

Lottery Licensing Eligibility Application

City of Mississauga
Licensing, Permits & Regulatory Services
950 Burnhamthorpe Road West
Mississauga Ontario L5C 3B4
Tel: 905-615-4311
Fax: 905-615-3374



Your organization must be deemed eligible in order to apply for a Lottery Licence.

Apply for a lottery licensing eligibility by completing an Eligibility Application form and providing all current documents listed in the checklist below.

Eligibility Requirements

- **Eligibility Application** – signed by 2 voting board members President & Treasurer or VP (Original signatures required)
- **Letters Patent or Letters Patent with supplementary Letters Patent** (if applicable)
- **Revenue Canada Registration Approval Letter**
- **Constitution/By-laws** bearing the date adopted and signatures of two (2) directing officers
- **General Dissolution Clause** – Should the organization dissolve (part of Constituting Document)
- **Not-for-Profit Annual Return (4022) or CRA - T3010** if you are a registered Charity
- **Executive Board List** – A complete list of your Executive Board Members including Executive Director or CEO, providing their name, address, telephone, email address and their term of office expiry date.
- **Financial Year End Statements** - Financial Statements that include all sources of income and all expenses for the past 2 years, signed by two voting board members.
- **Budget - Current Year**
- **Programs and Services** - a list of charitable programs and services associated with your organization's mandate

If the organization is deemed eligible, the following will be required:

Open a Designated Lottery Trust Account or Designated Business Account - depending on the licence or permit you are applying for. Our office will provide you with the details.

Additional Dissolution Clause - is mandatory for applicants applying for a licence regulated under Alcohol and Gaming Commission of Ontario.

Eligibility Application Form

This questionnaire must be completed and forwarded to the Charity Gaming service counter, together with all required documents listed on the previous page.

Organization Information

Registered Name of Organization

Official Address

Contact Name

Position

Phone

Email

Organization's Website

Years in Operation

Fiscal Year End

Number of Members

Registered as:

Charity with Revenue Canada

Not-for-Profit with the Ontario Ministry of Government Services

Registration Date (YY/MM/DD)

Registration Number

Primary Purpose and Mandate of your Organization (select from list below):

the relief of poverty

- the advancement of education;
- the advancement of religion; or,
- any other charitable purpose beneficial to the community not falling under the above:
- culture and arts;
 - health and welfare;
 - amateur sports organizations;
 - the enhancement of youth;
 - public safety programs;
 - community service organizations

Type of Lottery Event

Bingo

BOT

Raffle

Bazaar

Organization has been Licensed in a Municipality

Yes

No

If Yes, List Municipalities

Expiry Date of Last Licence (YY/MM/DD)

Lottery Licence Refused by any Municipality

Yes

No

Reason(s) for Refusal

Lottery revenues must be spent in a manner which provides a direct benefit primarily to the residents of Mississauga and is consistent with the organization's mandate.

Provide Details of your Organization's Mandate

List the charitable programs, services and details of how the lottery proceeds will be used (e.g. Hockey ice rental (\$), Hockey Equipment (\$)).

Name of Program or Service	Yearly Cost Incurred (\$)

Services Restricted to Members Only Yes No

Services Performed Without Profit Yes No

Declaration

We, as *principal officers* of this organization declare:

- All information provided in this application is true and correct.
- If eligible status for lottery licensing is granted, we undertake to comply with all the terms and conditions of any such licence issued.
- We are aware and will abide by all lottery and licensing regulations.

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Phone <input type="text"/>	Email <input type="text"/>
Signature <input type="text"/>	Date <input type="text"/>

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