



**City of Mississauga**  
Mississauga Fire & Emergency Services  
Fire Prevention and Risk Reduction  
300 City Centre Drive, 2<sup>nd</sup> fl.  
Mississauga, ON L5B 3C1  
T 905-896-5908 / F 905-896-5498  
[fire.prevention@mississauga.ca](mailto:fire.prevention@mississauga.ca)  
[www.mississauga.ca/fire](http://www.mississauga.ca/fire)  
[@MississaugaFES/X](https://twitter.com/MississaugaFES)

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Dear Property Owners:

**Re: Emergency Key Security Boxes**

Mississauga Fire and Emergency Services (MFES) has received numerous offers to have keys for various properties in the City. With the number of occupancies in Mississauga, it would be impossible for MFES to keep track of these keys. Therefore, MFES has always had a policy of not accepting keys.

Since the Ontario Building Code and Ontario Fire Code require that property owners provide keys for fire safety systems in many buildings, the property owners have been faced with a problem. Many people are using break glass key boxes which are easily broken into by vandals and the keys are stolen.

Recognizing this problem, MFES has adopted a program utilizing emergency key security boxes. These boxes are installed at the main entrance or other acceptable locations and contain the keys needed by MFES during an emergency.

In order to control the use of these boxes, MFES has established the following rules regarding their installation:

1. Only Fire Department key boxes of **Type "B"** all steel construction supplied by Gunnebo Canada Inc. will be accepted.
2. The property owner must contact Gunnebo Canada Inc. at 70 Sovereign Court, Woodbridge ON L4L 8M1. 1.800.387.5111 (local) 905.595.4140.
3. The key box must be mounted at the front entrance or vestibule of the building. The fire fighters must not have to pass through a lockable door to get to the key box. Alternate locations may be acceptable when in the best interest of the property owner and MFES.
4. The key box must be mounted 1.5 meters to 1.8 meters above the floor. If it is flush mounted, it must be securely cemented in the wall. If it is surface mounted, it must be "bolted through the wall" (lag screws will not be accepted).
5. The keys placed in the key box will be for MFES use only. The keys must include a front door and keys for fire protection equipment such as: fire alarm systems, sprinkler systems, voice communication equipment and elevators. **Master keys** for building suites will not be accepted.
6. All keys must be properly identified with large **metal** tags.

7. The property owner must contact MFES, Fire Prevention and Risk Reduction division at 905-896-5908 or at [fire.prevention@mississauga.ca](mailto:fire.prevention@mississauga.ca) to confirm the acceptability of his proposed location before installing the key box. After the installation is completed, MFES is to be notified. A Fire Inspector will bring the key to the building. If the key box is installed properly and the appropriate keys are provided and properly tagged, the Fire Inspector will place the keys in the key box and install the locked door.
8. The box can only be opened by MFES staff with a special key which only MFES staff has. Therefore, MFES staff must be notified whenever the keys require changing.
9. The Firefighting division of MFES will be notified of the location when an emergency key security box is installed.

The installation of these key boxes is presently a voluntary process. However, in those buildings that must provide keys for MFES, these boxes should eliminate some of the vandalism and key thefts that often occur.

Anyone interested in installing an emergency key security box should contact this department for further information.

Yours truly,



Samuel Williams  
Deputy Chief  
Fire Prevention and Risk Reduction  
Mississauga Fire and Emergency Services

SW:hk

## FIRE DEPARTMENT KEY BOX

This Gunnebo key box allows fire department personnel quick access to a building in case of a fire or medical emergency.

Securely mounted near the building entrance, the box will contain keys to the building and to specific areas inside the premises. All arrangements with regard to the selected keys are made between the building owners or managers and the fire department.

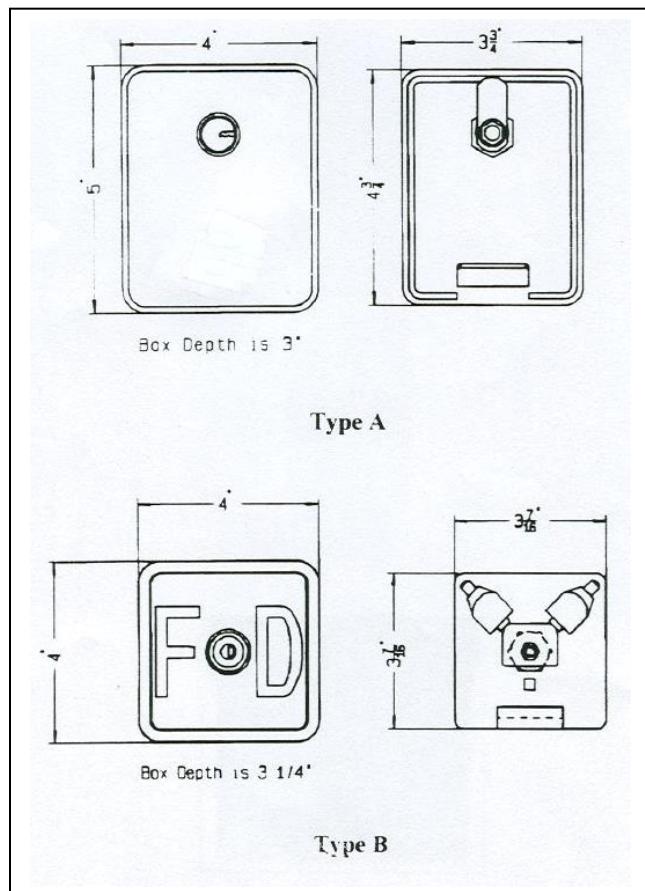
Only the fire department has the required key to open the box.

The box is locked by a high security Gunnebo/Medeco lock. Duplicate keys are available only from Gunnebo locksmiths on written authorization from the designated responsible authority in the fire department.

The box is made of an aluminum alloy of exceptional strength with a minimum of  $\frac{1}{4}$ " thickness. The door fit, locking design and special reinforced construction result in a unit that is highly vandal-resistant. Outside size is 5" high, 4" wide and 3" deep. Attachment to the wall is by four security screws, through appropriately spaced holes in the back of the unit.

The concept, developed by the Vancouver Fire Department, has been adopted by a number of fire departments in Canada.

The Gunnebo fire department key box provides an inexpensive answer to the need for quick access in an emergency without the costly and frequent necessity of breaking through a door.



There are two models:

**Type A - \$250.00 + Shipping + TAXES**

Original aluminum design, cam lock as described above.

Not available for city of Mississauga.  
Body O.D. 5" X 4" X 3" Deep  
Door 4  $\frac{3}{4}$ " X 3  $\frac{3}{4}$ "

**City of Toronto F/D uses this box "A" except they use a hasp & padlock (no keylock)**

**City of Brampton or Vaughan does not participate in the F/D keybox program**

**Type B - \$550.00+ Shipping + TAXES**

Modified Steel design, mini bolt work.  
Not available for City of Toronto.  
Body O.D. 4" X 4" X 3  $\frac{1}{4}$ " Deep  
Door 3  $\frac{7}{16}$ " X 3  $\frac{7}{16}$ "  
Modified bolt cam not shown.

# Firebox Identification

## Type A - Front



# Type A - Side



# Type A – Inside



# Type B – Front



# Type B – Side



# Type B – Inside



# Type A – Toronto



**PURCHASE ORDER – FIRE DEPARTMENT KEYBOX****Company Name:** \_\_\_\_\_**Address:** \_\_\_\_\_  
\_\_\_\_\_**Postal Code** \_\_\_\_\_ **Attention** \_\_\_\_\_**Telephone Number** (\_\_\_\_) \_\_\_\_-\_\_\_\_ **ext** \_\_\_\_ **Fax** (\_\_\_\_) \_\_\_\_-\_\_\_\_**Email:** \_\_\_\_\_

\*\*Your Invoice will be emailed to you\*\*

**Delivery Address (If Different From Above)****Postal Code** \_\_\_\_\_ **Attention** \_\_\_\_\_**Keyed to** \_\_\_\_\_ **Fire Department****Fire Department Keybox Type A @ \$250.00 = \$** \_\_\_\_\_**Fire Department Keybox Type B @ \$550.00 = \$** \_\_\_\_\_**Freight & Handling Charges** = \$ **TO BE DETERMINED****HST 13 %** = \$ \_\_\_\_\_**Total** = \$ \_\_\_\_\_**Choose Method of Payment** Enclosed is a cheque in the amount of \$ \_\_\_\_\_  VISA  MASTERCARD  AMERICAN EXPRESSCARD NUMBER \_\_\_\_\_ EXPIRING \_\_\_\_\_ / \_\_\_\_\_  GUNNEBO ACCOUNT # \_\_\_\_\_

NAME ON CARD \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

SPECIAL NOTES: \_\_\_\_\_

**\*Please Fully Complete Payment Details to ensure No delays in processing your request\***

Gunnebo Canada Inc. 70 Sovereign Court, Woodbridge ON L4L 8M1 - 1.800.387.5111 (local) 905.595.4140 Fax 905.595.4136

**Email: Brampton.ca@Gunnebo.com**

\*\*Gunnebo reserves the right to adjust pricing based on Parts , Tariff impacts and/or fuel Surcharges\*\*