



**MISSISSAUGA PUBLIC LIBRARY BOARD
Regular Meeting
Minutes of the meeting held on Wednesday, April 19, 2023 at 5:30 p.m.,
Burnhamthorpe Library Program Room**

Present: Ritu Janveja
Reyen Jones
Councillor John Kovac
Paul Lee
Mai Lu
Priscilla Mak
Julian Uwandulu

Absent: Brad Bass
Councillor Matt Mahoney

Staff Present: Rona O'Banion, CEO/Director, Library
Jennifer Stirling, Manager, Library Digital Services & Collections
Laura Reed, Manager, Central Library & Community Development
Sue Coles, Manager, Facilities & Operations
Fawzia Raja, Manager, Library Operations, Planning & Analysis

Minutes Recorded: Anne Marie Solleza, Administrative Coordinator

1.0 Call to Order

The CEO called the meeting to order at 5:36pm. She welcomed the following guests to the meeting:

Jodi Robillos, Commissioner, Community Services
Paul Marcoccia and Wing-See Wu, Facilities & Property Management
James Cooper, Branch Manager of South Common Library,
Andre Frontini, Design Director, Perkins & Will
Lucy Lemieux, CUPE 1989

2.1 Approval of Agenda

The CEO noted minor changes needed to be made to the agenda, i.e. after the election of the Board executive, the Chair will preside over the remainder of the meeting.

01:23 Resolved that the agenda be approved as amended.

**Moved by P. Lee
Seconded by P. Mak
Carried**

2.2 Declaration of Conflict of Interest

There were no conflicts of interest declared.

2.3 Delegation/Guest Speakers

South Common Community Centre and Library Renovation Update

Andrew Frontini, Design Director from Perkins & Will attended the meeting to provide the Board with an update on the renovation of South Common Library. The project is currently in its design phase with community engagement and public information sessions scheduled for April 25th and 28th. Based on current timelines, the building will close in spring 2024 with construction expected to commence shortly after.

A. Frontini answered a few questions from the Board and encouraged them to send any further feedback or questions via email to the South Common Renovation project team.

2.4 Election of Chair and Vice Chair

The CEO explained the process for the election of the Board Executive. Members are free to nominate a fellow member or self-nominate. If there is more than one nominee, voting will follow. If the nominee runs unopposed, then he/she will be elected by acclamation.

Councillor J. Kovac nominated P. Mak for the position of Chair. Being the sole nominee, P. Mak was elected as Chair by acclamation.

The CEO then opened the floor for nominations for Vice Chair. C. Uwandulu nominated himself for Vice Chair. There being no other nominations, C. Uwandulu was elected as Vice Chair by acclamation.

2.5 Approval of Minutes

02:23 Resolved that the minutes from the November 16, 2022 and February 15, 2023 Library Board meetings be approved.

Moved by Councillor J. Kovac

Seconded by M. Lu

Carried

2.6 In Camera Agenda

CEO's PDP

03:23 Resolved that the Board go into closed session at 6:33pm.

Moved by R. Jones

Seconded by P. Lee

Carried

3.0 Delegation/Guest Speaker – see item 2.3

4.0 Business Arising from minutes – Ø

5.0 Staff Information Reports

Discussion highlights are as follows:

- Open Window Hub (OWH) will have a dedicated space in the new Central Library. However, as part of its mobile plan, OWH will continue to provide service at other library locations e.g. Port Credit Pop-Up Library.
- Options are being explored for a possible new location for Cooksville Library. This has been identified as a priority in the Future Directions plan.
- Labour costs variance are mainly due to gapping.
- 2022 Year End Utilization Report will provide additional information and statistics on foot traffic, circulation (physical vs. digital), cardholders, and programming.

05:23 That the Consent Agenda comprising of Agenda items 5.1 to 5.5 are hereby Approved as written and the CEO of the Library is hereby authorized and directed to take such action that may be necessary to give effect to the recommendations as therein contained.

Moved by P. Lee
 Seconded by M. Lu
 Carried

6.0 New Business

6.1 Adoption of 2023 Budget

06:23 Resolved that the 2023 Budget as approved by Council be adopted by the Library Board.

Moved Councillor J. Kovac
 Seconded by R. Jones
 Carried

7.0 Adjournment

06:23 Resolved that the meeting adjourn at 7:45pm.

NEXT MEETING

The next Library Board meeting will be on May 17, 2023.

 Secretary/Treasurer

 Chair