

# Camp Registration

## Fee Subsidy Application

Customer Service Centre

For assistance with the completion of this application,  
or questions about the Fee Subsidy Program, call 905-615-4100



Personal information on this form is collected by the City of Mississauga and the Region of Peel under the authority of Section 11 of the *Municipal Act, 2001* and will be used for the purpose of program registration, payment, mailings, and the rental of City facilities. Questions about this collection should be directed to: Manager Sport Development & Customer Service, 5600 Rose Cherry Place, at 905-615-4100.

The Recreation Division invites persons with disabilities to become involved in general programs. Participants should assess the programs that fit their interests and abilities. If a participant requires support in order to participate, a support person will be admitted to the program at no charge.

**All fields are mandatory with the exception of the extra phone numbers.**

### MAIN CONTACT (must be 18 yrs of age or older)

Email Address (receipt will be sent via email)				<input type="checkbox"/> New customer
				<input type="checkbox"/> Updating existing information
Last Name	First Name		<input type="checkbox"/> Male <input type="checkbox"/> Female	
Home Phone	Cell Phone	Business Phone	Extension	
Address Street No.	Street Name		Suite/Apartment/Unit	
City	Other City	Province	Postal Code	<input type="checkbox"/> Adult <input type="checkbox"/> 65+
<input type="checkbox"/> Mississauga	<input type="checkbox"/> Ontario			

### AUTHORIZATION (unsigned forms will delay processing which may result in the loss of requested course)

#### MEDICAL AUTHORIZATION

On Behalf of yourself and the participants you register for whom in law you are responsible for, you hereby give permission to have staff administer or arrange for any emergency medical care including hospitalization / transportation if necessary, and you hereby consent on behalf of yourself and the participant(s) you register to the administration of such emergency medical treatments as may be deemed necessary in the circumstances. All participants are responsible for their own medical coverage.

#### WAIVER OF LIABILITY

I agree to release and waive all claims and hereby indemnify and hold harmless the Corporation of the City of Mississauga ("City") and its elected officials, officers, employees, agents, representatives, volunteers and other participants, (the "Indemnified Persons") for any and all liability for any property damage or personal injury resulting to me or to any of the above-named person(s) for whom I am in law responsible, from or connected with participation in any activity contemplated by this Registration. I hereby further agree that the City and the

Indemnified Persons shall not be liable, either directly or indirectly, for any claims, or any damages, costs and expenses respecting any act done in good faith, including but not limited to personal injury, death, property damage or loss resulting from or connected with participation in any activity contemplated by this Registration.

I have read and understood the Medical Authorization and Waiver of Liability.

### PARTICIPANT

Last Name	First Name	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female
If 18 years of age or younger, provide birthdate Year      Month      Day	Cell Phone	Home Phone

### COURSE SELECTION

1. Course Code	Camp Name	Location
Start Date	Extended Hours	Total Fee \$      Client Pays \$
2. Course Code	Camp Name	Location
Start Date	Extended Hours	Total Fee \$      Client Pays \$
3. Course Code	Camp Name	Location
Start Date	Extended Hours	Total Fee \$      Client Pays \$
4. Course Code	Camp Name	Location
Start Date	Extended Hours	Total Fee \$      Client Pays \$
5. Course Code	Camp Name	Location
Start Date	Extended Hours	Total Fee \$      Client Pays \$

### See back of this form for important refund and registration information.

Once this application is submitted, fee subsidy eligibility will be confirmed by the Region of Peel and Customer Service staff will contact you to process the registration. Allow 5 (five) business days for processing.

If this form does not automatically attach to an email upon clicking submit on the next page:

1) Complete the form online, 2) Save the file to your computer, 3) Attach the file to an email addressed to both: mississaugaparks&rec@peelregion.ca and active@mississauga.ca

## **See below for important refund and registration information**

### **Terms & Conditions**

Please ensure this receipt accurately reflects the programs / services requested. Contact us if there are any discrepancies at 905-615-4100, ext. 1.

### **Declined Payments**

Payments that have not been honoured by the bank must be rectified immediately upon notification by the City. The City reserves the right to cancel the Program/Membership/Facility Booking or to revoke privileges until full payment is received. A fee, in the amount established by the General Fees and Charges By-law, will be assessed for each returned payment.

### **Refund Requests**

Please allow approximately four (4) weeks for processing a refund cheque. Refunds paid by credit card will appear on your next month's statement.

### **Missed Class(es)**

In the event that a participant is unable to attend a class, no make-up class or refund will be provided.

### **Cancellation of Program or Service by the City**

In the event that a Program or service is cancelled by the City, every effort will be made to accommodate the participant in another Program or through another service. If there is no other Program or service which is satisfactory to the participant, a full refund of the cancelled portion of the Program or Membership will be provided.

### **Transfers and Withdrawals**

The effective date of Withdrawal is the date of receipt of notice provided to the City, regardless of the date the participant actually ceased to attend.

### **Online - Timelines:**

Program withdrawals and transfers must be done five (5) days prior to the Program start date on [activemississauga.ca](http://activemississauga.ca). **All other requests must be done in person.**

### **Exception:**

Withdrawals from programs that were paid by scheduled cheque(s) payment or Third Party paid Registrations must be done by the Customer Service Centre to ensure your cheque(s) are not processed.

### **In-Person Timelines:**

Transfers and withdrawals for Week-Long Camps and Workshops with five (5) or less scheduled classes (including Aquatic Leadership Programs), must occur at least five (5) calendar days prior to the Program start date.

Sport League Withdrawals may occur any time before 25% of the league dates have been played. The amount refunded will be the full fee for the program, less the 25% non-refundable deposit. All request must be directed to the Customer Service Centre.

Program transfers and withdrawals, with the above exceptions, may occur any time before the start of the 4th class from the date of registration.

### **In-Person Process:**

You may call the Customer Service Centre at 905-615-4100, ext. 1 to withdraw, visit your nearest Community Centre.

For Library programs/services, please contact your local branch.