

Letter of Direction for Refund of Property Taxes

City of Mississauga
Mississauga Taxes
300 City Centre
Mississauga, Ontario L5B 3C1
Tel. 3-1-1 or 905-615-4311*
*outside city limits
mississauga.ca/tax



Personal information on this form is collected under the authority of *Municipal Act 2001, SO 2001, c.25* and will be used to process your application. Questions about the collection of this personal information should be directed to the Customer Service Advisor at the City's Citizen Contact Centre. Email: Public.Info@mississauga.ca or Telephone: 311 (905-615-4311 outside City limits).

Section 1: Property Tax Account and Current Owner Information

Re: Tax Roll Number

0 5 - - - - - - - 0 0 0 0

Property Location

Name of Current Assessed Property Owner(s)

Name of Current Owner's Authorized Representative (if applicable)

If the owner is a business, their representative must have the authority to bind the organization

Authorized Representative's Relationship to Current Owner and/or Job Title

Section 2: Direction

I/We

Name(s) of the Current Owner or the Current Owner's Authorized Agent

hereby authorize the City of Mississauga to issue a refund in the amount of

Exact Dollar Amount

To

Name(s) of Refund Recipient(s)

This Refund Amount is the result of (select one reason)

☐ **Appeal** *(specify type of appeal i.e. RfR, ARB etc. and the appeal year(s))*

☐ **Overpayment on Account**

☐ **Payment Made in Error**

☐ **Other** *(please specify)*

NOTE: In accordance with the City of Mississauga's [User Fees and Charges By-law](#), a \$30 Refund Request Fee, plus H.S.T. will be deducted from any refund amount issued. The exception to this fee is refund requests that are the result of Tax Adjustments processed under Section 357/358 of the *Municipal Act*.

