

Agenda 2.3



Mississauga Public Library Board

Regular Meeting

Minutes of the meeting held on Wednesday, November 20, 2024 at 5:30 p.m. at Hazel McCallion Central Library.

Present

Brad Bass
Reyen Jones
Suman Kathuria (virtually)
Paul Lee
Mai Lu (virtually)
Councillor Matt Mahoney
Priscilla Mak
Chucks Uwandulu (virtually)

Absent

Councillor John Kovac

Staff Present

Rona O'Banion, Director, Library
Jennifer Stirling, Manager, Library Digital Services & Collections
Laura Reed, Manager, Central Library & Community Development
Sue Coles, Manager, Facilities & Operations
Fawzia Raja, Manager, Library Operations Planning & Analysis

Minutes Recorded

Anne Marie Solleza

Minutes

1.0 Call to Order

The Chair, called the meeting to order at 5:34pm.

1.1 Excused Absences

46:24 Resolved that Councillor John Kovac be excused from the meeting.

Moved by B. Bass

Seconded by R. Jones

Carried

The Chair recognized, Jodi Robillos, Commissioner of Community Services, who is in attendance to review the CEO's performance for 2024.

2.1 Approval of Agenda

47:24 Resolved that the agenda be approved as presented.

Moved by P. Lee

Seconded by M. Lu

Carried

2.2 Declaration of Conflict of Interest

There were no conflicts of interest declared.

2.3 Approval of Minutes

48:24 Resolved that the Minutes from the September 18, 2024 Board meeting be approved.

Moved by S. Kathuria

Seconded by B. Bass

Carried

2.4 In Camera Agenda

In accordance with the *Public Libraries Act*, section 16.1(4), a meeting, or part of a meeting may be closed to the public if the subject matter being considered is:

b) personal matters about an identifiable individual

49:24 Resolved that the Board move into closed session to discuss the following item:

Review of CEO's PDP

Moved by Councillor M. Mahoney

Seconded by P. Lee

Carried

The Board went into closed session at 5:38pm and returned to open session at 6:07 pm.

3.0 Delegation/Guest Speaker

There were no delegations or guest speakers.

4.0 Business Arising from Minutes

4.1 Verbal Follow-Up on TPL Social Impact Report

Through CULC, Mississauga Library will participate in a national social impact study. This collaboration will allow libraries to engage the same consultant that undertook the study for the Toronto Public Library but at shared cost. Mississauga Library will benefit by receiving a unique report that focuses on the City specifically as well as be a part of the broader national picture.

Another important resource is the Ontario Library Service's (OLS) Valuing Ontario Libraries Toolkit ([VOLT](#)). Released in November 2023, it provides a roadmap for public libraries to help calculate the Social Return on Investment (SROI) of library services. VOLT incorporates social, cultural, environmental and (non-monetary) economic benefits to measure impact.

The Operations Planning & Analysis Team hopes to deliver an impact report to the Board in June 2025. This report will move away from its current Utilization Report format and will focus more on impacts and outcomes.

5.0 Consent Agenda: Staff Information Reports

Discussion highlights are as follows:

- CFLA's federal budget submission this year reiterated and highlighted the messaging for the organization's national advocacy campaign, with three pillars:
 - Increase funding to public libraries to support them as an essential part of the social infrastructure of our communities
 - Increase investment in organizations that provide accessible reading services
 - Increase support for Indigenous libraries and Indigenous library workers
- Denis Frias, a Senior Librarian, in Information Services is the recipient of a community Heritage Hero award from Heritage Mississauga, for his work to preserve, communicate and engage the community in the celebration of Mississauga's heritage.
- Staff Update:

Ryan Miller joined Mississauga Library on October 7th as Manager of Makerspace. Ryan has over 10 years' experience in makerspaces, most recently from Burlington Public Library.

Dale Campbell, Supervisor of Material Handling and Processing, will be acting Manager of Customer Experience covering for Peter Ferrell who is on leave. Starting in January 6, 2025, Dale will move to his permanent position as Manager of Malton and Lakeview Libraries.

Tamara Stojakovic will be stepping into the role of Library Business Consultant while one of the Operations Planning & Analysis team is on maternity leave. Tamara will help the team by leading a service delivery review and staff conference in 2025.

Kevin Mullally, a participant in the City's Leadership Pathway Program will be the acting manager of McKechnie and Port Credit Libraries, effective December 1. Kevin brings extensive experience in Recreation working as Standards and Training Coordinator and as a Recreation Programmer. Kevin's leadership, customer-centred approach, community outreach experience, and learning focus will be invaluable as he moves into his new role.

- In October, the Automated Materials Handling System team received the City of Mississauga's Janice M. Baker Award for Innovative Business Solutions. The team including members of Collections and Materials Handling, Customer Experience, City IT and LIT effectively integrated sorting technology into library operations, improving materials auditing capabilities, decreasing physical handling of items throughout the system and providing a platform for future distribution improvements for the system.
- The Groundbreaking Ceremony for South Common Community Centre and Library redevelopment project was held on October 25th. To serve the needs of the community while the library is closed for renovation, a pop-up library opened on November 2nd at the South Common Centre. The Pop Up will offer a small collection, holds pick up, access to public computers, and printing and copying services.
- The Operations Planning & Analysis Team are looking to complete the following projects in 2025:
 - Impact Report
 - Customer Use Survey/Engagement
 - Service Delivery Review
 - Staff Conference

The Board will be kept updated as projects progress.

50:24 Resolved that item 5.1 to 5.5 on the consent agenda be received.

Moved by P. Lee

Seconded by R. Jones

Carried

6.0 New Business

6.1 Review of Governance Policies

The CEO explained that as a best practice, policies require regular review to ensure they stay compliant with current laws and regulations. She recommended that the governance policies be reviewed once per term or when circumstances require a sooner review such as changes to legislation. Based on the review schedule put forward for

the Board's approval, a review of the Board's By-Laws 01 to 04 was done and no changes were recommended at this time.

51:24 Resolved that the Board receive and approve the recommendations in the report entitled *Review of Mississauga Library Board Governance Policies* dated November 20, 2024.

Moved by B. Bass
Seconded by C. Uwandulu
Carried

7.0 Adjournment

52:24 Resolved that the meeting adjourn at 7:02pm.

Moved by P. Lee
Seconded by R. Jones
Carried

Next Meeting

The next Library Board meeting will be on February 19, 2025 at Hazel McCallion Central Library.

Secretary/Treasurer

Chair