

## **Filing Your Notice of Registration Checklist**

In addition to filing your Notice of Registration – Third Party Advertiser – Form 7, you must also complete the following forms in order for your Notice to be accepted and certified by the City Clerk. Please download and complete the required forms and book an appointment to submit your registration package in the Office of the City Clerk, 2<sup>nd</sup> Floor, 300 City Centre Drive. Once you have filed, the Elections Office will contact you within 2 business days to let you know when your Form 7 has been certified so that you can begin advertising.

For individuals to complete:

<b>ITEM</b>	
Notice of Registration – Third Party Advertiser – Form 7 <i>(to be signed in front of City of Mississauga Staff)</i>	
Consent to Release Third Party Advertiser Contact Information	
Certificate of Maximum Expenses	
The City of Mississauga's Sign By-law 54-02, Section 21 - Election Sign Rules Acknowledgement	
Type of identification presented:	

For Trade Unions to complete:

<b>ITEM</b>	
Completed Notice of Registration – Third Party Advertiser – Form 7 <i>(to be signed in front of City of Mississauga Staff)</i>	
Certification from the Labour Relations Board. You must provide proof that the Union exists <u>and</u> proof that you have been appointed to act on the Union's behalf (ex. a resolution from the Union's Board authorizing you as their representative).	
Consent to Release Third Party Advertiser Contact Information	
Certificate of Maximum Expenses	
The City of Mississauga's Sign By-law 54-02, Section 21 - Election Sign Rules Acknowledgement	
Type of identification presented:	

For corporations to complete:

<b>ITEM</b>	
Completed Notice of Registration – Third Party Advertiser – Form 7 <i>(to be signed in front of City of Mississauga Staff)</i>	
Proof you are a Corporation operating in Ontario. Examples include a corporate search, incorporating documents, proof of a business address operating in Ontario etc. If there is more than one Director, you must provide a resolution from the board authorizing you to act as the Corporation's representative etc. For more information please see <a href="https://mississaugavotes.ca/for-third-party-advertisers/register-as-a-third-party-advertiser/">https://mississaugavotes.ca/for-third-party-advertisers/register-as-a-third-party-advertiser/</a>	
Consent to Release Third Party Advertiser Contact Information	
Certificate of Maximum Expenses	
The City of Mississauga's Sign By-law 54-02, Section 21 - Election Sign Rules Acknowledgement	
Type of identification presented:	

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**Name of Registrant or Official Representative (Print)**

**Signature**

**Date**