

Appendix B

Pre-Study Consultation Checklist

APPROVED

By James Emerson at 3:01 pm, Jul 28, 2025

Description	Information	Section Reference
Development Information		
Development Description (land use, size, and number of phases of development)	Phase 1:	2.3.6

Description	Information	Section Reference
Transportation Impact Assessment		
Step 1 – Screening		
Type of Application (attach a drawing)	<input type="checkbox"/> Official Plan Amendment <input type="checkbox"/> Zoning Amendment <input type="checkbox"/> Site Plan Control Application <input type="checkbox"/> Plan of Subdivision <input type="checkbox"/> Other _____	2.3.5
Screening Criteria	<input type="checkbox"/> Trip Generation Trigger Satisfied <input type="checkbox"/> Location Trigger Satisfied <input type="checkbox"/> Operational/Safety Trigger Satisfied	2.2.1
Type of Study	<input type="checkbox"/> Transportation Impact Study <input type="checkbox"/> Access Review <input type="checkbox"/> No Additional Study Required	2.2.1
Step 2 – Scoping		
Study Area (intersections to be analyzed) Note: The Transportation Consultant is responsible to identify any further intersections impacted as the study progresses.		2.3.8
Horizon Years	<input type="checkbox"/> 5 years from date of TIS <input type="checkbox"/> Interim years _____ <input type="checkbox"/> Other _____	2.3.9
Analysis Periods	<input type="checkbox"/> AM weekday peak hour of adjacent roadway <input type="checkbox"/> PM weekday peak hour of adjacent roadway <input type="checkbox"/> Saturday peak hour of adjacent roadway <input type="checkbox"/> AM weekday peak hour of development <input type="checkbox"/> PM weekday peak hour of development <input type="checkbox"/> Saturday peak hour of development <input type="checkbox"/> Other _____	2.3.10
Input Parameters and Assumptions (potential deviations)		2.3.13
Existing Transportation Conditions	<input type="checkbox"/> City data sources <input type="checkbox"/> New data collection _____ <input type="checkbox"/> Other _____	2.3.14

Description	Information	Section Reference
Planned Network Improvements (with timing)		2.3.16
Other Planned Developments (per City's Website)		2.3.17
Identification of Mitigation Improvement Measures	<input type="checkbox"/> Neighbourhood Traffic Management Plan <input type="checkbox"/> Other _____	2.3.23
Safety Analysis (any special issues)		2.3.25
Site Access and Circulation (design vehicles)	<input type="checkbox"/> Passenger Car (P) <input type="checkbox"/> Light Single Unit Truck (LSU) <input type="checkbox"/> Medium Single Unit Truck (MSU) <input type="checkbox"/> Heavy Single Unit Truck (HSU) <input type="checkbox"/> Pumper Fire Truck <input type="checkbox"/> WB-20 Tractor Semi-Trailer Truck <input type="checkbox"/> Peel Region Waste Collection Truck <input type="checkbox"/> Other: _____	2.3.26
Impacts During Construction (any special issues)		2.3.27
Step 3 – Forecasting		
Growth Rate	<input type="checkbox"/> Obtained from City <input type="checkbox"/> Historical Traffic Counts <input type="checkbox"/> Travel Demand Forecasts <input type="checkbox"/> Proposed Growth Rate: _____	2.3.15
Site Trip Generation	<input type="checkbox"/> ITE Trip Generation Manual <input type="checkbox"/> "First Principles" <input type="checkbox"/> Observed Rates from Similar Developments in Area <input type="checkbox"/> Observed Rates from Subject Site <input type="checkbox"/> Other _____	2.3.19

Description	Information	Section Reference
Trip Reductions	<input type="checkbox"/> Internal Capture Reductions for Mixed Use Development <input type="checkbox"/> Non-Auto Mode Split <input type="checkbox"/> Pass-by Reductions <input type="checkbox"/> Other _____	2.3.19
Trip Distribution	<input type="checkbox"/> Local Traffic Patterns <input type="checkbox"/> TTS <input type="checkbox"/> Travel Demand Model <input type="checkbox"/> Population and Employment Distribution <input type="checkbox"/> Market Analysis of Catchment Area <input type="checkbox"/> Other _____	2.3.20
Trip Assignment	<input type="checkbox"/> Local Traffic Patterns <input type="checkbox"/> Shortest distance <input type="checkbox"/> Site Layout, Access Design and Logical Routing <input type="checkbox"/> Existing Turning Movements <input type="checkbox"/> Other _____	2.3.21
Transportation Demand Management Plan		
Format	<input type="checkbox"/> Within a TIA Report <input type="checkbox"/> Standalone	3.2.1
Type of Transportation Demand Management Plan	<input type="checkbox"/> TDM Statement <input type="checkbox"/> TDM Scheme	3.2.2
Pedestrian Circulation Plan		
Format	<input type="checkbox"/> Within a TIA Report <input type="checkbox"/> Standalone	4.2.1
Additional Comments		