

Agenda 2.3



Mississauga Public Library Board

Regular Meeting

Minutes of the meeting held on Wednesday, September 17, 2025 at 5:30 p.m. at Hazel McCallion Central Library.

Present

Reyen Jones
Suman Kathuria
Paul Lee
Mai Lu
Councillor Matt Mahoney
Priscilla Mak
Chucks Uwandulu (virtually)

Absent

Brad Bass
Councillor John Kovac

Staff Present

Rona O'Banion, Director, Library
Jennifer Stirling, Manager, Library Digital Services & Collections
Laura Reed, Manager, Central Library & Community Development
Sue Coles, Manager, Facilities & Operations
Fawzia Raja, Manager, Library Operations Planning & Analysis

Minutes Recorded

Anne Marie Solleza

Minutes

1.0 Call to Order

The Chair called the meeting to order at 5:35 pm.

1.1 Excused Absences

30:25 Resolved that Councillor J. Kovac and B. Bass be excused from the meeting.

Moved by P. Lee

Seconded by S. Kathuria

Carried

2.1 Approval of Agenda

Upon request from staff, Item 6.2 was moved up to immediately follow the tour of Makerspace.

31:25 Resolved that the agenda be approved as amended.

Moved by Councillor M. Mahoney

Seconded by P. Lee

Carried

2.2 Declaration of Conflict of Interest

There were no conflicts of interest declared.

2.3 Approval of Minutes

32:25 Resolved that the Minutes from the June 18, 2025 Board meeting be approved.

Moved by P. Lee

Seconded by S. Kathuria

Carried

2.4 In Camera Agenda – Nil.

3.0 Delegation/Guest Speaker – Nil.

3.1 Overview and Tour of Makerspace

Ryan Miller, Manager, Makerspaces provided the Board with an overview of Makerspace, its purpose, the services it offers and how staff support customers in the use of the equipment and technology available to customers. He answered a few questions from the Board and led them on a tour of Makerspace, where they visited the Digital Media Lab to see the sewing machines, sergers, Cricuts and iMacs. They also stopped in the Photo/Video studio to see the setup of the room (lighting, backdrops) and discuss the similarities with the Sound Booths and Sound Studio. Lastly, the board

toured the Maker Studio with the 3D printers, Laser Cutter, Vinyl Printer and Embroidery Machine. They saw a variety of projects created using the equipment, and watched a laser cutter demonstration, cutting out a Jack-o-lantern as a Halloween decoration.

The Board thanked R. Miller for his presentation, the tour and the laser cutter demonstration.

3.2 Review & Approval of Collection Policy

Diana Krawczyk, Manager, Collections & Material Handling, reviewed the Collection Policy, highlighting changes to ensure that the policy is responsive to publishing trends and evolving library goals.

In response to Councillor M. Mahoney's inquiry concerning benchmarking with other libraries in regard to Artificial Intelligence in publishing, D. Krawczyk confirmed that Mississauga partnered with another library to lead a national working group of leaders involved in collection development. The group discussed the impact of generative AI on published materials and the development of policy language. The group also spoke to industry stakeholders with respect to copyright, publishing and writers. Mississauga's language proposed in this policy is at the leading edge and may serve as a model for other libraries. Mississauga Library will continue to monitor the publishing environment and will continue to check-in with this national group.

33: 25 Resolved that the proposed updates to Collection Development Policy be approved

Moved by Councillor M. Mahoney
Seconded by M. Lu
Carried

4.0 Business Arising from Minutes – Nil.

5.0 Consent Agenda: Staff Information Reports

Discussion highlights are as follows:

- The CEO's update focused on the City's 2026 Budget process. This year, Council decided to postpone the review of the budget until January 2026. This decision is a direct result of the Region of Peel's 2025 tax increase, which was higher than previous years due to the significant increase to the PRP operating budget. Mayor Parrish and Mississauga City Council want to make sure they know the impact of the Region's budget decisions before making a final decision on the City's portion of the tax bill. The Board, however, will have a chance to review the Library's draft budget at the October 2025 meeting.
- L. Reed reported on a very busy summer for programs across the system. The TD Summer Reading Club started in June with 3,200 early registrants. Mississauga Active Transportation, Friends of the Library and Ripley's Aquarium provided incentive prizes to encourage participation. Other notable programs included Storywalks, Open Air Storytime, Youth Summer Series - Read and Roam and the Human Library.

- J. Stirling spoke to the growth of digital circulation with Mississauga Library hitting over 1.7million Overdrive circulation at the end of August, much earlier than in previous years. She also spoke about the Library of Things showing strong engagement among customers with activity passes currently all checked out. Customers have also shown strong interest in borrowing sports equipment with 66% of pickleball and 41% of disc golf sets currently in use.
- The Chair spoke to the Board advocacy activities and asked if the suggested social media posts can be sent to the Board earlier in the month so they can participate in a timely manner.
- S. Coles announced the hiring of Jodie Mandarino as the new Manager for Burnhamthorpe and Mississauga Valley Libraries starting September 22nd. She thanked James Cooper and Dave Penteliuk for providing support to the branches for the past 2 months while recruitment was on-going.
- S. Coles showed a video consisting of drone footage and time lapse camera images to report on the progress of the redevelopment of South Common Community Centre and Library. Everyone is excited and looking forward to the facility's reopening in 2027.
- F. Raja's report focused on operating expenses and utilization. While overall physical circulation showed a slight increase, certain locations continue to experience the impacts of closures due to ongoing renovations. Meanwhile, Digital circulation continues to do well with a steady 6.90 per cent increase year-over-year.

34: 25 Resolved that item 5.1 to 5.5 on the consent agenda be received.

Moved by C. Uwandulu
 Seconded by M. Lu
 Carried

6.1 New Business

6.1 Review & Approval of 2026 Fees & Charges

F. Raja presented the 2025 Fees and Charges for approval. Changes to the schedule include the discontinuing of group rates for exam proctoring services, removal and addition of certain makerspace cost recovery fees and the increased fee for higher quality book bags that the library plans to relaunch in the future.

With the changes in fees and charges schedule, P. Lee inquired about possible impacts on revenue. F. Raja clarified the library is not anticipating any changes in revenue related to the proposed changes as there are various decreases and a couple of eliminated fees being submitted alongside any fee increases. As per our regular practices, staff will continue to review and revise revenue targets as part of the annual budget planning process.

35:25 Resolved that the Board approve the 2026 Fees and Charges Schedule.

Moved by S. Kathuria
Seconded by R. Jones
Carried

6.2 Review & Approval of Collection Policy

See item 3.2

7.0 Adjournment

36:25 Resolved that the meeting adjourn at 7:35pm.

Moved by P. Lee
Seconded by Councillor M. Mahoney
Carried

Next Meeting

The next Library Board meeting will be on October 15, 2025 at Churchill Meadows Library.

Secretary/Treasurer

Chair