services			
Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Assessment Roll Information	Per Roll Number	\$10.25	HST Exempt
Assess View Copy	Per Page	\$1.00	HST Exempt
Assessment Roll Copy	Per Page	\$1.00	HST Exempt
Appeal of Ban from City Facilities	Per Appeal	\$100.00	13%
Ontario Land Tribunal Appeal	Per Person per Appeal (and/or per Application Type if applicable)	\$338.74	HST Exempt
Burial Permit (base fee)	Per Permit	\$56.50	HST Exempt
Burial Permit (Weekend/Stat Holidays surcharge)	In addition to Base Fee	\$25.75	HST Exempt
Certification of Document	\$16.00 for first page per document, plus \$1.05 for each subsequent page	\$16.00 for first page per document, plus \$1.05 for each subsequent page	13%
Copies of By-laws	Per Page	\$1.00	13%
Copy of meeting video (memory stick)	Per Video Segment	\$23.87	13%
Liquor Licence Board Information Letter	Per Letter	\$26.75	13%
Marriage Civil Ceremony	Per Ceremony	\$346.05	13%
Marriage Civil Ceremony Cancellation Fee (applicable after consultation has occurred)	Per Cancellation	\$100.00	13%
Marriage Licence	Per Licence	\$165.00	HST Exempt
Provincial Offences Act – Certified Copy excluding Court transcripts	Per Page	\$5.00	HST Exempt
Provincial Offences Act – photocopies of all documents	Per Page	\$2.00	HST Exempt

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Legislative Services/ City Clerks & Legislative Services			
Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
excluding Court transcripts			
Provincial Offences Act – USB of Court Proceedings	Per USB	\$22.00	HST Exempt
Provincial Offence Act - USB of Court Proceedings Additional Trial Dates	Per USB	\$10.00	HST Exempt
Ownership Letter (excluding Senior Citizens)	Per Letter	\$12.25	HST Exempt
Municipal Significance Letter	Per Letter	\$77.25	13%
Commissioner of Oaths	Per Document	\$36.00	13%
Civil Ceremony Witness Fee	Per Witness	\$15.00	HST Exempt
POS Service Fee*	Per Ticket	\$5.00	HST Exempt
Minor Variance and Consent Inactive File Fee	Per File	\$20.00	13%
Mississauga Appeals and Property Standards Committee	Per Transaction	\$565.29	13%
*This fee will be charged to a defendant who is a non-resident of Mississauga paying a non-Mississauga POA Ticket using a credit card.			

Corporate Services Facilities and Property Management			
Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Mississauga Celebration Square - FPM Maintenance Labour (mandatory) - hourly, (1) one Building Service Technician	Per Hour	\$78.26	13%
Mississauga Celebration Square - FPM Maintenance Labour (mandatory) - hourly, (1) one Custodian	Per Hour	\$42.49	13%
MEETING ROOM RENTALS			
Meeting Rooms - Affiliated Groups			
Great Hall/Civic Centre Council Chamber (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$48.51	13%
Civic Centre Committee Rooms A - E (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$29.65	13%
Civic Centre Council Chamber Foyer (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$91.75	13%
Civic Centre Hearing Room (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$45.15	13%

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Corporate Services Facilities and Property Management			
Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Civic Centre Chapel (1/2 hour minimum)	Per hour / 3 hour minimum	\$93.12	13%
Noel Ryan Auditorium - Weekdays: per hour/3 hour minimum	Per hour / 3 hour minimum	\$84.66	13%
Noel Ryan Auditorium - Weekends: per hour/3 hour minimum	Per hour / 3 hour minimum	\$100.20	13%
Great Hall-Flat Rate Facility Rental Fee-Affiliated, Not For Profit Displays and Exhibits	Per Week	\$347.16	13%
Civic Space Required for Federal/Provincial Government (and their respective government agencies and arm's length agencies) Announcements	Per Reservation	\$0.00	13%
City Hall Conference Centre with Meeting Rooms (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$136.30	13%
Meeting Room - Community Groups			
Great Hall/Civic Centre Council Chamber (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$55.26	13%
Civic Centre Committee Rooms A - E (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$38.11	13%
Civic Centre Council Chamber Foyer (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$91.75	13%
Civic Centre Hearing Room (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$55.04	13%
Civic Centre Chapel (1/2 hour minimum)	Per Hour/ 1/2 hour Minimum	\$93.12	13%
Noel Ryan Auditorium - Weekdays: per hour/ 3 hour minimum	Per hour / 3 hour minimum	\$104.45	13%
Noel Ryan Auditorium - Weekends: per hour/ 3 hour minimum	Per hour / 3 hour minimum	\$126.99	13%
City Hall Conference Centre with Meeting Rooms (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$136.30	13%
Meeting Rooms - Residents			
Great Hall/Civic Centre Council Chamber (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$73.67	13%
Civic Centre Committee Rooms A - E (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$42.33	13%
Civic Centre Council Chamber Foyer (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$91.75	13%

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Corporate Services Facilities and Property Management			
Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Civic Centre Hearing Room (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$67.74	13%
Civic Centre Chapel /Jubilee Gardens (1/2 hour rate)	Per Hour/ 1/2 hour Minimum	\$93.12	13%
Civic Centre Jubilee Gardens Wedding Photo (1.5 hours)	Per 1.5 hours	\$126.99	13%
Noel Ryan Auditorium - Weekdays: per hour/3 hour minimum	Per hour / 3 hour minimum	\$126.99	13%
Noel Ryan Auditorium - Weekends/Holidays: per hour/3 hour minimum	Per hour / 3 hour minimum	\$150.99	13%
Library Display Case/Wall Display (monthly rate)	Monthly	\$104.65	13%
City Hall Conference Centre with Meeting Rooms (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$136.30	13%
Meeting Rooms - Commercial Use			
Great Hall/Civic Centre Council Chamber (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$92.29	13%
Meeting Room Category D	Per hour / 3 hour minimum	\$108.28	13%
Meeting Room Category L	Per hour / 3 hour minimum	\$31.92	13%
Civic Centre Committee Rooms A - E (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$56.65	13%
Civic Centre Council Chamber Foyer (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$94.43	13%
Civic Centre Hearing Room (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$92.99	13%
Chapel -1/2 hour rate	Per hour / ½ hour minimum	\$95.88	13%
Noel Ryan Auditorium -Weekdays: per hour/3 hour minimum	Per hour / 3 hour minimum	\$174.30	13%
Noel Ryan Auditorium - Weekends/Holidays: per hour/3 hour minimum	Per hour / 3 hour minimum	\$207.72	13%
City Hall Conference Centre with Meeting Rooms (per hour/3 hour minimum)	Per hour / 3 hour minimum	\$136.30	13%

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**Note:**

The City Manager or Commissioner of Corporate Services or the Director of Facilities and Property Management, as applicable, or their designate, may impose a new fee, waive, reduce or otherwise vary the rental charges for the MEETING ROOM RENTALS section listed in Schedule “A” in accordance with the general criteria for any such imposition of a new fee, waiver, reduction or variation.

**Meeting Rooms – City Staff:**

City Staff can receive free facility space for City business except when the booking is done on behalf of another group, the booking is requested at a community hall/banquet facility or the booking is for a staff retirement.

**Meeting Rooms – Mayor Council:**

When using the Great Hall/Civic Centre Council Chamber, Mayor and Council will be charged the Affiliated Group rate.

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Corporate Services Realty			
Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Nominal Sum Real Estate Agreement Transaction Fee (Non-Profit Groups are exempt from this fee)	Per File	\$2,357.32	13%
Fees for Compliance Letters to confirm that Title matters including Expropriations, Easement Documents or Encroachment Agreements remain in good standing and in compliance with the terms therein	Per Property Identification Number	\$163.54	13%
Encroachment Agreement Application Fee (Non-Refundable)	Per Agreement	\$678.98	13%
Minimum Annual Encroachment Fees for encroachment agreements*	Per Agreement	\$515.00	13%
*This encroachment fees is charged annually where land value evaluations are less than \$500.			
Fees relating to encroachment agreements required for long-term outdoor patios, seasonal outdoor patios and seasonal outdoor retail sales and displays shall be waived until January 1, 2026.			

Corporate Services Realty & Procurement Services			
Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Vendor Name Change for Agreements - Simple - A simple request would involve any combination of the following: corporate name changes, banking information update, less than 5 Purchase Orders requiring updating, no assignment agreement, updates to insurance/WSIB	Per Name Change	\$636.54	13%
Vendor Name Change for Agreements – Complex - A complex request would involve any combination of the following: corporate name change, banking information update, more than 5 Purchase Orders requiring updating, an assignment agreement, review of assignment documents, review of articles of amalgamation, update to insurance/WSIB, update to bonds and/or security, multi-department update communication	Per Name Change	\$1,273.08	13%
Nominal Sum Real Estate Agreement Transaction Fee – Residential	Nominal Sum Real Estate Agreement Transaction Fee	\$704.20	13%
Review of External Appraisal Reports	Per Report	\$320.00	13%

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Corporate Services Finance - Revenue and Taxation			
Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Tax Receipt	Per Year	\$25.00	HST Exempt
On line Simplified Tax Receipt	Per Receipt	\$0.00	HST Exempt
Local Improvement Details	Per Tax Account	\$25.00	HST Exempt
Photocopy of Processed Cheque	Per Cheque	\$10.00	13%
Tax levy and payments information (prior years)	Per Year	\$50.00	HST Exempt
Duplicate Tax Bill	Per Bill	\$25.00	HST Exempt
Tax Statement	Per Statement	\$25.00	HST Exempt
Tax Adjustment Application, except 357(1) (d.1)	Per Application	\$30.00	HST Exempt
Cheque Retrieval Fee	Per Cheque	\$20.00	13%
Payment Redistribution Fee	Per Request	\$40.00	13%
Refund Request Fee	Per Request	\$30.00	13%
Returned Payment Fees	Per Payment	\$45.00	13%
Tax Certificate:			
Web electronic	Per Certificate	\$65.00	HST Exempt
Mail or expedited	Per Certificate	\$80.00	HST Exempt
Search (Title or Corporate)	Per Search	\$150.00	HST Exempt
Bailiff Assignment Fee	Per Year Assigned	\$50.00	HST Exempt
Notice of Impending Registration	Per Notice	\$50.00	HST Exempt
Mortgage Company Administration Fee	Per Account per interim and final bill	\$11.00	13%
Tax Sale Registration	Per Registration	\$1,100.00	HST Exempt
Tax Sale Final Notice	Per Notice	\$1,900.00	HST Exempt
Tax Sale of Property	Per Sale plus actual advertising costs	\$7,800.00 plus actual incurred advertising costs	HST Exempt
Tax Sale Extension Agreement	Per Extension	\$1,100.00	HST Exempt

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Corporate Services Finance - Revenue and Taxation			
Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Notice to Interested Parties Fee	Per Notice	\$30.00	HST Exempt
Ownership Change Fee	Per Ownership Change	\$40.00	HST Exempt
Addition to Tax Roll	Per Item Added	\$50.00	HST Exempt
New Account Administration Fee	Per Account	\$60.00	HST Exempt
Reminder Fee	Per Notice	\$10.00	HST Exempt
Final Notice Fee	Per Notice	\$25.00	HST Exempt
Defaulted POA Fines - Administration Fee	Per Fine	\$30.00	HST Exempt
Tax Sale Tender Package Fee	Per Quote	\$30.00	13%
Statement of Transactions	Per Statement	\$25.00	HST Exempt

Corporate Services Information Technology			
Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Audio Visual Technician Rates			
Weekdays, per hour (min. 3 hrs.)	Per Hour	\$63.86	13%
After hours, per hour (min. 3 hrs.)	Per Hour	\$90.18	13%
Weekends, per hour (min. 3 hrs.)	Per Hour	\$90.18	13%
Noel Ryan Auditorium Sound System, per day	Per Day	\$63.65	13%

Corporate Services Information Technology - Geospatial Solutions			
Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
GIS Data Management and Legal Survey Group			



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Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Change of Municipal Address Requests By Owner  Note: The Commissioner of Corporate Services and/or their designate, has the authority to waive, reduce or otherwise vary the fee for Change of Address Requests, if, in their view, the change is required for reasons other than convenience, such as safety, duplication or confusion.	Per Address	\$846.34	13%
Assignment of New Municipal Addresses for Multiple Unit Complexes (Standard Condominiums and Rental Apartment Buildings – one address per Building) <div>             (a) Condominium or property with 2-10 units             (b) Condominium or property with 11-50 units             (c) Condominium or property with 51+ units           </div>	Per Building Address  Per Building Address  Per Building Address	\$150.16  \$230.92  \$390.47	13%  13%  13%
Assignment of new Municipal Address(es)  - Where a new residential/retail/industrial building will be built on a vacant property. - Where a new residential/retail/industrial building will be built on a property that has been severed. - In the case of a corner lot situation where a residential/retail/industrial building is demolished and replaced with a new residential/retail/industrial building where the front door faces the other roadway. The new address must comply with Municipal Address Bylaw 0030-2011. - Where a sign address is requested by applicant.  Assignment of New Municipal Addresses for Multiple Unit Complexes (Common Element Condominiums and POTLs) - one address per dwelling space) - each dwelling space will receive a new address	Per Address or Unit Assigned	\$81.90	13%

Schedule “A”

General Fees and Charges

Effective Date: January 1, 2026

(Amended by By-law 0178-2025)

Corporate Services Information Technology - Geospatial Solutions			
Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
<b>Lifting of 0.3m Reserve</b> Note: Additional charges apply: please see the list of Legal Services Fees in Schedule "A" to the City's General Fees and Charges By-law or contact Legal Services for details	Per Property	\$781.50	13%
Survey Field Notes - Copies Charge to copy and e-mail relevant survey field notes	Per Location	\$116.03	13%
Survey Field Notes - Search Request Charge for request to search City field notes for relevant legal surveys	Per Search	\$168.11	13%
Two Person Field Crew /hr	Per Hour	\$201.35	13%
CAD Technician /hr	Per Hour	\$106.93	13%
Ontario Land Surveyor (Technical) /hr	Per Hour	\$130.25	13%
Ontario Land Surveyor (Project Manager)	Per Hour	\$201.35	13%
AOLS Plan Submission Form	Per Form	\$20.48	13%
Compliance Letters/Report (No Inspection Required)	Per Report	\$177.46	13%
Compliance Letters/Report (Inspection Required)	Per Report	\$284.39	13%
Preparation of Corporate Report	Per Report	\$177.46	13%
Replace Survey Control Monument, per monument	Per Monument	\$5,801.53	13%
Digital Data Products and Services			
Minimum Charge apply for all listed services where products or services are charged by area or hourly rates.		\$116.56	13%
D14 - Engineering Drawings (Raster - per file)	Per File	\$42.03	13%
D17 - Custom Data Extraction/Conversion or Processing (Service - per hr)	Per Hour	\$116.56	13%

Schedule “A”

General Fees and Charges

Effective Date: January 1, 2026

(Amended by By-law 0178-2025)

Planning & Building Economic Development			
Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Initial Business Consultation	Per Consultation	Free	HST Exempt
Repeat Business Consultation	Per Consultation	\$25.00 to \$150.00	13%
Seminars, Events & Programs	Per Seminar or Event	\$10.00 to \$120.00	13%
START Membership for IDEA Square One Innovation Hub	Per Month	\$175.00	13%
SCALE Membership Dedicated Office for IDEA Square One Innovation Hub	Per Month	\$600.00	13%
Day Pass Drop In Fee for IDEA Square One Innovation Hub	Per Day	\$25.00	13%
IDEA Access Card Replacement	Per Access Card	\$50.00	13%
IDEA Square One Space Rental Fee	Per Hour	\$150.00 - \$200.00	13%
Growth ID Membership Dedicated Office for IDEA Square One Innovation Hub	Per Month	\$450.00	13%
Key Replacement	Per Lost Key	\$250.00	13%
Additional Start ID member card/access card	Per month	\$75.00	13%

Planning & Building Building			
Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
LLBO Clearance Letters	Per Letter	\$206.00	HST Exempt
Day Care and Inspection Clearance Letters	Per Letter	\$206.00	HST Exempt
Building Division Information or Clearance Letters	Per Letter	\$103.00	HST Exempt
Zoning Letters	Per Letter	\$250.29	HST Exempt
Pre-application Zoning	Per Application	\$604.51	HST Exempt
Independent Zoning Review	Per Application	\$2,575.00	HST Exempt

Schedule “A”

General Fees and Charges

Effective Date: January 1, 2026

(Amended by By-law 0178-2025)

Planning & Building Building			
Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Site Permits:			
Permanent Signs: Ground Signs Fascia Signs Billboard Signs		Minimum application fee of \$110.00 and \$55.00 per sign in excess of 2 signs	HST Exempt
Portable Signs on Private Property: Counter Service	Per Sign	\$123.60	HST Exempt
Online Service	Per Sign	\$113.30	HST Exempt
Portable Signs on City Road Allowance: Counter Service	Per Sign	\$123.60	HST Exempt
Online Service	Per Sign	\$113.30	HST Exempt
Portable Signs for Festivals	Per Ward within which any signs are located per Festival event	\$123.60	HST Exempt
New Development Home Signs	Per Sign per Calendar year	\$123.60	HST Exempt
Sidewalk Signs	Per Sign per Calendar year	\$123.60	HST Exempt
Inflatable Signs	Per Sign	\$123.60	HST Exempt
Sign Variances:			
Application Fee	Per Application	\$1,262.78	HST Exempt
Application Fee for an Existing Sign erected without a permit	Per Application	\$1,545.00	HST Exempt

Schedule “A”

General Fees and Charges

Effective Date: January 1, 2026

(Amended by By-law 0178-2025)

Planning & Building City Planning Strategies			
Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Printed Materials:			
Miscellaneous Policy Planning Studies (prepared in-house)	Per Study	\$50.00	13%
Miscellaneous Policy Planning Studies (prepared by consultants)	Per Study	\$100.00	13%
Other:			
Research undertaken for information not available on standard reports or special study reports	Per Hour	\$100.00 for each hour or part thereof with a minimum fee of \$100.00	13%

Planning & Building Design & Development			
Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Mailing List Labels of Assessed Property Owners	Per Property	\$1.00 (\$50.00 minimum)	13%
Notice of Telecommunication Antenna Tower Exclusion	Per Notice	\$538.00	HST Exempt
Telecommunication Antenna Tower Application where a Public Information Session is not required	Per Request	\$3,437.00	HST Exempt
Telecommunication Antenna Tower Application where a Public Information Session is required	Per Application	\$5,005.00	HST Exempt
Peer Review Consultant for Telecommunication Antenna Tower Application	Per Consultant	Peer Review Consultant costs will be covered by the applicant plus 15% of costs for administration	13%
Advertising Fee	Per Advertisement	Minimum charge of \$2,000.00. If costs exceed \$2,000.00, balance to be paid prior to the report being considered by Council	13%
Compliance Letters – Work Orders	Per Municipal Address	\$117.00	HST Exempt

Schedule “A”

General Fees and Charges

Effective Date: January 1, 2026

(Amended by By-law 0178-2025)

Planning & Building Design & Development			
Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Compliance Letters – Work Orders: Additional fee for information provided subsequent to the initial request	Per Municipal Address	\$59.00	HST Exempt
Compliance Letters – Agreement Release	Per Release	\$176.00	HST Exempt
Compliance Letters – Agreement Compliance	Per Municipal Address	\$176.00	HST Exempt
Public Meeting Notice Fee	Per Notice	Fee to cover costs associated with providing public meeting notice by mail to be payable at the time of the notice, including those applications where 9 months has lapsed from the time of the formal public meeting and the final Supplementary Report, requiring additional notification to be given	
Fee for Notice of Complete Application	Per Notice	Fee to cover costs associated with providing notice of receipt of complete applications by mail to the public, to be payable at the time of the notice	
Portable Sign for Public Meeting Advertising for Official Plan Amendment, Rezoning and Plan of Subdivision Applications	Per Sign	\$212.00	13%
Zoning By-law Official Plan:			
Mississauga Official Plan (Principal Document)	Per Plan	\$412.00	HST Exempt
Park Planning and Development			
Park Development Processing Fee, including Greenlands - Less than \$100,000	Per Use	10%	HST Exempt

Schedule “A”

General Fees and Charges

Effective Date: January 1, 2026

(Amended by By-law 0178-2025)

Planning & Building Design & Development			
Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Park Development Processing Fee, including Greenlands - \$100,000-\$250,000	Per Use	8% with a minimum of \$10,000	HST Exempt
Park Development Processing Fee, including Greenlands - \$250,000-\$500,000	Per Use	6% with a minimum of \$20,000	HST Exempt
Park Development Processing Fee, including Greenlands - Over \$500,000	Per Use	5% with a minimum of \$30,000	HST Exempt
Park/Greenbelt/BufferSubsequent Inspection Fee-Subsequent Inspection of Development Works	Per Use	\$328.22	13%
Refund of Cash In Lieu of Parkland Dedication for Closed Applications	Per Use	\$521.67	HST Exempt

Schedule “A”

General Fees and Charges

Effective Date: January 1, 2026

(Amended by By-law 0178-2025)

Planning & Building Development Engineering and Construction			
Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
Development Engineering and Construction Fees & Charges			
Site Review Fee (non-refundable) Certification required/Site Plan application Pre- and post-construction inspections per Building Permit No. (for infill 10+ units, subdivisions, commercial, industrial, etc.)	Per Application	\$840.00	13%
Site Review Fee (non-refundable) Certification required/No Site Plan application Pre- and post-construction inspections per Building Permit No. (for infill 10 units or less)	Per Application	\$1,050.00	13%
Site Review Fee (non-refundable) for In-Ground Pools For installation of residential pools	Per Site	\$525.00	13%
Site Review Fee (non-refundable) for On-Ground Pools For installation of residential pools	Per Site	\$263.00	13%
Site Review Fee (non-refundable) No Certification required Pre- and post-construction inspections (for additions/alterations.)	Per Application	\$525.00	13%
Compliance Letters/Lawyer's Letters (no inspection required)	Per Letter	\$265.00	13%
Compliance Letters/Lawyer’s Letters (inspection required)	Per Letter	\$400.00	13%
Shoring Permit Review Fee (without encroachment)	Per Application	\$420.00	13%
Shoring Permit Review Fee (with encroachment)	Per Application	\$840.00	13%
Servicing/Development Agreement Revisions/Engineering Drawings Modifications after approval of Servicing/Development agreement  *Note: The Commissioner of Planning and Building and/or his/her designate has the authority to waive, reduce or otherwise vary the fee for modifications after approval of a servicing agreement if, in their view, the change is to the betterment of the City or for housekeeping purposes or advisable due to an error or omission	Per Application*	\$790.00	13%



Schedule “A”

General Fees and Charges

Effective Date: January 1, 2026

(Amended by By-law 0178-2025)

Planning & Building Development Engineering and Construction			
Fee Name	Unit	2026 Fee (Excluding HST)	Applicable Taxes (HST 13% or HST Exempt)
<b>Residential Property - Unclaimed Deposit Release (Lot Grading, MSPD, ESC)</b> Under the discretion of Development Construction and in the absence of a Final Lot Grading Certificate by a P. Eng or OLS, the City may perform a site review to release an unclaimed deposit.	Return of Deposit Less \$ Fee	\$790.00	13%
<b>Commercial/ Industrial Property - Unclaimed Deposit Release (Lot Grading, MSPD, ESC &amp; misc.)</b> Under the discretion of Development Construction and in the absence of a Final Lot Grading Certificate by a P. Eng or OLS, the City may perform a site review to release an unclaimed deposit.	Return of Deposit less \$ Fee	\$1,000.00	13%
<b>Residential Additions (small additions/alterations, second unit access, etc.) - Unclaimed Deposit Release (Lot Grading, MSPD, ESC, Seeding/Sodding) for small additions, second unit access</b> Under the discretion of Development Construction, the City may perform a site review to release an unclaimed deposit.	Return of Deposit Less \$ Fee	\$410.00	13%
Deposit Release Reissue - reissued cheques/ etransfer release administration & processing fee	Return of deposit less \$ Fee.	\$125.00	13%
<b>Lot Grading (Development/ Multi Unit) Investigation:</b> For non-compliance of approved grading/site plan and/or complaints.			
a) First Inspection		No Charge	
b) Second & Subsequent Investigations	Per Occurrence and to be recovered from deposit	\$630.00	13%
<b>Lot Grading (Infill) Single/Semi Investigation</b> For non-compliance of approved grading/site plan and/or complaints.			
a) First Inspection		No Charge	
b) Second & Subsequent investigations	Per Occurrence and to be recovered from deposit	\$235.00	13%
<b>Variance to Block Grading in Industrial/Commercial of Multiple Family areas after Approval</b>			
Inspection Fee For Site Plan Applications	Per Application	\$625.00	13%
Street Name Assignment or Change	Per Request	\$1,878.00	13%
Additional Administrative Processing Fee	Per Occurrence	\$30.00	13%